

At a meeting of the SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE held in the CIVIC CENTRE on TUESDAY, 12th APRIL, 2011 at 5.30 p.m.

Present:-

Councillor M. Dixon in the Chair

Councillors Foster, Kay, Maddison, McClennan, Rolph and A. Wilson.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Essl, I Richardson and S. Watson

Minutes of the Last Meeting of the Sustainable Communities Scrutiny Committee held on 15th March, 2011

Councillor Rolph referred to page 2, paragraph 3 of the minutes and commented that the sentence that read 'It provided an educational resource for all ages providing both a museum like facility' appeared to have an example of a facility missing. Having clarified the minute with the Governance Support Officer who had serviced the meeting, the sentence should be amended to read 'It provided an education resource for all ages providing both a 'museum-like' facility', and it was:-

1. RESOLVED that the minutes of the meeting held on 15th March, 2011 be confirmed as a correct record.

Declarations of Interest

There were no declarations of interest made.

Role of Culture in Supporting Sustainable Communities – Draft Final Report

The Chief Executive submitted a report (copy circulated) which provided the draft final report of the Committee's policy review into the role of culture in supporting sustainable communities in Sunderland.

(for copy report – see original minutes).

Mr. Jim Diamond, Scrutiny Officer, presented the report advising that this was the draft of the final report which incorporated Member's comments and would be

submitted to the meeting of the Cabinet to be held on 22 June, 2011 following its consideration by Members.

Councillor Dixon asked that all Members and Officers be thanked for their input into the work of the policy review, and it was:-

2. RESOLVED that the draft final report be received and noted, prior to its submission to Cabinet.

Performance Report Quarter 3 (April – December 2010)

The Chief Executive submitted a report (copy circulated) advising that the purpose of the report was to provide Members with a performance update relating to the period April to December 2010. The quarter the report included:-

- Results of the annual budget consultation; and
- Progress in relation to the LAA targets and other national indicators.

(for copy report – see original minutes).

Ms. Gillian Robinson, Corporate Performance Monitoring Manager, was in attendance at the meeting to present the report and answer any questions on the performance report Members may have.

In response to a query from Councillor MacKnight regarding the difference in the number of visitors to /usage of museums, Ms. Robinson advised that the first figure in the report was the total number of visits which included those in person, by schools, over the website etc. whereas the second number was purely visits in person.

Councillor MacKnight then referred to sports and leisure and the lower than projected swimming attendance and asked what, if any, implications this had on staffing and costs. Ms. Julie Grey, Head of Community Services, advised that within the leisure facilities, staff would be aligned to the more popular of activities on any day and therefore there should be no impact.

With regards to the section of the report on affordable decent housing, Councillor Rolph noted that people with disabilities were highlighted and asked if the views of the Black Minority Ethnic communities had been considered in the same vein as they would be significant and different to others. Ms. Robinson advised that in terms of the results of the consultation process the numbers involved had been so small that they were not statistically valid but went on to confirm that she could pull the actual figures out on the number of BME consulted and send them directly to Councillor Rolph for her information.

Councillor Rolph then referred to the key actions highlighted on page 40 of the agenda and was surprised to see that the introduction of the Choice Based Lettings Scheme had not been included. Ms. Robinson confirmed that this was merely an oversight and that it should be included as one of the examples.

Councillor Rolph commented that only having the one measure under the Culture heading and it being the usage of museums was useless and asked what was being done to develop and look at heritage assets in the city as a whole and how they were being used. Ms. Robinson agreed that it was right to raise this point as the set national indicators were not good measures. She went on to advise that they were currently establishing what measures were key to service areas and what Members and Officers would like to see fed in to performance monitoring.

Ms. Jane Hall, Assistant Head of Culture and Tourism, also commented that the service did a lot of internal counting and collected other sets of data and including statistics around heritage and attendees at events held within the city and a full list was available for Members information if they wished to see it.

In relation to a comment from Councillor Dixon regarding overcrowding in housing, Mr. Paul Allen, Performance and Information Manager, stated that it was an issue which Officers took very seriously in the housing services and in Sunderland the issue was at a relatively low level. He explained that there tended to be 'hotspots' and it was more about how the service were effective in neighbourhoods in managing issues and having that impact at a local level.

Councillor Kay referred to the fact that only twenty-two respondents had raised issues around private landlords which may make it appear as a minor issue but that in certain localities within the city this was the biggest issue. Ms. Robinson explained that they could break down the information they have further to identify areas of interest and commented that they had the information already at area of regeneration levels. Mr. Allen also advised that the housing service were looking around hotspot areas and including geographical maps to indicate areas of issue and that this information could be provided to Members.

Councillor MacKnight referred to the continued development and implementation of council mortgages and commented that the arrangements in place needed to ensure they were offered equally to all, for example, some members of the BME community may be excluded as they were not allowed to pay interest due to their faith. Mr. Allen agreed to prepare a general note on the matter and circulate it to Committee Members.

3. RESOLVED that the continued good progress made by the Council and the Sunderland Partnership and that those areas that require further development to ensure performance is actively managed be received and noted.

Internal Waste Plan

The Chief Executive submitted a report (copy circulated) which advised the Committee that an Officer would be in attendance to provide a brief presentation and answer any questions on the aims and content of the Internal Waste Plan.

(for copy report – see original minutes).

Ms. Dianne Pattison, Sustainability Officer (Waste), gave a presentation to Members which gave an overview of the Internal Waste Plan and set out the aims and

objectives of the service in both the short and long term as well as providing action plan projects that were underway and recognised areas for improvement.

(for copy presentation – see original minutes).

Councillor Rolph commented that this was a subject dear to her heart and referred to the composting pilot that was underway at Houghton Kepier School, as this was a Trust School and therefore their waste would not be included as part of the Council's. Ms. Pattison explained that this was one of the first schools being trialled with the composter and if it was a successful scheme they were hoping to roll out similar schemes in all school. She advised that she would be going out and meeting with all of the schools who were keen to take up a similar project and get equipment installed as soon as possible.

In response to a further question from Councillor Rolph around the school meals waste and looking at the prevention of it with portion control and amounts being ordered, Ms. Pattison advised that as part of the healthy schools project they were looking into portion sizes in school meals and trials were being taken around the country in schools with cooking meals to order, which had shown an improvement in getting children to attend for their meals on time as they were getting the meals they chose. One school was simply offering a jacket potato and salad to any children who were not on time for meals, to try and improve punctual attendance at meal times and other schools were also running grow your own foods in an attempt to reduce waste.

Councillor Rolph queried whether there were any plans in the future to work jointly with other neighbouring authorities, such as Gateshead, on our internal waste as we did with other waste through the Joint Waste Management Strategy and also asked how the Internal Waste Plan was monitored and was advised that the monitoring was undertaken by the Internal Waste Team and a weekly meeting would be set up with other specific colleagues such as members of the Ground Maintenance Team. The aim would be to produce an annual progress report, which could be submitted to this Committee for consideration, and would allow Members to see what impact on waste the plan was having and if projections were on target.

With regards to working with neighbouring authorities, the Committee were advised that they did share experiences of best practice and consulted each other on schemes that were being undertaken. Sunderland had carried out a lot of consultation on how best to roll out schemes for recycling, etc and now there was the need to speak with colleagues to find out what services were doing in line with the work the Team were doing and how they were attempting to recycle within their own service area. She explained that waste management had been one of the areas that had scored poorly through the Audit Commissions and it was imperative to ensure that a consistent approach was being taken throughout the Council to ensure targets were met and savings were being made.

Councillor Foster referred back to the scheme at Houghton Kepier School and asked how or if the academies were monitored to ensure they were getting involved and Ms. Pattison advised that she had met with schools on an individual basis and conducted a survey as to what they wanted to do and if there were any barriers to being able to put schemes in place. They now had collated this information and how

any issues could be overcome and they were currently in the process of taking the results back to them.

Councillor Foster went on to comment that it would be great if the academies and independent schools got involved but asked if they were to use an external firm for their recycling, etc. how these could then be monitored to ensure their work was of the same standard as that being provided by Council services. Ms. Pattison advised that there was legislation which set the onus onto the school itself and any company employed by a school would be legally bound to comply in the correct manner, information on which was available through the DEFRA website.

Ms. Warrington also advised that if schools did decide to go to private contractors they would be provided with all of the information including targets, etc. and that it was about how to work best with the academies to ensure that all parties were working towards what was relevant for the Council and city.

In response to comments from Councillor McClennan regarding encouraging staff within the Council to save resources through printing, copying, colour prints etc. Ms. Pattison advised that at present all individual printers had been removed and replaced with Multi-Function Devices (MFD's) on floors which were set at default to print double sided. These devices were located centrally around the Civic Centre and required individuals to enter their own pass code before the print is carried out which has made people stop to think if a print out is needed.

Paper recycle bins are located on every floor of the Civic Centre and the third floor had recently completed a pilot scheme whereby they now had recycling facilities in communal areas for plastic, cans, waste, paper and glass. They promoted the use of reusing envelopes by using labels over addresses and minor stationery was being recycled between offices.

With regards to computing and ICT equipment, the Council's ICT service were contracted to take away equipment that was not needed anymore and remove all information from it before it was contracted to Remploy for reuse.

Councillor Kaye commented that it was not often an item involved Elected Members as much as Council Officers and referred to the push for Members to go paperless in meetings with the use of tablets, which was only one of the ways in which Members could help drive the process forward and how the only way the plan was going to work was if it was bought in to from the highest level.

In response to a further question around purchasing and procurement within the Council, Ms. Pattison advised that they worked closely with the procurement team and there had been a veto place on the ordering of furniture, whereby she would check with anyone wanting to purchase furniture as it was only as an exception as a result of an assessment being carried out that new furniture be ordered. A recycle scheme was set up for furniture in the Civic Centre and it was always recommended that stores be checked to see if something was fit for purpose from there first.

With regard to a query from Councillor Rolph around flexible working and working from home Ms. Warrington commented that with so many changes being undertaken around the Council at the moment staff were working from a number of different

outlets and the impact on the waste figures would not be known until everyone had been relocated and the final figures were produced. She also went on to comment that when working from home the carbon print of the individual would remain the same as if they were office based and although it would reduce waste within the Council it would inevitably increase waste in the home so it was something that needed to be considered.

Councillor Wilson referred to the targets and asked how confident the service was in being able to hit them and was advised that they were absolutely certain they would achieve the 50% rate for recycling and composting by 2015. The target for 2020 to avoid sending any internal waste to landfill was adopted last year and they were positive in meeting it. Property rationalisation would help in reducing Council properties to four main locations and projects were underway to help in diverting waste away from landfill sites.

The Chairman having thanked the Officers for their thoroughness in answering the Members questions, it was:-

4. RESOLVED that the report and presentation be received and noted.

Forward Plan – Key Decisions for the Period 1st April, 2011 – 31st July, 2011

The Chief Executive submitted a report (copy circulated) to provide Members with an opportunity to consider those items on the Executive's Forward Plan for the period 1st April to 31st July, 2011 which related to the Sustainable Communities Scrutiny Committee.

(for copy report – see original minutes).

5. RESOLVED that the contents of the Forward Plan be noted.

Work Programme 2010-11

The Chief Executive submitted a report (copy circulated) which attached for Members' information the current Work Programme for the Committee's work during the 2010-11 council year.

(for copy report – see original minutes).

Members having noted that they would receive reports on Access to Housing Project Allocations and the Core and Cluster Scheme – Redcar Road as part of the Work Programme for the next municipal year', it was:-

6. RESOLVED that the Committee's Work Programme for 2010-11 be received and noted.

The Chairman then closed the meeting having thanked everyone for their attendance and input throughout the municipal year 2010/2011.

(Signed) M. DIXON,
Chairman.

**SUSTAINABLE COMMUNITIES SCRUTINY 14 JUNE 2011
COMMITTEE**

ANNUAL WORK PROGRAMME AND POLICY REVIEW 2011-12

REPORT OF THE CHIEF EXECUTIVE

**STRATEGIC PRIORITIES: SP2: Healthy City; SP3: Safe City; SP5:
Attractive and Inclusive City**

**CORPORATE PRIORITIES: CIO1 Customer focused services; CIO2 One
Council; CIO3 Efficient and effective council; CIO4 Improving
partnership working**

1. Purpose of Report

- 1.1 For members to determine the Annual Work Programme for the Scrutiny Committee during 2011-12, including the main theme for a detailed policy review.

2. Background

- 2.1 The Scrutiny Committee is responsible for setting its own work programme within the following remit:

General Scope: To consider issues relating to sustainability and key city projects, and maintain an overview of each of the Sunderland Partnership's cross cutting priorities.

Remit: Cross Cutting Priorities: Sustainability, Creating Inclusive Communities, Housing and Culture

- (a) **Creating Community:** Building Partnerships, Civic Engagement, Community Development and Compact, Justice and Equity, Mediation, Culture, Heritage;
- (b) **Natural Resources:** Water, Energy, Air and Climate, Biodiversity, Land and Ecosystems;
- (c) **Governing Sustainability:** Public/Private Partnerships, Community Relations; and
- (d) **Living Sustainably:** Lifestyles, Recreation, Sport, Play, Leisure Facilities, Responsible Buying and Consumption, Healthy Homes and Property.

- 2.2 The council's Scrutiny Committees are aligned to the relevant priorities of the Sunderland Strategy. This allows each Scrutiny Committee to focus on the priority areas and targets in the Sunderland Strategy and for the work of all Scrutiny Committees to consistently address those areas of performance requiring detailed examination.
- 2.3 This approach, linked to strategic priorities, is proposed to allow a clear themed focus on the outcomes for the people of Sunderland, and allow for cross-cutting examination of issues, with potential for linking areas of knowledge and expertise that would not ordinarily be brought together, so increasing the likelihood of the committees identifying novel approaches and solutions to the issues they consider.
- 2.4 The most relevant Sunderland Strategy priority for this committee is:
- To ensure that Sunderland becomes a clean, green city with a strong culture of sustainability, protecting and nurturing both its built heritage and future development and ensuring that both the built and natural environments will be welcoming, accessible, attractive and of high quality.*
- 2.5 All Scrutiny Committees will take a role in the scrutiny of partnership and area issues and have a role in engaging with partners, external scrutiny, community and public engagement, engaging with media and area scrutiny.

3. Policy Review

- 3.1 Policy review is the process of maintaining an overview of council policies and will usually examine whether the council and its partners intended policy outcomes have been achieved. The process will also explore issues such as the perspective of residents affected by the policy.
- 3.2 Policy reviews are project planned with appropriate methodology applied to investigate the chosen topic. This may include meetings, site visits, surveys, public meetings or analysis of comparative practice in other local authorities.
- 3.3 Previous reviews carried out by this Scrutiny Committee have included:
- The Role of Culture in Supporting Sustainable Communities; Access to Housing; Local Studies Provision; A Place to Play – A Review of Music Venues in Sunderland.

All previous reviews are available at:-

<http://www.sunderland.gov.uk/index.aspx?articleid=3420>

- 3.4 Following the selection of a topic for review, the Committee will receive a report setting out a possible approach to the review. This will include the terms of reference, definitions, links to corporate goals, partnerships, the national and local context, and proposals for gathering evidence.
- 3.5 The shortlist of topics for 2011-12 is listed below. The Committee is recommended to select one topic from this shortlist for an in-depth review. The list includes topics suggested as priorities at the discussions between members, officers and partners at the Annual Scrutiny Conference on 19 May 2011.

Suggested Topics for Policy Review		
	Brief Description	Objective
1.	Building a Sustainable and Lasting Legacy in Sport and Physical Activity	To review the existing council Sport and Physical Activity (taking into account the economic climate and the need to engage with communities), considering partnership working to enable this. This review would be undertaken in the context of the 2012 Olympics and how this will contribute to developing a sustained and lasting legacy of sport and physical activity.
2.	Sunderland's Cultural Strategy	To review the Cultural Strategy for Sunderland, reflecting upon the targets set out for the city and how culture has changed in the ten years since the strategy was developed. Consideration could be given to a future direction and work plan, whilst taking into account other relevant strategies for the city.
3.	Volunteering Strategy	To explore the provision of volunteers in the current climate, including how support is currently delivered to the VCS (Voluntary and Community Sector) to support sustainability and how this can be improved and delivered going forward.
4.	The Private Rented Sector	To explore the issues around private and/or absentee landlords, looking at hot spot neighbourhood areas and ways in which to raise standards, including the Private Sector Enforcement Policy and the accreditation scheme for landlords.

4. Work Programme

4.1 A draft work programme for 2011-12 is attached as Appendix A. The work programme will be populated with items agreed by members at this meeting and submitted to the July meeting.

4.2 The work programme can be amended during the year. Any member of the Committee can add an item of business to an agenda (see Protocol 1 Overview & Scrutiny Handbook).

5. Conclusion & Recommendation

5.1 The Committee is asked to

(a) Consider the draft Annual Work Programme for 2011-12 and indicate any additions or amendments

(b) Consider the list of suggestions for policy review and determine one topic for review.

5.2 Subject to any amendment at this meeting, the work programme will be submitted to the Management Scrutiny Committee in its coordinating role.

6 Background Papers

None

Contact Officer : Helen Lancaster 0191 561 1233
Helen.Lancaster@sunderland.gov.uk

SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2011/2012

REASON FOR INCLUSION	JUNE 14.06.11	JULY 26.07.11	SEPTEMBER 13.09.11	OCTOBER 25.10.11	DECEMBER 13.12.11	JANUARY 17.01.12	FEBRUARY 28.02.12	APRIL 17.04.12
Cabinet-Referrals and Responses			Response to the 10/11 Policy Review – Role of Culture in Supporting Sustainable Communities (HL)					
Policy Review	Annual Work Programme and Policy Review 2011/2012 (HL)	Policy Review – Scoping/Scene Setting Report (HL)	Policy Review – Evidence Gathering (HL)		Policy Review – Evidence Gathering (HL)		Policy Review Progress Report (HL)	Policy Review: Final Report (HL)
Performance			Performance Q1 (TBC)			Performance Q2/ Policy Review Progress (TBC/HL)		Performance Q3/ (TBC)
Scrutiny	Housing Allocations Policy (AC) Forward Plan (SA)	Work Programme (SA) Forward Plan (SA)	Empire Theatre Annual Report (JH) Community Development Service (JG) Feedback from the Annual CfPS Scrutiny Conference (HL) Work Programme (SA) Forward Plan (SA)	Annual Heritage Report (JH) Built Heritage (ML) Work Programme (SA) Forward Plan (SA)	Internal Waste Plan (TBC) Work Programme (SA) Forward Plan (SA)	Work Programme (SA) Forward Plan (SA)	Sport and Leisure Report (JG) Work Programme (SA) Forward Plan (SA)	Work Programme (SA) Forward Plan (SA)
CCFA/Members items/Petitions								

SUSTAINABLE COMMUNITIES SCRUTINY 14 JUNE 2011 COMMITTEE

HOUSING ALLOCATIONS POLICY

REPORT OF THE CHIEF EXECUTIVE

STRATEGIC PRIORITIES: SP2: Healthy City; SP3: Safe City; SP5: Attractive and Inclusive City

CORPORATE PRIORITIES: CIO1 Customer focused services; CIO2 One Council; CIO3 Efficient and effective council; CIO4 Improving partnership working

1. PURPOSE OF THE REPORT

- 1.1 At its last meeting on 12 April 2011, and as part of its consideration of items on the Forward Plan, the Scrutiny Committee requested further information on the Housing Allocations Policy.
- 1.2 The Housing Allocations Policy is scheduled to be considered by Cabinet on 20 July 2011.

2. BACKGROUND

- 2.1 As Scrutiny Committee members are aware, the Allocations Policy was the subject of a Policy Review undertaken by this Committee in 2009/2010. Recommendations from the Review have been actioned and factored into the wider review of the Allocations Policy that has been ongoing over the past eighteen months.
- 2.2 Consultation on the revised Policy has been undertaken with Elected Members, Registered Housing Providers and the public; feedback on which will be provided as part of the presentation to Committee.
- 2.3 Whilst the Allocations Policy has been under review there have been a range of consultation documents emanating from the Government regarding proposed changes to social housing and the introduction of affordable rents and flexible tenancies, in particular the implications of these new proposals need to be considered and accommodated in the new policy where necessary.

The Government has also proposed that a Strategic Tenancy Policy, be developed by local authorities, which will set out the overarching principles

for tenancy policies and the approach the City wants to take. More information on this will be provided at the meeting.

2.4 Cabinet will be asked to consider the following recommendations:

- to adopt the new Allocations Policy;
and;
- to inform/explain to Cabinet how the new policy fits together with a scheme for the Tyne and Wear sub-region to be called “Tyne and Wear Homes”.
- to inform Cabinet that a full registration exercise will take place for all those on the Council and Gentoo’s waiting list.
- to seek Cabinet’s approval to close the existing housing register at a specific point in time (to be determined).

3. CURRENT POSITION

3.1 Mr Alan Caddick, Strategic Head of Housing will attend the Scrutiny Committee meeting to give members a presentation and answer any questions on the Access to Housing – Allocations Policy.

4. RECOMMENDATION

4.1 The Committee is recommended to receive a presentation on the Housing Allocations Policy in advance of it being considered by Cabinet.

5. BACKGROUND PAPERS

- Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011
- Sustainable Communities Scrutiny Committee Agenda and Minutes, 12 April 2011
- Sustainable Communities – Review of Allocations Policy.

**SUSTAINABLE COMMUNITIES SCRUTINY 14 JUNE 2011
COMMITTEE**

**FORWARD PLAN – KEY DECISIONS FOR THE PERIOD 1
JUNE 2011 – 30 SEPTEMBER 2011**

REPORT OF THE CHIEF EXECUTIVE

**STRATEGIC PRIORITIES: SP2: Healthy City; SP3: Safe City; SP5:
Attractive and Inclusive City**

**CORPORATE PRIORITIES: CIO1 Customer focused services; CIO2 One
Council; CIO3 Efficient and effective council; CIO4 Improving
partnership working**

1. Purpose of the Report

- 1.1 To provide members with an opportunity to consider those items on the Executive's Forward Plan for the period 1 June 2011 – 30 September 2011.

2. Background Information

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Forward Plan) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Forward Plan is included on the agenda of each of the council's Scrutiny Committees. The Forward Plan for the period 1 June 2011 – 30 September 2011 is attached at **Appendix A**.

3. Current Position

- 3.1 Following member's comments on the suitability of the Forward Plan being presented in its entirety to each committee it should be noted that only issues relating to the specific remit of the Sustainable Communities Scrutiny Committee are presented for information and comment. Due to agenda and publication deadlines a revised copy of this information will be circulated at the meeting reflecting any amendments.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. Recommendations

4.1 To consider the Executive's Forward Plan for the period 1 June 2011 – 30 September 2011.

5. Background Papers

None

Contact Officer : Helen Wardropper 0191 561 1164
helen.wardropper@sunderland.gov.uk

**Forward Plan -
Key Decisions for
the period
01/Jun/2011 to
30/Sep/2011**



**E Waugh,
Head of Law and Governance,
Commercial and Corporate Services,
Sunderland City Council.**

13 May 2011

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01513	To accept the evaluation of the 2010/11 Programme, agree in principle the outline programme for 2011/12, and agree specific projects to be delegated to the Deputy Chief Executive in consultation with the Prosperous City Portfolio Holder.	Cabinet	01/Jun/2011	Portfolio Holder, Partners, Stakeholders, Relevant Heads of Services and Community Spirit.	Report to EMT, direct discussions via email and personal briefings.	Via the Contact Officer by 20 May 2011 - Prosperity and Economic Development Scrutiny Committee.	Cabinet Report	Graeme Farnworth	5611551
01508	To consider work undertaken to date to deliver the council's improvement programme and agree expenditure to further develop and improve value for money in the context of changing customer expectations and the need to deliver.	Cabinet	01/Jun/2011	Cabinet, All Council Directorates	meetings, briefings	Via the Contact Officer by 20 May 2011 - Management Scrutiny Committee	Cabinet Report	Andrew Seekings	5612349
01509	To approve the acquisition of additional land for the Sunderland Strategic Transport Corridor.	Cabinet	01/Jun/2011	Member with Portfolio for Attractive and Inclusive City; Executive Director of Commercial and Corporate Services; Head of land and Property	Meetings; Briefings; Comments of Draft Report	To contact Officer by 20 May - Environment and Attractive City Scrutiny Committee	Cabinet Report; Map and Schedule	Keith Atkinson	5611562

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01504	To agree the recommendations of the Environment and Attractive City Scrutiny Committee following a review of Sunderland 'the Place'	Cabinet	22/Jun/2011	Office of the Chief Executive and City Services Staff, External Partners, Residents and Students	Evidence of Scrutiny Committee, Community Spirit Workshops/Survey, Partner Organisation Visits, Student Ambassador, Elected Member Focus Group	Via the Contact Officer by 20 May 2011 - Environment and Attractive City Scrutiny Committee	Policy Review Final Report	Helen Lancaster	5611233
01499	To approve procurement of an enabling customer services technology platform.	Cabinet	22/Jun/2011	EMT; Portfolio Holder for Responsive Services and Customer Care	Report; Briefings	In writing to contact officer by 20 May - Management Scrutiny Committee	Report	Liz St Louis	5614902
01507	To agree to recommendations of the Management Scrutiny Committee following a review of Smarter Working in Sunderland.	Cabinet	22/Jun/2011	Smarter Working Manager	Evidence at Scrutiny Committee, Interviews, Focus Groups	Via the Contact Officer by 20 May 2011 - Management Scrutiny Committee	Policy Review Final Report	Nigel Cummings	5611006

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01503	To agree the recommendations of the Children, Young People and Learning Scrutiny Committee following a review of work based learning and apprenticeships in Sunderland.	Cabinet	22/Jun/2011	Children's Services Staff, External Training Providers, Employees, Young People	Evidence at Scrutiny Committees, Interviews, Expert Jury Event, Big Brother Diary Room	Via the Contact Officer by 20 May 2011 - Children, Young People and Learning Scrutiny Committee.	Policy Review final report	Nigel Cummings	5611006
01512	To recommend Council to adopt the 2011-2012 Youth Justice Plan.	Cabinet	22/Jun/2011	Youth Offending Service Board, Scrutiny Committee	Meetings	To the contact officer by 8 June 2011 Children, Young People and Learning Scrutiny	YJB Guidance, Sunderland Strategy, CIP	Kelly Davison-Pullan	5663048
01438	To agree the Social Care Contributions Policy for Personalisation	Cabinet	22/Jun/2011	Cabinet, Service Users and Ward Members, Portfolio Holders	Briefings and/or meetings with interested parties	via the Contact Officer by 20 May - Health and Wellbeing Scrutiny Committee	Report	Neil Revely	5661880

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01487	To approve and adopt the Internal Waste Plan	Cabinet	22/Jun/2011	All Council Directorates	Circulation of draft cabinet paper and the draft Internal Waste Plan document.	To the contact officer by 20 May - Sustainable Communities Scrutiny Committee.	Internal Waste Plan and accompanying Cabinet Report	David Henry	5612434
01505	To agree the recommendations of the Health and Wellbeing Scrutiny Committee following a review of Food in Hospitals.	Cabinet	22/Jun/2011	Service Users, City Hospitals Sunderland, Age UK and Links	Evidence at Scrutiny Meetings	Via the Contact Officer by 20 May 2011 - Health and Wellbeing Scrutiny Committee	Scrutiny Committee Minutes	Karen Brown	5611004
01489	To consider any key decisions arising from the Capital Programme and Treasury Management Outturn 2010/2011 and First Quarterly Review of the Capital Programme 2011/2012	Cabinet	22/Jun/2011	Directors and third parties affected by the proposals	Report available and e-mailed to Directors	Via Contact Officer by 26 May 2011 - Management Scrutiny Committee	None	Sonia Tognarelli	5611851

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Decision Anticipated		Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
			Date of Decision							
01490	To consider any key decisions arising from the Revenue Budget Outturn 2010/2011 and First Quarterly Review of the Revenue Budget 2011/2012	Cabinet	22/Jun/2011		Directors and third parties affected by the proposals	Report available and e-mailed to Directors	Via Contact Officer by 26 May 2011 Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01496	To recommend Council to adopt the Food Law Enforcement Service Plan for 2011/12 in respect of Environmental Health and Trading Standards	Cabinet	22/Jun/2011		Member with Portfolio for Safer City	Briefing Sessions	To contact officer by 26 May - Community and Safer City Scrutiny Committee	Report and Plan	Norma Johnston	5611973
01497	To agree the disposal of land at Newbottle Street, Houghton and to amend the land disposal policy.	Cabinet	22/Jun/2011		DFR and HLG	Email and report	To contact officer by 20 May - Management Scrutiny Committee	Cabinet report	Nick Wood	5612631

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations be and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01502	To agree the recommendations of the Community and Safer City Scrutiny Committee following a review of Alcohol, Violence and the Night Time Economy.	Cabinet	22/Jun/2011	Partners, Licensees, Voluntary Organisations, MP and Balance	Evidence at Scrutiny Meetings, Evidence at Task and Finish Group, Questionnaire	Via the Contact Officer by 20 May 2011 - Community and Safer City Scrutiny Committee	Scrutiny Committee Minutes	Claire Harrison	5611232
01501	To agree the recommendations of the Prosperity and Economic Development Scrutiny Committee following a review into the development of the Low Carbon Economy in Sunderland.	Cabinet	22/Jun/2011	Service Providers, Chamber of Commerce, Local Software firms, Local Universities and Colleges, Managing Director of Port of Sunderland, Narec	Evidence at Scrutiny Meetings, Committee Visits.	Via the Contact Officer by 20 May 2011 - Prosperity and Economic Development Scrutiny Committee.	Scrutiny Committee Minutes	Jim Diamond	5611396
01500	To agree the recommendations of the Sustainable Communities Scrutiny Committee following a review into the role of Culture in Supporting Sustainable Communities.	Cabinet	22/Jun/2011	Service Providers/Community Sector/Archives and Museums Service	Evidence of Scrutiny Meetings/Committee Visits	Via the Contact Officer by 20 May 2011 - Sustainable Communities Scrutiny Committee	Scrutiny Committee Minutes	Jim Diamond	5611396

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Decision Anticipated		Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
			Date of Decision							
01484	To approve the Local Development Framework Core Strategy revised preferred option for public consultation.	Cabinet	22/Jun/2011		Head of Law and Governance, Acting Director of Financial Services	Circulation of draft cabinet paper	To the contact officer by 20 May - Environment and Attractive City Scrutiny Committee	Core Strategy revised Preferred Option	Neil Cole	5611574
01506	To agree to the recommendations of the Health and Wellbeing Scrutiny Committee following a review of the Health Needs Ex-Service Personnel	Cabinet	22/Jun/2011		MoD, HM Armed Forces, NHS North East, Regional Commissioning Units, Primary Care Trusts, Foundation Trusts, Local Authorities	Evidence at Regional Events	Via the Contact Officer by 20 May 2011 - Health and Wellbeing Scrutiny Committee	Scrutiny Committee Minutes	Karen Brown	5611004
01400	To agree the Access to Housing Project - Allocations Policy	Cabinet	20/Jul/2011		Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff and Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by 20 May - Sustainable Communities Scrutiny Committee	Full Report	Alan Caddick	5662690

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01403	To consider the outcome of Public Consultation (March - June 2010) in relation to the Accessible Bus Network Design Project	Cabinet	20/Jul/2011	Portfolio Holder for Attractive and Inclusive City; Nexus; Appropriate Chief Officers	Briefings; Meetings; e-mails	Via the contact officer by 20 May - Environmental and Attractive City Scrutiny Committee	Cabinet Report	Bob Donaldson	5611517
01498	To consider consultation responses received and associated actions; approve the Seaburn Masterplan and Design Code as Supplementary Planning Document (SPD)	cabinet	20/Jul/2011	Head of Law and Governance, Acting Deputy Director of Financial Resources	Circulation of draft Cabinet paper	To contact officer by 20 June - Environment and Attractive City Scrutiny Committee	Cabinet Report, Seaburn Masterplan and Design Code SPD with associated Sustainability Appraisal Appropriate Assessment.	Ben Winter	5612549
01412	To approve the procurement of specialist vehicles to be used in the waste and cleaning service.	Cabinet	07/Sep/2011	Procurement; Appropriate Chief Officers; Portfolio holder for Attractive and Inclusive City	Report; Briefings	Via Contact Officer by 20 August - Environment and Attractive City	Report	Les Clark	5614540

Forward Plan: Key Decisions from - 01/Jun/2011 to 30/Sep/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations be and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01511	To consider any key decisions arising from the Capital Programme and Treasury Management Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01510	To consider any key decisions arising from the Revenue Budget Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September Management Scrutiny Committee	None	Sonia Tognarelli	5611851