



in partnership with Sunderland City Council



Annex 1

**SOUTH AREA COMMITTEE**  
**5<sup>th</sup> January 2009**

**REGENERATION ISSUES REPORT: APPLICATIONS FOR SIB**

**1. Box Youth Project**

<b>Project Title:</b>
Replacement Security Shutters
<b>SIB Requested:</b>
£5,790

**Section 1: Application Requirements**

<b>1.1</b>
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format. If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p><b>Please note: that a representative of your organisation must be available to attend the main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</b></p>
<b>1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)</b>
Coalfield <input type="checkbox"/> East <input type="checkbox"/> North <input type="checkbox"/> Washington <input type="checkbox"/> West <input type="checkbox"/> South <input checked="" type="checkbox"/>

**Section 2: Sponsor Details**

<b>2.1 Name of Lead Organisation / Group:</b>
The Box Youth project
<b>2.2 Address of Lead Organisation / Group:</b>

Hall Farm Road, Hall Farm, Sunderland, SR23 2UY		
<b>2.3 Contact Name for Project:</b>		<b>2.4 Position in Organisation:</b>
Lisa Wilson		Manager
<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
(0191)5225031	0191 5228460	theboxyouthproject@googlemail.com

<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)	
As above	
<b>2.9 Legal Status of Organisation:</b>	<b>2.10 Registered Charity Number</b> (if applicable):
Registered Charity	1098708
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>2.12 Has the organisation received SIB support previously?</b>	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>If 'Yes' please provide details:</b>	
£30,000 revenue per year: 04/05; 05/06; 06/07, £15,000 security fence: 06.	
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>If 'Yes' please provide details:</b>	
Cllr David Errington. Management committee member	

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
Replacement Security Shutters	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
01/01/2009	01/01/2009
<b>3.4 Please Describe the project:</b>	

This project is to replace old wooden security shutters, which do not provide adequate security to windows and doors, with new secure metal shutters to ensure the Youth Project is delivered in a safe and secure environment.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

The Box Youth Project is an established voluntary sector youth project based in South Sunderland and is commissioned by the City Council to provide a range of opportunities for local children and young people to participate in a range of recreational and educational programmes.

**3.6 What additional activity will SIB funding allow to happen** (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funds being secured (max 6 months)	<input type="checkbox"/>
(e)	Other reason	<input type="checkbox"/>

**Please explain your answer:**

The project has not secured funds for this work to be carried out.

**3.7 How will you publicise that you have received support from SIB?**

(Please refer to Section 3 of the guidance notes)

Echo press release and other local opportunities ie newsletters and website and work with the Area Committee Marketing Project.

**3.8 Has there been any consultations concerning the need for this project?**

Yes  No

**If 'Yes' please provide details:**

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes  No

**If 'Yes' please provide details:**

**3.10 Who will benefit from the services provided by the project?**

Local residents both young and old who either engage the project or live in the vicinity.

**3.11 Will there be any implications for Council Services arising from this project?**

Yes  No

If 'Yes' please provide details:

**3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?**

Yes  No

If 'Yes' please provide details:

**3.13 Are any legal and other approvals required?**

Yes  No

If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

Landlords consent and full planning permission already obtained.

## Section 4: Equal Opportunities

**4.1 Does your organisation have an Equal Opportunities Policy?**

Yes  No

If 'Yes' please describe how the project will comply with the Policy:

The project will enhance the safe and secure delivery of the Youth Project.

If 'No' please describe how your organisation addresses equal opportunities issues:

**4.2 Does your project specifically address any of the following issues?**

**Ethnic Issues** Yes  No

If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:

**Gender Issues** Yes  No

If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:

**Disability Issues** Yes  No

**If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:**

--

## Section 5: Relationship of Project to the Area Framework(s)

**5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

The project will assist the Box Youth Project to deliver the Sunderland Strategy's priorities of a learning, safe and attractive and inclusive city.

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

Installation of shutters; Provision of a more secure environment; enhanced feelings of safety.

**5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

N/a

## Section 6: Management Arrangements

**6.1 Describe how the project will be managed:**

The project manager will oversee the project and her work is monitored and managed by a locally elected management committee of which an elected member attends.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

No

## Section 7: Financial Information

**7.1 How much SIB funding is requested?**

£5,790

**7.2 Indicate the type of funding requested**

Capital  Revenue  Both

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

No

**7.4 What other funding alternatives have been considered and why were these not appropriate?**

--

None. Trusts and charities have already contributed significantly to the renovation of the council premises and are not able to contribute further.

**7.5 What are the financial implications for the project should it not receive SIB funding?**

Potential increase in insurance premiums

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

N/A

**7.7 Provide a profile of projected costs:**

Funding Source	2008/09	2009/10	2010/11	Total Cost
<b>SIB:</b>				
Coalfield				
East				
North				
South	5,790			5,790
West				
Washington				
<b>Other Sources (please state)</b>				
1)				
2)				
3)				
<b>Total Cost:</b>	5,790			5,790

**7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

The Box Youth Project currently has a 22 year lease on the building with a peppercorn rent.

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

5,790 through Property Services

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.**

Work to date has included meetings with the City Council's Property Services and obtaining quotes from the council's list of approved contractors. Property Services will procure the project and comply with the relevant regulations.

## Section 8: Additional Information

**8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):**

--

## Section 9: Declaration

**This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share the information with other bodies responsible for auditing or administering public funds for these purposes.**

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:**

Lisa Wilson

**Position in Organisation:**

Manager

**Date:**

09/12/2008