



in partnership with Sunderland City Council



## Annex 1 – Feedback Report Applications

### 1. Elite Family Specialists - Intensive Preventative Family Intervention Project

<b>Project Title:</b>
Intensive Preventative Family Intervention
<b>SIB Requested:</b>
£30,000.00

## Section 1: Application Requirements

<b>1.1</b>
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</b></p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
<b>1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)</b>
Coalfield [ ]    East [ ]    North [ x ]    Washington [ ]    West [ ]    South [ ]

## Section 2: Sponsor Details

<b>2.1 Name of Lead Organisation / Group:</b>		
Elite Family Specialists C.I.C. Ltd.		
<b>2.2 Address of Lead Organisation / Group:</b>		
45, Ernwill Ave. Castletown, Sunderland, SR5 3EB		
<b>2.3 Contact Name for Project:</b>	<b>2.4 Position in Organisation:</b>	
Claire Lavender	Director	
<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
01915160167		<a href="mailto:c.lavender@sky.com">c.lavender@sky.com</a>

<b>20.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)	
<b>2.9 Legal Status of Organisation:</b>	<b>2.10 Registered Charity Number</b> (if applicable):
Limited Company.	N/A
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>	
Yes. It is a dual signatory bank account	
<b>2.12 Has the organisation received SIB support previously?</b>	
Yes [ ] No [ x ]	
<b>If 'Yes' please provide details:</b>	
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>	
Yes [ ] No [ x ]	
<b>If 'Yes' please provide details:</b>	

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
Elite Family Specialists CIC Ltd	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
01 05 08	30 04 09
<b>3.4 Please Describe the project:</b>	
<p>To work with all families and target these groups through preventing family crisis. Stability is a key role to the phrase 'every child matters' particularly within the Teenage years. By offering our unique tailor made programs we will help these families explore their problems and get them reconnected with each other by providing a close and personal service meeting their individual needs directly in the family home, providing both privacy and confidentiality. The project will benefit all relevant families in the North of Sunderland. We have identified these service gaps through our research and long and repeated discussions with Councillor Foster, Sunderland Local Authority and other multiple agencies including Chief Inspector Elwick from Northumberland Police who felt there was a very relevant need and has asked to be kept informed throughout and would welcome working together. All relevant to our cause and when our services are used a major impact will be had on the lives of many of the most vulnerable and disadvantaged young people within the communities of Sunderland. We have found through our work in fostering that our service will prevent Social Services intervention, we are an independent company resolving family breakdowns by intervening with our specialised skills to rectify situations at an early stage and equip parents with the tools to parent by doing this we will not be judging or patronizing but rather helping them realize that they have the where with all to be responsible within their own families. Most of the problems are caused by lack of parenting skills resulting in the young person being totally defiant of their parents, being wayward and making the parents feel they just cannot cope any longer. With our knowledge and experience of working with child / young person on a 1:1 basis and using the practice we have learned in the field through specialist training we can freely guide and advise. We can communicate openly, are both fully committed to the aim of</p>	

the social enterprise, and are independent, accessible and fully focused on the child / young person's needs and rights. Being neither biased nor diverse in any way, we will constantly strive to update our knowledge and reflect this by being 100% committed to expertly guide them in preparation for each step to independence. We believe that a lot more can be done for these target groups and if successful the benefits will be felt by the wider community. Children services have conceded that some family problems are not deemed serious enough for their intervention, this seems due to resources and staffing, by commissioning our services we can save the local authority vital time, money and resources. We have approached local schools and they have said there are families they can introduce ourselves that they feel we can help NOW however, they require an endorsement from Sunderland Local Authority confirming our status. The services we are offering are new and additional to the service offered by Social Services. We are aware that the workload for social workers is becoming extremely excessive. This could possibly be the reason why too many families have to deal with extra stress alone. Elite Family Specialists CIC will be an independent social enterprise which aims to add to local Social Services provision, by offering specialist services. We aim to be an Early Intervention Team resolving problems before they escalate. Through our research and the Respect Initiative launched by the government we contacted the Government Task Force at the Home Office directly and they informed ourselves of the new initiative which has recently launched on 28<sup>th</sup> November 2007 called NAPPS (National Academy for Parenting Practitioners). We are currently working with their new Regional Officer Helen Bedford for the North East of England, being kept up to date with all new legislations that are being released and we are also participating in the new training they are offering yet to be finalized through City n Guilds Accreditation Award, which will be around September 2008 and also awaiting placements on Triple P Parenting and Pathways Training. We have also been asked by Sunderland University if we can deliver tuition to a group of students educating them in early intervention and parenting programs.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

As 3.4 the capital costs will enable us to set up an office base to provide our service to the north of the city.

**3.6 What additional activity will SIB funding allow to happen** (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	[ ]
(b)	A project will be provided to a higher quality / on a greater scale	[ ]
(c)	The funding will accelerate the implementation of the project by 12+ months	[ x ]
(d)	A gap in funding will be filled pending other funding being secured	[ ]
(e)	Other reason	[ ]

**Please explain your answer:**

To provide a pilot project in the north of the city which coincides with the new governments requirements through early intervention

**3.7 How will you publicise that you have received support from SIB?**

(please refer to Section 3 of the guidance notes)

Through local press, acknowledgments, through the website, stationery and local councillors

**3.8 Has there been any consultations concerning the need for this project?**

Yes [ x ] No [ ]

**If 'Yes' please provide details:**

Discussions with Cllr Foster, Sunderland Children's Services, Chief Inspector Fred Elwick, Northumberland Police and through hands on experience as Independent Foster Carers recognising that family breakdowns need not of occurred with appropriate intervention.

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes [  ] No [  ]

**If 'Yes' please provide details:**

Respect Website and NAPPS Website and current government awareness and guidelines identifying the need for early intervention

**3.10 Who will benefit from the services provided by the project?**

Children and Families in the North of the City

**3.11 Will there be any implications for Council Services arising from this project?**

Yes [  ] No [  ]

**If 'Yes' please provide details:**

There will be an added value to Children Services and other multi agencies within the north. Providing an Independent voice to the families, preventing family breakdown, thus reducing the number of children entering the care system by reducing cost and resources for the local authority, this could be through early intervention, mediation, rehabilitation, multi agency tasking and other avenues keeping the families together.

**3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?**

Yes [  ] No [  ]

**If 'Yes' please provide details:**

We have the support of a local council representative of Castle Ward.

**3.13 Are any legal and other approvals required?**

Yes [  ] No [  ]

**If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:**

The support will be through Children Services (Safeguarding), point of contact would be Mick McCracken, expected date to be secured April/May.

**Section 7: Financial Information**

**7.1 How much SIB funding is requested?**

£30k

**7.2 Indicate the type of funding requested: (please tick)**

Capital [  ] Revenue [  ] Both [  ]

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

Goodfund £7K, Coalfield Regeneration Trust £10K

**7.4 What other funding alternatives have been considered and why were these not appropriate?**

Northern Rock, Esmee Fairburn and Comic Relief – Did not fit Criteria were advised to try again later

**7.5 What are the financial implications for the project should it not receive SIB funding?**

Government Guidelines are asking for our service to be readily available now should we not receive this funding to establish the office it will hinder securing contracts and commissions.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

Through securing contracts and commissions

**7.7 Provide a profile of projected costs:**

Funding Source	2008/09	2009/10	2010/11	Total Cost
<b>SIB:</b>				
North	£30K			£30K
<b>Other Sources (please state)</b>				
1) Goodfund	£7K			£7K
2) Coalfield Regeneration Trust	£10K			£10K
<b>Total Cost:</b>	£47K			£47K

**7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

Desk, Chairs, Tables and Office Furniture for One Room	£ 4,358.07
Reception Furniture, Desks, Chairs, guest Chairs	
Secure Storage Units (Large Filing Cabinets X3)	
Regular 3 draw Filing Cabinet X2	
Stationery inc. admin accessories, files for filing cabinets, Security Safe with timer, safety lock for all confidential Information to be stored	
Industrial Photocopier, Printer & Scanner with feed draw	£ 5,658.54
3 x Compaq Computers inc. Monitors	£ 2,920.05
Computer Software – Microsoft Office, Antivirus	
Laminators, binders, backup sticks, Wireless Network Router	
Computers pens, etc..	
Alarm System to be purchased, fitted, installed and monitored	£ 1,000.00
Phone System from BT inc. phones, installation and upkeep Of the system	£ 1,027.27
Rent and Rates for running and upkeep of office, travel costs and training costs as government recommended	£32,036.00
	<b><u>£46,999.93</u></b>

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.**

We will use recommended suppliers through the council where appropriate when purchasing equipment, quotations will be sourced through different competitors to demonstrate value for money has been achieved. All records will be kept for future reference to explain all decisions made.

## 2. Little Tiggers

### Project Title:

Volunteer Co-ordinator (six months additional gap funding)

### SIB Requested:

£11,649

## Section 1: Application Requirements

### 1.1

Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.

The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.

If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.

**Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.**

Dates and Venues of future meetings are provided as supporting information.

### 1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)

Coalfield [ ]    East [ ]    North [ X ]    Washington [ ]    West [ ]    South [ ]

## Section 2: Sponsor Details

### 2.1 Name of Lead Organisation / Group:

Little Tiggers Ltd

### 2.2 Address of Lead Organisation / Group:

Swan Street Centre  
Swan Street  
Monkwearmouth  
Sunderland  
SR5 1EB

### 2.3 Contact Name for Project:

Jacqueline Brazier

### 2.4 Position in Organisation:

Manager

### 2.5 Tel. Number:

0191 5495171

### 2.6 Fax Number:

### 2.7 E-mail Address:

Littletiggerscreche@hotmail.co.uk

### 2.8 Day to Day Contact Name / Details: (if different to 2.3 above)

<b>2.9 Legal Status of Organisation:</b>	<b>2.10 Registered Charity Number</b> (if applicable):
Company Limited by Guarantee with charitable aims and objectives Company No.4489784	
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>	
Yes Lloyds TSB	
<b>2.12 Has the organisation received SIB support previously?</b>	
Yes [ X ] No [ ]	
<b>If 'Yes' please provide details:</b>	
A grant of £26,054 to fund a 1 year post June 2007	
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>	
Yes [ ] No [ X ]	
<b>If 'Yes' please provide details:</b>	

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
Volunteer Co-ordinator	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
August 2008	January 2009
<b>3.4 Please Describe the project:</b>	
<p>The project has been successful in reaching the targets of the original bid (June 2007) and continues to attract volunteers from the community, with some of the volunteers achieving qualifications, with the remainder half way through their course.</p> <p>With this in mind the project would like to continue to support the volunteers and ask for an interim grant from the SIB fund to ensure the volunteers achieve their qualifications and have a support network to ensure that the previous work undertaken through SIB comes to fruition.</p> <p>We have an active group of volunteers who have achieved new skills and confidence through the project and have enhanced community participation in the local area. Over the period of the grant so far the project has:-</p> <ul style="list-style-type: none"> <li>• developed local peoples current skills,</li> <li>• increased community participation and ownership of services</li> <li>• ensured volunteering was positive experience</li> <li>• raised health awareness</li> <li>• provided training and a co-ordinated programme to ensure the volunteer's needs are met.</li> </ul>	
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b>	
The organisation provides family support in the form of: - affordable childcare, support groups family learning, play schemes, after school clubs, placements for students and volunteering opportunities. The services are complemented by the project through the recruitment of qualified volunteers, subject to funding, with possible employment within the organisation, increased community participation and development of services.	



**3.6 What additional activity will SIB funding allow to happen** (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	[ ]
(b)	A project will be provided to a higher quality / on a greater scale	[ ]
(c)	The funding will accelerate the implementation of the project by 12+ months	[ ]
(d)	A gap in funding will be filled pending other funding being secured	[X]
(e)	Other reason	[ ]

**Please explain your answer:**

A gap in funding will allow the volunteers to complete qualifications they have already started and will give the project time to secure ongoing funding from alternate sources.

**3.7 How will you publicise that you have received support from SIB?**

(please refer to Section 3 of the guidance notes)

Local newspapers/flyers/networking.  
Council literature through the Area Committee Marketing Programme

**3.8 Has there been any consultations concerning the need for this project?**

Yes [ X ] No [ ]

**If 'Yes' please provide details:**

Ongoing with users of the service /consultations held within community events.

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes [ X ] No [ ]

**If 'Yes' please provide details:**

May 2006 a community consultation was carried out which identified the need for services such as ours which are affordable and encourage community participation.

**3.10 Who will benefit from the services provided by the project?**

The local community will benefit from the continuation of the project, allowing them to fulfil their qualifications, enhance employment prospects. The volunteers will gain confidence, independence, improve self esteem and feeling of isolation and participate in community life and enhance employment prospects. Capacity building – allowing the community to become more involved in what's available in their area.

**3.11 Will there be any implications for Council Services arising from this project?**

Yes [ ] No [ X ]

**If 'Yes' please provide details:**

**3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?**

Yes [ X ] No [ ]

**If 'Yes' please provide details:**

The project works in partnership with early years to provide training for the volunteers.

**3.13 Are any legal and other approvals required?**

Yes [ ] No [ X ]

**If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:**



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## Section 7: Financial Information

<b>7.1 How much SIB funding is requested?</b>				
<b>7.2 Indicate the type of funding requested: (please tick)</b>				
Capital [ ] Revenue [x] Both [ ]				
<b>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</b>				
no				
<b>7.4 What other funding alternates have been considered and why were these not appropriate?</b>				
The project will be unable to continue at present. Funding is proving difficult to secure and most voluntary organisations are having the same problems in the area at present.				
<b>7.5 What are the financial implications for the project should it not receive SIB funding?</b>				
The project will not continue. Alternative placements would be discussed to allow volunteers to secure qualifications.				
<b>7.6 When SIB expenditure is complete how do you intend to continue this project?</b>				
Continue to actively seek other funding streams.				
<b>7.7 Provide a profile of projected costs:</b>				
<b>Funding Source</b>	<b>2007/08</b>	<b>2008/09</b>	<b>2009/10</b>	<b>Total Cost</b>
<b>SIB:</b>				
<b>Coalfield</b>				
<b>East</b>				
<b>North</b>		11,649		
<b>South</b>				
<b>West</b>				
<b>Washington</b>				
<b>Other Sources (please state)</b>				
1)	In kind	Use of computers		
2)	In Kind	Venue proportional		
3)	In kind	childcare		
<b>Total Cost:</b>				
<b>7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.</b>				

I have calculated a figure towards childcare in the budget. If more childcare is required we would fulfil this need by including volunteers in the ratios.

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

Volunteer co-ordinator salary for 6 months	£8,499
National Insurance	£ 561
Pension	£ 600
Childcare	£ 644
Room rental	£ 345
Volunteer expenses	£1,000
<b>Total Cost</b>	<b>£11,649</b>

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.**

N/A