

WASHINGTON AREA COMMITTEE

AGENDA

**Meeting to be held at The Millennium Centre, Concord,
Washington on Wednesday, 5th July, 2006 at 6.30 p.m.**

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**This information can be made available on request in other languages.
If you require this, please telephone 0191 553 7994**

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	Report of the Director of Development and Regeneration (copy to follow).	

R.C. RAYNER,
City Solicitor

Civic Centre,
SUNDERLAND.

27th June, 2006.

At a meeting of the Washington Area Committee held at Bridge Women's Education Centre, Columbia, Washington on Wednesday, 5th April, 2006 at 6.30 p.m.

Present:-

Councillor Sleightholme in the Chair

Councillors Grey, Haworth, MacKnight, Trueman, J. Walker, P. Walker, Whalen and B. Williams

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Stephenson, L. Williams and Young.

Minutes of the last meeting of the Committee held on 8th February, 2006 at 6.30 p.m.

1. RESOLVED that the minutes of the last meeting of the Committee held on 8th February, 2006 (copy circulated) be confirmed and signed as a correct record subject to Councillor B. Williams being recorded as present and Councillor Haworth's apologies being recorded.

Declarations of Interest

Item 7 – Strategic Initiative s Budget (SIB) : Regeneration Issues Report

Councillor MacKnight declared a personal and prejudicial interest in the above item as his sons are playing Members of Washington Cricket Club and left during consideration of the item.

The following Councillors declared personal interests in the item.

Councillor J. Walker as a Council appointed Director of Washington Housing Group.

Councillor Haworth as a Council nominee on the Citizen's Advice Trustee Management Board.

Councillor P. Walker as an employee of Sunderland Housing Group.

Crime Rates Relating to the Washington Area

As Inspector Gordon Rea was unable to attend the meeting, Sergeant Monroe gave an update on crime and disorder in the area. Members were informed that there had been a 25% reduction in crime in 2006 in Washington compared with the same time last year.

Mr. Bill Craddock commented that he felt there was a lack of stability within the Police force in the Washington Area.

2. RESOLVED that:-

- (i) the verbal report be received and noted; and
- (ii) the Democratic Services Officer request a copy of Crime Statistics for circulation to Members.

Progress Report on Princess Anne Park Part-Time Ranger

The Director of Community and Cultural Services submitted a report (copy circulated) to advise of progress in respect of the part-time Park Ranger, Princess Anne Park, Washington.

The Chairman placed on record his appreciation of the valuable work the Park Ranger has achieved.

3. RESOLVED that the report be received and noted.

Regeneration Issues Report : Feedback on Projects Previously Funded Through Strategic Initiatives Budget (SIB)

The Director of Development and Regeneration submitted a report (copy circulated) providing information to the Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it had previously funded.

(For copy report – see original minutes)

The following feedback reports were presented:-

- Community Cohesion Centre Development WASP, which was awarded £11,500 in July 2004;

- Strang Riding Centre, which was awarded £10,000 in July 2003;
- Washington Drugs Forum Communications event which was awarded £2,170 in March 2004.

The representatives having answered Members' questions in respect of their project, it was:-

4. RESOLVED that the presentations and feedback reports be received and noted.

Strategic Initiatives Budget (SIB) Regeneration Issues Report

The Director of Development and Regeneration submitted a report (copy circulated) on the proposed allocations of Strategic Initiatives Budget (SIB) to support the following initiatives to benefit the area:-

- (i) £18,000 from the 2006/07 budget as a contribution to the Washington CAB Expansion Projects;
- (ii) £40,000 from the 2006/07 budget as a contribution to the North Washington Youth Inclusion Project.

The Committee was also requested to formally endorse the approval of the following projects previously considered subject to 2006/07 budget approval.

- Harraton Cricket Club - £2,500.
- Eco Rangers - £1,500.
- Construction Challenge - £5,000
- Washington Events Budget - £9,159.

5. RESOLVED that approval be given to the allocation of Strategic Initiatives Budget for all of the above projects.

Strategic Initiatives Budget : 2005/06 Ward Based Community Chest

The Director of Development and Regeneration submitted a report (copy circulated) on three projects recommended for support from 2006/2007 Community Chest Scheme in respect of Washington Central Ward.

(For copy report – see original minutes)

6. RESOLVED that approval be given to the three projects recommended for support from the 2006/2007 budget with a total of £1,300 as detailed in Annex 1 to the report.

(Signed) D. SLEIGHTHOLME,
Chairman.

-Washington Area Ward by Ward Crime Statistics to 31/05/2006

Washington Central	01/06/2003 to 31/05/2004	01/06/2004 to 31/05/2005	Change 2003/4 to 2004/5	01/06/2005 to 31/05/2006	Change 2004/5 to 2005/6	Two Year change
Violence	222	202	-9.01%	199	-1.49%	-10.36%
Sexual Offence	17	9	-47.06%	19	111.11%	11.76%
Robbery	8	8	0.00%	6	-25.00%	-25.00%
Burglary Dwelling	56	55	-1.79%	30	-45.45%	-46.43%
Burg OTD	49	27	-44.90%	51	88.89%	4.08%
Theft	404	339	-16.09%	325	-4.13%	-19.55%
Damage	263	221	-15.97%	199	-9.95%	-24.33%

Fraud	85	69	-18.82%	39	-43.48%	-54.12%
Drugs	55	35	-36.36%	67	91.43%	21.82%
Other	20	6	-70.00%	31	416.67%	55.00%
Theft from Vehicles	110	40	-63.64%	79	97.50%	-28.18%
Theft Of/Taking Vehicles	34	30	-11.76%	23	-23.33%	-32.35%
Total	1323	1041	-21.32%	1068	2.59%	-19.27%

Washington East	01/06/2003 to 31/05/2004	01/06/2004 to 31/05/2005	Change 2003/4 to 2004/5	01/06/2005 to 31/05/2006	Change 2004/5 to 2005/6	Two Year change
Violence	224	192	-14.29%	183	-4.69%	-18.30%
Sexual Offence	14	24	71.43%	13	-45.83%	-7.14%
Robbery	2	6	200.00%	11	83.33%	450.00%
Burglary Dwelling	112	95	-15.18%	68	-28.42%	-39.29%
Burg OTD	83	58	-30.12%	77	32.76%	-7.23%
Theft	232	174	-25.00%	190	9.20%	-18.10%
Damage	433	420	-3.00%	407	-3.10%	-6.00%

Fraud	48	24	-50.00%	12	-50.00%		-75.00%
Drugs	30	24	-20.00%	25	4.17%		-16.67%
Other	21	13	-38.10%	20	53.85%		-4.76%
Theft from Vehicles	147	95	-35.37%	138	45.26%		-6.12%
Theft Of/Taking Vehicles	70	72	2.86%	66	-8.33%		-5.71%
Total	1416	1197	-15.47%	1210	1.09%		-14.55%

Washington North	01/06/2003 to 31/05/2004	01/06/2004 to 31/05/2005	Change 2003/4 to 2004/5	01/06/2005 to 31/05/2006	Change 2004/5 to 2005/6		Two Year change
Violence	320	309	-3.44%	313	1.29%		-2.19%
Sexual Offence	10	13	30.00%	18	38.46%		80.00%
Robbery	15	8	-46.67%	12	50.00%		-20.00%
Burglary Dwelling	104	77	-25.96%	52	-32.47%		-50.00%
Burg OTD	99	67	-32.32%	76	13.43%		-23.23%
Theft	281	233	-17.08%	208	-10.73%		-25.98%
Damage	428	454	6.07%	415	-8.59%		-3.04%

Fraud	29	51	75.86%	16	-68.63%	-44.83%
Drugs	70	36	-48.57%	32	-11.11%	-54.29%
Other	31	16	-48.39%	16	0.00%	-48.39%
Theft from Vehicles	116	70	-39.66%	65	-7.14%	-43.97%
Theft Of/Taking Vehicles	96	49	-48.96%	63	28.57%	-34.38%
Total	1599	1383	-13.51%	1286	-7.01%	-19.57%

Washington South	01/06/2003 to 31/05/2004	01/06/2004 to 31/05/2005	Change 2003/4 to 2004/5	01/06/2005 to 31/05/2006	Change 2004/5 to 2005/6	Two Year change
Violence	95	120	26.32%	134	11.67%	41.05%
Sexual Offence	12	12	0.00%	3	-75.00%	-75.00%
Robbery	5	0	-100.00%	2	ERR	-60.00%
Burglary Dwelling	68	44	-35.29%	47	6.82%	-30.88%
Burg OTD	38	29	-23.68%	37	27.59%	-2.63%
Theft	123	70	-43.09%	93	32.86%	-24.39%
Damage	265	191	-27.92%	222	16.23%	-16.23%

Fraud	14	14	0.00%	12	-14.29%		-14.29%
Drugs	41	16	-60.98%	26	62.50%		-36.59%
Other	13	4	-69.23%	4	0.00%		-69.23%
Theft from Vehicles	51	43	-15.69%	39	-9.30%		-23.53%
Theft Of/Taking Vehicles	20	26	30.00%	20	-23.08%		0.00%
Total	745	569	-23.62%	639	12.30%		-14.23%

Washington West	01/06/2003 to 31/05/2004	01/06/2004 to 31/05/2005	Change 2003/4 to 2004/5	01/06/2005 to 31/05/2006	Change 2004/5 to 2005/6	Two Year change
Violence	127	129	1.57%	125	-3.10%	-1.57%
Sexual Offence	4	10	150.00%	4	-60.00%	0.00%
Robbery	5	1	-80.00%	3	200.00%	-40.00%
Burglary Dwelling	80	47	-41.25%	34	-27.66%	-57.50%
Burg OTD	66	49	-25.76%	56	14.29%	-15.15%
Theft	121	108	-10.74%	96	-11.11%	-20.66%
Damage	330	251	-23.94%	232	-7.57%	-29.70%

Fraud	39	31	-20.51%	19	-38.71%	-51.28%
Drugs	11	9	-18.18%	12	33.33%	9.09%
Other	10	10	0.00%	9	-10.00%	-10.00%
Theft from Vehicles	65	40	-38.46%	36	-10.00%	-44.62%
Theft Of/Taking Vehicles	32	30	-6.25%	20	-33.33%	-37.50%
Total	890	715	-19.66%	646	-9.65%	-27.42%

Area Command TOTAL	01/06/2003 to 31/05/2004	01/06/2004 to 31/05/2005	Change 2003/4 to 2004/5	01/06/2005 to 31/05/2006	Change 2004/5 to 2005/6		Two Year change
Violence	5695	5378	-5.57%	5486	2.01%		-3.67%
Sexual Offence	304	299	-1.64%	279	-6.69%		-8.22%
Robbery	252	309	22.62%	234	-24.27%		-7.14%
Burglary Dwelling	2294	1716	-25.20%	1453	-15.33%		-36.66%
Burg OTD	1999	1720	-13.96%	1665	-3.20%		-16.71%
Theft	7186	6238	-13.19%	5730	-8.14%		-20.26%
Damage	8912	8390	-5.86%	8173	-2.59%		-8.29%

Fraud	1203	996	-17.21%	585	-41.27%	-51.37%
Drugs	1023	816	-20.23%	886	8.58%	-13.39%
Other	489	356	-27.20%	446	25.28%	-8.79%
Theft from Vehicles	2575	1958	-23.96%	2385	21.81%	-7.38%
Theft Of/Taking Vehicles	1874	1404	-25.08%	1305	-7.05%	-30.36%
Total	33806	29580	-12.50%	28627	-3.22%	-15.32%



WASHINGTON CITIZENS ADVICE BUREAU

Developments supported by Washington Area Committee
Progress report
July 2006

Washington CAB Website Development

In July 2005 Washington Area Committee agreed a £4,800 grant to assist the bureau to develop a Website. The Committee were able to fill a funding gap at short notice and without this grant the development of the Website would have been delayed for a significant period.

The website was devised to be more than a 'shop window' for the bureau it gives information about bureau services, news on service developments and how to find the bureau.

However, it also gives direct access to information for those who are housebound, living a distance away from the bureau or with a disability which makes visiting the bureau difficult. Most importantly it gives a direct access point to the national Citizens Advice, Adviceguide and other help sites.

The site 'went live' in Aug 2005 and shows regular access by the public. Training of a website administrator was included in the initial cost of the development. This has meant that following the initial set up the website has run without additional cost and that it is regularly updated by a member of our staff and is therefore always up to date.

Arndale House Office Development

In April 2006 the Area Committee approved a grant of £18,000 to Washington CAB for the provision of Information Technology (IT) in the Arndale House bureau development. The budget for Arndale House totalled £90,000, £50,000 was allocated from bureau reserves and £15,000 from Regional Citizens Advice but we were still left with a shortfall. The Washington Area Committee £18,000 grant for IT and communication systems allowed the project to go forward, thus bringing investment, jobs, services and development to the Concord Shopping Precinct. The financial gains and

benefits made for clients will be spent in the community in turn benefiting the local economy.

The Trustees are happy to report that despite several delays due to changes in premises ownership and protracted negotiations with the new landlord, the development remains on budget and will open to clients in August.

The Area Committee grant has been used to purchase telephone and IT equipment including a server capable of linking the computers at Arndale House with those at The Elms. This means that wherever the client is seen their records will be available, while remaining secure and confidential. The national Citizens Advice record system has been purchased to ensure that all services are delivered to a national standard.

The Trustees are also able to inform the Committee that as a result of securing the premises and systems, Washington CAB have been successful in attracting the largest Financial Inclusion Funding (FIF) contract in the North East. This will result in the employment of 7 additional Finance Workers who will provide services to non-legally aidable clients. Following a national training programme 5 of the FIF workers will be based with our legally aidable Finance Workers (funded by the Legal Services Commission) in Concord, while the remaining 2 will provide outreach services across the city.

The Washington CAB telephone Advice line will continue to be provided at The Elms, Monday to Friday 9.30 a.m. to 4.00p.m.

The success of our Financial Inclusion Services (FIF, CLS and Financial Literacy Project funded by Northern Rock Foundation) is the culmination of several years of planning and hard work. These services will be second to none in the region and provide a quality service to local people who continue to come to us with record numbers of financial problems. The Trustees are especially grateful to the bureau Service Director Irene Smith, bureau workers and volunteers for their persistent commitment to their community.

Without the Washington Area Committee grant the bureau would have faced significant difficulty and delay in launching this extended services. The bureau Trustees are very grateful for the Committee's continuing interest and support in our work.

Conclusion

The two Projects supported by the Washington Area Committee have ensured that Washington CAB have continued to develop and extend our services to the community. In our submissions to the committee we commented that demand for our services had reached an unprecedented level i.e. 24,000 enquiries in 2004 up to 30,000 in 2005. Meeting this ever growing demand is Washington CAB's charitable purpose. We are pleased that our partnership with the Area Committee has enabled us to continue serving our community.

Rodney Thomas
Trustee Board Chairman

Sheila E Rooney
Trustee
Washington Citizens Advice Bureau

REPORT OF DIRECTOR OF COMMUNITY AND CULTURAL SERVICES

REPORT FOR WASHINGTON AREA COMMITTEE

5 July 2006

WASHINGTON 'F' PIT

1.0 BACKGROUND INFORMATION

- 1.1 Washington 'F' Pit, housed in the former colliery winding house, was previously open to the public during the 1999/2000 financial year. The building was closed as a budget reduction in 2000/2001 and the responsibility for the building was transferred from Tyne and Wear Museums (TWM) to the Education and Community Services Department, now Community and Cultural Services Directorate, Culture and Tourism Division.
- 1.2 Representations from Members of Washington Area Committee resulted in approval to reopen the building on a temporary basis and a sum of £22,421 was included in the revenue estimates in 2003/2004. This has enabled the site to be re-opened on an annual part time basis for 2004/05 and also for 2005/06.

2.0 2005 OPENING

- 2.1 Washington 'F' Pit was open to all visitors for a total of 25 days between 28 May and 24 September 2005. These included Saturdays (except 30 July) and Bank Holiday Sundays and Mondays, together with four extra Mondays during the school summer holidays when family activities were held.
- 2.2 During these 25 days, 767 people visited the site. In addition, schools workshops, attended by 405 pupils, were held on 10 days from 19-30 September. This brought the total number of visits for 2005 to 1,173.
- 2.3 This compares to 2004 total figures for visitors of 1,557 which reflects a significant drop.

3.0 SUMMER HOLIDAY FAMILY ACTIVITIES

- 3.1 Family activities were held from 2.00 - 4.00pm on Mondays from 25 July - 15 August. The activities included art and craft activities with artist Lindsey Smith and museum staff, and story-telling with Gary Cordingley who told tales of life underground.

4.0 HERITAGE OPEN DAYS

- 4.1 Washington 'F' Pit Museum was a focus for Heritage Open Days on 10 September. In partnership with Sunderland City Council, the North East Bus Preservation Society took visitors on a tour of the City's heritage sites, starting from Sunderland Museum and Winter Gardens and then visiting Fulwell Mill, Washington 'F' Pit and the Bowes Railway Museum.
- 4.2 On arrival at Washington 'F' Pit visitors were greeted by folk singer Keith Gregson, who sang songs about mining life. The members of Sunderland and District Classic Vehicle Society displayed their period cars and vans. A total of 109 people visited the site on this day, the largest number on any single day during the year.

5.0 SCHOOLS WEEKS SEPTEMBER 2005

- 5.1 Two weeks of school workshops were held from 19 - 30 September. During this period 16 workshop sessions were held with Key Stage 1 and Key Stage 2 pupils, attended by 405 schoolchildren.
- 5.2 The workshops each lasted for approximately 2 hours and were run as follows:
- Welcome to 'F' Pit and introduction.
 - Tour of the building and winding engine with museum staff.
 - Talk about life down the mine and object handling session with museum staff.
 - Keith Gregson local folk singer and historian sang about life in the mines, including specially written songs about Washington 'F' Pit.
- 5.3 The workshops were advertised by a direct mailout to all Sunderland schools in July and also via the schools email service and on the TWM website. They were also included on the TWM Schools Broadsheet.
- 5.4 Feedback from pupils and teachers was very positive. Each group filled in evaluation forms and teachers stated that they thought that museums were important to their teaching and that they were very satisfied with the museum's provision. Some schools expressed an interest in future visits to Washington 'F' Pit.

6.0 COMMUNICATIONS

- 6.1 A range of press releases were written by TWM communications team and these were issued to the regional and specialist press, based on the following topics:
- Opening for the 2005 season
 - June half term activities
 - Summer activities

- Heritage Open Day event
- Last chance to visit

- 6.2 Liaison with regional journalists resulted in an additional feature focusing on miners who worked at the pit, and ensured regular editorial coverage. Washington 'F' Pit was also included in listings sections of regional publications.
- 6.3 AA signage was erected for the duration of the season, directing visitors to the site.
- 6.4 A 1/3 A4 flyer was produced and distributed throughout the North East, promoting the site.
- 6.5 A new web page was set up for Washington 'F' Pit, linking from the TWM website. This included images and information on the pit, opening times and contact information.
- 6.6 Two colour advertisements were placed in consecutive editions of the Washington Star, highlighting the summer activities.
- 6.7 A direct mail letter, highlighting holiday activities at Washington 'F' Pit, was sent to TWM's Sunderland mailing list (870 people), along with the Washington 'F' Pit flyer.

7.0 THE FUTURE

- 7.1 It is proposed that Washington 'F' pit continues to operate on a basis illustrated below which is achievable within current revenue budgets within the Community & Cultural Services Directorate.
- 7.2 The suggestion is that the museum opens on:
- Two weekends per year (one to include Heritage Open Day Weekend)
 - 1 Week per year predominately for school visits.
 - Group bookings as/when required subject to availability of staff.
- 7.3 It is recommended that in addition to the above a virtual tour is produced on DVD / CD Rom. This would increase awareness around 'F' Pit and support learning. Funding would have to be sought to achieve this. Members may be aware that Fulwell Mill has just launched a similar CD-ROM in order to improve access to the Mill.
- 7.4 In addition, officers from Culture & Tourism will also examine the possibility (subject to additional funding) of raising the profile of Washington's Cultural Heritage offer through marketing, heritage trails and other appropriate methodologies in order to improve the visitor

experience to Washington, enhance knowledge base of the area and maximise tourism potential.

- 7.5 Further reports will be tabled detailing proposals for 7.3 and 7.4 with the possibility of requests for financial support through SIB.

8.0 RECOMMENDATIONS

8.1 Members are asked to

- i) approve the above report
- ii) accept further reports, including SIB funding applications.

WASHINGTON AREA COMMITTEE

5TH JULY, 2006

PRESENTATION FROM NEXUS

Report of the City Solicitor

1. Purpose of the Report

- 1.1 To receive a presentation from Nexus on two new community based transport services, TaxiLink and LinkUp.

2. Background

- 2.1 Nexus will be providing presentations to each of the Area Committees to inform Members of the new services and their impact in each Area.
- 2.2 Nexus has provided briefing notes for Members on the subject, which are attached as Appendix 1 to the report.

3. Recommendation

- 3.1 The Area Committee is recommended to note the presentation.

4. Background Papers

- 4.1 E-mail correspondence with John Usher, Head of Transport Integration, Nexus – 21st June, 2006.

R.C. Rayner,
City Solicitor.

LinkUp

Appendix 1

What is LinkUp?

LinkUp is a demand responsive service available to everyone in Tyne and Wear. It provides journeys at times when regular services are not operating or where direct services are not available. It will be operated by smaller, brand new and fully accessible buses.

When does LinkUp begin?

It starts on 30 July 06.

Why do we need a 'demand responsive' service?

Conventional public transport cannot meet everybody's travel needs. Buses and Metro don't always go where people need to travel. In the evenings, for example, bus services are less frequent and some journeys are difficult to make without several changes. Demand responsive transport (DRT) complements the existing public transport network and provides links that otherwise could not be made.

Why are Nexus introducing LinkUp?

Nexus sees DRT services as an important part of the future of public transport. For several years Nexus has paid for UCall services to operate in Newcastle, Hetton, Houghton and Gateshead and they have been a great success. They fit conveniently between the fixed routes of buses and the freedom of taxi services and more and more people can now see the benefit.

Where can I travel on LinkUp?

Nexus has created 16 areas throughout Tyne and Wear. Passengers must call to book LinkUp for any journey providing it is within one of these areas. Where a journey could be made by conventional public transport, the Call Centre operator will advise you of this as it is likely to be more convenient for you. If your journey covers more than one area the operator will advise on where to change to other services.

When does it operate?

LinkUp services will be available for journeys between 7.00am and midnight everyday except Christmas Day and New Year's Day. A reduced service will operate on public holidays.

Where will LinkUp pick me up and drop me off?

LinkUp will pick up and set down at what we call meeting points. All existing bus stops are meeting points but we have also created meeting points at other places such as health centres, doctors surgeries and leisure facilities. LinkUp can take you to key interchange points where you can transfer to other bus services or to Metro.

There is also the opportunity to book LinkUp services for door to door travel, providing the vehicle is able to access the place without difficulty. There is an additional charge for this facility.

Who can use LinkUp?

LinkUp is a public service open to everyone.

How do I book?

Call 0191 20 20 666 anytime between 7.00am and 8.00pm.

If you want to make a journey before 8.00am you will need to book the day before. You can also book a journey from as little as 45 minutes before you want to travel or up to 8 days in advance. You can also book your return journey at the same time and even multiple or repeat journeys.

How much does using LinkUp cost?

The fare charged will be based on the direct route for your trip. All NTL Traveltickets are accepted as well as Concessionary Passes, so if you are 60 or over and have a Concessionary Travel pass you can travel free!

Drivers take cash for those without a pass and change is given

How can I get more information?

For more information call the Nexus Call Centre on **0191 20 20 632**.



TaxiLink

What is happening on 30 July?

A new service, TaxiLink, will replace Care Services.

What is TaxiLink?

It's a door to door service using accessible taxis. TaxiLink will give you greater freedom as to when your transport arrives and it will be more personal and convenient. Plus it will stay at just £1 per trip.

Why is Nexus making changes?

Most buses in Tyne and Wear have low floors, making them easier to use for people with mobility difficulties. TaxiLink is designed for people who still need a specialist service as they cannot use low floor buses or Metro.

I'm a member of Care Services, do I need to apply to use TaxiLink?

Yes. As this is a new scheme we are asking Care Service members to apply for a TaxiLink registration card. You will need to show your card to the taxi driver to be entitled to your £1 fare.

How do I register for the TaxiLink scheme?

Complete the enclosed application form and return it to us as soon as possible. Don't forget to include a passport sized photograph.

Will I qualify?

You will automatically qualify for the scheme if you are in receipt of any of the following:

- High Rate Mobility Component of Disability Living Allowance
- Attendance allowance
- Are registered as severely visually impaired or blind.

What if I don't automatically qualify?

If you do not qualify for any of the above but think you are mobility impaired we will assess your application on an individual basis. The application form explains this more fully.

What happens next?

If you qualify we will send you a registration card and details of how to use the new TaxiLink service. You can start using your TaxiLink card from 30 July.

What happens if I can't join the scheme?

Don't worry. Nexus are introducing a new network of bus services called LinkUp. LinkUp buses are open to all and can be booked as little as 45 minutes before you need to travel. These services will be operated by accessible minibuses for journeys that you cannot make by conventional bus or Metro services.

For any other queries call us on **0191 20 20 632**



TAXILINK & LINK UP

John Usher – Head of Transport Integration

Vince Hills – District Bus Manager (Sunderland)

NEXUS



SOCIAL INCLUSION NETWORK

Background

Care Service Membership 18,769

Dormant Membership 15,200

Active Membership 3,569

Patronage 210k per annum



UCALL

Background

2 vehicles in West Newcastle

2 vehicles in Sunderland Coalfields

110k passengers per annum

Sunderland Coalfields existing scheme expires September 2007



SOCIAL INCLUSION NETWORK

Initiative - 2

TaxiLink



For those with severe mobility or sensory impairment.

Revised criteria eligibility for membership.



Taxis – wheelchair accessible

£1 charge per single journey

Smartcard



SOCIAL INCLUSION NETWORK

ELIGIBILITY CRITERIA

Receipt of High Rate Mobility Component of Disability Living Allowance

Receipt of Attendance Allowance

Registered Blind or Severely Visually Impaired

Private Medical Assessment



SOCIAL INCLUSION NETWORK

Link-up & TaxiLink

All will have a dedicated team of drivers.

All will be DDA, Customer Service, Health & Safety qualified.

New telephone booking arrangements.

Link up with conventional public transport.



SOCIAL INCLUSION NETWORK

What happens now?

- May - Write to members explaining new arrangements.
- June - Send out applications for new membership.
- July - New contract commences 30th



SOCIAL INCLUSION NETWORK

Feed Back & Comments



SOCIAL INCLUSION NETWORK

TaxiLink/LinkUp

- To book your TaxiLink journey call 0191 20 20 777 between 9.00 am and 3.00 pm
- To book your LinkUp journey call 0191 20 20 666 between 07.00 am and 8.00 pm
- For more information call 0191 20 20 632
- Lost TaxiLink registration Card call 0191 20 20 632
- To Cancel a booked journey call 0191 20 20 632





SOCIAL INCLUSION NETWORK

ELIGIBILITY CRITERIA

Receipt of High Rate Mobility Component of Disability Living Allowance

Receipt of Attendance Allowance

Registered Blind or Severely Visually Impaired

Private Medical Assessment

WASHINGTON AREA COMMITTEE

5TH JULY, 2006

THE DEVELOPMENT OF PRIMARY CARE CENTRES IN SUNDERLAND

Report of the Chief Executive, Sunderland Teaching Primary Care Trust

1. Purpose of the Report

- 1.1 To comment, as the local Area Committee, on a 'Strategic Outline Case' for a third Primary Care Centre (PCC) at Washington.

2. Background

- 2.1 The Sunderland Teaching Primary Care Trust (TPCT) has led consultation with the Health and Well-Being Review Committee as plans for local PCC's have been developed and delivered. Health and Well being were asked for comments on the Strategic Outline Case for a PCC in Washington at the 14th June, 2006 Committee meeting. To provide locality input, proposals together with the Review Committees comments will be shared with the Coalfields and Washington Area Committees.
- 2.2 Having considered the Strategic Outline Case for a Primary Care Centre at Washington, members of the Health and Well-Being Review Committee commented on the siting of the PCC in Washington and questioned the ease of access for patients using public transport from other 'catchment' areas in the west, notably, Coalfields. Members were informed that transport links would be investigated as part of the appraisal.

3. Recommendation

- 3.1 The Area Committee is recommended to comment on the Strategic Outline Case for a third PCC at Washington.

4. Background Papers

- 4.1 Agenda and Minutes, Health and Well Being Review Committee, 14th June, 2006.

R.C. Rayner,
City Solicitor.

THE DEVELOPMENT OF PRIMARY CARE CENTRES IN SUNDERLAND

LINK TO WORK PROGRAMME: CONSULTATION

Report of the Chief Executive, Sunderland Teaching Primary Care Trust

1. Purpose

- 1.1 To comment, as the health scrutiny committee, on a 'Strategic Outline Case' for a third Primary Care Centre (PCC) at Washington.
- 1.2 To note a statement on 'where next' for Primary Care Centres.

2. Background

- 2.1 The Sunderland Teaching Primary Care Trust (TPCT) has led consultation with this Committee as plans for PCCs have been developed and delivered. This has included detailed presentations at the planning stage and an opportunity to visit the first PCC at Grindon Lane. As Members will recall the second PCC at Bunny Hill will include a number of joint service elements delivered with the Council and other partners.
- 2.2 The first PCC at Grindon Lane opened in November 2005 and the second, at Bunny Hill, will open in June 2006.
- 2.3 The TPCT is committed to consultation with the overview and scrutiny committee (OSC) and this report sets out detail for the third PCC.
- 2.4 To provide a locality input into the Strategic Outline Case, proposals will also be shared with the Coalfields and Washington Area Committees.

3. Strategic Outline Case - Washington PCC

- 3.1 The Strategic Outline Case (SOC) attached at Appendix A is the first of three documents that will need to be approved by the TPCT's Board.
- 3.2 The report has been considered by the Professional Executive Committee (PEC) at its meeting on 11th May, 2006. Every PCT has a PEC. The PEC has a majority of members whose professional work reflects the function of the Trust. For example, members can include GPs, nurses, social workers, pharmacists, dentists, opticians, amongst others. PECs provide a professional viewpoint on strategy and operations. The PEC of Sunderland TPCT endorsed Appendix A and an additional service

proposal relating to independent living support. The TPCT Board considered the report on 24th May and agreed the approach described to determine content and financing - the next step to delivering a PCC.

- 3.3 The development of a PCC at Washington is consistent with both national and local strategy. The TPCT's strategy of 4 PCCs across the City is innovative and pre-empts the direction of travel in the recent White Paper, *Our Health, Our Care, Our Say*. As Members will recall, this emphasises services moving from acute hospital settings to primary care. The White Paper identifies care will be brought closer to people by providing more facilities in convenient settings. PCCs extend the range of services available to patients near to where they live and work. Furthermore, PCCs provide a vehicle to drive the modernisation of services in the 'Vision for Services in Sunderland' paper formulated and endorsed by the TPCT with local partners. PCCs are crucial to realising new service models and the 'streams of care' approach described in the 'Vision'.
- 3.4 The SOC attached describes:
- the proposal for a third PCC at Washington;
 - progress to date;
 - how the PCC links to the Council's *Peoplefirst* initiative;
 - options in terms of the clinical service function and site location;
 - the process for taking forward the development to the Business Case/TPCT Board decision stage;
 - key constraints; and
 - key milestones and timescales.
- 3.5 In detail, the report describes the background to the Washington site proposal drawn up by *Peoplefirst*, the legal, access and technical difficulties encountered with this site and 5 alternate site options for consideration. The report outlines the 6 criterion against which the options are assessed, appraises them and selects the option which best meets the criteria set. This report supports the development of 'option 2', to build a stand alone PCC next to the leisure centre on Council land.
- 3.6 The paper identifies the principles, endorsed by senior TPCT officers, which underpin the development and implementation of PCCs. These principles have given rise to two conceptual models for the service content:
- A community based service model
 - An intermediate level service model
- 3.7 The community based model comprises services for the locality in which the PCC is sited and the intermediate level service model provides

services for a speciality, client group or disease category to the whole City. The model proposed for Washington would be a hybrid combining - as does Bunny Hill does - both a locality and City-wide focus.

- 3.8 The proposal for Washington suggests the inclusion of locality based services - such as GPs, minor injuries unit (MIU), outreach outpatient services and diagnostics. A list of planned services takes account of local priorities identified by City Hospital and recommendations from the White Paper on six specialities leading the way in developments of models of care to be provided in a primary care setting. It is to be noted that some of the identified specialities are already being delivered from PCCs in Sunderland, i.e. Dermatology.

4. Community Consultation and Engagement

- 4.1 The TPCT is mindful of its duties under the Health and Social Care Act, 2012 to both consult the public and the local health OSC. Set out below is detail of consultation and engagement about the Washington PCC proposal.
- 4.2 The SOC lists and describes the potential services that could be included. In order to refine the content and identify priorities, the TPCT will need to engage in dialogue with key stakeholders, including communities in the west of the City.
- 4.3 The TPCT has initiated a consultation process with local communities of Washington and 'the Coalfields' area about the development of a PCC in Washington. This process comprises two stages and will be complete by the end of July:
- presentations to local voluntary sector and multi-agency groups in the locality on PCCs.
 - a 'Whole Systems' event
- 4.4 The TPCT's Health Development Unit West Locality Team is leading on consultation and is delivering presentations to local groups. Presentations give information about existing PCCs and following the presentation attendees have an opportunity to ask questions and give their views on the proposed development. Responses will be captured and documented.
- 4.5 The 'Whole Systems' event will take place in early July at Harraton Community Association and provide local people and agencies with a forum to formulate partnerships, agree a response to the Washington PCC proposal and to identify the needs of the community for the services to be located. A report will be produced documenting the outcomes of this event with recommendations.

4.6 It is anticipated that a Steering Group will be formed from the event to take forward any recommendations and be represented on the TPCT's Project Team Board when this is developed for the project.

4.7 The outcome of consultations with the local community - along with the outcomes of consultation processes with other stakeholders - will inform the Outline Business Case which is the second document to be submitted to the Trust Board and PEC before the PCC can be constructed.

5. 4th Primary Care Centre

5.1 The TPCT has a long-term objective of developing a number of PCCs in the City to support the modernisation and improvement of local health services and is currently exploring options for the development of the fourth centre.

6. Recommendation

6.1 As the local health scrutiny committee, the Committee is asked for its comment on the Strategic Outline Case for a Primary Care Centre at Washington.

Background Papers

Our Health, Our Care, Our Say, White Paper (Department of Health)

Health and Social Care Act 2012, Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2012

Y Chaudhry
Acting Chief Executive

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SUNDERLAND TEACHING PRIMARY CARE TRUST

**Strategic Outline Case for the Development of a Primary Care Centre in
Washington**

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1. Purpose of the Paper

This section summarises the purpose of the document and the key issues contained within it

Sunderland Teaching Primary Care Trust (TPCT) has a long term objective of developing 4 primary care centres in the City to support the modernisation and improvement of local health services. This Document, a Strategic Outline Case (SOC), is the first in a trilogy of documents that will need to be approved by the Trust Board before Sunderland's 3rd Primary Care Centre can be constructed in Washington.

This document describes:

- the proposal to develop a third Primary Care Centre (PCC) at Washington in accordance with national policy, local strategy and Sunderland TPCT's strategy to develop 4 PCCs across the City;
- the progress that has been made to date;
- how the PCC links to Sunderland City Council's *People First* initiative;
- the options in terms of clinical service functional content and site location for this third PCC;
- the process for taking forward the development of the proposals to the business case/Board decision stage;
- key constraints on the project; and
- key milestones and timescales.

2. Introduction and Background

This section aims to describe the 'backdrop' to this paper in terms of the vision behind the development of PCCs and sets out the current position of 'where we are now'.

Sunderland TPCT has indicated a need for a major reform and modernisation of services and is implementing the strategic change identified in "*Vision for Services in Sunderland*" a discussion paper formulated by TPCT together with City Hospitals Sunderland NHS Trust and the Local Authority's Social Services Department submitted to the SHA in September 2003.

The Vision proposes a "streams of care" approach to service models and service delivery. These are:

- Urgent Care- providing treatment and support for those needing care within 24 hours;

- Planned Care – providing in a timely way planned diagnostic and treatment services locally;
- Care of Chronic Illness – providing a range of chronic disease management and palliative care; and
- Health Maintenance – advice and support to be provided at different points throughout a person's life in all health and social care sectors.

The central concept of this Vision is to provide the right services at the right place and the right time for the patient. The focus is on ensuring that services are delivered in the most appropriate setting to ensure high quality care and accessibility. The number of locations where care will be delivered will need to increase accordingly and the document proposes that there are a number of state-of-the-art centres across the city, staffed by multi-disciplinary teams and co-located with other statutory and non-statutory agencies. Primary Care Centres (PCCs) are key to the realisation of the service model, based on the care streams approach, proposed in the Vision document.

This Vision has influenced the strategic direction of the TPCT which is described in its Strategic Direction Document circulated in draft in July 2005. This document signals the TPCT's aims and priorities for the next five years and describes how it will implement the strategic changes identified in the *Vision for Services in Sunderland* paper.

2.1 Grindon Lane Primary Care Centre

The first PCC, sited on Grindon Lane on the Sandhill School site, opened to patients on 21st November 2005. This centre has three core service delivery components: Planned Care including Diabetes, COPD and CHD services; Urgent Care including minor injuries, out of hours GP and dental services; diagnostic services such as x-ray, ultrasound and echocardiography underpinning Planned and Urgent Care.

2.2 Bunny Hill Primary Care Centre

The construction of the second centre on Council owned land in North West Sunderland on an area known as Bunny Hill located in the Redhill ward is almost complete. The PCC at Bunny Hill forms part of a larger scheme, a Customer Service Centre, being developed by the City of Sunderland Council and is co-located with other community services, for example Library/Internet Village, Adult and Community Learning, Sure Start and Wellness Centre.

The PCC will open in June 2006 and the services that will be provided include: Planned Care comprising dermatology/minor surgery, podiatry and family planning; Urgent Care comprising minor injuries supported by x-ray. Dr Datta and Partners GP practice and a community pharmacy are also located in the PCC.

Bunny Hill demonstrates that the co-location of partner organizations provides an ideal opportunity to create purpose built state of the art accommodation to support the delivery of a shared strategy.

2.3 Washington Primary Care Centre

The TPCT identified Washington Galleries as the possible site for a PCC for the West of the City. The City of Sunderland's *People First* programme also identified Washington as the site for the development of one of a new generation of Customer Service Centres providing information and advice on Council and partner agency services on a similar basis to Bunny Hill.

At the exploratory stage of the *People First* developments at Washington the TPCT received an indicative cost for a new build option for all health service including those contained in the Galleries, from City of Sunderland Council. This indicated a capital cost of £13m which was clearly unaffordable and *People First* planners were asked to consider alternative and much smaller schemes.

In response, *People First* developed an option of an integrated facility around the existing Washington Library and Galleries Health Centre which would provide accommodation for the Council Customer Service Centre, TPCT PCC and other community services with integrated reception. This development would involve physically linking the library and health centre and building an extension to the health centre over the library; it would be a significant redevelopment of existing health facilities on the Galleries site. The library frontage would need to be extended out into Independence Square and this would need the agreement of the land owner Prudential to make the scheme viable.

Since this time a number of issues have arisen in the development of this proposed scheme:

Legal Issues – In order to consider selling the land on the Galleries site to the Trust/Council, Prudential would need to change their corporate policy. Prudential have advised Sunderland City Council that it is not their policy to release freehold on land where they have majority ownership. The Council is looking to meet with Prudential's Board to ascertain whether it is possible to negotiate a freehold option. There is no guarantee that this approach will be successful and the time to negotiate this solution may well exceed the remaining life span of this organisation.

Access Issues – Prudential have recently started to enforce parking control which would impact on staff. This known risk would need to be taken into account when considering this option.

Technical Issues– Following a structural survey the proposed extension of the health centre over the library is deemed to be more problematic, extensive and expensive than had been initially envisaged.

Due to these issues it is become necessary to look a number of site options. These are discussed in further detail in **Section 6, Site Options and Estates Considerations**, sub section 6.3.

Senior officers at the TPCT have endorsed the scoping work that has been undertaken thus far in the development of the proposed scheme at Washington:

- Development of a Primary Care Centre Strategy to support the delivery of the Vision for Sunderland Services;
- Engagement with local partners, i.e. City Hospitals Sunderland NHS Trust and City of Sunderland Council *People First* team to progress the ‘streams of care’ approach;
- Initial introductory discussions with service providers in the Galleries health centre about the proposed development;
- Establishment of a TPCT working group to scope the work involved in the development of the scheme and to interface with local partners and service providers delivering services from the Galleries site; and
- Identification of available financial resources in the capital program to develop the option outlined above.

3. Context

This section describes the national and local context to the development and implementation of the TPCT’s PCC strategy

3.1 TPCT’s Strategic Direction Document

The TPCT describes its future aspirations in this document in light of national policy and local priorities and emphasizes a commitment to focus on community based services for the management of Long Term Conditions. Primary Care Centres are fundamental to the realisation of the TPCT’s strategic intentions to modernise services through the introduction of a new level of intermediate services within community and primary care settings to tackle the effects of long term conditions. Primary Care Centres introduce patient choice as they provide an alternative to hospital based care and extend the range of enhanced primary care services.

3.2 Our health, our care, our say: a new direction for community services.

The national strategy of moving services from an acute hospital setting to primary care was signalled in the National Improvement Plan, launched by the Secretary

of State in summer 2004. However, the White Paper, **Our health, our care, our say: a new direction for community services** develops in greater detail how this shift will be achieved.

Five clear areas of change have been identified in the White Paper but the area of greatest relevance to this paper is that care will be brought closer to where people live by:

- Providing more facilities in convenient settings; and
- Developing new community hospitals.

The TPCT's strategy to deliver 4 Primary Care Centres has pre-empted the direction prescribed in the recent White Paper setting out the Government's vision of more effective health and social care services outside hospitals.

It is noteworthy that the Government pledges in the White Paper to support PCTs and local authorities to develop more effective partnerships by funding joint capital projects. Interested PCTs, where appropriate working with local authority partners, will be invited to bid for capital support for reinvestment in the new generation of community hospitals and smaller facilities offering local, integrated health and social care services. In addition, it should also be noted that the White Paper also expresses the commitment that spending on primary and community care will grow as resources are shifted from hospitals to care in community settings.

3.3 *People First Strategy*

Sunderland City Council is developing a network of customer service centres through its *People First* strategy. The customer service centre proposed for Washington is part of the *People First* programme to create a city wide network of customer service centres which provide information, advice and guidance on a wide range of Council services.

The PCC at Bunny Hill, which forms part of a "one-stop-shop" concept, conforms to the policy direction signalled by the White Paper of greater integration between the NHS and social care services as well as other statutory agencies and services and the community and voluntary sectors. The proposal for Washington PCC, as described in section 2, of an integrated facility developed around the existing health centre and library would also be consistent with the vision proposed however this assertion should be prefaced with the caveat that a number of alternative options are described in detail in section 6 because of the difficulties encountered with the proposed Washington.

Bunny Hill PCC provides an example of joint working between the City Council and the TPCT in the delivery of a shared strategy and there are clear advantages

both in terms of access and sharing of running costs. This could be applicable to Washington if option 5, outlined in section 6, were pursued.

4. General Principles and Broad Service Content

This section aims to describe the services under consideration for inclusion in the Washington PCC.

4.1 General Principles

The shape and content of PCCs have been developing over time (as the individual care streams have developed), however, there are a number of key principles that guide the phased development of PCCs:

- Urgent care and planned care activity should be separated;
- Facilities will be developed with structural flexibility to alter usage over time;
- The new Centres will support new ways of working and new skill mixes and staffing profiles;
- The Centres will support the partnership working in Sunderland and provide facilities for staff across health and social care. Where appropriate we will co-locate the Centres with People First sites;
- The Centres will fulfil a locality function to meet the needs of the local population, but also be specialty specific service centres for the whole city where appropriate; and
- The Centres will provide diagnostic services in order to build capacity in the community and support the delivery of urgent and planned care services.

These principles have been endorsed by Senior Officers within the TPCT and underlie the development and implementation of all Primary Care Centres. The Washington PCC would need to reflect the general principles above.

4.2 Washington Primary Care Centre: Proposed Service Content

The general principles have given rise to the development of two conceptual models for the service content of Primary Care Centres: a Community Based Services Model and Intermediate Level Services Model.

The Community Based Model comprises services for the locality in which the PCC is sited, which could be replicated across the city, for example:

GP services;
Urgent Care services such as Minor Injuries Units;
Therapy services, such as physiotherapy, podiatry, Dietetics and SALT which currently operate from a range of GP premises across the city.
Diagnostic services, in particular radiology; and
Outpatient outreach services.

The Intermediate Level Services Model provides services for a speciality, client group or disease category from one site to the whole city; Grindon Lane PCC reflects this model in its service content.

The proposed PCC at Washington would be a hybrid of the two models combining, as does Bunny Hill PCC, both a locality and city-wide focus in terms of the services that it provides.

Sections 4.2.1 to 4.2.5, below, list and describe the potential services that could be included in the proposed Washington PCC. It is these services, and others generated through consultations, that will need to be refined in order to produce the OBC.

4.2.1 Existing Services at the Galleries

The health centre provides accommodation for four GPs, namely Dr Vakharia & Hegde, Dr Nanavati, TPCT Directly Managed Practice and Dr Dixit; the TPCT Dental Service and a General Dental Practice, Mr T & Mrs M Brown and Associates. Both City Hospitals and Northumberland Tyne & Wear NHS Trust currently provide outreach outpatient services from the Galleries.

STPCT provides a Day Hospital service to people over the age of 65 years who live in the West Locality or Washington area and a city-wide retinopathy eye screening service. Therapy services, speech, chiropody and physiotherapy, are also located on the site as well as x-ray.

The provision of these services fits in the community based conceptual model but whether they are best placed within the proposed Washington PCC scheme is to be worked through and discussed with our partners.

4.2.2 GP Practice

The provision of GP services in the PCCs, such as at Bunny Hill, will be driven by the future implementation of the TPCT's Estate Strategy for GP surgeries. The PCC at Washington will almost certainly need to incorporate local GP services.

4.2.3 Urgent Care

Urgent Care services, such as a Minor Injuries/Ailment Service (MIU), are already located in the first two PCCs. The MIU based in Grindon Lane PCC will eventually provide a 24/7 service and provision has been made to locate a smaller service at Bunny Hill operating between 8am and 8pm. The provision of a third MIU at this PCC in Washington would be advantageous for two reasons:

- This model has been successfully implemented in the other two PCCs providing additional acute capacity thereby freeing up existing acute services in secondary care; and
- Given the geographic location of the existing two PCCs at Grindon Lane in Sunderland Central and Bunny Hill in Sunderland North, MIU would be required in Washington in order to achieve equity of access for residents in the west of the city.

However, it is unclear at this stage what impact a third MIU might have on the existing two and whether there would be sufficient demand to warrant inclusion at the same capacity as PCCs 1 & 2. Levels of patient activity at the MIU at Grindon Lane and Bunny Hill/Pallion, including the post codes of those attending, will need to be examined and analysed in order to predict demand to build a capacity/demand model. This process will be rendered more complex by the fact that the two MIUs are newly established and still growing.

4.2.4 Diagnostic Services

Diagnostic services are likely to be a prerequisite in this third PCC for the following reasons:

- The provision of diagnostic services in a community setting contributes significantly to the reduction in patient waiting times from referral to treatment;
- proposed Urgent Care services in the centre would require access to diagnostics; and
- Based upon experience of the existing two PCCs it is probable that whatever intermediate level services are located in the PCC at Washington they would require access to specific diagnostic services on site.

There are currently x-ray facilities at The Galleries health centre and the proposal to develop the PCC on the Washington Galleries site provides an opportunity to review, modernise and develop the delivery of diagnostic services.

4.2.5 Planned Care

Consideration has been given to the potential suitability of a number of specialist services to be delivered in a community setting. The following specialities have been identified for the Planned Care services proposed for this PCC:

- **Sexual Health Service**

The demographics around Washington indicate that a significant proportion of the population are younger people and families and this would suggest that this is an ideal location for sexual health services. The aim for City Hospital Sunderland is to accommodate all sexual health services together, i.e. contraceptive services, GUM, REACH and potentially on-going HIV cases. The current facilities at SRH are of a substandard nature, both in terms of the quality of the building, and the expanded facilities required to meet the government's 48-hour target for access which is now being met but this does not negate the need for improved facilities to sustain this. The location of sexual health services is important, as patients prefer access to the building to be discrete. The service has indicated that in order to meet government targets then the service will need to expand. It is possible therefore that there may be some funding attached to the targets, as both revenue for the staffing implications and capital to provide enhanced facilities would be required.

- **Rehabilitation (Musculoskeletal)**

Both the Trauma and Orthopaedics and Therapy Services at City Hospital Sunderland (CHS) have identified the need for a musculoskeletal centre for the city and whilst some of the recently revised patient pathways have been included in Grindon Lane PCC additional space would be required to fully address this service. This would incorporate AHP/nurse led outpatient triaging for orthopaedic patients and rehabilitation facilities such as a physiotherapy gym. Plain film x-ray on site is essential, and a local sports centre, swimming pool or wellness centre would be of benefit. Staff would be able take patients to "public" leisure facilities as part of their rehabilitation moving from the health-based environment to mainstream leisure. Such a model exists for Cardiac Rehab.

- **Satellite Renal Dialysis**

There is an NSG strategy which outlines the requirement for future growth in renal dialysis which could translate into the development of 'satellite units.' CHS has identified the need to develop the provision of this service in the community.

- **Drug and Alcohol Services**

Alcohol consumption is a particular problem in the North East and in Sunderland. The percentage of men and women in Sunderland who consume alcohol in excess of the advised weekly unit limit is above the UK national average. Confronting the local culture and reducing the problems caused by alcohol misuse require the development of tailored treatment programmes into which people who misuse alcohol can be referred including the provision of support for families who are also impacted by this problem.

The National Treatment Agency strongly advocates that the provision of drug treatment is the key to reducing the harm that drugs cause to users, families and communities. A vision for the development of treatment services in Sunderland has been agreed by The Safer Sunderland Partnership PEC. The *Safer Sunderland Strategy 2005 - 2008* identifies that the growth and development of drug/alcohol treatment services will be achieved through the expansion of community-based services and by creating additional treatment places in primary care. The expansion will be supported by independent service providers and clinical support from specialist teams.

Alcohol and drug treatment services could be delivered from Washington PCC but further scoping work would need to be done to identify whether such services would have a locality or city-wide focus.

- **Cancer Services - Chemotherapy Services**

In preliminary discussions CHS identified that this service could be delivered in a community setting and would support the delivery of a home chemotherapy service.

- **Endoscopy**

Currently all endoscopy services are provided at CHS. The screening of patients to confirm diagnosis across a range of illnesses is dependent upon an initial endoscopy. These tests can be carried out in a community setting by appropriately trained GPwSI. The development of such a facility within the PCC to be used across a range of specialities could be considered.

- **Outreached Out Patient Services**

In the White Paper, *Our health, our care, our say*, the Government commits to delivering specialist care outside the acute hospital setting closer to home in the community. There are six specialities leading the way in the development of models of care:

- ENT
- Dermatology
- General Surgery
- Orthopaedics
- Urology
- Gynaecology.

The Department of Health will work with these specialities in demonstration sites to redesign care pathways and define models of care that can be used nationwide providing PCTs and practices with the evidence they need to commit

to fund fundamental service redesign and to the development of more local models of care.

5. Determining the service content of the Washington PCC

This section aims to describe how the TPCT will identify the priorities of the public and partners and how final service content would be agreed.

The previous section has described the services that could be included in this third PCC. However, in order to refine the service content and to identify priorities, discussions will need to take place between the TPCT and key stakeholders. A dialogue will need to be initiated with City Hospitals Sunderland, Northumberland Tyne & Wear NHS Trust, practice based commissioning groups, front-line staff and the local community of Washington. The processes to consult and engage with stakeholders are described below and it is to be noted that they will incur costs to implement.

5.1 Priorities of Local People and Community Organisations

A draft project plan has been devised which aims to construct a dialogue between the TPCT, local people and agencies in Washington about PCCs and the proposed plans to develop a scheme in Washington. This process would commence with a series of short presentations to local voluntary sector and multi-agency groups about PCCs in general and Bunny Hill and Grindon Lane PCCs in particular. The presentation would be the commencement of the dialogue.

Following the series of presentations, a Whole Systems Event would take place to provide local people and agencies with a forum to formulate partnerships, agree a response to the proposal to develop a PCC in Washington and to identify the needs of the community for the services to be located at Washington PCC. A Steering Group would be formed from the Event which would take forward any recommendations and be represented on the TPCT's Project Team PEC when this is developed for this project.

In accordance with the TPCT's aims to address health inequalities and improve access to local services, this process will aim to engage and enable local people and agencies to influence the future development of services in Washington.

5.2 Priorities of Health Care Providers

Senior officers of STPCT and City Hospitals Sunderland NHS Foundation Trust have begun to discuss the potential service content of this third PCC and clinical priorities. CHS have provided the TPCT with proposals for services that could be delivered from the proposed Washington site. This discussion needs to be revisited and developed further in view of the site options.

5.3 Practice Based (PBC) Commissioning Groups

A consultation process will need to be initiated between lead TPCT officers and the clinical leads of the PBC consortia in Sunderland to advise of the proposals and to discuss potential opportunities presented by the development of the third PCC in order for the consortia's response, where appropriate, to inform the decision making processes in the TPCT.

5.4 Involving Service Providers Delivering Services from the Galleries Site

In light of the fact that the scheme will impact upon the existing service providers delivering health care services out of the Galleries health centre, a formal consultation event needs to take place, the purpose of which would be to:

- inform of the TPCT's intent to develop a third PCC in Washington;
- outline the preferred option of the TPCT regarding how the site is best to be developed and the time frame; and
- promote discussion about the option and its implications.

5.5 Facilitation of the Process

It is proposed that the TPCT employ profession service planners to facilitate the process of refining the functional content of the PCC and to ensure that a design brief is prepared for scoping the size and cost of the potential building.

6. Site Options and Estates Considerations

This section aims to describe the background to the Washington site proposal, the difficulties encountered with the proposal drawn up by People First and sets out a number of alternatives for consideration for potential sites and configuration of services.

6.1 Introduction

The TPCT and Council have inherited a land ownership difficulty at the Galleries. Unfortunately the Washington Development Corporation only sold the land occupied by the footprint of the Health Centre to the NHS when it was built. It then sold the Galleries shopping centre and all the surrounding land to a developer who eventually transferred the asset to Prudential. Whenever either the health centre or library requires an extension this leads to the need to enter into a long term lease with Prudential for the land occupied by the new development. Currently the TPCT has two such agreements for both the extension at Level 1 into Independence square and a disabled ramp in Jubilee

square. Each lease includes the duty to pay a service charge to Prudential each year as well as rent.

The original deeds also appear to have been drafted without the TPCT benefiting from the right for either staff or patients to use the neighbouring car parks. Prudential have recently started to enforce parking control and clearly this is a threat to the proper operation of the facility. The TPCT has taken legal advice and made representations to Prudential. It appears that patients will be allowed to continue to use the car park as they clearly are likely to also use the pharmacies and other facilities within the shopping centre. We hope to negotiate the use of parking for some staff (historically informal temporary arrangements have been made).

6.2 Washington Scheme

Some 12 months ago, when the project was first considered the TPCT and council approached the Prudential to investigate whether they would consider the purchase of both the Health centre and Library. This purchase would have completed Prudential's ownership of this corner of the Galleries site allowing major commercial redevelopment. The sale proceeds (if substantial) would have allowed the rebuilding of all existing health facilities and a PCC on council land adjacent to the Leisure centre. Unfortunately, Prudential did not see this as an opportunity they wished to pursue. It is highly unlikely any other purchaser would be interested in the land and building purchase because of Prudential's ownership of the surrounding area.

An alternative solution would be for the TPCT and council to purchase all the land around both the health centre and Library to allow the construction of a Customer Service Centre and PCC. We have worked jointly with the council and approached Prudential in February. The land purchase would include an area for staff car parking adjacent to the library and Jubilee square. Prudential were initially interested but have now stated any disposal would be against the company's policy and require Board approval. We are currently still pursuing this possibility but are concerned about the amount of time any negotiation may take to conclude, and there is certainly no guarantee the approach will be successful.

In addition the council have undertaken a detailed structural survey of the library, unfortunately this has identified that there are significant extra costs to construct the health extension. As a minimum this will involve the construction of a new floor over the library and major consequential costs associated with the 'making good' of the library. The council are currently assessing these additional costs. Further investigation of the structure and foundations will then also be required as no records drawings of the Library appear to exist in the council's offices. The TPCT would have to contribute to these investigations with no guarantee of a favourable outcome. The additional construction costs and land purchase from Prudential could make this original proposal extremely expensive.

6.3 Site Options and Appraisal

As a result of the above assessment, the TPCT needs to consider other site options to develop a PCC, these include:

Option	Description
1	Purchase the neighbouring library and expand into this accommodation.
2a & 2b	Build a stand alone PCC next to the leisure centre on council land
3	Build a second Washington Health centre to accommodate some existing activity thus freeing up space at the Galleries for a PCC
4	Rationalise existing services to free up enough space for a PCC within the existing building.
5	Move some Library services into the space currently occupied by Connections, building a shared entrance within the existing library boundary and linking to the Health Centre with expansion of health over the library as originally envisaged.

6.3.1 Site Shortlisting

There are a number of key criteria which influence the development of this PCC and therefore the choice of site:

Timeliness – the TPCT require a site to be available with the minimum delay in light of the planned restructure.

Affordability – as part of the LDP, STPCT has allocated funding from its capital programme to finance this development, therefore options would need to be deliverable within the identified budget.

Size – a large enough site is required to accommodate the proposed service content, broadly categorised as urgent and planned care and diagnostic services; the possibility of further extending the accommodation in the future for additional services would be preferable.

Access – the site needs to be central to the Washington locality, provide ease of access for patients in terms of personal mobility and transport. The Galleries site is well situated in terms of access by both public and private transport however, parking is increasingly problematic and any site option would need to be able to address the parking issue.

Co-location – a requirement would be that the site enables the development of an integrated facility where the community can access medical and health services as well as local authority, social care, community and voluntary services.

Technical – a site which does not have complex technical and structural work to be undertaken with associated costs and impact upon service continuity would be a requirement.

6.3.2 Option Analysis

	Options	1	2a	2b	3	4	5
Criteria	Cost	£6,848,397	£3,578,072	£4,734,727	£4,871,054	unknown	£4.250,000 approx.
	Size	1500 m2	870 m2	1300 m2	700 m2	unknown	500 m2
	Access:						
	Transport	good	good	good	good	good	good
	mobility	poor	good	good	poor	poor	poor
	Additional parking	none	50 places	75 places	none	none	none
	Co-location	yes	partial	partial	partial	partial	yes
	Technical problems	no	no	no	no	yes	yes

All costs identified for the options below include VAT (assuming 12.5% recovery), 5% contingency, £450K for furniture, IT equipment, artwork and telecoms and £80K for Trust legal and other fees. Costs have been assessed using the actual costs of Grindon Lane PCC uplifted for inflation and assume Procure 21 would again be the Trust's selected development route.

It should be noted that specialist medical equipment has not been included as this is currently impossible to quantify until the exact service content is known.

Assumptions and cost breakdown for options 1, 2a, 2b, and 3 are identified in appendices A, B C and D respectively.

6.3.3 Option Shortlisting

Options 1 to 5 were scored on a scale of 0 to 2¹ against the above criteria:

	Options	1	2a	2b	3	4	5
Criteria	Timeliness	0	2	2	1	2	0
	Affordability	0	2	1	1	unknown	1
	Size	2	1	2	1	1	2
	Access	0	2	2	0	0	0
	Co-location	2	1	1	1	1	2
	Technical	2	2	2	2	1	0
	Total score		6	10	10	6	5

¹ 0 = does not meet requirement
1 = partially meets requirement
2 = meets requirement

It is clear from the above analysis that only Option 2a and 2b best meet the criteria set.

Options 2a and 2b provide the same outcome, i.e. a purpose built stand alone PCC, but differ in size and cost. In terms of size, option 2a would deliver a PCC 40% the size of Grindon Lane whereas option 2b would be 60% the size of Grindon Lane. Given the number of services under consideration a larger building (option 2b) may well be worth further consideration if funding could be sourced. Option 2a can be delivered within the current budget but option 2b would require a small amount of additional financial investment. As already indicated, the estimated costs assume the TPCT pursue the Procure 21 construction route as this has the ability to deliver a scheme quickly with quality standards.

Option 2a/2b has many advantages and there could be many additional beneficial aspects to the scheme including:

- the construction of a car park adjacent to the PCC building would make access easier for patients particularly out of hours;
- the car park could be oversized to provide staff parking for the existing health centre which could contribute to resolving long term parking issues on the site;
- the cost of the construction of the car park could possibly be shared with the council; and
- the building will have a longer life and could be planned without restrictions to current disabled access and energy standards

However it is to be noted that option 2 is dependent upon the agreement of the site purchase with the council and negotiations on land purchase need to be commenced.

Options 2a and 2b are likely to require some additional financial resources to enable the development of a shared *People First* Customer service centre to be created between the library and existing health centre (with or without occupying Prudential owned land).

7. Constraints

This section outlines the issues that could impact upon the development of the Washington PCC scheme.

There are a number of constraints on the development of a PCC at Washington:

7.1 Proposed TPCT Reconfiguration

In March the TPCT Board members approved a recommendation to support Option 1 to create two new PCTs across Northumberland Tyne & Wear and South of Tyne & Sunderland. If the Secretary of State chooses option 1 a new PCT will be created South of Tyne & Sunderland. The time frame surrounding this proposed reconfiguration would impact upon the development of the Washington scheme as it has been suggested that the implementation of the new organisation's structure could take place as early as July but it is more to be October before the new organisation comes into existence. This paper is the first step in a process and realistically the Outline Business Case would be submitted to the Trust Board for consideration in September following consultation with partners and the local community on service content with a Full Business Case to be submitted in November/December.

7.2 Issues Relating to Developing the Galleries Site

The scheme proposed by *People First*, and described in section 2.3, has encountered a number of difficulties, hence the alternate site options and estates considerations discussed in this paper for the Board to deliberate.

7.3 Investigation to Determine Usage of Existing Health Centre Site

In planning any new development/extension of the health care facilities on the Galleries site, a detailed examination of how the rooms in the existing building are being used and the intensity of use need to be carried out to establish the degree of spare capacity already available. A proposal has been drafted by the Head of Estates which outlines how such a room usage survey could be conducted at the site specifying its outputs. There would be costs attached to undertaking this detailed review of room usage in the Galleries health centre.

7.4 Link between Build Design and Service Content

The model of service configuration has a direct impact on the size of the building/foot print to accommodate the preferred model. It is proposed that the service content be decided in conjunction with the appraisal of the site options as the latter is informed by the clinical specifications of the former.

7.5 Financial Constraints

There will be financial considerations that may impact on the option appraisal and site selection for the PCC at Washington.

The initial work undertaken by the *People First* team suggested that a new build option could cost in the order of £13 million. This figure is way and above the resources tentatively earmarked in the TPCT's capital programme. Approximately £3.5million has been identified within the Local Development Plan (LDP) at this stage against the project but clearly with the final service content and site options unknown at this time it is impossible to refine this figure until further clarification work is completed.

The other important considerations which may impact on affordability and service configurations, namely, that fact that the development of services such as GUM and renal dialysis potentially may have additional resources available to facilitate a community based model. This will need to be explored further.

Underpinning the development of primary care centres and the modernisation of health services is the national policy of Payment by Results (PBR).

The Department of Health published a policy document in October 2002 which introduced the concept of financial flows (payment by results). The aim of this new system will be to provide a transparent rule based system for paying NHS Trusts. It aims to reward efficiency, support patient choice/diversity and encourage activity that will deliver sustainable waiting time reductions. Payments to NHS Trusts will be linked to activity and adjusted for case mix. Hospitals and other providers (including Primary Care Trusts) will be paid for the activity that they undertake. Payment by results is being implemented in a phased manner; however, health economies that contain a potential Foundation Trust, such as Sunderland, are expected to be at the forefront of these reforms.

The financial value of activity currently being undertaken within a secondary care setting should be available for redeployment if it can be re-provided within primary care or other settings. Given the phased introduction of the new system, its full impact will require evaluation as the scheme progresses.

7.6 Building/Estates Constraints

The option to develop the PCC at Washington around the existing health centre presents a number of difficulties, i.e. the acquisition of the land from Prudential, structural problems expanding health over the library incurring potential additional costs, which require further investigation. It is unlikely that there will be synergy between the outcome of these additional investigations and the decision

and implementation in relation to PCT reconfiguration which is why other options proposed in section 6 have to be considered as more realistic alternatives.

8. Conclusion

This section summarises the key points made in the report.

The development of a primary care centre at Washington would provide the TPCT with an excellent opportunity to improve the local poor NHS estate. It would provide a vehicle to drive through the modernisation of services and provide new models of care. It would provide much needed capacity to address gaps in both local and city-wide provision of services and extend the range of services available to patients in a community setting nearer to where people live and work. The development of a PCC at Washington is consistent with both national and local strategy. However, there are a number of issues to pursue before a refined business case can be considered by the TPCT:

- A series of consultation and involvement processes need to be undertaken to refine and identify the priorities for the service content of this third PCC;
- A comprehensive room usage study of the existing health centre needs to be undertaken;
- Having appraised the site options, further planning and investigation work needs to be undertaken to test the feasibility of the preferred option proposed in this paper; and
- Undertake the planning work to develop an Outline Business Case;

All of the above have implied costs associated with them which are difficult to quantify at this stage.

There are a number of key next steps in order to take this plan forward.

9. Next Steps

This section identifies the key next step and indicative timescales in taking forward the development of the 3rd PCC at Washington.

In order to determine the priorities of the public and partners in relation to the services to be delivered from the PCC in Washington and evaluate the site/estates options, the next steps would be to:

Key Next Steps	Timescale
Involve the public	April – June 06
Involve partners (inc PBC clusters)	April – June 06
Involving clinicians	June/July 06
Reviewing existing facilities and utilisation	May 06
Defining the clinical specification	Aug 06
Option appraisal complete	July/Aug 06
Development of a financial model	July/Aug 06
OBC to be considered by the Board	Aug/Sept 06
FBC to be considered by the Board	Oct/Nov 06
Final Decision	Oct/Nov 06

Please note the steps detailed above are not sequential or mutually exclusive.

Prepared by:

David M Hall
Assistant Director Primary Care and Strategic Planning

Stephen Naylor
Head of Estates

Helen Steadman
Strategic Development Manager

WASHINGTON AREA COMMITTEE

5 July 2006

REPORT OF THE CITY TREASURER

HOUSING and COUNCIL TAX BENEFIT PROGRESS REPORT

FOR INFORMATION

1. PURPOSE OF REPORT

1.1 The purpose of this report is to inform Members of the performance of the Benefits Section in the processing of new claims (BVPI 78a) Best Value Performance Indicator for Housing and Council Tax Benefit. This report covers the period 1 April 2005 to 31 March 2006.

2. PERFORMANCE

2.1 Our target for BVPI 78a for processing new claims for 2005 – 2006 was set at 28 days. The attached table shows that we successfully achieved this target city wide (subject to audit). We also exceeded our 92% local target for new claims processed within 14 days of receipt of all necessary information, by achieving 93%. These two performance measures are still well within the Department for Work and Pensions' (DWP) standards.

3. FURTHER INFORMATION

3.1 One of the main objectives in last and this year's Business Plans for the Benefits Service is to promote Housing and Council Tax Benefit and thereby increase take-up of these benefits.

3.2 Members were previously informed of take-up exercises throughout 2005 – 2006. These drives to encourage people to take up benefits last year resulted in more than 2,250 enquiries and led to 360 successful claims. Some people are now better off by as much as £80 per week and others have received backdated awards of over £3,000. In all, over £404,000 extra Housing and Council Tax Benefit was paid.

3.3 A free Benefits Hotline has been set up in March 2006 as part of our ongoing drive to encourage take up. It costs nothing for customers to ring the Council's Contact Centre to find out if there are benefits they might be missing out on.

The hotline was launched as Council Tax bills were dropping on doormats and so far we have accepted nearly 1,000 calls and calculations have confirmed at least 100 customers will qualify for Housing and Council Tax Benefit (if they return their claim form). Publicity continues to promote the free phone number through working with Registered Social Landlords as they issue rent increase letters, advertising in the Echo, on billboards, and on our website. Investigations are also underway to advertise on a fleet of Stagecoach buses across the city.

3.4 This coming year, we face the biggest test we've had in many years which is the implementation of a new benefits system followed by an upgrade of our DIP (Document Image Processing) system. Significant preparation and effort has gone

into researching and acquiring the right benefit system to improve service delivery and we are on track for a summer implementation. Leading up to implementation we must suffer unavoidable 'downtime' for a period, whilst data is migrated and programmes and interfaces are tested. However, we will do all we can to minimise disruption to our Service and will keep our customers informed at all times.

4. RECOMMENDATION

4.1 Members are asked to note the contents of this report.

5. BACKGROUND PAPERS

5.1 No background papers were used in the preparation of this report.

Washington Area Performance Statistics

National Best Value Performance Indicator (BVPI78a) - City Wide

	Targets 2005 - 2006	Performance 2005 - 2006	Targets 2006 - 2007
Average time taken to process a new claim from date of claim	28 days	27.77 days	27 days
Percentage of new claims processed within 14 days from receipt of all information	92%	92.57%	93%

WASHINGTON AREA COMMITTEE

5th July 2006

**REGENERATION ISSUES REPORT; FEEDBACK ON PROJECTS
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET (SIB)**

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

1.1 This report provides information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it has previously funded

2.0 Background

2.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated a minimum of £2,000,000 in this way.

2.2 In order that the Area Committee can be kept informed of progress on projects it has previously funded as part of the SIB monitoring process, a programme of report backs has been scheduled.

3.0 Purpose of the Feedback Reports

3.1 The aim of the reports is to inform the Area Committee how the money it has been allocated through SIB has been used, how successful it has been in achieving its original objectives, and how the project will continue. Specifically, the reports have been asked to address the following key questions:

- How has the money has been used? How much was capital and revenue?
- What were the outcomes of the project? How has it helped to achieve the objectives identified in the original submission? Are there any statistics that will support the outcomes?
- What other funding the SIB allocation helped to attract?
- What are the key lessons learnt? What difference has the project made in comparison to other areas that did not have such funding? What added

value did the project provide? Are there implications for existing service provision?

- Does the project need to continue? Has it come to its natural end? If not, how will it be funded? Has it been considered for mainstream funding? Have other funding sources been approached?

3.2 Once the presentation has been completed, Elected Members will be invited to ask any questions or offer comments concerning the project.

4.0 Feedback to this Committee

4.1 At this Committee meeting, the following feedback reports will be presented:

- Usworth Park Bowls Pavilion Refurbishment
- Bowes Railway Repairs and Maintenance

4.2 The original applications are attached as Annex 1. Schedule for Feedback Reports for 2005 - 2006 is attached as Annex 2

5.0 Recommendations

5.1 That this report be noted.

Background Papers

Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

Regeneration Framework File, Washington

WASHINGTON AREA COMMITTEE
5th July 2006

**REGENERATION ISSUES REPORT ; FEEDBACK ON PROJECTS
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET
(SIB)**

PROJECT TITLE: Bowes Railway (General Repairs and Maintenance)		
<u>Section 1: Application Requirements</u>		
1.2 Which Area Regeneration Framework(s) does the project cover? <i>(please tick)</i>		
Coalfield []	East []	North []
Washington [x]	West []	South []
<u>Section 2: Sponsor Details</u>		
2.1 Name of Lead Organisation / Group: Bowes Railway		
2.2 Address of Lead Organisation / Group: Springwell Road, Springwell Village, NE9 7QJ		
2.3 Contact Name for Project: Phillip Dawe		2.4 Position in Organisation: Chairman
2.5 Tel. Number: 0191-4161847	2.6 Fax Number: 020-7244-8920	2.7 E-mail Address: Phillip.dawe@nats.co.uk
2.8 Day to Day Contact Name / Details (if different to 2.3 above): John Young Tel 0191-4161846 mobile 07708268458		
<u>Section 3 : Project Details</u>		
3.1 Project Title: (Please re-state title as per front sheet) General repairs and maintenance 2005/6		
3.2 Project Start Date: April 2005		3.3 Project End Date: March 2006
3.4 Please describe the project: Replacement of rotten sleepers on our track. Replacement of security fence around Blackhams Hill hauler house, repair of wind damage and vandal damage to roofs, rebuilding trackside retaining wall, refurbishment of visitors toilets, purchase of second hand mortising machine for our joiners shop. Road transport to move steam locomotive.		
3.5 What service does the organisation currently provide and how will this be complemented by the project? The Bowes Railway Company (a volunteer run organisation) runs and maintains the Bowes Railway on behalf of the community and the owners – The City of Sunderland.		
<u>Section 7: Financial Information</u>		

7.1 How much SIB funding is requested? £15,173				
7.2 Indicate the type of funding requested: (Please tick) Capital <input type="checkbox"/> Revenue <input type="checkbox"/> Both <input checked="" type="checkbox"/>				
7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much? Increased funding has been requested from CCS City of Sunderland but was unsuccessful. Current funding used for employments costs and day to day operations.				
7.4 What other funding alternatives have been considered and why were these not appropriate? We have secured Community Chest funding 2004/2005 for urgent steam locomotive repairs.				
7.5 What are the financial implications for the project should it not receive SIB funding? No financial implications, but our track will be unsafe for passenger carrying and our main line rope haulage will remain out of use for another year.				
7.6 When SIB expenditure is complete how do you intend to continue this project? Further fund raising will take place on a city wide basis and a focus on education and training will be progressed in order to ensure the long term viability of the project.				
7.7 Provide a profile of projected costs:				
Funding Source	2004/05	2005/06	2006/07	Total Cost
SIB :				
Coalfield				
East				
North				
South				
West				
Washington		£15,173		
Other Sources: (Please state) 1) Bowes 2) In Kind 3)		£7,000 £7,000		
Total Cost:		£29,173		
7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above. In kind funding is Bowes Railway volunteer time				
7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:				
Replacement Sleepers (40@ 14.50 each)			£ 580	
Replacement of security fence at Blackhams Hill Hauler			£12,900	
Repairs to wind damage roof of hauler house			£1,693	
		TOTAL	£15,173	

PROJECT TITLE: Refurbishment of Usworth Park Bowls Pavilion		
<u>Section 1: Application Requirements</u>		
1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)		
Coalfield []	East []	North []
Washington [X]	West []	South []
<u>Section 2: Sponsor Details</u>		
2.1 Name of Lead Organisation / Group: Department of Development and regeneration - Property Services		
2.2 Address of Lead Organisation / Group: 1&2 The Esplanade, Sunderland Tyne and wear ,SR2 7BQ		
2.3 Contact Name for Project: Steven Gales	2.4 Position in Organisation: Senior Building Maintenance Surveyor	
2.5 Tel. Number: 0191 5532710	2.6 Fax Number: 01915532706	2.7 E-mail Address: steve.gales@sunderland.gov.uk
2.8 Day to Day Contact Name / Details (if different to 2.3 above): as above		
2.9 Legal Status of Organisation: Local Authority	2.10 Registered Charity Number (if applicable): n/a	
<u>Section 3 : Project Details</u>		
3.2 Project Title: (Please re-state title as per front sheet) Refurbishment of Usworth park bowls pavilion		
3.2 Project Start Date: Sept 05 End of bowls Season	3.3 Project End Date: October 05	
3.4 Please describe the project: Replacement of front façade incorporating windows ,doors and rollershutters Cladding to internal walls and laminate flooring and decoration		
3.5 What service does the organisation currently provide and how will this be complemented by the project? Home pavilion for bowls team Improved appearance of club house		
3.6 What additional activity will SIB funding allow to happen? <i>(Please tick the appropriate statement)</i>		
a) A project will go ahead which otherwise would not happen at all [x]		
b) A project will be provided to a higher quality / on a greater scale []		
c) The funding will accelerate the implementation of the project by 12+ months []		
d) A gap in funding will be filled pending other funding being secured []		
e) Other reason []		
Please explain your answer: Finance is not available from other sources on the scale required to carry out the above works		

3.7 How will you publicise that you have received support from SIB? (please refer to guidance note)
 Details of grant awards will be publicised at bowls committee meetings
 Site billboards will be manufactured and posted in prominent positions on site

Section 7: Financial Information

7.1 How much SIB funding is requested?
 £14640.00

7.2 Indicate the type of funding requested: (Please tick)
 Capital [x] Revenue [] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?
 Yes £5360.00 Granted from Community Chest

7.4 What other funding alternatives have been considered and why were these not appropriate?
 None identified

7.5 What are the financial implications for the project should it not receive SIB funding?
 The project will not go ahead

7.6 When SIB expenditure is complete how do you intend to continue this project?
 The project will be completed with the SIB grant if successful

7.7 Provide a profile of projected costs:

Funding Source	2004/05	2005/06	2006/07	Total Cost
SIB :				
Coalfield				
East				
North				
South				
West				
Washington		£14,640.00		
Other Sources: (Please state)				
1)Community Chest		£5,360.00		
2)				
3)				
Total Cost:		£20,000.00		

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.
 None

Usworth Park Bowls pavilion refurbishment

The project is now completed however we are still awaiting the final recharge from community and cultural services.

The contract for the works was issued to community and cultural services

All works were carried out as per the specification and this included the complete renewal of the front facade incorporating a decorative handrail, DDA access ramp, installation of opening windows, installation of electrically operated roller shutters, new slip resistant flooring.

Complete external redecoration was carried out as an addition to the project this has been paid for from the maintenance budget.

The project has been well received by all and the access ramp and enclosed area are welcome addition to park and are being well used by elderly and disabled members

as the project has only recently been completed we do not have any statistics to prove its success but we have had numerous compliments from all that use the pavilion.

Funding

The SIB award did not attract any other grants or awards but it boosted a £5360.00 Community chest grant and the shortfall in costs were made up by the Maintenance budget

Key Lessons

The park pavilion is a much more user friendly providing a warm dry easily accessible viewing area, The better facilities will and are starting to attract more members.

WASHINGTON AREA COMMITTEE

**SCHEDULE FOR FEEDBACK REPORTS
(PREVIOUSLY FUNDED STRATEGIC INITIATIVES BUDGET)**

COMMITTEE DATE	PROPOSED PROJECTS
July	Usworth Park Bowls Pavilion Refurbishment Bowes Railway Repairs and Maintenance
October	Concord Shopping Centre Improvements Rhyme around the Nursery
November	Sunderland Astronomical Society Language Laboratory – Washington Church of Christ
February	Family Room JFK Primary School People's Pedal Power

WASHINGTON AREA COMMITTEE MEETING 5th July 2006	
EXECUTIVE SUMMARY SHEET – PART I	
Title of Report:	STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT SIB APPLICATIONS
Author(s):	DIRECTOR OF DEVELOPMENT AND REGENERATION
Purpose of Report:	This report requests Area Committee consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support a variety of new initiatives that will benefit the area.
Description of Decision:	<p>The Committee is requested to approve:</p> <ul style="list-style-type: none"> i) £3,120 from the 2006/7 budget as a contribution to improving the health and independent living of Sunderland's elderly people; ii) £12,200 from the 2006/7 budget as a contribution to the fence extension at Washington FC; iii) £22,015 from the 2006/7 budget and £17,157 from the 2007/8 budget, subject to budget approval, for the SAFC Washington Outreach project; iv) £13,000 from the 2006/7 budget as a contribution to the improvement of school grounds project at Usworth Grange Primary School. v) £6676 from the 2006/7 budget as a gap funding contribution to the Washington Asylum Seekers Project vi) £4,100 from the 2006/7 budget to fund the production of anti bullying cards for the On track project vii) £2,000 from the 2006/7 budget for a contribution to the Battle of the Bands project
Is the decision consistent with the Budget/Policy Framework?	Yes
If not, Council approval is required to change the Budget/Policy Framework	
Suggested reason(s) for Decision:	Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last ten years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area.
Alternative options to be considered and recommended to be rejected:	None

WASHINGTON AREA COMMITTEE

5th July 2006

STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

- 1.1 This report outlines current expenditure from the Strategic Initiatives Budget (SIB) and applications for funding from this budget in order to support new initiatives, which will benefit the area.

2.0 Description of Decision (Recommendation)

- 2.1 The Committee is requested to approve the following:
 - Funding to support proposals for new projects. Full applications are included in Annex 1.

3.0 Background

- 3.1 Each Regeneration Framework area has been allocated a minimum budget of £200,000 per annum over the last eleven years. Over this period, therefore, the Framework area has been allocated £2,324,922 in this way.
- 3.2 Annex 2 gives a summary of allocations since its creation in 1996/7 and a full breakdown of individual projects since 2003/4

4.0 Current Position

- 4.1 At the last Committee meeting on 5th April, it was reported that £18,159 was committed from the 2006/07 budget. Applications of £58,000 were approved at that meeting meaning a total of £76,159 has been committed from the 2006/07 budget.
- 4.2 There are seven applications to this Committee requesting £63,111 from the 2006/07 allocation and £17,157 from the 2007/8 allocation, subject to budget approval. Should the Committee grant these requests, £139,270.01 of the 2006/07 allocation will be committed and £17,157 from the 2007/08 budget subject to budget approval. This will leave a balance of £133,967 for the 2006/07 budget.

5.0 Reasons for the Decision

- 5.1 SIB was established to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding

into the area. Applications for SIB funding should demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.

6.0 Alternative Options

- 6.1 Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.

7.0 Relevant Consultations

7.1 Financial Implications

Each project is required to indicate what financial implications there may be in section 7.5 of its application form, which is attached as Annex 1.

7.2 Implications for Other Services

Each project is required to indicate what implications there may be for other services in section 3.11 of its application form, which is attached as Annex 1.

7.3 The Public

Each project is required to indicate what consultation it has undertaken and other documentary evidence it has to support its proposal in sections 3.8 and 3.9 of its application form, which is attached as Annex 1.

7.4 The Race Relations (Amendment) Act 2000 and the Councils Race Equality Scheme.

Each project is required to indicate whether it has an equal opportunities policy, or what measures it employs to address equal opportunity issues, in section 4 of its application form, which is attached as Annex 1.

7.5 Public Relations and Publicity

Each project is required to indicate how it will promote SIB via project publicity in Section 3.7 of the application form. The Marketing and Communications Co-ordinator for the City of Sunderland Council implements the publicity and public relations schedule on behalf of the Area Committee.

8.0 List of Appendices

- 8.1 Annex 1. Proposals to this Area Committee meeting for SIB funding
- 8.2 Annex 2. SIB Criteria and guidelines
- 8.3 Annex 3. Summary of SIB allocations since 1996/7 and a full breakdown of projects since 2003/4

9.0 Background Papers

- 9.1 Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
- 9.2 Regeneration Framework Files Washington

Is this a “Key Decision” as defined in the Constitution? No	Relevant Review Committee: Regeneration Review Committee
Is it included in the Forward Plan? No	

WASHINGTON AREA COMMITTEE

5th July 2006

STRATEGIC INITIATIVES BUDGET (SIB) : REGENERATION ISSUES REPORT

APPLICATIONS FOR SIB

1. Improving the health and independent living of Sunderland's older people

SIB Requested: £18,720 (£3,120 per Area Committee)		
<u>Section 1: Application Requirements</u>		
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>		
1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)		
Coalfield	<input checked="" type="checkbox"/>	East
Washington	<input checked="" type="checkbox"/>	West
		North
		South

<u>Section 2: Sponsor Details</u>
2.1 Name of Lead Organisation / Group: Sit 'n' 'b' Fit Limited – a social enterprise
2.2 Address of Lead Organisation / Group:

Hendon Co-op Centre, 44 Mowbray Road, Hendon, Sunderland, SR2 7DN		
2.3 Contact Name for Project: Lynn Summerside		2.4 Position in Organisation: Co-op Member / Director
2.5 Tel. Number: 07725587692	2.6 Fax Number: 0191 5101105	2.7 E-mail Address: esummerside@btinternet.com
2.8 Day to Day Contact Name / Details (if different to 2.3 above): as above		
2.9 Legal Status of Organisation: Workers Co-operative (with charitable objectives)		2.10 Registered Charity Number (if applicable):
2.11 Does your organisation have a bank account into which funds can be paid? Yes		
2.12 Has the organisation received SIB support previously? No <u>If 'Yes' please provide details:</u>		
2.13 Are any trustees / members of the organisation employed by the City Council? No <u>If 'Yes' please provide details :</u>		

Section 3 : Project Details

3.1 Project Title: (Please re-state title as per front sheet)
Improving the health and independent living of Sunderland's older people

3.2 Project Start Date:
June 2006

3.3 Project End Date:
March 2007

3.4 Please describe the project:

The project aims to improve the health, mobility and to extend peoples ability to sustain independent living through appropriate exercise. The 'appropriateness' is delivered by using our expertise in 'seated' exercise programmes. Seated exercise increases a person's stamina, balance, co-ordination, suppleness, flexibility, and improves lung capacity and helps provide a healthy heart (include the reduction in cholesterol). In so doing it has a major impact on their well being, confidence and reduces stress. Importantly it also improves their safety by reducing the risk of falls. The numbers and effects of falls on older people is of major concern to the TPCT which promotes this type of exercise as one of the best ways of tackling the problem.

The service can be provided to groups or individuals either in their own home or in other establishments. In this case this programme is aimed at people living in the City's residential, nursing and sheltered accommodations.

The programme will run for 1 hour per week for 20 weeks periods .Each

session will be conducted by a qualified leader in this field and will be accompanied by music. It is effective whilst being fun and a good social occasion for all those concerned. It will also instil in the participants the benefits of seated exercise which will have an impact once the programme has finished i.e. it will encourage the individuals to continue the exercises because of the demonstrated improvements in their health, confidence and self esteem. It will also encourage the general public to come into the establishments by offering them to take part in the exercise classes with their family to increase the residents social interaction which can bring substantial benefits to their quality of life.

The intention is to run the programme in 5 residential, nursing or sheltered accommodations in each of the 6 area frameworks (giving a total of 30 homes). Each establishment will contribute 20% towards the cost. We have undertaken market research (via questionnaires) which has indicate that there is a demand for the proposal and there will be no problem with take-up or participation in the programme (25 homes have already signed up for the programme).

Alongside the exercise programme for the service users, and to ensure the long-term sustainability of the project once the SIB money has come to an end, we will provide a training programme for 12 members of staff from the homes to enable them to deliver seated exercise in the future.

The maximum for one training course is 12 people. This reflects are belief that 40% of homes will sign up staff for the training. If this is the case we will select staff from 2 homes in each area to benefit for the training to match the funding apportionment.

The training programme will last for 1 day per week for 12 weeks (total of 30 hours per trainee) and they will receive the qualification - Seated Exercise – NVQ level 2. The 12 week course will begin 8 weeks into the 20 Sit n b Fit sessions to allow the staff and the sheltered accommodation to familiarise themselves with the work and for them to chose the most appropriate member of staff.

The training provider will be the Keep Fit Association (KFA). KFA was chosen because of competitive pricing and the reputation of the organisation in this field. In addition each trainee will need to undertake First Aid training. This will be delivered by Occupational Health Services.

Sit 'n' 'b' Fit Limited will also undertake 4 follow up visits to homes to offer support and advice to the member of staff.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Sit 'n' 'b' Fit already undertakes seated exercise in residential, nursing and sheltered accommodations on behalf of Age Concern, Teaching Primary Care Trust, Back on the Map – NDC, Wearmouth Community Development Trust Association, Fulwell Day Centre, Little Sisters of the Poor and others.

This project will not only improve the health, safety and independent living prospects of approximately 600 (this equates to 20 people per home for 30 homes) of the City's older residents, but also to increase the awareness of the benefits of seated exercise for the users and providers of care for older people, and will create 12 newly qualified seated exercise tutors (there is presently a real shortage of tutors in the City)

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale [x]
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured []
- e) Other reason []

Please explain your answer:

This funding will enable us to offer seated exercise to a much greater number of people. It will also help us promote the benefits and impact of the service in a very practical way to a much wider audience. This will be of help to the City's older people, those with physical and mental health problems, and others who could benefit from seated exercise for many years to come.

We will train 12 care staff to become qualified 'keep fit tutors' (seated exercise – NVQ level 2) which will make a contribution to improving the health of the City's older people well beyond the life of this programme.

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

This project is likely to receive a lot of publicity and full acknowledgement will be given to the support of SIB funding. This will be achieved by working with the SIB funded Area Marketing project. Acknowledgement of SIB will also be passed to the clients and their carers / accommodation

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details:

We have distributed a questionnaire to 60 of the City's residential, nursing and sheltered accommodations, and, at the time of writing, 25 had responded positively and stated they would contribute 20% of the cost. A 40% positive response to a mail out of this sort bodes well for the future take up of the proposal i.e. when we intensively promote the service if the application is successful.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:

According to the Health Development Agency seated exercise helps reduce

the risk of falls, whilst increasing leg strength, balance and co-ordination.
<p>3.10 Who will benefit from the services provided by the project? This proposal is aimed at those older people who are starting to face problems with independent living. Approximately 600 (20 residents per home) individuals will benefit</p>
<p>3.11 Will there be any implications for Council Services arising from this project? Yes – The project will make a significant contribution towards raising levels of physical activity for older people.</p>
<p>3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate? No</p> <p>If 'Yes' please provide details: Community and Cultural Services have been consulted in the development of this application.</p>
<p>3.13 Are any legal and other approvals required? No</p>

Section 4: Equal Opportunities
<p>4.1 Does your organisation have an Equal Opportunities Policy? No</p> <p><u>If yes, please describe how the project will comply with the Policy:</u></p> <p>If no, please describe how your organisation addresses equal opportunities issues:</p> <p>Enshrined in the co-operative principles and rules is a commitment to equal opportunities:</p> <p>'In carrying out its objectives the co-operative shall have regard to promoting equality of opportunity for all sections of the community both within its own affairs and within society generally, and to assisting people in need by any means whatsoever.'</p>
<p>4.2 Does your project specifically address any of the following issues?</p> <p>Ethnic Issues No</p> <p>Gender Issues No</p> <p>Disability Issues Yes</p> <p>If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995</p>

In line with the DDA, Sit n b Fit will ensure that disabled learners will have a positive experience of learning and that the service will aim to recognise and respond to their particular requirements.

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

City objective – working with those communities and groups who experience higher levels of ill health to ensure we can respond in ways in which are most relevant to their needs

Local – improved provision for older people

Actions –

1) Research the needs of older people.....,

The project has / will involve market research

2) Activities programmes established in sheltered accommodation

At least 30 sheltered accommodations will benefit

3) Identify funding opportunities to continue learning and leisure courses for older people

12 newly qualified leaders will be available to deliver further sessions

4) Develop Leisure programmes for older people

30 x 20 weeks exercise and leisure programmes

City objective – Addressing underlying long term problems such as unemployment, poverty, poor housing, which help determine poor health experience

Local – Need to encourage participation in health related matters.

Actions –

1) Promotion of sport, exercise and preventative programmes to assist the local community in development towards better health

30 x 20 weeks community based exercise programmes, which increases independent living and prevents falls – a major concern for the NHS. 12 newly trained seated exercise teachers

2) Expansion of Healthy Living Centre activities around diet, health promotion, smoking cessation, and healthy lifestyle delivered at local venues.

30 x 20 weeks community based exercise programmes – delivered to at least 30 venues. 12 newly trained seated exercise teachers

3) More local facilities for health programmes

delivered to at least 30 venues. 12 newly trained seated exercise teachers

Local – To promote community led solutions to tackling health related issues

Actions –

1) Investigate mechanisms to ensure sustainability of community led initiatives

12 new leaders trained to deliver the service in the future

2) Co-ordinate community resources and initiatives

Using local residential, nursing and sheltered accommodations to deliver exercise programmes

3) Provision of health information at local venues

Using local residential, nursing and sheltered accommodations to promote the benefits of exercise.

4) Encourage community ownership of projects and community led solutions to tackling health related issues

Creation of a bank of qualified seated exercise teachers to deliver activity in the community.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s)

The main output is for 600 (see 3.5) older people to benefit health-wise from a 20 week exercise programme. The individual benefits of the exercise will be gauged and evaluated by the locations completing questionnaires at the beginning, mid-term and end of the programme.

There will be 12 newly qualified 'seated exercise' tutors (seated exercise – NVQ level 2).

Other outputs include develop 30 new local venues for the promotion and delivery of exercise programmes, and to support a social enterprise which aims to create a self-financing services.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

The aim is to provide the service across the City, the figures being calculated on 5 venues in each of the 6 areas delivering the exercise programmes.

The venues that have indicated their wish to take part already are:

1) Barnes Care Home, High Barnes, 2) Village Care Home, South Hylton, 3) St George Care Home, Washington, 4) River View Lodge Care Home, Southwick, 5) Field View, Residential Home, Southwick, 6) Pavilion Care Centre, Houghton le Spring, 7) Jubilee Nursing Home, Thornhill, 8) Beechcroft Residential Home, Thornholme, 9) Mayholme Residential Home Grangetown, 10) Thistledale, Hendon, 11) Watts Moses, East End, 12) Nelson Close Hendon, 13) Ashlea Grange, Philadelphia, 14) Ashlea Lodge Care Home, Millfield, 15) Glenholme House, Roker, 16) Princes House, Seaburn, 17)

Hetton Day Centre (Bog Row) 18) Peace Haven, Washington, 19) Knoulberry Road, Blackfell, 20) Turnbull House, Southwick, 21) Ashlea Lodge, Newbottle, 22) Roseberry Court, Thorney Close, 23) Concord, Washington, 24) Albany House, Monkwearmouth..... **THE LIST CONTINUES TO GROW!**

If this application is successful we will intensively promote the project to ensure further take up from homes within each area. The budget allocation will be managed so that if we are unable to secure sufficient take up (i.e less than 5 care homes) from a particular area, then the SIB contribution from that area will be reduced accordingly, and any unused SIB will be returned to budget.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:
The programme will be managed by Lynn Summerside, manager of the social enterprise and co-operative - Sit n b Fit. She has a track record of delivery of this type of programme for Age concern, Wearmouth Community Development Trust (including Fulwell Day Centre), Little Sisters of the Poor, WRVS, Hetton Day Centre etc.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?
The only identifiable risks are:
1) non – take up of the scheme by homes – Market research strongly suggests that demand will outstrip supply. If this becomes a problem, we will increase the level and intensity of marketing the programme to the City’s numerous Nursing, Residential and Sheltered Accommodations.
2) Homes do not pay their 20% - Again the market research suggests otherwise but if any default then this cost will be borne by Sit n b Fit,
3) Older people do not want to do the exercise – the programme is not compulsory and it is down to the choice of the individual whether they participate or not. All my experience shows that seated exercise is very popular and becomes a real social event – it becomes one of the week’s highlights for residents.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£18,720 in total (£3,120 per area)

See 7.9 for more detail

Seated exercise sessions in sheltered accommodation

(30 homes x 20 sessions per home x £20 per session)	£12,000			
Training of 12 sheltered accommodation staff (intensive 12 week programme – 30 hours of training).				
Seated exercise– (NVQ – LEVEL 2)	£5280			
First Aid (12 x £20)	£240			
Follow up visits				
12 homes x £100 (4 visits per home @ £25 per visit)	£1200			
Total	£18720			
7.2 Indicate the type of funding requested: (Please tick)				
Capital []	Revenue [X]	Both []		
7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?				
Homes will contribute £3,000 (30 homes x 20 sessions per home x £5 per session)				
7.4 What other funding alternatives have been considered and why were these not appropriate?				
We are unaware of any other funding source which would meet the cost of this type and scale of project				
7.5 What are the financial implications for the project should it not receive SIB funding?				
The proposal will not go ahead – some homes may decide to meet the costs in full but these will be few and the number of local venues and beneficiaries will be severely reduced.				
7.6 When SIB expenditure is complete how do you intend to continue this project?				
The aim is for Sit n b Fit to show the benefits of the exercise to the homes and their clients during the period of the SIB support. This will then result in the continuance of the training by the homes and their clients meeting the costs of future exercise sessions themselves				
7.7 Provide a profile of projected costs:				
Funding Source	2005/06	2006/07	2007/08	Total Cost
SIB:				
Coalfield		3,120		3,120
East		3,120		3,120
North		3,120		3,120
South		3,120		3,120
West		3,120		3,120
Washington		3,120		3,120
Other Sources:				

<i>(Please state)</i> 1) Contributions from Homes		3,000		3,000
Total Cost:		21,720		21,720

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.
N/a

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Seated exercise programme:

Trainer costs including transport, provision of equipment, and administration, monitoring and evaluating.

£25 per session is the accepted rate for this service.

30 homes x 20 weeks x £25 per session = **£15,000 (see 7.1)**

Training new tutors:

KFA Trainer – £3500, trainer expenses – travel £60 (£5 x 12), catering £720 (15 x £4 x 12), Room Hire £600 (£50 x 12), Administration and promotion £400. **Total £5280**

First Aid Training

12 people @ £20 per person. **Total £240**

Follow up visits to care homes to support their trained member of staff

12 homes x 4 visits @ £25 per visit. **Total £1200**

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

N/a

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Lynn Summerside

Position in Organisation:

Co-op Member / Director

Date:

9th May 2006

2 Improvements to Washington Football Club

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

PROJECT TITLE: Washington Football Club – Fence Extension Plan												
SIB Requested: £12,200												
Section 1: Application Requirements												
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>												
1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)												
<table><tr><td>Coalfield</td><td><input type="checkbox"/></td><td>East</td><td><input type="checkbox"/></td><td>North</td><td><input type="checkbox"/></td></tr><tr><td>Washington</td><td><input checked="" type="checkbox"/></td><td>West</td><td><input type="checkbox"/></td><td>South</td><td><input type="checkbox"/></td></tr></table>	Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>	Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>							
Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>							

Section 2: Sponsor Details	
2.1 Name of Lead Organisation / Group:	
Washington Football Club	
2.2 Address of Lead Organisation / Group:	
Albany Park, Spout Lane, Concord, Washington, Tyne & Wear NE37 2AB	
2.3 Contact Name for Project:	2.4 Position in Organisation:
Derek Armstrong	Chairman

2.5 Tel. Number: 0191 4163956 (Home) 0191 4177779 (Club)	2.6 Fax Number: 0191 4177779	2.7 E-mail Address: Derek.Armstrong1@ntlworld.com
2.8 Day to Day Contact Name / Details (if different to 2.3 above): As Above		
2.9 Legal Status of Organisation: FA Charter Standard Football Club	2.10 Registered Charity Number (if applicable): N/A	
2.11 Does your organisation have a bank account into which funds can be paid? Yes		
2.12 Has the organisation received SIB support previously? No <u>If 'Yes' please provide details:</u>		
2.13 Are any trustees / members of the organisation employed by the City Council? No <u>If 'Yes' please provide details:</u>		

<u>Section 3 : Project Details</u>	
3.1 Project Title: (Please re-state title as per front sheet) Fence Extension Plan	
3.2 Project Start Date: 1 August 2006	3.3 Project End Date: 1 September 2006
3.4 Please describe the project: To install 2 metre high protective fencing around an area of land at our ground to enable our existing 6 junior teams to play matches and receive coaching sessions, and also help the club expand the Junior (Boys & Girls) Section. The land is part of club property but is not currently enclosed. The land has a grass surface, which is ideal for football but, as it is open, is covered in dog excrement and some debris. It is not safe or healthy to allow children to use this area at present. We have long wanted to make the children of our club feel part of the set-up but have never had changing facilities or safe playing area to make this possible. We have separately been working at setting up	

independent changing facilities on our ground, away from the licensed clubhouse which houses the changing facilities for the senior Northern League team. We are close to completing the new changing facilities and hope to have an enclosed junior playing area.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Washington Football Club has been in existence since 1947, having been formed by the mechanics of the 'F Pit' in Washington. We currently have a senior team playing in the Arngrove Northern League, six junior teams from under 8 to under 17, and provide a match day home for Sunderland Ladies in the Womens FA Premiership. This project will enable us to provide a safe and secure area for children to play football and to receive coaching. A most important element will be to make the children feel part of the club at an early age, allowing us to provide a structure, which supplements their school activities.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all
- b) A project will be provided to a higher quality / on a greater scale
- c) The funding will accelerate the implementation of the project by 12+ months
- d) A gap in funding will be filled pending other funding being secured
- e) Other reason

Please explain your answer:

We have no other funding for this project

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

Full cooperation with the SIB Marketing and Communications Team, Articles in the Local Press, Billboards on the Fencing provided, An ongoing acknowledgement in the senior team match day programme, articles in the Arngrove Northern League magazine.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details:

The subject has been discussed at the regular joint Committee meetings held between the senior and junior team officials and team management.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

<p>If 'Yes' please provide details: Committee Meeting minutes.</p>
<p>3.10 Who will benefit from the services provided by the project? All children, parents and organisers associated with the club. The club provides football services for all areas of the Washington Communities. We have children involved from villages throughout Washington.</p>
<p>3.11 Will there be any implications for Council Services arising from this project?</p> <p>Yes</p> <p>If 'Yes' please provide details: As the area concerned is outside the current club fencing, grass cutting is carried out by council cutting staff and machinery. In the future, grass cutting would be carried out by resources from within the club.</p>
<p>3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?</p> <p>No</p> <p>If 'Yes' please provide details:</p>
<p>3.13 Are any legal and other approvals required?</p> <p>No</p> <p>If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p>

<p><u>Section 4: Equal Opportunities</u></p>
<p>4.1 Does your organisation have an Equal Opportunities Policy? Yes – We also have a child protection policy</p> <p><u>If yes, please describe how the project will comply with the Policy:</u> The fencing will enable us to include more young people in club activities in a safe and secure environment</p> <p>If no, please describe how your organisation addresses equal opportunities issues:</p>
<p>4.2 Does your project specifically address any of the following issues?</p> <p>Ethnic Issues No</p>

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

Improving Health and Social Care - the project will help in addressing the health needs of young people.

Inclusive communities – the project will expand volunteering opportunities and encourage young persons ownership and responsibility, bring together differing age groups and help develop greater opportunities for local children.

Fear of crime – this project will further develop out of hours diversionary activities and engage hard to reach young people.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Development of girls football, increase in junior teams, better progression routes, development of mini soccer.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/a

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The club Committee will manage the project.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

All quoting Contractors have indicated the work could be speedily completed.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£12,200

7.2 Indicate the type of funding requested: (Please tick)

Capital [x]

Revenue []

Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No funding has been requested from other sources for this project, although £500 has been granted towards provision of Changing Facilities from the City of Sunderland Community Chest.

7.4 What other funding alternatives have been considered and why were these not appropriate?

No other funding has been considered.

7.5 What are the financial implications for the project should it not receive SIB funding?

If funding is not granted the project will not proceed.

7.6 When SIB expenditure is complete how do you intend to continue this project?

The SIB expenditure would provide the total cost of this project.

7.7 Provide a profile of projected costs:

Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB:				
Coalfield				
East				
North				
South				
West				
Washington	£12,200			
Other Sources: (Please state) 1) 2)				
	£12,200			

Total Cost:				
--------------------	--	--	--	--

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.
None

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

The total cost would be £12,200 paid to the fence installation contractors.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

Three estimates have been obtained from well-established contractors.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Our junior teams currently play their matches at different venues throughout Washington and train at different school facilities in the Washington area. They may actually attend the club ground only once or twice a year (for Presentations or Cup Finals) and consequently develop no direct affinity to the club. Our aim is to develop the club identity with the young people and see them come through the age groups to play for the senior team. The area we are seeking to surround with security fencing is ideal for a Mini-Soccer pitch and can be covered by the Floodlight system we already have in place. We would envisage all our junior teams training/receiving coaching at one venue and all Mini-Soccer games being played there. We want to have more junior teams linked to the club and introduce girl's teams. A secure, safe area would help us greatly with our ambitions.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Derek Armstrong

Position in Organisation:

Chairman

Date: 25 May 2006

3 SAFC Washington Outreach Project

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

PROJECT TITLE: SAFC Washington Outreach Project							
SIB Requested: £22,015 from 2006/7 budget and £17,157 from 2007/8 budget, subject to budget approval.							
Section 1: Application Requirements							
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>							
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (Please tick)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Coalfield <input type="checkbox"/></td> <td style="width: 33%;">East <input type="checkbox"/></td> <td style="width: 33%;">North <input type="checkbox"/></td> </tr> <tr> <td>Washington <input type="checkbox"/></td> <td>West <input type="checkbox"/></td> <td>South <input type="checkbox"/></td> </tr> </table>		Coalfield <input type="checkbox"/>	East <input type="checkbox"/>	North <input type="checkbox"/>	Washington <input type="checkbox"/>	West <input type="checkbox"/>	South <input type="checkbox"/>
Coalfield <input type="checkbox"/>	East <input type="checkbox"/>	North <input type="checkbox"/>					
Washington <input type="checkbox"/>	West <input type="checkbox"/>	South <input type="checkbox"/>					
Section 2: Sponsor Details							
2.1 Name of Lead Organisation / Group: SAFC Foundation							
2.2 Address of Lead Organisation / Group: Stadium of Light, Sunderland, SR5 1SU							
2.3 Contact Name for Project: Lesley Spuhler	2.4 Position in Organisation: Director						

2.5 Tel. Number: 0191 551 5126	2.6 Fax Number: 0191 514 7172	2.7 E-mail Address: lesley.spuhler@safc.com
2.8 Day to Day Contact Name / Details (if different to 2.3 above):		
2.9 Legal Status of Organisation: Registered Charity	2.10 Registered Charity Number (if applicable): 1089333	
2.11 Does your organisation have a bank account into which funds can be paid? Yes		
2.12 Has the organisation received SIB support previously? No <u>If 'Yes' please provide details:</u>		
2.13 Are any trustees / members of the organisation employed by the City Council? No <u>If 'Yes' please provide details:</u>		

Section 3: Project Details

3.2 Project Title: (Please re-state title as per front sheet)
SAFC Washington Outreach Project

3.2 Project Start Date:
January 2007

3.3 Project End Date:
December 2008

3.4 Please describe the project:

The project is to match revenue funding from Barclays Community Trust to enable the employment of a development worker and sessional coaching staff and the purchase of equipment. This will ensure the delivery of a football development programme at the refurbished football facilities at the Washington Millennium Centre.

These facilities are to be redeveloped with a grant from Barclays of £519,000.

SAFC Foundation will work in partnership with the Washington Millennium Centre and Sunderland Local Authority to deliver sporting and educational opportunities for local young people and their families based around football.

The redeveloped football space will attract new users to the facility through outreach programmes followed up by football sessions and tournaments at

the centre. These young people (9-17yrs) are likely to be harder to reach young people who would not choose to engage in formal activity.

It is anticipated that through this sports engagement, encouragement may be made into broader learning and personal development opportunities of the individual's choice. This would include links with SAFC Foundations Centre of Light, double decker buses, staff resources and other activities including those attached to accreditation.

By working in partnership with the police, Youth agencies and Job Centre plus this will enable combined courses to be offered which use the power of sport to motivate and encourage people to extend their learning.

Young people at risk of health problems will also be encouraged to use the new provision, and health message delivered via a 'Football Fitness' programme. The local secondary school would be encouraged to work in partnership in referring those young people who may enjoy out of school support for tackling health problems. (The city currently has a pilot project linked to childhood obesity)

Adults who lead an inactive lifestyle would be encouraged to take up exercise in the developed fitness area and work towards regular participation 3 times a week. (Target estimate 40 (16-50yrs), 25 (50+yrs) visits per week and these may also be encouraged into SAFC Foundation's Family Learning through Football courses.

Local primary schools as part of the School Sport Partnership would be offered access to the outdoor area during curriculum time and indeed for after school activities. This in turn will encourage access beyond the school day on an informal basis, and encourages the youngsters to be confident in their neighbourhood provision on an evening and at weekends.

The programmes will be delivered by a full time SAFC Foundation development worker based at the Washington Millennium site, who will also draw on the skills and availability of the full Foundation team.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

SAFC Foundation aims to use the enthusiasm young people and their families in the North East have for football to engage them in learning and sporting activity that can consequently improve skills, motivation and attainment.

SAFC Foundation, although attached to the Club brand and facilities, is financially and structurally independent meaning that changes in Club fortunes do not directly affect the work of the Foundation. SAFC Foundation is managed by a Board of Trustees: Lord David Puttnam, Kate Adie, Bob Murray, Niall Quinn, Sir Tim Rice and Steve Cram and it has a royal patron in the Countess of Wessex. There is an Education Board chaired by Baroness Estelle Morris and a Development Board chaired by James Ramsbothom to

help advise on strategy at a grass roots level, as well as a number of project committees.

SAFC Foundation aspires to a region where all our young people can achieve their full potential and works in partnership to target four to nineteen year olds and their families across Sunderland, South Tyneside and Durham. SAFC Foundation's primary aims are to:

- Provide safe and stimulating places for young people to develop themselves
- Increase access and participation in positive activities, targeting specific hard to reach groups
- Deliver a diverse curriculum that responds to the needs of the local and wider community, using football as the hook
- Deliver excellent quality education and sporting provision
- Sustain programmes and develop new initiatives where gaps are identified

SAFC Foundation uses three main resources: The Centre of Light learning facility that incorporates five learning suites within the heart of the Stadium of Light; two visually attractive and engaging double decker buses 'The Black Cats Express'; and an Indoor Academy at Crowtree in Sunderland. SAFC Foundation has 32 staff including teachers, health and youth workers, coaches, family learning workers and development staff.

SAFC Foundation has four key themes: Attainment and Achievement; Social Inclusion and Prevention; Lifelong Learning; and Football Development. Throughout these themes there is a concentration on five topics, Health, Citizenship, Sport, Employability and Basic Skills. Schemes delivered are flexible and centered on the learner ensuring our young people, although challenged, can achieve success.

This will be complimented and developed as it will enable concentrated work in Washington.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- f) A project will go ahead which otherwise would not happen at all []
- g) A project will be provided to a higher quality / on a greater scale []
- h) The funding will accelerate the implementation of the project by 12+ months []
- i) A gap in funding will be filled pending other funding being secured []
- j) Other reason []

Please explain your answer:

The deficit for the programmes is £39,172 over the two years

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

The grant will be acknowledged at the Centre itself and SAFC Foundation will work with the Area Committee Marketing Project to undertake a number of PR opportunities including releases and information in match day programmes.

3.8 Has there been any consultations concerning the need for this project?

Yes (please delete)

If 'Yes' please provide details:

SAFC Foundation and Sunderland City Council have worked with Washington Millennium Centre board to host the consultation. Residents open days have been held and consultation with agencies. Letter drops have also been used to target all the residents and questionnaires and informal feedback mechanisms used with young people. Local people saw work with teenagers, families and disabled young people as a priority.

Some consultation was also carried out several years ago on the feasibility and need for such a project

Consultation on current satisfaction with centre facilities has recently been completed. Centre management and staff met with ex users, potential users and individuals to establish the reasons for a decrease in participation over the last 4 years at the centre. The feedback from these meetings revealed that many members do not use the outdoor facility due to the injuries suffered and felt it was unpractical and uncomfortable to play sports during inclement whether on a hard surface. People stated that they would like to see Astro-turf type surfaces.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:

Questionnaire analysis
Feedback from consultation

3.10 Who will benefit from the services provided by the project?

Young people in Washington, particularly those who live in estates around the Washington Millennium Centre. The wider community will benefit via knock on impacts.

3.11 Will there be any implications for Council Services arising from this project?

Yes

If 'Yes' please provide details:

There are some implications i.e. maintenance of site (this is already being undertaken) but we are working in partnership with the Leisure Services and the Millennium Centre project.

3.13 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

Yes

If 'Yes' please provide details:

Leisure Services - Alison O'Neil is the contact

3.13 Are any legal and other approvals required?

Yes

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

Planning permission was applied for in March for the capital project.

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

It will comply in the:

Recruitment phase

Working with young people and access to facilities and projects

The advertising of the project

The ethos/attitudes of staff

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

We work with all these groups but not exclusively

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

Raising standards and improving access and participation to learning - this project will engage young people via leisure opportunities and then encourage them into learning and accreditation schemes such as Junior Sports Leaders Award, Family Learning OCN, and other informal learning opportunities that develop key and employability skills. Activities will include after schools provision, alternative curriculum and lifestyles work, raise confidence, self-esteem and social skills and link with programmes for excluded young people. The project will also enhance sports facilities in the area, celebrate success stories and offer new volunteering opportunities and links to our trainee scheme.

Inclusive communities – the project will expand volunteering opportunities, offer informal education on issues specific to the area, support current work undertaken in the district, encourage young persons ownership and responsibility, bring together differing age groups and help develop access to Washington Millennium Centre. Programmes delivered will include diversionary activity in connection with the police.

Fear of crime – this project will offer out of hours diversionary activities, enhance the services on offer at the Millennium Centre, enable leisure based provision, enhance out of school activities, and engage hard to reach young people.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Outputs

- 1,200 young people involved in positive activity
- four schools supported in provision and out of hours
- disability club set up
- girls football set up
- Football Friday developed to divert young people from anti social behaviour
- Football Fitness to encourage families into family learning
- 30% of young people signposted to other activities/agencies/learning
- 12 receiving F.A. training
- 12 passing JSLA training
- 1 trainee placement provided
- pitch used to 40% of capacity through this programme

- 3 consultation events with local young people

Outcomes

- improved use of WMC
- more people participating in sport
- improved health
- impact on safer communities/community cohesion – less crime and antisocial behaviour
- increased skills and confidence in local young people
- increase in volunteers and engagement in community life

5.4 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

It will be managed by a partnership between SAFC Foundation and Washington Millennium Centre.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

If the build is delayed
Football becomes unpopular

Section 7: Financial Information

7.1 How much SIB funding is requested?

£39,172

7.2 Indicate the type of funding requested: (Please tick)

Capital [] Revenue [] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

Barclays Revenue £30,000

7.4 What other funding alternatives have been considered and why were these not appropriate?

Both SAFC Foundation and Washington Millennium Centre have a number of funding streams to help deliver their other projects and this avenue seems appropriate

7.5 What are the financial implications for the project should it not receive SIB funding?				
It could not be delivered in this way/have this impact				
7.6 When SIB expenditure is complete how do you intend to continue this project?				
We have developed a sustainability plan to generate income from users once established				
7.7 Provide a profile of projected costs:				
Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB:				
Coalfield				
East				
North				
South				
West				
Washington	22015	17157		39172
Other Sources: <i>(Please state)</i>				
1) Barclays	15000	15000		30000
2)				
3)				
Total Cost:	37015	32157		69172

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.			
SAFC incentives i.e. match tickets			
Tickets	3,750	3,750	7,500
Stadium Tours	450	450	900
Use of Minibus	1,997	1,997	3,994
Articles in Programme	1,125	1,125	2,250
Use of Disability Coach 1 per week	2,490	2,490	4,980
Use of Girl Coach p per week	1,376	1,376	2,751
	11,188	11,188	22,375

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Staff Costs				
Coach	Full salary	19,176	19,751	38,927
trainee		3,120	3,120	6,240
Admin and management staff costs				
Admin staff costs	1 day per month	885	912	1,797
Management staff costs	1 day per month	1,354	1,394	2,748
Other Costs				
Equipment		5,000	1,000	6,000
Kit x staff members		600	600	1,200
Publicity		3,000	1,500	4,500
Transport		2,880	2,880	5,760
Other		1,000	1,000	2,000
		37,015	32,157	69,172

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.

This will be done via the Local Authority policy and procedures

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Please see attached

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Lesley Spuhler

Position in Organisation: Director

Date: 26/05/2006

4 School Grounds Improvements

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

<u>PROJECT TITLE:</u> SCHOOL GROUNDS IMPROVEMENTS		
<u>SIB Requested:</u> £13,000		
<u>Section 1: Application Requirements</u>		
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>		
1.2 Which Area Regeneration Framework(s) does the project cover? (Please tick)		
Coalfield []	East []	North []
Washington []	West []	South []

<u>Section 2: Sponsor Details</u>	
2.1 Name of Lead Organisation / Group: USWORTH GRANGE PRIMARY SCHOOL	
2.2 Address of Lead Organisation / Group: MARLBOROUGH ROAD, SULGRAVE, WASHINGTON, NE37 3BG	
2.3 Contact Name for Project: JOHN BUSFIELD	2.4 Position in Organisation: HEADTEACHER

2.5 Tel. Number: 0191 2193825	2.6 Fax Number: 0191 2193829	2.7 E-mail Address: usworth.grange.primary @schools. sunderland.gov.uk
2.8 Day to Day Contact Name / Details (if different to 2.3 above):		
2.9 Legal Status of Organisation: LEA PRIMARY SCHOOL	2.10 Registered Charity Number (if applicable):	
2.11 Does your organisation have a bank account into which funds can be paid? YES		
2.12 Has the organisation received SIB support previously? NO <u>If 'Yes' please provide details:</u>		
2.13 Are any trustees / members of the organisation employed by the City Council? Yes If 'Yes' please provide details: School staff employed by L.E.A.		

Section 3: Project Details

3.3 Project Title: (Please re-state title as per front sheet)

SCHOOL GROUNDS IMPROVEMENTS

3.2 Project Start Date:
SEPTEMBER 2006

3.3 Project End Date:
DECEMBER 2006

3.4 Please describe the project:

THE SCHOOL HAS INVESTED HEAVILY TO IMPROVE ITS PLAYGROUND FACILITIES BY RELOCATING FENCING TO ENCLOSE ALL PLAY AREAS AND PROVIDE THERMO- PLASTIC MARKINGS. FUNDING IS BEING SOUGHT FOR THE FURTHER IMPROVEMENT OF SCHOOL ENVIRONMENT AND PLAY FACILITIES FOR THE CHILDREN TO INCLUDE SEATING, PLANTING AND OUTDOOR PLAY AREAS. THIS WILL BE ACHIEVED BY:

- An outdoor adventure trail
- A games wall
- Seating areas
- Planting
- Shaded areas

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The provision of high quality play and physical education facilities is a national and local priority as well as being high on our own agenda. We have already done much to enhance our provision and now seek to further develop our facilities. The proposed development will benefit children in a number of ways:

- *A much broader and more interesting range of play and physical activities will be possible;*
- *Play will be more structured and purposeful which in turn will promote good and positive behaviour patterns;*
- *Quiet areas will also be provided thus enhancing the break / lunchtime experience for all children;*
- *Planted areas will afford children the opportunity to look after and appreciate the environment.*

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- k) A project will go ahead which otherwise would not happen at all []
- l) A project will be provided to a higher quality / on a greater scale []
- m) The funding will accelerate the implementation of the project by 12+ months []
- n) A gap in funding will be filled pending other funding being secured []
- o) Other reason []

Please explain your answer:

As described above, elements of the project (relocation of fencing and playground markings) have already been completed. SIB funding will allow the project to be further developed and enhanced.

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

**School newsletters, governors reports, school website
(www.usworthgrangeprimary.ik.org)**

If successful we will be delighted to include the SIB logo on all materials and work with the Area Committee Marketing project.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details: *The project is the result of consultations over a long period of time with staff, governors, parents and children. Most recently, the project has been developed and refined by our own school council, which consists of children from across the school.*

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:
Much evidence supports the need for children to benefit from exciting outdoor play facilities (Physical education). Social skills are also developed and enhanced.

3.10 Who will benefit from the services provided by the project?

Children in school will clearly benefit in many ways and there will be structured community use of the facilities at a range of events including sports days, schools fairs etc. The school already hosts a Sure Start Play Area and these new facilities will further enhance our provision.

3.11 Will there be any implications for Council Services arising from this project?

Yes

If 'Yes' please provide details:
Slight alterations to Grounds Maintenance contract paid for from school budget.

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

Yes

If 'Yes' please provide details:
A letter of approval from the L.E.A. is attached.

3.13 Are any legal and other approvals required?

No

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

--

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:
All children will have equal access to the facilities in accordance with our Equal Opportunities policy.

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:
EDUCATION SINGLE PLAN – 1) PROVISION OF ALTERNATIVE

CURRICULUM AND LIFE SKILLS; 2) EARLY YEARS PROVISION ENHANCED
<p>5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).</p> <ul style="list-style-type: none"> <i>Improved play facilities will enhance children's health and fitness;</i> <i>Access to these facilities will be available to all 235 children in the school.</i>
<p>5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?</p>

<u>Section 6: Management Arrangements</u>
<p>6.1 Describe how the project will be managed: HEADTEACHER AND GOVERNORS HAVE OVERALL RESPONSIBILITY</p>
<p>6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives? NO</p>

<u>Section 7: Financial Information</u>
<p>7.1 How much SIB funding is requested? £13,000</p>
<p>7.2 Indicate the type of funding requested: (Please tick)</p> <p>Capital [<input type="checkbox"/>] Revenue [<input type="checkbox"/>] Both [<input type="checkbox"/>]</p>
<p>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much? Yes School Capital Fund to relocate the security fence, £7,500 and playground markings, £6,600</p>
<p>7.4 What other funding alternatives have been considered and why were these not appropriate? None have been identified at this time.</p>
<p>7.5 What are the financial implications for the project should it not receive SIB funding? Without the SIB funding it would not be possible to complete the project.</p>

7.6 When SIB expenditure is complete how do you intend to continue this project? The project would be completed.				
7.7 Provide a profile of projected costs:				
SCHOOL ASSUMES RESPONSIBILITY FOR ON-GOING COSTS				
Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB:				
Coalfield				
East				
North				
South				
West				
Washington	£13,000			
Other Sources: (Please state) 1) School Capital Fund 2) 3)				
Total Cost:	£13,000			

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.
NONE

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

ADVENTURE TRAIL	£8,000
GAMES WALL	£3,000
TARMAC AREA	£1,000
NEW NURSERY FENCE	£1,000
TOTAL	£13,000

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.
Include any estimates that you have and details of any contractors or suppliers to be used.
INITIAL PLANS COSTED BY ARCHITECT. PRINCIPLES OF BEST VALUE WILL APPLY WITH MINIMUM OF THREE QUOTATIONS FOR EACH

ASPECT OF THE WORK.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):
Please find attached plans.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:
J.S.BUSFIELD

Position in Organisation:
HEADTEACHER

Date: 12.06.06

5. WASP Gap Funding

PROJECT TITLE: Salary funding for Community Development Worker & Administration Officer		
SIB Requested: Gap Funding		
Section 1: Application Requirements		
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>		
1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)		
Coalfield []	East []	North []
Washington []	West []	South []

Section 2: Sponsor Details	
2.1 Name of Lead Organisation / Group:	
Washington Asylum Seekers Project	
2.2 Address of Lead Organisation / Group:	
Old Columbia School, Albert Place, Columbia, Washington. Tyne & Wear NE38 0EQ	
2.3 Contact Name for Project:	2.4 Position in Organisation:
Pauline Purvis	Administration Officer

2.5 Tel. Number: 0191 4187600	2.6 Fax Number: 0191 4187600	2.7 E-mail Address: mail@wasp1.fsnet.co.uk
2.8 Day to Day Contact Name / Details (if different to 2.3 above):		
2.9 Legal Status of Organisation: Registered Charity		2.10 Registered Charity Number (if applicable): 1093416
2.11 Does your organisation have a bank account into which funds can be paid? yes		
2.12 Has the organisation received SIB support previously? Yes If 'Yes' please provide details: Core Funding 03 – 04 10/A6/WE/16 Banks of the Wear Advice 10/A6/WA/16		
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council? No If 'Yes' please provide details :		

<u>Section 3 : Project Details</u>	
3.4 Project Title: (Please re-state title as per front sheet) Salary funding for Community Development Worker & Administration Officer	
3.2 Project Start Date: September 1 2006	3.3 Project End Date: November 30 2006
3.4 Please describe the project: The project currently provides services as detailed in section 3.5. Funding applications have been made for 3 year funding from both the Greggs Trust and to Northern Rock, Tudor Foundation and Paul Hamlyn Foundation. However, due to delays in funding decisions, the decisions have yet to be made and as such there is a risk that the community development worker and administration officer posts will face a gap in funding pending these decisions. This SIB application, therefore is asking for gap funding to ensure the continuation of these posts in the interim period, which is to a maximum of 12 weeks. The project is aware that if funding decisions are received sooner, that a smaller amount of SIB will be drawn down	
3.5 What service does the organisation currently provide and how will this be complemented by the project? We provide assistance for all Asylum Seekers Refugees and their dependants	

who have been dispersed to the Tyne & Wear area. Immigration & benefits advice, Drop –in, Computer Suite, Clothing and furniture store, administration, OFSTED registered crèche, ESOL classes in partnership with City of Sunderland College and Washington Church of Christ. We also provide assistance for people in the local community who are in state of hardship.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- p) A project will go ahead which otherwise would not happen at all []
- q) A project will be provided to a higher quality / on a greater scale []
- r) The funding will accelerate the implementation of the project by 12+ months []
- s) A gap in funding will be filled pending other funding being secured []
- t) Other reason []

Please explain your answer:

We have applied to Greggs for the salary of the Community Development Worker and for the Administration Officer we have applied to Northern Rock who funded the previous three years and also to the Tudor Trust and Paul Hamlyn Foundation. But also WASP will not be able to function at its present level if the administration post is not funded.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

Inform local press, add "SIB funded" to the letterhead and by word of mouth to other agencies.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :SCDN signposted Washington as an area to have an SLA agreement in conjunction with VOICES.

Washington Asylum Seekers Project is the only project to give the service we do in the Washington and Sunderland areas.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details : Area service level agreement with VOICES.

All the clients files, day sheets and case sheets, show the amount of clients accessing our service.

3.10 Who will benefit from the services provided by the project?

Asylum Seekers Refugees and their dependants, all community and voluntary organisations within Washington and people in the local Community.

3.11 Will there be any implications for Council Services arising from this

<p>project?</p> <p>No</p> <p>If 'Yes' please provide details :</p>
<p>3.14 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?</p> <p>No</p> <p>If 'Yes' please provide details :</p>
<p>3.13 Are any legal and other approvals required?</p> <p>No</p> <p>If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p>

<p><u>Section 4: Equal Opportunities</u></p>
<p>4.1 Does your organisation have an Equal Opportunities Policy?</p> <p>Yes</p> <p><u>If yes, please describe how the project will comply with the Policy:</u> We will not discriminate against any one for their race, colour, creed, political beliefs, gender or disability. With particular regard to Sex Discrimination Act 1986, Race Relations Act 1976, Disability Discrimination Act 1995, Children's Act 1989 and Special Educational Needs Code of Practice 2001</p> <p><u>If no, please describe how your organisation addresses equal opportunities issues:</u></p>
<p>4.2 Does your project specifically address any of the following issues?</p> <p>Ethnic Issues No</p> <p><u>If yes, please provide details as to how the project is in line with the Race Relations Act 1976:</u></p> <p>Gender Issues No</p> <p><u>If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:</u></p> <p>Disability Issues No</p> <p><u>If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995</u></p>

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<u>Section 5: Relationship of Project to the Area Framework(s)</u>

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved: Community Cohesion through assisting Asylum Seekers Refugees and people in the local community to all come together as one large community.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s). Assistance to 14 groups within the three month period and day sheets of work undertaken on behalf of clients

5.5 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?
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<u>Section 6: Management Arrangements</u>
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6.1 Describe how the project will be managed: The Community Development worker will monitor progress via appropriate record keeping. The Administration officer will monitor her progress in a three monthly report detailing how many clients have been given assistance to via the day sheets.
--

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives? Without the Gap Funding we would be unable to continue our positions, this would have a detrimental effect on Washington Asylum Seekers Project as if there is no one to carry on with the general running of the project, the project will fold.
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<u>Section 7: Financial Information</u>
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7.1 How much SIB funding is requested? £6,676.01
--

7.2 Indicate the type of funding requested: (Please tick) Capital [] Revenue [] Both []
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7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much? Greggs for three years £45k Northern Rock, Tudor Foundation and Paul Hamlyn Foundation for three years at a total cost of £66,631.32

7.4 What other funding alternatives have been considered and why were these not appropriate?				
Community Chest was looked at but it is inappropriate. Still in process of accessing additional funding bodies.				
7.5 What are the financial implications for the project should it not receive SIB funding?				
WASP will not be able to continue to employ the workers. If the Administration post is not funded then WASP may cease to function as she is also the main fundraiser.				
7.6 When SIB expenditure is complete how do you intend to continue this project?				
We intend to continue to seek long term funding from other funding bodies.				
7.7 Provide a profile of projected costs:				
Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB :				
Coalfield				
East				
North				
South				
West				
Washington	£6,676.01			
Other Sources: <i>(Please state)</i> 1) 2) 3)				
Total Cost:	£6,676.01			

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:
 Community development Worker = Salary £1,250, Stationery £100 & Postage £42 = £1,392.00
 Administration Officer = Salary £4,579.67, Employer National Insurance £429.56 & Pension £274.78 = £5,284.01

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.
Include any estimates that you have and details of any contractors or

suppliers to be used.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):

Business Plan attached.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:
Tom Cumiskey

Position in Organisation:
Chairman

Date:
13 June 2006

6. Anti-Bullying Cards (On Track)

PROJECT TITLE: Anti bullying cards (On track)												
SIB Requested: £4,100												
Section 1: Application Requirements												
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>												
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table> <tr> <td>Coalfield</td> <td><input type="checkbox"/></td> <td>East</td> <td><input type="checkbox"/></td> <td>North</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input checked="" type="checkbox"/></td> <td>West</td> <td><input type="checkbox"/></td> <td>South</td> <td><input type="checkbox"/></td> </tr> </table>	Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>	Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>							
Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>							

Section 2: Sponsor Details		
2.1 Name of Lead Organisation / Group:		
On Track		
2.2 Address of Lead Organisation / Group:		
Rainbow Family Centre, 34 Elliott Terrace, Concord, Washington		
2.3 Contact Name for Project:	2.4 Position in Organisation:	
Lisa Boyd	team manager	
2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:
0191 2193460	0191 2193461	lisa.boyd@ssd.sunderland.co.uk
2.8 Day to Day Contact Name / Details (if different to 2.3 above):		

2.9 Legal Status of Organisation: local authority	2.10 Registered Charity Number (if applicable):
2.11 Does your organisation have a bank account into which funds can be paid? yes	
2.12 Has the organisation received SIB support previously? no <u>If 'Yes' please provide details:</u>	
2.13 Are any trustees / members of the organisation employed by the City Council? Yes If 'Yes' please provide details : Team manager, homeschool partnership worker, 2 parenting workers and several sessional workers and admin staff are employed by the city council. Other staff are from partner agencies – Northumbria police, city hospitals and TPCT	

<u>Section 3 : Project Details</u>	
3.5 Project Title: (Please re-state title as per front sheet) Anti- bullying cards (on track)	
3.2 Project Start Date: 15/7/06	3.3 Project End Date:
3.4 Please describe the project: on track have financed the artwork and production of a pack of anti bullying cards that can be used as a resource when working with young people to address the issue of bullying. On track would like to ask schools and organisations in the On track area working with children and young people, to nominate children who have overcome the issue of bullying and reward them with a pack of cards. Several packs to also be given to schools in the On Track area (Washington north and Washington west) to help support staff e.g mentors when working with this issue. This will be done at a one off event held locally. On track staff will organise the event. This will also help to publicise the issue of bullying.	
3.5 What service does the organisation currently provide and how will this be complemented by the project? On track offer support to children and families to prevent and reduce risk. This project will raise awareness of the issue of bullying, reward children who	

have overcome this, provide an incentive for others and provide other organisations /schools in the area with a useful resource.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale []
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured []
- e) Other reason []

Please explain your answer:

On track has limited funding which is financing delivery of its core services

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

press release, childrens trust newsletter

3.8 Has there been any consultations concerning the need for this project?

Yes / No (please delete)

Not formally but at the recent celebration event held by On track there was lots of interest

If 'Yes' please provide details :

3.9 Is there any documentary evidence available to support the need for this project?

No

If 'Yes' please provide details :

3.10 Who will benefit from the services provided by the project?

Children and young people
Staff within schools and other Washington based organisations

3.11 Will there be any implications for Council Services arising from this project?

No

If 'Yes' please provide details :

3.15 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

Yes

If 'Yes'

Alan scott prevention manager youth offending service

3.13 Are any legal and other approvals required?

Yes / No

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

Advice from city solicitors is that as there will be no profit made from the distribution of these cards that there is no infringement of copyright

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

Sunderland city councils policy

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

<p>Gender Issues No</p> <p>If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:</p>
<p>Disability Issues No</p> <p>If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995</p>

<p><u>Section 5: Relationship of Project to the Area Framework(s)</u></p>
<p>5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:</p> <p>Addressing Youth Crime and Disorder – On Track has a 5 year history of helping address the issues of youth disorder in the Washington area.</p>
<p>5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).</p> <p>On track will record through testimony the impact of the distribution of the anti bullying cards to young people and teachers.</p>
<p>5.6 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?</p> <p>N/a</p>

<p><u>Section 6: Management Arrangements</u></p>
<p>6.1 Describe how the project will be managed:</p> <p>through On Tracks management structure</p>
<p>6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?</p> <p>no</p>

<p><u>Section 7: Financial Information</u></p>
<p>7.1 How much SIB funding is requested?</p>

£4,100

7.2 Indicate the type of funding requested: (Please tick)
Capital [] Revenue [✓] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?
 On track has already financed the initial design and production of these cards

7.4 What other funding alternatives have been considered and why were these not appropriate?

7.5 What are the financial implications for the project should it not receive SIB funding?
 It would not go ahead

7.6 When SIB expenditure is complete how do you intend to continue this project?
 If it is successful in Washington and interest from other areas are expressed application for SIB funding from other areas could be made to ensure citywide distribution

7.7 Provide a profile of projected costs:

Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB :				
Coalfield				
East				
North				
South				
West				
Washington	4,100			
Other Sources: (Please state) 1) 2) 3)	1,940 (already contributed)			
Total Cost:	£6,040			

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.
 Initial design and production of cards (£1940) (already paid for)

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

£3,500 - production of 1000 copies of the pack

£300 -Staff and management time to organise event

£300 -Potential Venue and refreshment costs

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.

3 separate quotes were originally obtained from different design companies for the initial design and production.
GHP design company were used and hold the templates therefore the production of further copies must come from them.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

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<u>Section 9: Declaration</u>

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Lisa Boyd

Position in Organisation: Team Manager On Track Children's Services

Date: 12/6/06

2.9 Legal Status of Organisation: Local Authority	2.10 Registered Charity Number (if applicable): N/A
2.11 Does your organisation have a bank account into which funds can be paid? Yes	
2.12 Has the organisation received SIB support previously? Yes If 'Yes' please provide details: Numerous community initiatives and projects	
2.13 Are any trustees / members of the organisation employed by the City Council? Yes If 'Yes' please provide details : Officers of Sunderland City Council and Houghton Feast Steering Committee	

<u>Section 3 : Project Details</u>	
3.6 Project Title: (Please re-state title as per front sheet) Schools Battle of the Bands 2006	
3.2 Project Start Date: Information to Schools July 2006 Battle of the Bands Sept 2006	3.3 Project End Date: 12 October 2006
3.4 Please describe the project: <ul style="list-style-type: none"> ▪ To provide a residency for a regionally based professional music organisation to work with local schools. ▪ To encourage the development of young talent within the schools and showcase this talent to a wider public audience. ▪ To appeal to the changing, growing community of Houghton, Washington and districts. ▪ To provide Schools Battle of the Bands for Houghton Feast 2006 <p>Building on the success of the 2005 Battle of the Bands this year's competition is intended to encourage the development of young talent within schools as well as showcasing this talent to a wider public audience. The competition will be open to all schools and 6th form colleges within the Washington and Coalfield boundaries.</p> <p>The battle will be split into 2 sections: School bands 11 – 16yrs</p>	

Snr bands 17 – 19yrs

Schools will be invited to hold internal qualifier heats to choose a band or bands from each section to represent their school. Each band will perform 4 songs, inc one original song, (written by the band or within their school). No backing tapes or tracks will be allowed. All music and vocals must be played live.

A panel of judges will be appointed to adjudicate the semi final heats and the final. A public voting system will be introduced for the final in conjunction with the judging panel. The winning band will be given the opportunity to record their own CD at High Fidelity Recording Studios, based in Houghton Le Spring.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The organisation provides public services for Sunderland residents. The project will introduce a broader range of talent to a wider audience and create more opportunities for grass roots bands to be heard, to perform, and to further their careers. This, in turn, will help broaden the appeal of local talent, and stimulate more live music events to take place in the area.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- u) A project will go ahead which otherwise would not happen at all
- v) A project will be provided to a higher quality / on a greater scale
- w) The funding will accelerate the implementation of the project by 12+ months
- x) A gap in funding will be filled pending other funding being secured
- y) Other reason

Please explain your answer:

There is no funding available within the current budget for this project. A core budget supports each event, however, cannot cover the extensive and growing event programme which we aim to improve and develop each year.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

Through all publicity materials ie. Press releases, posters, leaflets etc. This will be achieved by working in partnership with the sib funded Area Marketing project.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :

Following last years successful pilot featuring unsigned bands from the region. We would like to develop the project this year giving the opportunity to younger talent through a schools Battle of the Bands competition.

<p>3.9 Is there any documentary evidence available to support the need for this project?</p> <p>Yes</p> <p>If 'Yes' please provide details :</p> <p>Minutes Houghton Feast Feed Back Meeting held City Library & Arts Centre - 8 December 2005.</p>
<p>3.10 Who will benefit from the services provided by the project?</p> <p>Community of Washington, Houghton and surrounding districts, and any visitors to the area during that time.</p>
<p>3.11 Will there be any implications for Council Services arising from this project?</p> <p>No</p> <p>If 'Yes' please provide details :</p>
<p>3.16 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?</p> <p>The project is supported by Community and Cultural Services Directorate and Children's Services.</p> <p>If 'Yes' please provide details :</p> <p>Yes Approved by C D Alexander, Head of Culture & Tourism</p>
<p>3.13 Are any legal and other approvals required?</p> <p>No</p> <p>If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p>

<p><u>Section 4: Equal Opportunities</u></p>
<p>4.1 Does your organisation have an Equal Opportunities Policy?</p> <p>Yes</p> <p><u>If yes, please describe how the project will comply with the Policy:</u></p> <p>The event site will provide full disabled access and the project will be open to all schools within the area and will avoid discrimination of any kind.</p> <p>If no, please describe how your organisation addresses equal opportunities issues:</p>
<p>4.2 Does your project specifically address any of the following issues?</p> <p>Ethnic Issues No</p> <p><u>If yes, please provide details as to how the project is in line with the</u></p>

Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

This project fits in with:

Creating Inclusive Communities: Working towards community cohesion. The project will encourage young people and adults to participate together in events in their area and make use of the facilities provided.

Extending cultural opportunities:

The project will further develop the musical talent of grass root bands and introduce them to a wider audience.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

8 x events (heats, semi finals, final)
10 x schools/ colleges involved
40 x participants
100 + audience

Profile raising for Washington, Houghton and Districts.
Encourage and develop musical talent within the area.

5.7 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

Costs have been apportioned based on two factors:

- i) the number of potential participants from each area
Coalfield area has 2 secondary schools, plus Shiney Row College;
Washington Area has 4 secondary schools, 2 with 6th form colleges plus music collective group at Arts Centre Washington.
- ii) the contribution that the event will make to the continued success of the Houghton Feast

Whilst Washington area is likely to be able to put forward a greater number of participants, the final event will be delivered to the Coalfield Area, therefore

costs have been split in a ration of 3:2 with Coalfield area being requested to fund the greater share.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by Community and Cultural Services

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

Without SIB funding the project will be unable to go ahead.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£5,000 (£3,000 from Coalfields; £2,000 from Washington)

7.2 Indicate the type of funding requested: (Please tick)

Capital

Revenue

Both

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

No other appropriate funding streams

7.5 What are the financial implications for the project should it not receive SIB funding?

Other sources of funding to be sought, although it is unlikely that funds will be able to be secured in the time available. SIB appears to be appropriate to support this one-off event.

7.6 When SIB expenditure is complete how do you intend to continue this project?

This project is time limited specifically to Houghton Feast, as a one-off event. However, the benefit of the scheme will be to help develop musical talent within the Coalfield and Washington areas.

7.7 Provide a profile of projected costs:

Funding Source	2006/07	2007/08	2008/09	Total Cost
----------------	---------	---------	---------	------------

SIB :

Coalfield	3,000			3,000
Washington	2,000			2,000
Other Sources: 1)				
Total Cost:	5,000			5,000

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.
N/a

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Staffing: Sound, Lighting & Stage Engineers,	£2,000
Technical Resources: PA & Lighting Equipment	£1,500
Hall Hire:	£400
Prizes:	£400
Marketing:	£500
Compere for Final	£200
Total	£5,000

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

Sunderland City Council procedures will be followed

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Michelle Whittle

Position in Organisation: Project Officer

Date: 18th May 2006

STRATEGIC INITIATIVES BUDGET (SIB)
CRITERIA AND PROJECT GUIDELINES

1 ABOUT THE SIB FUND

- 1.1 SIB was established in 1996/7 to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Each Regeneration Framework area is currently allocated a minimum of £200,000 per year. Applications for funding are approved by the relevant Area Committee or Cabinet.
- 1.2 SIB is approved on an annual basis as part of the full Council budget process in February or March each year. It is possible that due to financial constraints in a particular year, the allocation may be reduced or withdrawn. Approvals from future years' SIB allocations are therefore subject to this budget process and cannot be guaranteed.
- 1.3 Applications therefore will only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding over a period of time or enable the recruitment or retention of staff to proceed. Projects that apply for funding from future years' allocations do so at their own risk.

2 APPLYING FOR SIB

- 2.1 The Council's Development and Regeneration Directorate administers SIB through its Regeneration and Housing Service. Any project wishing to enquire about a possible application, or who have any queries regarding the process, should in the first instance, contact the relevant Area Regeneration Officer below :

Bill Blackett Sunderland East, and the Coalfields
Telephone 553 1162 Fax 553 1599
e-mail bill.blackett@sunderland.gov.uk

Karen Gillard Sunderland North, and Washington
Telephone 553 1214 Fax 553 1599
e-mail karen.gillard@sunderland.gov.uk

Richard Parry Sunderland South and Sunderland West
Telephone 553 1217 Fax 553 1599
e-mail richard.parry@sunderland.gov.uk

- 2.2 Once the suitability of the project has been established, an application form will be sent out electronically or by post accompanied by these guidelines, guidance notes for filling in the application form, and a copy

of the relevant Framework(s) and Action Plans. As a copy of the completed application form will be attached to a covering report as part of the Area Committee's agenda, we would appreciate it if the form could be returned electronically to the relevant Area Regeneration Officer at the appropriate e-mail address provided above. If this is not possible, a typed copy can be sent to the address shown on the covering letter. The covering letter will also provide the date of the next pre-agenda and the full Area Committee meetings, and the deadline for returning the completed application form.

- 2.3 Where an SIB application refers to inputs or support from other Council Directorates, either financial or otherwise, the Lead Agent should seek the agreement of the relevant Directorate. Agreement should be at the appropriate level within the Directorate and should be in place prior to the application being placed on the pre agenda. The appropriate Directorate contact name will be supplied and support or authorisation will be included in the application.
- 2.4 Where possible, a representative of the project must attend the pre agenda and the full Area Committee meetings in order to respond to any queries the Elected Members may have. Please note however, that attendees will not be expected to speak on behalf of the application but to respond to any questions there may be regarding the application
- 2.5 An application to the Area Committee should not be interpreted as a guarantee of its approval. The Committee reserves the right to defer or reject any submission on the basis of available SIB funding in the current financial year and the project's suitability in the light of Area Framework priorities and SIB criteria. However, it will make a decision at the meeting whether to grant the full amount being requested, make a contribution of a lesser amount, defer the request or refuse the application.

3. CRITERIA FOR ELIGIBILITY

- 3.1 SIB is intended to address the Area Regeneration Framework priorities, which are identified in the Action plan . Although an application does not need to address these priorities in order to receive approval, preference will be given to those proposals that clearly demonstrate a link with the Action Plan.
- 3.2 Applications should also demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.
- 3.3 SIB is mainly intended for one off projects, capital expenditure and "pump priming" of new initiatives. Revenue support can be included in any application, but this will only be at the commencement of a new project or as "gap funding" to enable a project to continue while other funding is being sought. Ongoing or repeat revenue or maintenance

costs, such as electricity or rent, will not normally be considered for SIB funding.

- 3.4 A major aim of SIB is to attract other funding into the area. While the lack of other funding would not disqualify any application, priority is given to those projects that are seeking or have secured additional funding from other sources such as Single Regeneration Budget, Lottery, European funding, sponsorship or grants from charitable institutions.
- 3.5 Applicants are normally expected to make a contribution towards overall project costs, although this is not essential for SIB support to be considered.
- 3.6 Applications will normally only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding or enabling the recruitment or retention of staff to proceed. In such cases, future years' allocations would therefore become 'active' once the full Council's budget for that year had been formally approved.
- 3.7 Any project applying for SIB funding must have a management committee, some form of written constitution and a dual signatory bank/building society account.

4 NON-ELIGIBILITY

- 4.1 Individuals or groups that are not formally constituted are ineligible for SIB funding.
- 4.2 SIB should not be used to finance projects that would normally be funded through other sources or to compensate for budget reductions in mainstream provision.
- 4.3 SIB cannot provide ongoing revenue or maintenance support to projects (see 3.3 above) or for payments for redundancy.
- 4.4 SIB cannot be used for activities of a political or exclusively religious nature.
- 4.5 SIB cannot be used to fund retrospectively i.e. for expenditure already incurred before the application has been approved.

5 APPROVAL AND PAYMENT

- 5.1 If the application is approved in full or in part, an offer letter confirming the allocation will be sent out to the nominated contact person within a week. Funding will only become available once the terms and conditions accompanying the offer letter have been signed and returned. ***These terms and conditions that accompany the offer letter should be***

read carefully, as this constitutes a contract between Sunderland City Council and the project.

- 5.2 The grant will not be released as a “lump sum”. Funding will be released to cover appropriate expenses as they occur and not in advance or anticipation of need. Relevant documentation (e.g. invoice, receipt) must be produced before payment is made.
- 5.3 There is not the facility to overspend on specific allocations. It is the project’s responsibility to have estimated the costs correctly, and the Council does not accept any liability should these estimates prove inaccurate or insufficient. Should the available funding prove inadequate to meet the project’s aims, it will be the project’s responsibility to seek additional funding. If this is not possible, the Lead Agent should seek advice from the relevant Area Regeneration Officer regarding the current status of their SIB allocation. Any project that exceeds the original allocation will be required to find the overspend from their own resources.

6 CONDITIONS

- 6.1 Projects must be managed in accordance with all appropriate statutory requirements and employment legislation and must not be conducted in any way as to bring Sunderland City Council into disrepute
- 6.2 **Purchasing / Procurement requirements**

The Council has a duty to ensure that, where it awards public monies to external organisations, value for money and probity is demonstrated as monies are expended.

Where any such monies are used to procure goods, materials, services or works the following procurement requirements must be applied.

Procurement up to £10,000

Records must be kept to demonstrate that value for money has been achieved, by keeping suitable records. For example, if all or part of a grant was to be used to purchase computer equipment it would be appropriate to contact at least four suppliers of the equipment concerned and ask for a price from each supplier. A note should be retained of the price and specification quoted in each case. If the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used. This would normally be on the grounds of quality. This process would also apply to suppliers of services. This process would also apply to suppliers of services, e.g. consultancy services for feasibility studies and for purchases classified as capital works.

Procurement Between £10,000 and £50,000

For procurement of this value, at least four written quotations must be obtained and kept for inspection from suitable contractors or suppliers. If less than four quotations are obtained (e.g. because the work is specialised) or considered the reason for this should also be recorded. Finally, if the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used.

Procurement Over £50,000

A formal tender process must be used for all procurement exceeding £50,000.

This means that at least six suitable contractors or suppliers should be invited to tender for the contract on the basis of a clear detailed specification. A deadline should be set for receipt of the tenders from those invited, and tenders received after the deadline should not be considered. Tenders received by the deadline should be opened together in the presence of at least two responsible people. The value of each tender should be recorded and the record signed by both persons present. If the supplier used did not tender the lowest price, a record should be kept to explain why the chosen supplier was used.

Potential conflicts of Interest

Any potential conflicts of interest (e.g. the supplier is a friend or relative of the person procuring the service, goods or works) should be declared and those affected should not participate in the procurement process or decision.

Retention of Records

Records of all of the above processes should be retained for a period of three years and must be available for inspection by representatives of the Council if required.

Failure to comply with any of the above conditions could result in clawback of monies and further claims or awards not being approved.

Please note: Projects will be required to submit all relevant documentation with regard to the appointment of a contractor or supplier with the first Quarterly Monitoring Return (or the most appropriate).

- 6.3 Projects are required to provide accurate and verifiable information for monitoring, evaluation and reporting purposes, and must fill in and return the quarterly monitoring return form that is sent requesting information on

projects' progress. Additionally, projects are subject to audit and monitoring throughout their duration by officers of the Development and Regeneration Directorate. Failure to return monitoring forms or comply with any other financial requests made may result in the remainder of the allocation being withheld or future applications being refused.

6.4 Once a project has used its full SIB allocation, projects will be required to submit a written report and attend a future Area Committee meeting to discuss the project's impact. Lead Agents will be informed of when this report and presentation will be required by the relevant Area Regeneration Officer.

6.5 It is the project's responsibility to keep the relevant Area Regeneration Officer informed of any changes that may affect its SIB allocation. In this respect it should be noted that:

- The normal practice will be to make SIB funding available for the period indicated in the funding profile in Section 7 of the application form. If funding is not claimed in accordance with the profile of projected costs in Section 7 of the application form or once the projected completion date has been reached, any unused allocation may be reclaimed, unless the project has indicated a reason for the delay and requested an extension to their funding period.
- No project will be allowed to access SIB funding beyond 2 years from the date of the original offer letter, unless it has received approval for funding over several years. Beyond this period, any unused allocation will be returned to SIB and any project still requiring the funding would need to submit a new application.
- SIB can only be used for the purposes outlined in section 3.4 and section 7 of the application form. If a project for any reason wishes to use their allocation for purposes other than the ones originally proposed, they would need either to return the unused allocation and submit a new proposal to the Area Committee or make a formal request to the Area Committee to vire the allocation.

6.6 The project should ensure that, wherever appropriate, publicity generated by the project acknowledges SIB support. It is a condition of SIB that any press releases be made via the SIB Marketing and Communications team (Tel 0191 553 1933). Please note that in cases where SIB has provided support for the feasibility stage of a capital build project, SIB support will need to be acknowledged on site billboards at the construction stage. The SIB logo can be obtained from the SIB Marketing and Communications team.

SIB Resources Statement as at 5th July 2006

	Committee Approval	Allocations £000's	Approvals £000's	Annex 3 Unallocated £000's
Total SIB Allocation Pre 2003/2004		1,400.000	1,308.487	91.513
<u>2003/2004 Approvals</u>				
Eco Rangers 2003/2004	05.02.03		1	
Youth Inclusion Project	05.02.03		40	
Play Area Development	02.04.03		30	
Silksworth Sports Complex	02.04.03		2.5	
Washington Business Forum 2002/2004	02.04.03		15	
Washington Executive Partnership 2003/2004	02.04.03		3	
Washington Glebe Bowling Club	02.07.03		7	
Refurbishment of Strang Riding Centre	02.07.03		10	
Concord Shopping Improvements	02.07.03		20	
Graffiti Project at Washington Millennium Centre	02.07.03		2.16	
Graffiti Project at Pitstop Youth Club	02.07.03		2.8	
Developing Youth Committee in Donwell	02.07.03		1.5	
Anne Frank Exhibition	01.10.03		7.27	
Manor View Landscaping	01.10.03		6	
Usworth Partnership	01.10.03		11.03	
Washington Asylum Seekers Project	01.10.03		7	
North Washington Health & Education Centre	01.10.03		25	
Bridge Woman's Education & Support Centre	01.10.03		10	
Oxclose & District Young People's Mountain Bikes	01.10.03		8.55	
Wash. Post 16 Research / Feasibility Study	01.10.03		9	
CCTV Fatfield School	26.11.03		10	
Stepping Out - HLC Washington	26.11.03		5.18	
F Pit Museum Feasibility Study	26.11.03		10	
Barmston Primary - Community Provision & Protection	04.02.04		10	
F Pit Museum - Repairs & Maintenance	04.02.04		32.85	
Barmston CA Heating Replacement	31.03.04		3.5	
Washington Business Forum 2002/2004	31.03.04		4.979	

Returned Funding - Youth Strategy	(13.07.00)	3.806		
Returned Funding - North Washington Health & Education centre	(01.10.03)		25	
		228.806	295.319	-66.513
Total Resources Available				25.000

2004/2005 Approvals

Youth Inclusion Project	05.02.03		40	
Concord Shopping Improvements	02.07.03		30	
Washington Asylum Seekers Project	01.10.03		21.501	
North Washington Health & Education Centre	01.10.03		18	
Barmston Primary - Community Provision & Protection	04.02.04		10	
Washington Business Forum	31.03.04		2.021	
Eco Rangers	31.03.04		1	
Development of Playing Facilities at Harraton Cricket Ground	31.03.04		2.5	
Washington Drugs Forum Communication Events	31.03.04		2.17	
Blackfell Bridge Lighting	31.03.04		1.5	
Princess Anne Park Countryside Ranger	31.03.04		13.6	
Sunderland Support for Parents with Disabilities	07.07.04		2	
Development of Hydrotherapy Pool at Fulwell Day Centre	07.07.04		2.5	
Barmston CA - Peoplefirst	07.07.04		10	
Community Cohesion Centre Development - WASP	07.07.04		11.5	
City - Wide 5-a-Side Leagues Project	06.10.04		8.029	
Washington Millennium Centre	06.10.04		15	
Barmston School	06.10.04		3	
Strand Riding Centre for the Disabled - Gap funding	01.12.04		18	
Washington Citizens Advice Bureau - Social Inclusion Project	09.02.05		15.941	
Environmental improvements at Ayton Allotments	09.02.05		13	
Area Committee Marketing Project	09.02.05		1.37	
The ISIS Project - Complementary Health & Education	09.02.05		2	
Washington Sport & Leisure Newsletter	13.04.05		0.813	
Returned Funding - Washington School Project	(03.07.02)	1.129		
Returned Funding - North Washington Health & Education Centre	(01.10.03)	18		

Returned Funding - Graffiti Project at Washington Millennium Centre	(02.07.03)	1.316		
		220.445	245.445	-25.000
Total Resources Available				0

2005/2006 Approvals

Youth Inclusion Project	05.02.03		40	
Concord Shopping Improvements	02.07.03		30	
Area Committee Marketing Project	09.02.05		2.630	
Eco Rangers	09.02.05		1.5	
The ISIS Project - Complementary Health & Education	09.02.05		8	
Mental Health Drop in Facility - Washington MIND	13.04.05		30	
Washington Sport & Leisure Newsletter	13.04.05		3.387	
Wearable - Gap Funding	13.04.05		2.518	
Rhyme Around The Nursery	13.04.05		10	
Family Room - John F Kennedy Primary School	13.04.05		10	
Usworth Park Bowls Pavilion Refurbishment	13.04.05		14.64	
Bowes Railway Repairs & Maintenance	13.04.05		15.173	
Washington Citizens Advice Bureau - Web Site	06.07.05		4.8	
Language Laboratory - Washington Church of Christ	06.07.05		14.392	
Community Facilities - Wessington Primary School	06.07.05		10	
Volunteer Outreach Project	06.07.05		3.333	
Horticultural Training Project	05.10.05		1.5	
Physical Disabilities Alliance Project	05.10.05		2	
People's Pedal Power	05.10.05		2.15	
Washington Village Community Association	05.10.05		5	
ISIS Project - Feasibility Study	05.10.05		10	
Sunderland Astronomical Society	05.10.05		5.965	
Sunderland Training & Education Farm	05.10.05		1.5	
Sulgrave Centre - CCTV Provision	05.10.05		2.5	
Compass Community Transport	05.10.05		2	
Construction Challenge Project	30.11.05		6.5	
Phoenix Project - Community Outreach Programme	30.11.05		6	
Harraton Cricket Club	30.11.05		2.5	
Washington Events Budget	30.11.05		0.841	

Sunderland Juvenile Service Project	30.11.05		10.8
Washington Boxing Club	30.11.05		15.7
Returned Funding - Barmston School	(06.10.04)	0.100	
Returned Funding - Washington Sport & Leisure Forum	(13.04.05)	0.618	
Returned Funding - Sunderland Support for Parents with Disabilities	(07.07.04)	0.830	
Returned Funding - Stepping Out - HLC North Washington	(26.11.03)	4.580	
Returned Funding - Physical Disabilities Alliance Project	(05.10.05)	0.666	
Returned Funding - Washington Executive Partnership	(02.04.03)	2.684	
Returned Funding - Washington Forum	(01.10.03)	3.390	
		275.329	275.329
			0
Total Resources Available			0

2006/2007 Approvals

Construction Challenge Project	30.11.05		5
Harraton Cricket Club	30.11.05		2.5
Washington Events Budget	30.11.05		9.159
Eco Rangers	08.02.06		1.5
Washington Citizens Advice Bureau - Extension Programme	05.04.06		18
Youth Inclusion Project	05.04.06		40
		262.461	76.159
			186.302
Total Resources Available			186.302

WASHINGTON AREA COMMITTEE

5TH July 2006

STRATEGIC INITIATIVES BUDGET UPDATE

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

1.1 This report provides Members with an update on live projects for which the Area Committee has previously approved funding through its Strategic Initiatives Budget.

2.0 Background

2.1 Members will recall that each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Framework document. Over this period, therefore the Framework area has been allocated £2,324,922. An update on all projects that are still operating is attached as Appendix 1.

3.0 Recommendations

3.1 That this report be noted.

Background Papers

- Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
- Regeneration Framework File, North Sunderland
- Events Budget application forms

Strategic Initiatives Budget: Washington Live Project Update
5th July 2006

APPENDIX 1

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Oxclose & District Young People's Project	01.10.03	8.550	6.128	2.422	Oxclose Young People Project
SIB Funding is to be used to support the salaries of two part-time workers and also the running costs of the project. The project provides constructive alternatives for a wide range of young people, particularly those at risk from becoming involved with alcohol and substance use / abuse and youth disorder, by both endeavouring to educate them as to the nature and risks inherent in their activities and introducing them to alternatives which are stimulating and challenging. The project and expenditure are ongoing.					
2004/5 Project Allocations					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Area Committee Marketing Project	09.02.05	1.370	0	1.370	Development & Regeneration
Funding across all six Area Committees of £4,000 per Committee to provide a dedicated marketing communications function to all Area Committees. This will include developing a comprehensive 'Communications Strategy' which will maximise publicity for all SIB and Community Chest funded projects. This will be achieved through various communications tools including, local press coverage, newsletters and display material.					
2005/2006 Project Allocations					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Area Committee Marketing Project	09.02.05	2.630	0	2.630	Development & Regeneration
Year 2 of funding to provide a dedicated marketing communications function to all Area Committees.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Mental Health Drop in Facility - Washington MIND	13.04.05	30	0.194	29.806	Washington MIND
The 'Mental Health Drop in Facility' is a community led facility which provides support for people in the Washington, Houghton and Hetton areas. The service provides a 'drop in' and 'out of hours' service offering emotional support, activities, socialisation, a listening ear, counselling, advocacy support, and information and advice on accessing services. The funding provided by SIB will safe guard the project by providing a safe environment for people with mental health issues in the community to gain support, as alternative accommodation has had to be found as a result of the previous premises being under demolition and redevelopment. SIB funding will contribute towards the cost of renovation works to ensure the building complies with Health & Safety and the Disability Discrimination Act requirements. Although the renovation plans have been agreed, the project has reported a slight delay on the work due to asbestos being found in the building. This has now been rectified and the building work is scheduled to commence shortly.					

Strategic Initiatives Budget: Washington Live Project Update
5th July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Family Room - John F Kennedy Primary School	13.04.05	10	0	10	John F Kennedy Primary School
SIB funding will contribute towards the refurbishment of a before and after school facility. Funding has been approved to provide and install a fully equipped kitchen, toilet, entrance area and general refurbishment. The new room will then be used for a 'Breakfast Club' and in conjunction with the 'Bridge Woman's Group' to provide parent courses. The Feasibility Report is now complete, and the work is out to tender. It is hoped that the works will commence in June 2006, with the full allocation being utilised.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Community Facilities - Wessington Primary School	06.07.05	10	0	10	Wessington Primary School
SIB funding will contribute towards the overall costs associated with the refurbishment of a vacant room at the school, to allow it to become a community training room. As Wessington Primary School has an extended school status the school have identified a need for an extra room in order to further provide adult learning and a community facility. The refurbishment will include a new fully equip kitchen and toilet, new windows and new electric and ICT points. Once the refurbishment is complete the room will be used for adult learning and a meeting room for the school, parents, and community groups. It is anticipated that the work will be complete by summer 2006, with the full allocation spent.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Volunteer Outreach Project	06.07.05	3.333	0	3.333	Volunteer Centre - Sunderland
Funding across all six areas to enable the Volunteer Centre to commence provision of an 'Outreach Service' across the City. A Outreach and Development Worker, equipment, stationary and staff travel etc. No expenditure has been sought to date.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Horticultural Training Project	05.10.05	1.5	0.893	0.607	Bishopwearmouth Horticultural Nursery
The project is a partnership between the Council and NHS Mental Health Trust to provide horticultural training, leading to pre-NVQ qualifications for people with learning disabilities. SIB funding across all six areas, is to be used as a contribution towards the costs of equipment to support this Vocational Scheme. The project and expenditure are ongoing.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Washington Village Community Association	05.10.05	5	0	5	Washington Village Community Association
Washington Village Community Association provides a range of social, educational and recreational activities across Washington Village and the surrounding area to a wide range of ages. SIB funding has been sought as a contribution towards essential work to the roof, to repair major leaks. It is anticipated that the work will be complete by summer 2006.					

Strategic Initiatives Budget: Washington Live Project Update
5th July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
ISIS Project - Feasibility Study	05.10.05	10	4.415	5.585	ISIS Project
SIB funding is to be used to carry out a feasibility study which will explore the development options for the building and lead to the expansion of existing services offered by the project. The project currently operates a complementary health service, wellness and education programme at its centre. The Feasibility Study is now complete and the results of the study, are forming part of the over all 'Funding Strategy' of the project.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Sunderland Training & Education Farm	05.10.05	1.5	0.844	0.656	Sunderland Training & Education Farm
Funding across all six Area Committees to establish a fully accessible 'Training and Education Farm'. The aim of the project is to improve the quality of life for local people by delivering Capacity Building events such as, family fun days, trips to other similar projects, coffee morning's, and family learning courses. SIB will contribute to this by providing funding towards legal, planning, Health & Safety Inspection fees, training costs and capital works.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Barmston CA	05.10.05	4.6	0	4.6	Barmston CA
SIB funding will be used to support further work with regard to analysing the options and outcomes from the Feasibility Study, and to address the future sustainability of the organisation. Expenditure is ongoing.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Construction Challenge	30.11.05	6.5	0	6.5	Sunderland Housing Group
The Construction Challenge Project will provide construction skills training opportunities on new housing development sites, for year 10 & 11 pupils across the City opting for an alternative curriculum route into construction. This allocation is to build upon the successful work of the original pilot project 'Construction Skills at Farrington School' and extend it City -Wide. Currently there are 42 pupils taking part in the project at various sites across the City, which include Carley Hill and up and coming sites in the Coalfields and Doxford Park. The project and expenditure are ongoing.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Phoenix Project - Community Outreach Programme	30.11.05	6	0	6	Tyne & Wear Fire & Rescue Service
SIB funding will be used to continue the Phoenix Project which works in partnership with the Youth Offending Service, by delivering intensive work experience and courses to offenders, with the Fire Brigade. SIB funding will contribute towards the refurbishment and upgrade of the Community Safety Centre by providing a lecturer room inwhich the courses etc can be held.					

Strategic Initiatives Budget: Washington Live Project Update
5th July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Washington Cricket Club	30.11.05	2.5	0.546	1.954	Harraton Cricket Club
Following recent work on the playing surfaces and practice facilities at the ground, in which SIB funding has already contributed to, further funding has been secured to protect these facilities from damage. The second phase of funding has been secured to development security fences around the pitches and upgrade the changing facilities.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Washington Events Budget	30.11.05	0.841	0	0.841	Development & Regeneration
An Events Budget has been established for the Washington Area Committee. It is intended to enhance the support that the Committee is able to offer to support local groups operating in the area.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Sunderland Juvenile Service Project	30.11.05	10.8	0	10.8	Sunderland Juvenile Service
SIB will contribute towards salary costs, volunteer training, management, staff travel and accommodation etc. The project aims to encourage young people at risk of offending or re-offending to take part in constructive learning, training and leisure activities to hopefully divert their attention from anti-social or criminal behaviour.					
2006/2007 Project Allocations					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Construction Challenge Project	30.11.05	5	0	5	Sunderland Housing Group
Year 2 of 2 year funding to provide construction skills training opportunities on new housing development sites, for year 10 & 11 pupils across the City opting for an alternative curriculum route into construction. This allocation is to build upon the successful work of the original pilot project and extend it City -Wide.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Washington Cricket Club	30.11.05	2.5	0	2.5	Harraton Cricket Club
Following recent work on the playing surfaces and practice facilities at the ground, in which SIB funding has already contributed to, further funding has been secured to protect these facilities from damage. The second phase of funding has been secured to development security fences around the pitches and upgrade the changing facilities. This allocation is year 2 of 2 year funding.					

Strategic Initiatives Budget: Washington Live Project Update
5th July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Washington Events Budget	30.11.05	9.159	0	9.159	Development & Regeneration
Year 2 of funding of the Events Budget which has been established for the Washington Area Committee. It is intended to enhance the support that the Committee is able to offer to support local groups operating in the area.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Eco Rangers	08.02.06	1.5	0	1.5	Community & Cultural Services
SIB Funding from all six areas, is to support the Eco Rangers event during May 2006. The project raises environmental awareness amongst school children and enables the schools involved, to implement environmental auditing of the classroom. The Eco Rangers project is now in its seventh year and has proved very successful throughout this time.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Washington Citizens Advice Bureau - Extension Programme	05.04.06	18	0	18	Washington Citizens Advice Bureau
SIB funding has been sought as a contribution towards the extension programme of Washington Citizens Advice Bureau. As a result of the extension project, a new and expanded advice service will be offered to the local community, in purpose build premises, in a prime location. In addition to the new premises the employment of an additional six advice workers will significantly improve the Face-to-Face Crisis Intervention Service also on offer within the Citizens Advice Bureau. SIB funding will be used as a contribution towards the over all cost of the scheme, along with other funding streams. Currently no expenditure has been claimed.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Youth Inclusion Project	05.04.06	40	0	40	Crime Concern
SIB funding to match Youth Justice Board funding. The project achieved good returns from their quarterly evaluation in January, and exceeded the Key Performance Indicators for contact numbers with young people. The project have also successfully bid for funding from 'Positive Activities for Young People', which has enabled them to provide an extensive range of school holiday activities. The project through the help and continuation of SIB funding has continued in its success and has seen a record number of young people participating in the courses and programmes on offer. The achievement and recognition of the young people has contributed significantly to the excellent status awarded to the project by the Youth Justice Board Quality Assurance Audit, inwhich they received one of the highest scores in England and Wales. The project are also continuing to work closely in partnership with the Police, local schools, Connexions and many other agencies.					
Totals		191.283	13.020	178.263	

WASHINGTON AREA COMMITTEE MEETING 5th July, 2006	
Title of Report: STRATEGIC INITIATIVES BUDGET : 2006/07 WARD BASED COMMUNITY CHEST	
Author(s): Director of Development and Regeneration	
Purpose of Report: The purpose of this report is to bring forward 15 recommendations relating to the 2006/07 Community Chest Scheme.	
Description of Decision: The Committee is requested to: i. approve all 15 proposals for support from the 2006/07 Community Chest as detailed in Annex 1	
Is the decision consistent with the Budget/Policy Framework? *Yes	
If not, Council approval is required to change the Budget/Policy Framework	
Suggested reason(s) for Decision: The Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act 1972.	
Alternative options to be considered and recommended to be rejected: The circumstances are such that there are no realistic alternatives that could be considered.	
Is this a "Key Decision" as defined in the Constitution? No	Relevant Review Committee:
Is it included in the Forward Plan? No	Regeneration and Community Review Committee

**STRATEGIC INITIATIVES BUDGET :
2006/2007 WARD-BASED COMMUNITY CHEST**

Report of the Director of Development and Regeneration

1.0 Purpose of the Report

1.1 The purpose of this report is to bring forward 15 recommendations relating to the 2006/2007 Community Chest Scheme.

2.0 Description of Decision

2.1 The Committee is requested to approve all 15 proposals for support from the 2006/07 Community Chest as detailed in Annex I.

3.0 Background

3.1 The Committee will be aware that the Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act.

4.0 Reason for Decision

4.1 Community Chest support is given to projects which clearly demonstrate that they will address identified local needs, as detailed in Area Regeneration Frameworks, normally providing genuine community benefit and which can subsequently provide evidence/measurement of success in this respect.

5.0 Alternative Options

5.1 The circumstances are such that there are no realistic alternatives that could be considered.

6.0 Relevant Consultation

6.1 Members have been consulted on all applications for Community Chest support.

6.2 The City Treasurer has been consulted on this report, all costs associated with developing Community Chest applications are resourced by the Strategic Initiatives Budget admin fee.

6.3 Residents have been consulted about the priorities in the Area Regeneration Frameworks Community Chest grants support these identified priorities.

7.0 Background Papers

7.1 The following background papers were used:

- Community Chest Application Forms
- Schedule of projects circulated at the panel meeting held on Wednesday 28th June, 2006.

COMMUNITY CHEST 2006/2007

PROJECTS PROPOSED FOR APPROVAL

	Recommended Grant subject to final estimates, invoices, up to:
WASHINGTON CENTRAL	
Washington Judo Club – Contribution towards training event for students with special needs in Italy.	500
Age Concern, Washington – Purchase of security equipment for community safety events.	400
St. Joseph's Primary School – Purchase of greenhouse, toolstore, garden equipment etc.,	800
Total	1700
WASHINGTON EAST	
Washington Judo Club – Contribution towards training event for students with special needs in Italy.	500
Age Concern, Washington – Purchase of security equipment for community safety events.	400
Total	900
WASHINGTON NORTH	
Washington Judo Club – Contribution towards training event for students with special needs in Italy.	500
Age Concern, Washington – Purchase of security equipment for community safety events.	400
Usworth Bowling Club – Purchase of cutlery, crockery, curtains etc.,	500
Total	1400
WASHINGTON SOUTH	
Washington Judo Club – Contribution towards training event for students with special needs in Italy.	500
Age Concern, Washington – Purchase of security equipment for community safety events.	400

Lambton C.A. Parent & Toddlers Group – Purchase of educational and fun equipment.	250
Total	1150
WASHINGTON WEST	
Washington Judo Club – Contribution towards training event for students with special needs in Italy.	500
Age Concern, Washington – Purchase of security equipment for community safety events.	400
Washington 'F' Pit Banner Community Group – Contribution towards display costs, travel, protective casing, insurance etc.,	1000
Springwell Village Hall Carnival Committee – Contribution towards disco, over 60's party, bouncy castle, costumes etc.,	500
Total	2400
Total of Projects	7550