

# MEMBERS' MONTHLY DIGEST

ISSUE 134

OCTOBER 2012

## A BRIEFING FOR CITY COUNCILLORS

*For Executive and Key Decisions made by Cabinet please see 28 Day Notification of Proposed Key and Executive Decisions.*

*Please note that electronic versions of the above documents are now available on the Council's Internet site <http://www.sunderland.gov.uk> - just click on "Council & Democracy", then "Transparency" and scroll to "Council-Minutes, Agendas and Reports" for full Council, Cabinet and all Committee Minutes, the 28 Notice for Key and Executive Decisions.*

### *Decisions made under Delegated Powers*

<b>Ward</b>	<b>Date</b>	<b>Decision</b>	<b>Contact Point</b>	<b>Chief Officer</b>
All Wards	12.09.12	Approved - Permission to commission Lin Talbot Training - specialist training company who deliver Epilepsy Train the Trainer.	Graham King ☎ 561 8949	Director of Health, Housing and Adult Services
	20.09.12	Approved the allocation of funds of £24,000 (£8,000 per financial year, up to the end March 2015) from the Local Sustainable Transport Fund (LSTF) Go Smarter programme for the provision of additional Child Pedestrian Training to schools within Sunderland, by existing staff.	Les Clark ☎ 561 7533	Executive Director of City Services

25.09.12	To appoint ACT Construction as contractor to undertake the window replacement works at Farrington School.	Beverley Scanlon ☎ 561 1965	Executive Director of Children's Services
25.09.12	Authorised the execution of a Service Level Agreement between City Hospitals NHS Foundation Trust and the Council of the City of Sunderland for the provision of Mortuary and Post Mortem Examination Services to HM Coroner for the City of Sunderland.	Les Clark ☎ 561 7533	Executive Director of City Services
25.09.12	Following the implementation of the Protection of Freedoms Act 2012, to exercise a permissive prerogative in order to continue to offer the solemnisation of marriage and the registration of civil partnership registration within the existing hours of 8.00 am to 6.00 pm. Customer demand to be monitored over a period of up to 12 months and consider any revised recommendations.	Les Clark ☎ 561 7533	Executive Director of City Services
26.09.12	Approved - Permission to commission First Choice Training as part of Dementia Liaison and Co-ordination Champions Programme co-ordinated by the Tyne and Wear Care Alliance. There would be 3 courses running between Nov 12 and March 13 at a cost of £2,400. The cost would be borne from funding received from NHS North of Tyne.	Graham King ☎ 561 8949	Director of Health, Housing and Adult Services

26.09.12	Approved - Continuation of training in Newcastle and North Tyneside within the Independent Care Sector around Positive Risks and Supervision and Appraisal.	Graham King ☎ 561 8949	Director of Health, Housing and Adult Services
26.09.12	Approved – Carers, Breaks & Opportunities Service – Funding of £592,000 – Carers Centre administer these monies on behalf of HHAS and the PCT to fund and support carers to access breaks and other opportunities in lieu of traditional social care services.	Neil Revely ☎ 561 8947	Director of Health, Housing and Adult Services
01.10.12	Accepted a quotation from Willowcrete Manufacturing Company for the provision of Cycle Racks to a number of schools within Sunderland at a sum of £28,535.50.	Les Clark ☎ 561 7533	Executive Director of City Services

**Coalfield**

Copt Hill	05.09.12	Agreed to let 31a Queensway to Lee Calvn to be included on his lease for 27/29 Queensway. Applicant to benefit from a 6 months rent free period to reflect works required to premises. Application for lease received.	Nick Wood ☎ 561 2631	Deputy Chief Executive
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**Sunderland East**

Hendon Millfield St Michael's	02.10.12	Approved Borough Rd, Toward Rd and Fawcett St proposed traffic management improvements subject to the publication of proposals to follow.	Les Clark ☎ 561 7533	Executive Director of City Services
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Doxford	17.09.12	Approved the stopping up of highway at Baffin Court, Crawford Court, Hawkins Court and Frobisher Court, Doxford Park, Sunderland.	Les Clark ☎ 561 7533	Executive Director of City Services
Doxford	25.09.12	Approved not to uphold the formal objections received to the traffic calming and associated 20 mph speed limit zone in certain streets in Silksworth area of Sunderland and progress the introduction of the scheme.	Les Clark ☎ 561 7533	Executive Director of City Services
Doxford	01.10.12	Authorisation to issue a Final (adoption) certificate and to subsequently adopt highway, footway and verge at Doxford (Phase II) bounded by Mill Hill Road (north) Sunderland.		
Hendon	05.09.12	Approve provisionally agreed terms for the disposal of land at Magistrates Square, High Street West, Sunderland. The sale of the land was authorised by Cabinet at its meeting on 20 <sup>th</sup> June 2012.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	05.09.12	Agreed to the transfer of 34m <sup>2</sup> of land at West Wear Street, Sunderland to the Council from the Homes and Communities Agency in order to regularise the Council's land holding.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	12.09.12	Agreed to purchase of 177 High Street West and 1 – 2 Villiers Street, Sunderland. The purchase price is £115,000 and is subject to the existing tenancy.	Sarah Wayman ☎ 561 2699	Deputy Chief Executive

Hendon	13.09.12	Agreed to the lease renewal of 6 Glaholm Road to North East Autism Society. No reason to oppose.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	13.09.12	Agreed to let Suite 4 St. Thomas Street Office Centre, 4 St. Thomas Street, Sunderland, SR1 1NW in line with Council policy to Tom Davison, Aim High Training Solutions, 6 Bridge Court, Shadforth, Durham, DH6 1NN trading as Aim High Training Solutions Ltd. Unit is currently vacant and prospective tenant has proposed to create more jobs within the centre by the 3 <sup>rd</sup> year of trading.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	13.09.12	Agreed to let Suite 20 St. Thomas Street Office Centre, 4 St. Thomas Street, Sunderland, SR1 1NW in line with Council policy to Learning Concepts. Unit is currently vacant.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	24.09.12	Agreed to let Unit 33 Stanfield Business Centre, Addison Street, Sunderland, SR2 8SZ in line with Council policy to Asco Marine Ltd. Co. No. SC316087. Unit is currently vacant.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	27.09.12	Agreed to a temporary 2 year letting of 16 Lombard Street to Sunderland East Community Association. To provide temporary accommodation for the Community Association during the refurbishment works of the former East End Orphanage.	Nick Wood ☎ 561 2631	Deputy Chief Executive



Millfield	05.09.12	Agreed Lease Agreement in respect of new electricity sub-station on land at Railway Row, Millfield. Request received from Northern Powergrid.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Millfield	05.09.12	Agreed to temporarily site Continental Markets in High Street West during September and December, subject to satisfactory consultation.	Les Clark ☎ 561 7533	Executive Director of City Services
Millfield	07.09.12	Approved the stopping up of highway to the immediate south west of the Priestman Building, Green Terrace, Sunderland.	Les Clark ☎ 561 7533	Executive Director of City Services
Millfield	02.10.12	Approved the appointment of Capita Symonds to undertake a Flood Risk Assessment with respect to St Mary's Boulevard and Magistrate's Square Scheme.	Les Clark ☎ 561 7533	Executive Director of City Services
<b>Sunderland North</b>				
All	26.09.12	Approved – Agree to appoint NEAR to carry out specialist archaeological services in relation to the investigation of a potential Roman site in North Hylton, and to appoint Phase Site Investigations to carry out a specialist geophysical survey.	Julie Gray ☎ 561 7574	Director of Health, Housing and Adult Services
Castle	13.09.12	Agreed to the new letting of 2 Castellian Road to McNally & Thompson Ltd. Satisfactory financial reference. No reason to oppose.	Nick Wood ☎ 561 2631	Deputy Chief Executive

Fulwell	24.07.12	Awarded contract to Gentoo Construction to carry out preparatory works to asbestos ceilings at Monkwearmouth School to facilitate fire alarm system replacement. The value of the contract will be £17,294.95. The scheme is financed through Children's Services Directorate.	Steve Gibson ☎ 561 1251	Deputy Chief Executive
Fulwell	04.09.12	Awarded variations to the contract at Monkwearmouth School to Low Energy Lighting Solutions Ltd. To carry out the installation of additional lighting and lighting controls.	Andrew Atkinson ☎ 561 2728	Deputy Chief Executive
Fulwell	10.09.12	Agreed to the subletting of Driving Range at Fulwell Quarry Driving Golf Centre to Sunderland Golf Centre Limited. No reason to oppose.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Fulwell	21.09.12	Approved the refurbishment of existing traffic signal installation at The Grange junction, Newcastle Rd/Thompson Rd.	Les Clark ☎ 561 7533	Executive Director of City Services
Redhill	05.09.12	Agreed to rent review at 31 Rochdale Way, Redhouse. Lease provides for rent review every fifth anniversary of the commencement date.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Southwick	04.09.12	Agreed to award a contract for the demolition of the former Carley Hill Education Centre & Caretaker's House, Emsworth Road, Sunderland.	Julie D Gray ☎ 561 7574	Executive Director of City Services

Southwick	13.09.12	Agreed to the new letting of 5 Hay Street to Raymond Smith. No reason to oppose.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Southwick	02.10.12	Authorisation to issue a Final (adoption) certificate and to subsequently adopt highway, footway and verge at Southwick Phase I, II and III bounded by Faber Road (north), Carley Hill Road (east) and Old Mill Road (West).	Les Clark ☎ 561 7533	Executive Director of City Services
Southwick	02.10.12	Authorisation for a Part 2 certificate at Grace House, Southwick, Phase IV bounded by Faber Road (north).	Les Clark ☎ 561 7533	Executive Director of City Services
St Peter's	05.09.12	Agreed variations to Jo Scott's contract on the Marine Walk Interpretation Trail. The decision is required to approve an extension of Jo Scott's contract by 20% for works which will allow the delivery of the Marine Walk Interpretation Trail.	Claire Jones ☎ 561 2439	Deputy Chief Executive
St Peter's	05.09.12	Agreed the use of Aurora to install a lighting scheme at Marine Walk on Roker's lower promenade. The estimated cost of this work is £107,000 which can be met from funding allocated to the seafront from the Capital Programme.	Claire Jones ☎ 561 2439	Deputy Chief Executive
St Peter's	09.09.12	Appointed firm of Chartered Surveyors to provide expert valuation advice in connection with a land sale at Dock Street, Monkwearmouth, Sunderland. Appointed	Nick Wood ☎ 561 2631	Deputy Chief Executive



Michael Hodgson MRICS to provide an independent valuation advice in respect of a proposed land sale at Dock Street, Monkwearmouth, Sunderland.

St Peter's

13.09.12

Agreed Licence Agreement to Sonia Phillips for the sale of hot and cold food as well as children's fun fair rides at Roker Park as part of the Roker Park Illuminations 2012 event. Instructions received from the Culture and Tourism Section. and Tourism Section.

Nick Wood  
☎ 561 2631

Deputy Chief Executive

### Sunderland West

Barnes

05.09.12

Agreed to rent concession for replacing three external doors at 183-185 Durham Road, 50% of the cost of works. Tenant carrying works out to property that benefit Council.

Nick Wood  
☎ 561 2631

Deputy Chief Executive

Pallion

26.09.12

Sale of land at Rheims Court, Pallion, Sunderland. Agreed to the sale of the land at Rheims Court, Pallion, Sunderland to Orange Box Storage Ltd following a tender process for the sum of £96,618.36 plus legal and surveyors fees. For use as self storage facilities.

David Gustard  
☎ 561 2678

Deputy Chief Executive

Pallion

27.09.12

Provision of servicing and maintenance of the Council's crematorium and mercury abatement equipment at Bishopwearmouth Cemetery.

Les Clark  
☎ 561 7533

Executive Director of City Services

Sandhill	07.09.12	Agreed to the sale of 17 Goodwood Road to Serena Alderson. Property declared surplus. Property declared surplus.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Silksworth	25.09.12	Approved not to uphold the formal objections received to the traffic calming and associated 20 mph speed limit zone in certain streets in Silksworth area of Sunderland and progress the introduction of the scheme.	Les Clark ☎ 561 7533	Executive Director of City Services
St Chad's	24.09.12	Agreed to a renewal of the lease at 35/35a & 33a Allendale Road. No reason to oppose.	Nick Wood ☎ 561 2631	Deputy Chief Executive
<b>Washington</b>				
Washington East	03.10.12	Authorisation to enter into a S38 Agreement for land to the North of Pattinson Road – Teal Farm Gardens (Cape Site Phase IV). Approve the construction of new highways necessary for a new residential estate.	Les Clark ☎ 561 7533	Executive Director of City Services
Washington West	24.09.12	Agreed to the sale of the Council's freehold reversionary interest in 77 Westernmoor, Blackfell, Washington, Tyne & Wear. NE37 1LR. Application received from Catherine Summers Lowes the registered Leaseholder of 77 Westernmoor, Blackfell, Washington, Tyne and Wear NE37 1LR.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Washington West	27.09.12	Authorisation to issue a final (adoption) certificate and to subsequently adopt highway, footway and verge	Les Clark ☎ 561 7533	Executive Director of City Services

at Albany Phase II (Kickstart), bounded by Moorway, Washington.

### Wards Not Affected

03.08.12	Approved the Director of Health, Housing and Adult Services' staffing proposal to establish a 37 hour post of Casework Support Officer within the Welfare Rights Service.	John Rawling ☎ 561 1731	Director of Human Resources and Organisational Development
17.08.12	Approved the Office of the Chief Executive's staffing proposal to establish two 37 hour fixed term posts of Technical Support Officer within the Development Management Service.	Peter Cowen ☎ 561 1729	Director of Human Resources and Organisational Development
17.08.12	Approved the Director of Health, Housing and Adult Services staffing proposal to create a 21 hour fixed term post of Rehabilitation Occupational Therapist within the Community Rehabilitation Team.	John Rawling ☎ 561 1731	Director of Human Resources and Organisational Development
17.08.12	Approved the Office of the Chief Executive's staffing proposal in relation to a post of Building Surveyor within the Asset Management Team, Property Services.	Peter Cowen ☎ 561 1729	Director of Human Resources and Organisational Development
17.08.12	Approved the Director of Health, Housing and Adult Services' staffing proposal to extend 5 fixed term contracts until 31 <sup>st</sup> March 2013 within Personalisation Service, Adult Social Care.	John Rawling ☎ 561 1731	Director of Human Resources and Organisational Development
23.08.12	Approved the Director of Children's Services' staffing proposal to establish 10 Apprentice Childcare	Peter Cowen ☎ 561 1729	Director of Human Resources and Organisational Development

	Worker posts within Early Intervention and Locality Services.		
23.08.12	Approved the Director of City Services' staffing proposal to make various changes within Technical Support, Washington Arts Centre.	John Rawling ☎ 561 1731	Director of Human Resources and Organisational Development
28.08.12	To agree to vary and extend the current contract for the provision of a storage and removal service, to allow the service to be delivered on the original contract terms until 3 February 2013.	Chris Cummings ☎ 561 2377	Executive Director of Commercial and Corporate Services
30.08.12	Approve work carried out under the Service Level Agreement with Show Racism the Red Card.	Jessica May ☎ 561 1476	Executive Director of Commercial and Corporate Services
04.09.12	To award the contract to Esh Construction to carry out the refurbishment of Sunningdale SEN Hydrotherapy pool and changing facilities. Start date on site 28 <sup>th</sup> August 2012 (lead in period accelerated by 1 week) Completion date 21 <sup>st</sup> December 2012.	Fara Serajian ☎ 561 1297	Deputy Chief Executive
05.09.12	Agreed to new letting of Units 50-51 Jacky Whites Market to NE Claims Partnership Ltd. Application for lease received.	Nick Wood ☎ 561 2631	Deputy Chief Executive
05.09.12	Printing requirements in relation to all work in relation to the Annual Canvass, postal voting packs and ballot papers for Local Government Elections.	Bill Crawford ☎ 561 1144	Executive Director of Commercial and Corporate Services

11.09.12	To approve an extension to NEMS contract.	Elliott Briggs ☎ 561 1072	Executive Director of Commercial and Corporate Services
18.09.12	To approve procurement of choice based lettings system designed by Kirklees Council on behalf of the DWP.	Fiona Brown ☎ 561 1811	Executive Director of Commercial and Corporate Services
19.09.12	Exercised the option to extend the framework agreement with asbestos analytical company AMS throughout Sunderland City Council for another year until May 2013. AMS undertake surveys and air monitoring of buildings to determine the degree and extent of the asbestos containing materials within Council buildings and offer advice on its removal and management.	James Hope ☎ 561 2640	Deputy Chief Executive
20.09.12	Awarded the contract to Key Property Solutions to carry out the refurbishment of Derwent Hill Dormitories. Start date 30 <sup>th</sup> November 2012 – Completion Date 3 <sup>rd</sup> February 2013.	Fara Serajian ☎ 561 1297	Deputy Chief Executive
26.09.12	Approved the Director of City Services' staffing proposal to establish a fixed term post of Gas Fitter within Building Maintenance.	John Rawling ☎ 561 1731	Director of Human Resources and Organisational Development
27.09.12	Approved the decision to enter into a confidentiality agreement to assist with a detailed study by the Institute for Automotive and Manufacturing Advance Practice into the use of low carbon vehicles.	Les Clark ☎ 561 7533	Executive Director of City Services



28.09.12	Engagement of 'IRC' to undertake the peer review of Highway's Design Team's junction design at a cost of up to £10,000.	Les Clark ☎ 561 7533	Executive Director of City Services
28.09.12	Continuation of Corderoy appointment under existing contract to undertake the fourth stage of cost verification work for the SSTC Phase 2 project at an estimated cost of £75,000 to the end of March 2013.	Les Clark ☎ 561 7533	Executive Director of City Services
28.09.12	Approve a variation to the contract with Jacobs for highway design of the SSTC.	Les Clark ☎ 561 7533	Executive Director of City Services