

MANAGEMENT SCRUTINY COMMITTEE – POLICY REVIEW PLAN

Timeline	Review Task	Aims & Objectives	Methodology	Contributors
15 Sep 11	Management Scrutiny Committee Formal Meeting	To provide the committee with an approach to the review as well as setting the scene for the work to be undertaken.	Written Report	Scrutiny Officer Trading Standards Officers
Sep/Oct 11	The Council Perspective	To provide the committee with evidence around money lending and associated factors from a local authority perspective.	Focus Group	Scrutiny Officer Various Council Officers
8 Nov 11	Develop information for local media use.	Raise Awareness of the Review with the Public and encourage public involvement.	Article in the Sunderland Echo	Scrutiny Officer Communications Team
13 Oct 11	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
Nov 11	Looking at the Support and Help Networks in Sunderland	To gather the views of support groups and organisations in relation to the debt/money lending situation within Sunderland.	Focus Group	Scrutiny Officer Local Debt Advisors, CAB, Community & Voluntary Groups
Nov 11	To look at some of the effects of money lending on local communities and people	To understand the effects of debt and illegal money lending on communities and if crime levels/instances rise as a result.	Focus Group	Police & Local Magistrates Scrutiny Officer
10 Nov 11	Management Scrutiny Committee Formal Meeting	Evidence from the Illegal Money Lending Team	Presentation	Scrutiny Officer ILM Team Trading Standards Officers
Nov/Dec 11	To look at the local political viewpoint in relation to the review issue	To gather the views of local MPs in relation to high cost-credit and illegal money lending.	Informal Discussion	Local MPs Scrutiny Officer

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15 Dec 11	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
Dec 11/Jan 12	To hear evidence from credit providers	To provide the opportunity for credit providers operating in Sunderland to give evidence to the committee	Focus Group	Scrutiny Officer Trading Standards Officers Credit Providers
19 Jan 12	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
Jan/Feb 12	To hear evidence from members of the public	An opportunity for members of the public to share their experiences of high-cost credit and/or other forms of money lending.	Focus Group	Scrutiny Officer Trading Standards Officers Members of the Public
16 Feb 12	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
24 Feb 12	The Reflection of Evidence	To look at the evidence gathered and discuss how the report is to be presented. Also look at potential recommendations from the evidence.	Informal Meeting	Scrutiny Officer Trading Standards Officers
March/April 12	Preparation of draft and final reports	To gather all the evidence together, draw conclusions and make recommendations	tbc	Scrutiny Officer Trading Standards Officers

N.B. All members of the Management Scrutiny Committee are contributors at all stages of the review process.