

## SOUTH SUNDERLAND AREA COMMITTEE

### AGENDA

Meeting to be held in Portland School, Weymouth Road, Chapelgarth, Sunderland on Monday, 8<sup>th</sup> January, 2007 at 5.30p.m.

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1.	<b>Apologies for Absence</b>	
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8.	<b>Regeneration Issues Report : Feedback on Projects Previously Funded through Strategic Initiatives Budget (SIB)</b>	16
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	Report of the Director of Development and Regeneration (copy herewith).	

R.C. RAYNER,  
City Solicitor.

Civic Centre,  
SUNDERLAND.

21<sup>st</sup> December, 2006

**At a meeting of the SOUTH SUNDERLAND AREA COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on MONDAY, 30<sup>TH</sup> OCTOBER, 2006 at 5.30 p.m.**

**Present:-**

Councillor Tye in the Chair

Councillors Blyth, E. Gibson, P. Gibson, Oliver, Porthouse, L. Scott, P. Smith and Tansey

**Apologies for Absence**

All Members being present, there were no apologies for absence.

**Minutes of the last meeting of the Committee held on 4<sup>th</sup> September. 2006**

Subject to Councillor Tansey's apologies being submitted to the meeting.

1. RESOLVED that the minutes of the last meeting of the Committee held on 4<sup>th</sup> September, 2006 (copy circulated) be confirmed and signed as a correct record.

**Declarations of Interest**

Item 5 – Sunderland Housing Group – Update

Councillor Blyth declared a personal interest as a tenant of Sunderland Housing Group.

Councillor E. Gibson declared a personal interest as her husband sits on the Sunderland Housing Group South Area Board.

Councillor P. Gibson declared a personal interest as a Board Member of the South Area of the Sunderland Housing Group.

Councillor L. Scott declared a personal interest as a Board Member of the South Area of the Sunderland Housing Group.

Councillor Tansey declared a personal interest as his partner was an employee of Hetton and Houghton Housing Company.

#### Item 7 – Food in Schools Programme

Councillor Blyth declared a personal and prejudicial interest in the item as a governor of Mill Hill Nursery School and his daughter-in-law being a member of staff and withdrew from the meeting before the Committee gave consideration to the item.

Councillor Porthouse declared a personal interest as a governor of Farrington Primary School.

#### Item 9 – Regeneration Issues Report : Feedback on Projects Previously Funded through Strategic Initiatives Budget (SIB)

Councillor E. Gibson declared a personal interest as a family member works for Sunderland Teaching Primary Care Trust.

#### Item 10 – Strategic Initiative Budget (SIB) : Regeneration Issues Report

Councillor Porthouse declared a personal and prejudicial interest in the item as a governor of Farrington Primary School and withdrew from the meeting before the Committee gave consideration to the application.

Councillor P. Smith declared a personal and prejudicial interest as a Local Authority Representative for Silksworth C.A. and withdrew from the meeting before the Committee gave consideration to the application.

#### Item 11 – Strategic Initiatives Budget Update

Councillor Porthouse declared a personal interest as a member of the Jubilee Centre Management Committee.

#### Item 12 – Strategic Initiatives Budget (SIB) 2006/07 Ward Based Community Chest

Councillor E. Gibson declared a personal and prejudicial interest as a member of Doxford Park C.A. Management Committee.

Councillor P. Gibson declared a personal interest as Chair of Silksworth C.A.

### **Crime Rates Relating to the South Area – Presentation from Northumbria Police**

Inspector Michael Smith was in attendance and circulated for Members' information details of crimes committed in the South Sunderland Area for the period July – September 2006 in comparison with the same period in 2005



and 2004 together with the number of juvenile disorder reports from each of the South Area Wards.

(For copy statistics – see original minutes)

Inspector Smith highlighted the significant increases/decreases for individual wards.

Councillor Peter Gibson queried whether calls to the 101 number were included in the statistics. Inspector Smith replied that the 101 number was a service run by local partnership, if a problem is reported that requires action by the Police, the case is converted to a Police incident and would be included in the statistics.

Councillor Peter Gibson expressed concern that the statistics did not reflect the levels of crime and anti-social behaviour in Silksworth as residents of Warwick Terrace and Somerset Street had been experiencing problems and had received no response when dialling '101'.

Inspector Smith explained that he was aware of the problems in Somerset Street and would be meeting with the beat manager – P.C. Taylor about these issues. The inspector commented that it was impossible to Police communities in isolation, there was a great deal of reliance on members of the public who are able and prepared to provide intelligence about incidents in their neighbourhood and it would therefore seem nonsensical to ignore relevant calls about anti-social activity. The scheme has been regarded as a success to date however it will take time to evaluate the performance and allow the scheme to embed itself.

In response to a query from Councillor Porthouse regarding the correlation between varying Juvenile disorder figures on the statistics. Inspector Smith explained that one set of figures related to the combination between juvenile annoyance and actual crime and disorder and it was historically difficult to isolate incidents just classed as disorder.

Councillor Porthouse went on to explain a problem he had recently experienced with the '101' service when he had phoned at 5.15 p.m. to report youths in the school field at Farringdon Primary. The operator could not identify the area. Inspector Smith could not explain how this had happened and could only assume it was a database error.

Inspector Smith closed by saying that he was unsure how much longer he would be staying with the area command, however he had enjoyed his time at the South Area and was particularly pleased to have been party to embracing the neighbourhood model.

The Chairman having thanked Inspector Smith for this update, it was:-

2. RESOLVED that the information be received and noted

## **Sunderland Housing Group – Update**

The Chief Executive of Sunderland Housing Group submitted a report (copy circulated) to update the South Area Committee on the progress of Sunderland Housing Group's Investment and Renewal activity within the South area and the City of Sunderland.

(For copy report – see original minutes)

Eric Johnson, Sunderland Housing Group, presented the report.

The Chairman commended the work that had been carried out in Silksworth but felt more needed to be done to sort out the problems with fencing and garage blocks in disrepair. In response, Mr. Johnson confirmed that phasing programmes would include fencing, heating and garage maintenance.

Councillor Smith queried how successfully tenants who needed to be moved for various reasons were being decanted. Mr. Johnson explained that this had proved very difficult as Silksworth was a very popular area.

Councillor Porthouse commented that certain areas in Farringdon were lacking some services e.g. burst pipes that needed to be repaired. Councillor Porthouse explained that some of the pipework was 50/60 years old and in desperate need of attention. Mr. Johnson agreed to ascertain where the problems lay in order to investigate maintenance issues.

In response to a question from Councillor Tansey regarding when Phase II will commence. Mr. Johnson confirmed that the planning submission had been submitted in two weeks ago with a 15 week deliberation period. Therefore it was hoped that building work would commence during the summer.

Councillor Scott queried whether Sunderland Housing Group were obliged to service all gas appliances and how this was affected by difficulties in accessing properties. Mr. Johnson informed the Committee that people do refuse to allow engineers access, however the Sunderland Housing Group do have right of entry. There is a given time period before a letter and ultimately notice is served on tenants refusing access to their property. Moreover, any logged repairs for a household refusing access for boiler servicing are frozen.

The Chairman having thanked Mr. Johnson for this update, it was:-

3. RESOLVED that the report be received and noted.

## **Housing and Council Tax Benefit – Progress Report**

The City Treasurer submitted a report (copy circulated) to inform Members of the performance of the Benefits Section in the processing of new claims in accordance with the Best Value Performance Indicator (BVP178a) for Housing and Council Tax Benefit for the period 1<sup>st</sup> April, 2006 to 30<sup>th</sup> September, 2006.

(For copy report – see original minutes)

Mr. Steve Atkinson, Benefits Manager, Revenues Section, City Treasurer's Department, briefed the Committee on the report. He highlighted that the Section were processing claims within the 27 day target with a figure of 25.74 days City-wide. The Benefits Section had also exceeded the 93% local target for new claims processed within 14 days of receipt of all necessary information by achieving 95.84%. These two performance measures were also well within the Department for Work and Pensions standards.

Members were also advised that the implementation of the new benefits system had suffered technical difficulties and the revised implementation date was likely to be early-mid January.

The Chairman having thanked Mr. Atkinson for this update, it was:-

4. RESOLVED that the report be received and noted.

### **Food in Schools Programme**

The Director of Community and Cultural Services submitted a report (copy circulated) to advise the Area Committee of the existing work undertaken by the Food in Schools team as part of the City-wide strategy for the DfES transitional school meals funding.

(For copy report – see original minutes)

Councillor Oliver queried whether the programme received input from physical education initiatives and was advised that as part of the Healthy School Award Scheme, schools must complete a target based on their own health priorities which may include physical activity. Further, Children's Services is currently running a scheme called "passport to health", a rewards based initiative for school children who can demonstrate a commitment to healthy choices. Prizes include free swim vouchers for local swimming pools.

The Chairman having thanked the representative for this update, it was:-

5. RESOLVED that the report be received and noted.

## **Puma Tennis Centre and Silksworth SC : Summer Holiday Programme 2006**

The Director of Community and Cultural Services submitted a report (copy circulated) to advise the Area Committee of the success of the Summer Holiday Promotion, which was introduced throughout the City's Leisure Complexes in 2006, including Puma Tennis Centre and Silksworth Sports Complex.

(For copy report – see original minutes)

The Chairman having thanked the representative for this update, it was:-

6. RESOLVED that the report be received and noted.

## **Regeneration Issues Report : Feedback on Projects Previously Funded Through Strategic Initiatives Budget (SIB)**

The Director of Development and Regeneration submitted a report (copy circulated) which provided the Committee with information on the People's Pedal Power Project and Compass Community Transport which it had previously funded through its SIB allocation.

(For copy report – see original minutes)

Mr. Les Wascoe provided Members with an update on the People's Pedal Power Project, which provided adapted bicycles and tricycles to disabled people in Sunderland to allow them to participate in healthy cycling activities in a safe and supportive environment.

The Chairman thanked Mr. Wascoe for attending the meeting and wished the worthwhile project continued success.

Mr. Richard Parry, Member of the Management Committee for Compass Community Transport, provided Members with an update on the service.

The Chairman thanked Mr. Parry for his feedback.

7. RESOLVED that the feedback reports be received and noted.

## **Strategic Initiatives Budget (SIB) : Regeneration Issues Report**

The Director of Development and Regeneration submitted a report (copy circulated) on the proposed Strategic Initiatives Budget (SIB) to support the following initiatives to benefit the area:

- (i) Community Safety Improvement Project;

- (ii) Farrington Homing Society;
- (iii) Virement of previously agreed funding for the Plains Farm and Humbledon Community Initiative.

Mr. Richard Parry, Area Regeneration Officer, advised that subject to the approval of all projects at the meeting, £28,435 remained from the 2006/07 budget.

Discussion ensued regarding the extension of funding for the Farrington Homing Society. Members acknowledged that there had been a series of delays and difficulties in securing planning permission but expressed the need for this project to progress.

Full consideration having been given to the applications, it was:-

8. RESOLVED that approval be given to:-
- (i) £14,908 from the 2006/07 budget, as a contribution to the Community Safety Improvement Project;
  - (ii) Extension of funding for the Farrington Homing Society be extended for six months. This extension is final, whereby any further application of funding would not be considered. It was agreed that a letter be forwarded to the Society expressing the decision of the Committee;
  - (iii) Virement of £2,500 from the 2006/07 budget and £15,000 from the 2007/08 budget, subject to approval of previously agreed funding for the Plains Farm and Humbledon Community Initiative.

### **Strategic Initiatives Budget Update**

The Director of Development and Regeneration submitted a report (copy circulated) to update Members on live projects for which the Area Committee has previously approved funding through its Strategic Initiatives Budget.

(For copy report – see original minutes)

9. RESOLVED that the report be received and noted.

### **Strategic Initiatives Budget (SIB) 2006/07 Ward Based Community Chest**

The Director of Development and Regeneration submitted a report (copy circulated) on 17 projects recommended for support from the 2006/07 Community Chest Scheme in respect of the Doxford, Silksworth and St. Chad's Wards.

(For copy report – see original minutes)

10. RESOLVED that approval be given to the 17 projects recommended for support from the 2006/07 budget with a total value of £8,694 as detailed in Annex 1 to the report.

The Chairman thanked everyone for their attendance and closed the meeting.

(Signed) P.M. TYE,  
Chairman.

**LOCAL MULTI-AGENCY PROBLEM SOLVING GROUPS**

**LMAPS MEETING FOR: SOUTH AREA**

**DATE OF MEETING:12.12.06**

**VENUE: SHG Office, Silksworth**

<b>Strategy Theme</b>	<b>Name of Perpetrator or Location of Hotspot (environment)</b>	<b>Description of Issue/Problem</b>	<b>Victim</b>	<b>Lead Agency (and name of practitioner)</b>	<b>Action Taken: Progress / Results Update</b>	<b>Agreed Actions for next meeting (Include Prevention, Early Intervention, Enforcement, Rehabilitation)</b>	<b>Lead Agency or officer for action</b>
<b>Property Crime</b> (Including burglary and Car Crime)	<b>NEW</b> <b>Silksworth L4</b>	Car Crime.	Residents	Police.	In the last TCCG period thefts from MVs decreased substantially down from 13-3. A Significant arrest has been made which has had a positive impact on the figures.	Monitoring.	<b>Police</b>
<b>Anti-Social Behaviour</b> (Including alcohol related crime and disorder and Criminal Damage)	<b>Cherrywood Gardens.</b>	Youths congregating and causing disorder. PSCOs have been conducting patrols. So far have mainly come across very young children playing with football.	Residents	Police	Quiet recently, although still groups of youths congregating and some damage to bushes.	1. PSCOs to continue to monitor and update for next meeting	<b>Police/PSCOs</b>

	<b>Silksworth Ski Slope</b>	Disorder, disorder	violent	Residents	Police	Reports that disorder has tailed off dramatically since arrests. Charges brought against 5. Other offenders involved in reparation work at the Ski Slope.	Matter resolved.	CLOSED
	<b>Silksworth Castlereagh Street</b>	Disorder around Pub at closing times.	Pub at	Residents, pub patrons	Police	Walk throughs conducted as confidence building measure/deterrent. Police operation and CCTV camera installed in local shop experiencing problems to monitor ASB and disorder. Shop owner happy; no further youth disorder reported.	1. To continue monitoring.	<b>Police</b>



	<p><b>Silksworth vicinity of Somerset Street</b></p>	<p>Priority area for police. Residents reporting disorder &amp; open drug dealing, littering (inc. needles and condoms), lack of bins. Thought to be caused by drunken youths (aged 15 – early 20s), known by sight but complainants can't ID.</p>	<p>Residents</p>	<p>Police LA</p>	<p>3 targets arrested and bailed for firearms offence and robbery.  Leaflet drop conducted in the street; Local Authority Staff experienced verbal abuse from the lower end of the street.  Viability of CCTV researched; no suitable location can be found.</p>	<p>1. Police to initiate discussions with key landlords with regard to possible referral to the Responsible Landlord scheme. 2. Neighbourhood Relations Team also to work with landlords with regard to their upholding their responsibilities and the potential for enforcement measures. 3. Updates between lead agents between LMAPS meeting to share intelligence on new targets moving into the area. 4. Neighbourhood Relations Team to conduct follow-up leaflet drop to thank residents for their response. 5. Ad hoc joint visits to problem addresses as they are reported.</p>	<p><b>Police/Local Authority</b></p>
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Strategy Theme	Name of Perpetrator or Location of Hotspot (environment)	Description of Issue/Problem	Victim	Lead Agency (and name of practitioner)	Action Taken: Progress / Results Update	Agreed Actions for next meeting (Include Prevention, Early Intervention, Enforcement, Rehabilitation)	Lead Agency or officer for action
	Tunstall Highclere Drive,	Youths cutting through and have knocked down part of the fence. Residents have complained about stolen fencing. Resident complained to youths directly and had car vandalised.	Residents	SHG, Police	Few reports recently; observed to be children on their way to and from school. Construction of metal palisade fencing as a preventative measure going ahead. SHG have made an application to have the cut closed.	No further action required from LMAPS at this time.	Closed
	Off Licenses thought to be selling alcohol irresponsibly and attracting large numbers of youths. <b>HIGH POLICE PRIORITY</b>	Complaints to SHG that youths are congregating and alcohol is being bought for children by adults. Reports from residents that the problem isn't necessarily youth disorder but that the numbers of youths are intimidating.	Residents	SHG, Police	Car suspected to be involved was searched, nothing was found. High visibility PCSO patrols have been conducted and were subjected to verbal abuse. Numbers are tailing off, displaced to nearby woodland area.	<ol style="list-style-type: none"> <li>Police planning to issue Fixed Penalty Notices to offenders who are selling to, or buying alcohol on behalf of children.</li> <li>Police to inform SHG if anyone identified is one of their tenants.</li> </ol>	SHG and Police

Strategy Theme	Name of Perpetrator or Location of Hotspot (environment)	Description of Issue/Problem	Victim	Lead Agency (and name of practitioner)	Action Taken: Progress / Results Update	Agreed Actions for next meeting (Include Prevention, Early Intervention, Enforcement, Rehabilitation)	Lead Agency or officer for action
	Doxford Park vacant properties.	Report in the ECHO that windows had been smashed and premises broken into.			SHG reported that the vacant properties belong to SHG and Pallion Housing. The properties have been boarded up. The rest of the SHG have been armoured glazed as planned	<ol style="list-style-type: none"> <li>SHG to look into the possibility of approaching metalwork companies to discuss an agreement for them to remove salvageable themselves, hence removing the criminal middle man from the equation and making the properties less vulnerable.</li> <li>SHG to source stickers to indicate 'no salvageable material' on site.</li> </ol>	SHG
Domestic Violence							
Drugs Misuse	NTR						.

<p><b>AOB/GENERAL INFORMATION SHARING</b></p>	<p>Proposal to rationalise partner's consultation programmes with a view to building up a productive intelligence base and establish mechanisms for feedback and discussion on preventative measures/interventions with residents groups.</p>			<p>Police Force reviewing current Community Engagement systems in order to streamline them, keeping formal meetings to a minimum and engaging in more informal ways where possible and appropriate. The South Forum was agreed to be a good place to introduce LMAPS as it is well supported and attended. Discussion of the pending Neighbour Agreement Pilots (Doxford and Farringdon of interest) which will start in 07 and is expected to cover issues raised by key stakeholders in a consistent and transparent manner.</p>	<p>1. To include relevant feedback from residents and CE meetings as regular agenda item (including details of attendees to get a feel for who is feeding into the process).  2. Police to get info from their CBMs to check out the profile of attendees to find out if any of the 'hard to reach' groups are being represented.  3. All parties to share their regular programmes of consultation.</p>	<p><b>ALL</b>  <b>Police</b>  <b>ALL</b></p>
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<p><b>Information sharing on Anti Social Behaviour Orders (ASBOs) and Acceptable Behaviour Agreements (ABAs)</b></p>	<p>Gaps identified in information re ABAs and ASBOs.</p>	<p>Police and Neighbourhood Relations Team</p>	<p>Partners agreed the need for a mechanism for sharing this information.</p> <p>Agreed that ABA information should be shared in light of the background work required to progress an ASBO.</p> <p>All agreed that a tracking system was required and that a City/ wide strategy had to be developed with regard sharing information of this nature.</p> <p>New ASBO Protocol due for release early 2007 which will provide guidance to the LMAPS group.</p>	<ol style="list-style-type: none"> <li>1. Police to share prison releases with partners when relevant to the start of a Criminal ASBO.</li> <li>2. Issue to be taken to the next level – Business Support Group proposed to be suitable forum with senior representatives from Partner agencies who can address the issue at a wider level.</li> <li>3. Neighbourhood Relations Team to share current Council ASBO lists with relevant partners.</li> </ol>	<p><b>Police</b></p> <p><b>Local Authority</b></p> <p><b>Local Authority, Neighbourhood Relations Team</b></p>
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Strategy Theme	Name of Perpetrator or Location of Hotspot (environment)	Description of Issue/Problem	Victim	Lead Agency (and name of practitioner)	Action Taken: Progress / Results Update	Agreed Actions for next meeting (Include Prevention, Early Intervention, Enforcement, Rehabilitation)	Lead Agency or officer for action
	<p>Plains Farm Home Housing Funded PCSO</p>	<p>Possibility of Home Housing funding PCSO to patrol area (Plains Farm) in which they are the lead housing provider. Plains Farm currently only has 1 PCSO due to a recruitment gap.</p>		Home Housing	<p>Considering possibility of officer from Home Housing being trained as a PCSO as an in-kind donation, similar to the warden scheme. CCTV van currently patrolling hotspots in PF.</p>	<p>1. To be progressed outside of the LMAPS</p>	Home Housing, Police
	<p>1. Cameras No Rapid Deployment cameras currently in Silksworth. Only deployed when there is a clear need, or they are a viable option. Any open issues where cameras have been suggested or requested have been assessed as either non-viable, or not an effective measure in light of the problem. Commented that overt cameras stop the problem but don't lead to arrests.</p> <p>2. Funding Ideas to be shared for the use of existing funding streams and LMAPS funds in order to tackle some of the problems raised at LMAPS. Existing proposals are the SHG A690 project</p> <p>Investigations ongoing into possible gap in Silksworth and Doxford Park with regard to detached youth provision. ARO and Youth Managers to investigate provision and funding to address any identified needs.</p> <p>One solution to the problem identified with youths gathering around shops which provide alcohol might be detached youth provision. Other Local Authority departments have identified ways of addressing problems that fall under their own remit. Existing youth provision is a teen shelter which tends not to be used and groups are congregating in the woodland area which creates a new set of environmental problems. Discussed using some of the LMAPS funding to design out some of the problems and encourage better use of the shelter, or move it to a place where it would be used. The play park behind Farringdon School has been damaged as it is a site that is heavily used and might therefore be a better place to site teen shelter. Also considering graffiti boards for use.</p>						

NEXT MEETING AT 10am TUESDAY 16<sup>th</sup> JANUARY AT SHG SILKSWORTH.

**REPORT OF DIRECTOR OF COMMUNITY AND CULTURAL SERVICES****BRIEFING REPORT FOR SOUTH AREA COMMITTEE****8 JANUARY 2007****HERITAGE OPEN DAYS 2006****1.0 PURPOSE OF REPORT**

- 1.1 The purpose of this report is to update Members on Heritage Open Days 2006.

**2.0 BACKGROUND**

- 2.1 Heritage Open Days (HODs) is the nation's biggest free celebration of England's fantastic architecture, history and culture. It has taken place annually in the UK each September since 1994. The weekend of heritage is a part of European Heritage Open Days, a Council of Europe initiative, where 48 countries allow the public a chance to visit heritage sites that are usually not open, free of charge. It is a once-a-year opportunity to discover hidden architectural treasures and enjoy a wide range of tours, events and activities.
- 2.2 HODs is co-ordinated nationally by the Civic Trust in partnership with English Heritage. Last year's event was a huge success. Nationally over 850,000 people from all walks of life took advantage of the 3,019 properties, tours and events participating during HODs 2005 to celebrate and explore the built environment of their region. History Matters Campaign joined forces with HODs this year meaning that many National Trust and English Heritage venues opened free of charge. This will have contributed to the fact that one million visitors were recorded during HODs 2006.

**3.0 TYNE & WEAR HERITAGE OPEN DAYS 2006**

- 3.1 This was the fifth annual Tyne & Wear HODs event. The 2006 weekend of heritage was organised by the Tyne & Wear HODs Steering Group. The Historic Environment Section within Newcastle City Council led the co-ordination of the group and the event. The Councils of Gateshead, North Tyneside, South Tyneside and Sunderland along with the North of England Civic Trust, Sunderland Heritage Forum, Newcastle Association of City Guides, English Heritage, NewcastleGateshead Initiative and volunteers assisted it.
- 3.2 This year the event took place between Thursday 7 and Sunday 10 September and 181 buildings, tours and activities took part. This year the weather in Tyne & Wear was generally fine and dry and was perfect for people to get out and about and take part in the weekend.

- 3.3 Year upon year the Tyne & Wear event has developed and improved in either number of participating properties, tours and activities, or total number of visits. Last year, in 2005, the Tyne & Wear HODs programme involved 180 properties, tours and activities, which received approximately 28,000 visits and was the second most active region in the whole of the country.
- 3.4 All the figures, which are available to date for the 2006 event, have been collated (where figures are not available an estimate has been made) and they confirm that the 'weekend of heritage' has exceeded all expectations and been a great success (see Appendix 1). The figures indicate that there were 42,904 visits to the 181 properties, tours and events across Tyne & Wear. With specific reference to Sunderland, there were 8,635 visits to the 53 buildings and activities open.
- 3.5 Ryhope Engines Museum is one of the finest industrial monuments in the north east, a Grade II listed building. This year they received 127 visitors. Tunstall Hills guided walk had 16 participants and because of the exceptionally good weather at that time of year, spotted rare butterflies and flowers during the walk.
- 3.6 In addition to the highest ever figures for the event, the general feedback from the volunteers and visitors has been very positive. Comments made through the feedback form include: "Had a fabulous day. Brought back memories of my Grandmother's day." (Clippy Mat taster session) ."Lovely to see local heritage in operation" (Fulwell Windmill). "Looking back in fascination – great!" (local history display at Kayll Road Library).

#### **4.0 CONTRIBUTIONS/SPONSORSHIP**

- 4.1 This year, to supplement the financial contributions made by each of the participating authorities for the development and promotion of the event, Tyne & Wear HODs secured external funding from The Northern Rock Foundation (£4,500 – third payment of a total grant of £13,500 paid over three years) and the Barbour Trust.

#### **5.0 PUBLICITY AND PROMOTION**

- 5.1 As in previous years, a local Tyne & Wear HODs booklet was produced by the North of England Civic Trust (20,000 copies). These were available from Tourist Information Centres and Libraries throughout Tyne & Wear from the beginning of August 2006.
- 5.2 In addition to the booklet, the Tyne & Wear HODs website (managed by the Historic Environment Section in Newcastle City Council) was also revised. This largely meant a new look to the site, however, navigation and search facilities remained the same as 2005.



- 5.3 As part of the aim to increase the promotion and publicity of the event, 5,000 flyers were printed and distributed throughout Tyne & Wear during the summer. An advertisement was placed in 'Primary Times', which is distributed to all primary school children across Tyne & Wear and Northumberland.
- 5.4 Finally, the event was also publicised and promoted through the individual Council press teams and received widespread coverage by the local media in magazines, newspapers and the local radio.

## **6.0 HERITAGE OPEN DAYS 2007**

- 6.1 The Civic Trust has confirmed that the 2007 event will take place from 6 – 9 September 2007. It is intended that the Historic Environment Section will continue to lead the organisation of the event in Newcastle and the co-ordination of the event within Tyne & Wear with assistance from other members of the Steering Group.
- 6.2 It is anticipated that the Tyne & Wear HODs 2007 event will be funded by contributions from the five Councils and additional external sponsorship. It is proposed that the Steering Group will apply to the Northern Rock Foundation again under its new grant streams for grant aid to assist the promotion, publicity and development of the event for the next three years.

## **7.0 RECOMMENDATIONS**

- 7.1 Members are asked to note the content of this report.

## **8.0 BACKGROUND PAPERS**

- 8.1 Appendix 1

**Item No.6**

**SOUTH AREA COMMITTEE**

**REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES**

**8 JANUARY 2007**

**SILKSWORTH SPORTS COMPLEX: BRITISH SKI CHAMPIONSHIPS**

**1.0 PURPOSE OF THE REPORT**

- 1.1 The purpose of the report is to advise the Area Committee of the successful staging of the British Artificial Slope Ski Championships at Silksworth Sports Complex on the 16 - 17th September 2006.

**2.0 BACKGROUND**

- 2.1 The event, organised in partnership with Snowsport England (on behalf of Snowsport Great Britain) was the culmination of a summer season's racing on artificial slopes all over the Britain.

**3.0 BRITISH SKI CHAMPIONSHIP 2006**

- 3.1 The championships featured 150 of the nation's best skiers, representing England, Scotland, Wales and Ireland. The event was truly a national competition with skiers traveling from the far north of Scotland and as far south as Devon and Cornwall.
- 3.2 The British Open took place on Saturday 16 September, followed by the English Open on the Sunday. The results of the main events were as follows

**British Open Men's Slalom**

- 1st Andrew Roose (Pendal in Wales)  
2nd Craig Ruddick (Sunderland)  
3rd Shane O,Connor (Ireland)

**British Women's Slalom**

- 1st Jayne Baggio (Hemel Hemstead)  
2nd Charlotte Evan (Manchester)  
3rd Abby Clifford (Telford)

**English Open Men's Slalom**

- 1st Antony Heavershed (Sheffield)  
2nd Craig Ruddick (Sunderland)  
3rd Jai Geyer (Torquay)

- 3.3 Local success included, Craig Ruddick (Ski Instructor at Silksworth) who performed exceptionally well, coming second overall with his points total.
- 3.4 The Sunderland Ravens Ski Club were strongly represented by young skiers and in the overall competition, had three skiers in the top ten:
- Craig Ruddick 2nd
  - Chris Pyle 4th
  - Adam King 8th

#### **4.0 MARKETING AND PROFILE**

4.1 The overall marketing of the event was undertaken by Snowsport England, who also managed the public relations of the tournament.

4.2 The tournament attracted excellent media coverage, both in the run up and during the event. This is the first time that this prestigious event has been held at Silksworth and coverage included, BBC North East Sports television and articles in the Sunderland Echo and Evening Chronicle. Over 200 spectators attended each day of the event.

4.3 The event has made a positive contribution to the awareness of the City and the Silksworth site.

#### **5.1 CONCLUSION**

5.1 The Area Committee is requested to note this report for information.

#### **6.0 BACKGROUND PAPERS**

6.1 The background paper relied upon to compile this report are as follows: -

- E-mail information from the Complex Manager

**Item No.7**  
**SOUTH AREA COMMITTEE**

**REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES**

**8 JANUARY 2007**

**PUMA SUNDERLAND TENNIS CENTRE – LTA SATELLITE TOURNAMENT**

**1.0 PURPOSE OF THE REPORT**

1.1 The purpose of the report is to advise the Area Committee of the successful staging of the Lawn Tennis Association (LTA) \$10,000 Ladies and \$15,000 Men's Satellite Tournament at the Puma Sunderland Tennis Centre over the period 12 to 19 November 2006.

**2.0 BACKGROUND**

2.1 The Lawn Tennis Association (LTA) organise and promote a series of international satellite tournaments throughout the country, as part of their development programme for gifted and talented players on the fringe of breaking into the full time worldwide professional circuit.

2.2 The tournament attracts international entries from both men and ladies and is recognised as a stepping-stone for gifted and talented young players.

**3.0 LTA SATELLITE TOURNAMENT NOVEMBER 2006**

3.1 The tournament attracted entries from the following countries:

Belgium	Netherlands
Norway	Switzerland
Italy	Croatia
Sweden	Australia
Ireland	Great Britain
France	Slovakia
Newzealand	Germany
Latvia	United States
Russia	Germany
Finland	

3.2 The ladies competition was won by Martina Pavelec from Germany who beat Piaa Suomalainen from Finland, 6 – 2 ; 6 - 4

3.3 The men's final was contested by Jean Claude Scherrer from Switzerland who overcame Bastien Knittel from Germany, 5 – 7; 6 – 2 ; 6 – 4.

3.4 This tournament was the third held at the Puma Sunderland Tennis Centre in 2006. Two tournaments are already scheduled to take place in January 2007 and March 2007.

**4.0 MARKETING / REGIONAL PROFILE**

4.1 The overall marketing of the event is undertaken by the LTA who also manage the public relations of the tournament.

4.2 The tournament attracted media coverage, both in the run up and during the event. Coverage included several articles in both the Sunderland Echo Newspaper and the Evening Chronicle. The increased profile of the event generated high levels of interest from the local area and an increased number of spectators. The event has made a positive contribution to the overall awareness of the City and the Silksworth site.

## **5.0 RECOMMENDATION**

5.1 The Area Committee is invited to note the content of the report and the continued success of the Puma Sunderland Tennis Centre as a venue for high profile events.

## **6.0 BACKGROUND PAPERS**

6.1 The background information for this report was supplied by

- Centre Manager, Puma Sunderland Tennis Centre
- Tennis Development Officer

**SOUTH AREA COMMITTEE**

8<sup>th</sup> January 2007

**REGENERATION ISSUES REPORT: FEEDBACK ON PROJECTS  
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET (SIB)**

**Report of the Director of Development and Regeneration**

**1.0 Purpose Of The Report**

1.1 This report provides information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it has previously funded

**2.0 Background**

2.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated £2,200,000 in this way.

2.2 In order that the Area Committee can be kept informed of progress on projects it has previously funded as part of the SIB monitoring process, a programme of report backs has been scheduled.

**3.0 Purpose of the Feedback Reports**

3.1 The aim of the reports is to inform the Area Committee how the money it has been allocated through SIB has been used, how successful it has been in achieving its original objectives, and how the project will continue. Specifically, the reports have been asked to address the following key questions:

- How has the money has been used? How much was capital and revenue?
- What were the outcomes of the project? How has it helped to achieve the objectives identified in the original submission? Are there any statistics that will support the outcomes?
- What other funding the SIB allocation helped to attract?
- What are the key lessons learnt? What difference has the project made in comparison to other areas that did not have such funding? What added

value did the project provide? Are there implications for existing service provision?

- Does the project need to continue? Has it come to its natural end? If not, how will it be funded? Has it been considered for mainstream funding? Have other funding sources been approached?

3.2 Once the presentation has been completed, Elected Members will be invited to ask any questions or offer comments concerning the project.

#### **4.0 Feedback to this Committee**

4.1 At this Committee meeting, the following feedback reports will be presented:

- Volunteer Outreach Project, which was awarded £3,333 in September 2005;
- Sunderland Juvenile Service, which was awarded £8,400 in January 2006.

4.2 An extract from the original application is attached as Annex 1. The proposed schedule for Feedback Reports for 2006 - 2007 is attached as Annex 2

#### **5.0 Recommendations**

5.1 That this report be noted.

#### **Background Papers**

Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

Regeneration Framework File, South

## ORIGINAL APPLICATIONS FOR FUNDING TO SOUTH AREA COMMITTEE

## 1. Volunteer Outreach Project

<b>PROJECT TITLE:</b> Volunteer Outreach Project
<b>SIB Requested:</b> £19,998: (£3,333 from each area)

<b>Section 2: Sponsor Details</b>		
<b>2.1 Name of Lead Organisation / Group:</b> Volunteer Centre Sunderland		
<b>2.2 Address of Lead Organisation / Group:</b> 4 Toward Road, Sunderland SR1 2QF		
<b>2.3 Contact Name for Project:</b> David Curtis	<b>2.4 Position in Organisation:</b> General Manager	
<b>2.5 Tel. Number:</b> 0191 567 8902	<b>2.6 Fax Number:</b> 0191 567 8906	<b>2.7 E-mail Address:</b> sunderlandvb@aol.com

<b>Section 3: Project Details</b>	
<b>3.1 Project Title:</b> (Please re-state title as per front sheet) Volunteer Outreach Project	
<b>3.2 Project Start Date:</b> September 2005	<b>3.3 Project End Date:</b> <b>September 08</b> By March 2006 we hope to have secured 'Change Up' funding from Central Government in order to continue and further develop the project.
<b>3.4 Please describe the project:</b> Volunteer Centre Sunderland (Formerly Sunderland Volunteer Bureau) was established in 1973. The Centre works to quality standards in line with Volunteering England, the national volunteering development agency. The mission of Volunteering England is to promote volunteering as a powerful force	



for change, both for those who volunteer and for the wider community. The main aim of the organisation is to promote the quality and quantity of volunteering throughout Sunderland.

All volunteer centres work to six core functions:

**1. Brokerage**

A Volunteer Centres primary function is to match both individuals and groups interested in volunteering with appropriate opportunities in the local community. Volunteer Centres hold information on a comprehensive range of opportunities. They offer potential volunteers support and advice matching their motivation to volunteer with appropriate volunteering opportunities.

**2. Marketing volunteering**

Volunteer Centres stimulate and encourage local interest in volunteering and community activity. This may include promoting and marketing volunteering through local, regional and national events and campaigns. Volunteer Centres will manage and promote a national brand for volunteering.

**3. Good practice development**

Volunteer Centres promote good practice in working with volunteers to all volunteer involving organisations. They deliver training and accreditation for potential volunteers, volunteers, volunteer managers and the volunteering infrastructure.

**4. Develop volunteering opportunities**

Volunteer Centres work in close partnership with statutory, voluntary and private sector agencies as well as community groups and faith groups to develop local volunteering opportunities. Volunteer Centres understand the potential offered by the local communities and work with them to realise this potential. Volunteer Centres will target specific groups, which face barriers to volunteering. Volunteer Centres work creatively to develop imaginative, non-formal opportunities for potential volunteers.

**5. Policy response and campaigning**

Volunteer Centres identify proposals or legislation that may impact on volunteering. It will lead and/or participate in campaigns on issues that affect volunteers or volunteering. Volunteer Centres campaign proactively for a more volunteer-literate and volunteer-friendly climate.

**6. Strategic development of volunteering**

As the local experts on volunteering Volunteer Centres inform strategic thinking and planning at a regional and national level

In March 2004 Volunteer Centre Sunderland was awarded the Volunteering England Quality Mark. The Quality mark is based upon working towards all 6 Core Functions.

At present the Centre recruits around 600 volunteers per year for around 140 voluntary organisations across the City. The Volunteer Centre plays a central role in the Sunderland, Washington and Coalfields Volunteer Coordinators Group. This group meets quarterly to discuss good practice, share information and develop training courses for the voluntary sector. Washington and the Coalfields Area would benefit by an increased number of volunteers being recruited for organisations and to have a locally based worker they can liaise with.

The aim of this project is:

- To develop the Centre as a 'City - Wide' project to give equal cover to the whole of the City.
- To develop the position of Volunteer Centre Sunderland as a primary infrastructure organisation in the City of Sunderland.
- To develop good practice and social inclusion in member organisations.

SIB funding will enable the Centre to commence provision of an outreach service across the six area frameworks within the City, by matching SIB with £30,000 Volunteering England funding. The Centre will work closely with groups across the City to identify their needs and to use established mechanisms to promote volunteering. At present the Centre uses poster campaigns, the internet, the Sunderland Echo and Radio Newcastle to promote its work.

The project will run the Sunderland Volunteer Coordinators Group, which has at present 70 members from across the City. The group has grown so much and is such a valuable resource to the voluntary sector that the need for it to be properly coordinated and managed by the Volunteer Centre is ever more important.

Funding from SIB would enable us to kick-start outreach work city wide. It is hoped that "Change Up" funding from central government will enable the project to continue in March 2006 after SIB funding. The Volunteer Centre will be able to apply for Change Up funding from March 2006. It is anticipated that £50,000 per year will be secured which will allow the project to continue at full capacity.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

SIB funding would enable the project to work much more closely with voluntary groups in their area and build up a rapport with them. Additional resources would

enable the project to gain a better understanding of the needs of individuals wishing to volunteer.

The project would be based at the Volunteer Centre but would establish outreach points at places such as Job Linkage or other central points in the framework areas.

A database of volunteering agencies and opportunities relevant to each Framework Areas would be established and maintained. Information from the database would be uploaded to the Do-it website a national online database of volunteering opportunities.

The project will increase the number of volunteers recruited from around 600 per year to over 1,000, increase good practice advice to organisations and to increase the number of organisations registered with the Volunteer Centre from 140 to over 200. Members of the volunteer coordinators group will be expanded from 70 to 100.

**Each of the Regeneration Framework areas will benefit in different ways.**

Volunteer involving organisations in the Coalfields and Washington areas will benefit by having an increased number of volunteers specific to their needs recruited for their organisation. In addition to feeling included in the Volunteer Centres work as opposed to seeing the Centre as a City Centre project. After the pilot in Washington, the numbers of volunteers recruited in the area reduced. The short pilot project showed that with the presence of a development worker, the number of volunteers recruited for all areas would dramatically increase.

Sunderland North, West and South will have an increased number of volunteers for their organisations in addition to the outreach worker identifying and advertising new volunteering opportunities and organisations within these areas. As the Volunteer Centre is already based in the East area, the focus will be on recruiting more volunteers from black and minority ethnic groups (BME) due to the high proportion of people from this group living in the area.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

When SIB funding ends we hope to have secured central governments 'Change Up' funding for voluntary infrastructure groups. In addition fundraising will be ongoing in order to continue and develop the project.

**7.7 Provide a profile of projected costs:**

Funding Source	2005/06	2006/07	2007/08	Total Cost
SIB:				

<b>Coalfield</b>	3,333			3,333
<b>East</b>	3,333			3,333
<b>North</b>	3,333			3,333
<b>South</b>	3,333			3,333
<b>West</b>	3,333			3,333
<b>Washington</b>	3,333			3,333
<b>Other Sources:</b> (Please state)				
1) Volunteering England	30,000 (secured)			30,000
2) Change Up Funding		50,000	50,000	100,000
<b>Total Cost:</b>	49,998.00	50,000	50,000	149,998.00

**7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

Outreach/Development Worker	£22,000
Admin Officer p/t 21 hours	£7,000
Admin Officer p/t 21 hours	£7,000
National Insurance	£3,600
Amenities, Equipment, Stationary, Management Staff Travel, PC Use of office space.	£7,338
	£3,000
<b>Total</b>	<b>£49,998</b>

## **South Area Committee – SIB Report**

### **How has the money been spent?**

The money has been used to pay the salary of the Development Worker for the project. The post started in October 2006.

### **Outcomes of the project**

Three months into its funding, the project to date has carried out much of the initial work needed in order to achieve its overall aims and objectives. This work has centred around three main areas.

#### **1 Increasing the number of people involved in volunteering.**

To achieve this much work has gone into informing local people throughout the city of the opportunities available which has involved distributing promotional material, participating in volunteer and career fairs and carrying out awareness presentations etc. This has resulted in an overall increase in the number of volunteers registered each month, compared to the average monthly figure for the past three years.

	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
<b>Oct</b>	54	65	72	73
<b>Nov</b>	38	31	62	49
<b>Dec</b>	20	27	16	40

#### **2 Increasing the number of opportunities available**

Initially work has targeted the geographical areas that are low on opportunities and the activity choices that are also low on numbers (i.e. youth work). Again this is proving successful and to date with the number of member organisations increasing from 140 to 182 and number of voluntary opportunities increasing from 210 to 247.

#### **3. Further develop relations with member organisations**

Visits have been made to many member organisations to re inform them of the services available and encourage and establish improved working relationships. This will continue on a regular basis as a way for the Centre to capture as much up to date information on member's contacts, services and opportunities. This has proved very popular and useful, as it has helped organisations keep us up to date with their new opportunities and helped them to utilise our expertise to develop new opportunities.

The working relationship with member organisations has been further strengthened by the increased involvement of the Centre in the Volunteer Forum. We now fully co-ordinate and manage meetings for the main forum and its sub groups. This has resulted in an increase in the Forum membership from 70 to 94, with a group that is now more representative of the city's voluntary and community sector.

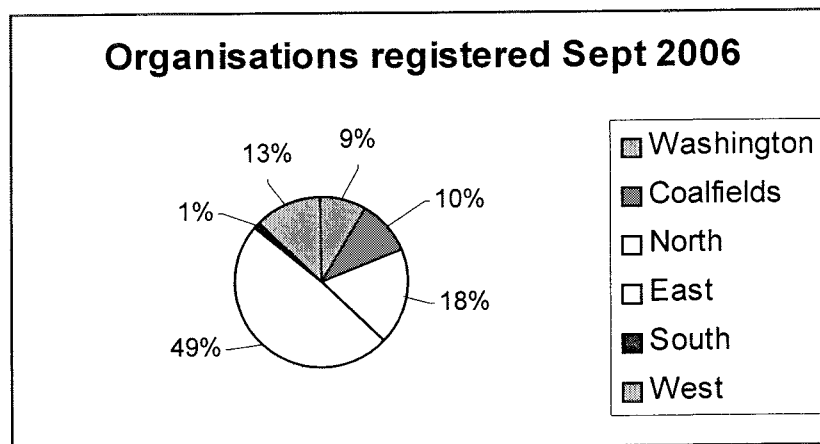
### Other Funding

SIB Funding enabled the service to secure Adult Services for one more year. The funding has also enabled us to do the research and groundwork for a Big Lottery Bid to the BASIS (Building and Sustaining Infrastructure Services) fund, which if successful would enable us to operate for 5 years.

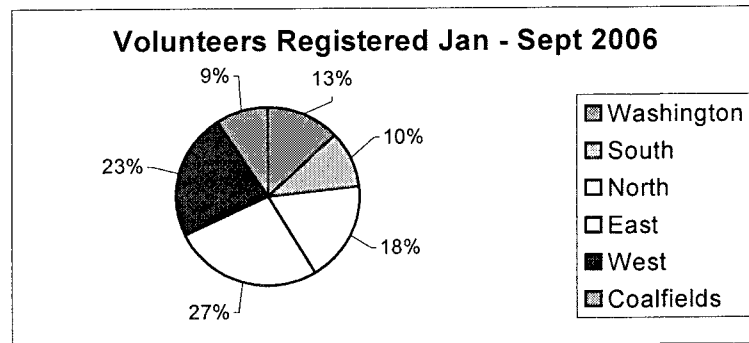
### Key lessons and issues from project

As the project is a citywide project covering all six areas, each will benefit from its work, however the benefit to each will be different as a result of each the areas individual needs.

For example the graph below highlights the differences in the six areas in terms of the number of organisations registered in Sept 2006. From this it is clear to see that there is a lack of organisations based in the South area, equating to only 1% of the total number of registered organisations. Therefore the work carried out to increase the number of organisations registered will make a bigger difference to the people based in the South as there will see a bigger increase in number of voluntary opportunities and choices available to them.



Results from analysing the distribution of volunteers by address (see below), highlighted a much more even distribution amongst the six areas, with slightly lower numbers in the Coalfields, South and Washington areas.



Therefore these three areas will see a greater benefit from the out reach work as they will see an increase in the number of people actively involved in voluntary activities from their area.

Further benefits for all areas will include an increase in member organisation's capacity and an improvement of individual volunteer's skills. This will be as a result of a working partnership between the Volunteer Centre and CVS, which has been created to develop training opportunities available across the sector to both volunteers and staff working with volunteers.

Finally there is a focus to recruit more volunteers from the black and minority ethnic groups especially within the East area where a high proportion of this group lives. This will be achieved by working with the BME network, NERS Unity, students at the University and other organisations linked to BME groups.

### Future Planning

Even at this initial stage, the project is beginning to make steps towards its targets and main aims and objectives. By the end of the year it is hoped that all of these will have been achieved but in order to maintain this level of progress in the future it will be important to keep the project going in its current capacity.

The need for this can be exemplified when examining the results from the pilot programme that took place in Washington. This involved an out reach point in Washington accessible by local people and organisations, which when established witnessed an increase in the number of volunteers involved by 50 in a three month period and an improvement in relationships with local organisations. After the pilot ceased the area saw a reduction in the number of people getting involved in volunteering to a level that had been common prior to the pilot. Highlighting that this type of outreach work is necessary in order to fully reach and benefit the people and the organisations from all areas across the city.

## 2. Sunderland Juvenile Service

<b>PROJECT TITLE:</b> Sunderland Juvenile Service
<b>SIB Requested:</b> £60,000 in total (between £8,400 to £11,400 from each Area)

<b>Section 2: Sponsor Details</b>		
<b>2.1 Name of Lead Organisation / Group:</b> Sunderland Juvenile Service		
<b>2.2 Address of Lead Organisation / Group:</b> 4 Toward Road, Sunderland. SR1 2QF		
<b>2.3 Contact Name for Project:</b> Anthony Gonzalez		<b>2.4 Position in Organisation:</b> Project Co-ordinator
<b>2.5 Tel. Number:</b> 0191 567 8902	<b>2.6 Fax Number:</b> 0191 567 8906	<b>2.7 E-mail Address:</b> sunderlandsjs@aol.com

<b>Section 3: Project Details</b>	
<b>3.2 Project Title:</b> (Please re-state title as per front sheet) Sunderland Juvenile Service	
<b>3.2 Project Start Date:</b> March 2006	<b>3.3 Project End Date:</b> March 2008
<b>3.4 Please describe the project:</b> Sunderland Juvenile Service has been successful in securing £60,000 of funding from the Tudor Trust to operate Sunderland Juvenile Service and work towards reducing youth crime and anti social behaviour. However, £40,000 of the secured amount is dependent upon additional funding being secured from the statutory sector. If match funding cannot be secured Sunderland will lose £40,000 of the pledged £60,000 from the Tudor Trust.  Match funding will not only sustain the project but will allow us to expand the existing service to work with and engage additional young people and their families / carers.	



The ultimate aim of Sunderland Juvenile Service is to reduce youth offending and prevent re-offending by offering information, guidance and support.

The project aims to encourage young people at risk of offending or re-offending to take part in constructive learning, training, and leisure pursuits in the hope of diverting them from antisocial or criminal behaviour and to encourage them to adopt a more positive attitude.

Sunderland Juvenile Service provides information on diversionary activities via an extensive database of youth provision, which is constantly updated. The database covers training providers, educational opportunities, constructive sport and leisure activities, and many other contact details. Examples of youth provision on our database includes Oxclose and District Young People's Project, Hendon Young People's Project, Air / Sea / Army Cadets, a wide range of employment related training, confidence building sessions, youth support groups and a wide range of sporting activities.

We arrange a series of home visits to young people who have been referred to us, working not only with the young person but also with their families.

An individual action plan is agreed with the young person and parent / carer during the initial session and progress is monitored throughout the following home visit sessions. If other issues arise such as bullying, drug and alcohol misuse etc the project will signpost the young person and family to relevant agencies.

We focus on early intervention and are the only project in the City that works at the reprimand stage of the youth offending process.

### **3.5 What service does the organisation currently provide and how will this be complemented by the project?**

At present the project works as part of a multi agency approach to youth offending within the City of Sunderland.

We link directly to a wide range local youth activity providers. The project provides information on constructive and diversionary activities including training, educational opportunities and sport and leisure activities.

It is important to note that we do not duplicate other local youth provision as we are an information and guidance provider only. Our aim is not to provide activities for young people but to encourage young people to engage with activities and focus their energy in a constructive way. In referring the young people we work with to the youth providers on our database, we aim to promote and encourage the take up of their activity rather than duplicate provision.

A good example of how Sunderland Juvenile Service complements other youth providers in the City of Sunderland is our successful working relationship with Wear kids. Sunderland Juvenile Service attends Wear kids panels where individual cases are discussed, action plans made and cases reviewed. Where applicable Sunderland Juvenile Service will take referrals and offer our service. Referrals are likely to increase as Wear kids becomes a Citywide project. When appropriate, Sunderland Juvenile Service also refers young people to the Wear kids project.

Sunderland Juvenile Service has direct links to a number of local agencies. We work closely with and take referrals from Sunderland Youth Offending Service (YOS), the Police, Connexions, Schools, self-referrals by parents, other youth crime prevention projects and Sunderland Social Services Family Support Unit (Educational Social Workers).

Young people using the service will have offended, be identified as at risk of offending or have displayed antisocial behaviour.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

The sustainability of the project will be treated as a priority and considerable time and effort will be allocated to securing funds for the continuation of the project post 2008.

**7.7 Provide a profile of projected costs:**

<b>Funding Source</b>	<b>2005/06</b>	<b>2006/07</b>	<b>2007/08</b>	<b>Total Cost</b>
<b>SIB:</b>				
<b>Coalfield</b>		9,000		9,000
<b>East</b>	9,600			9,600
<b>North</b>		11,400		11,400
<b>South</b>		8,400		8,400
<b>West</b>	10,800			10,800
<b>Washington</b>	10,800			10,800
<b>Other Sources:</b> (Please state)				
<b>1) Tudor Trust</b>	20,000	20,000	20,000	60,000
<b>2) Small Grants (see 7.3)</b>	7,000			7,000

<b>Total Cost:</b>	58,200	48,800	20,000	127,000
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Please note that the above costs do not represent a year on year cost, rather they indicate from which financial year SIB grant would be sought. The total cost figure of £127,000 does however represent an accurate project operational cost over a two year period.

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

<b>Sunderland Juvenile Service Budget April 2006 to March 2008</b>	
Salary 1.5 Coordinators/home visitors @ £22,000	£ 67,021.00
Salary Admin Worker @ 10,000	£ 20,309.00
National Insurance	£ 9,606.00
Staff and Volunteer Training	£ 2,340.00
Management	£ 7,108.00
Staff Travel	£ 8,120.00
Volunteer Costs (Travel / CRB checks)	£ 2,341.00
Accommodation/Rent/Rates*	£ 10,155.00
<b>Total</b>	<b>£ 127,000.00</b>
* This charge covers rent, rates, stationary, use of equipment and advertising costs.	

## **SOUTH SUNDERLAND AREA COMMITTEE**

### **STRATEGIC INITIATIVE BUDGET (SIB)**

#### **Sunderland Juvenile Services**

4 Toward Road,  
Sunderland.  
SR1 2QF

Tel: 567 8906

Email: [sunderlandsjs@aol.com](mailto:sunderlandsjs@aol.com)

We would like to express our thanks to the City of Sunderland Strategic Initiative Budget team for their support in enabling the project to continue post March 2006. Once S.I.B. match funding was secured in January 2006 there has been a real focus on both developing and expanding the service.

Sunderland Juvenile Service is a small local charity that provides information on diversionary activities via our extensive database of youth provision. Our aim is to encourage young people to engage with positive activities and focus their energy in a constructive way.

Young people using the service will have been identified as being at risk of offending or have displayed antisocial behaviour.

#### **• How the money has been spent**

To date SIB funding has been spent on staffing costs.

Tasks our workers undertook include:

- Promoting the service, liaising with and attending meetings with partner agencies such as the Police, Youth Offending Service and Childrens Services.
- Scheduling and carrying out home visits to work with the young people referred to us and their families. Each family receives four home visits.
- Organising an official re launch of the service on 7<sup>th</sup> September to raise awareness of and promote the service.
- Updating our publicity materials and developing our administrative systems.
- Expanding and updating our extensive database of youth provision. It is essential that the information we provide to young people and their families is as up to date and accurate as possible. Considerable time has been spent updating information and sourcing new activities for young people.

- **Outcomes of the project**

**Non offending statistics:**

We are very proud of our success rate in contributing to the prevention of youth offending or re-offending in Sunderland. We follow up all referrals made to the service in yearly cohorts and cross reference them with Sunderland Youth Offending Service.

Information supplied by Sunderland Youth Offending Service in July 2006 shows that from the 161 young people we worked with between April 2005 to March 2006, only 27 went on to offend after involvement with our Service.

This gives an offending rate of 17%. Therefore 83% of the young people using our service from April 2005 to March 2006 did not offend after intervention.

**Referrals to the project from April 2006 to 14<sup>th</sup> December 2006 by Area Framework**

Area Framework	April 2006 to December 2006
Coalfields	43
East	18
North	25
South	25
Washington	41
West	12
Total	164

Comparative Statistics for the same period from April 2005 to December 2005 are 110 referrals. This year has shown an increase of 54 referrals to our service for the period from April to December.

- **Other funding**

What other funding the SIB allocation helped to attract?

SIB funding has secured match funding from the Tudor Trust until September 2008.

- **Key lessons and issues from project**

There is no doubt that there is a real need for Sunderland Juvenile Service. Feedback that we gather from parents and carers is generally very positive and indicates that in the vast majority of cases our work does make a difference. Feedback from partner agencies reinforces the need and benefit of the service.

Preventative work is very difficult to evidence. In the case of Sunderland Juvenile Service the low offending rates (or non offending rates) of children using the service does demonstrate both the effectiveness of the service and the benefit to the communities within the City of Sunderland.

- **Future Planning**

Sunderland Juvenile Service will increase the number of young people we work with each year from approximately 160 to 250. Reaching this target will be a priority.

As we rely on partner agencies to refer young people to our service it is essential that we maintain positive links with existing partners and raise awareness of our service to attract new partner agencies.

Throughout the next year we will be promoting our service within schools to work with pupils who are displaying anti social behaviour. We will also develop links with Looked After Children to work with young people in care who are identified as being at risk of offending.

Continuation funding will also be a priority for the next year. Contact with potential funding organisations has been made and considerable time and effort will be allocated to securing funding to sustain the project post March 2008.

**SOUTH AREA COMMITTEE**

**SCHEDULE FOR FEEDBACK REPORTS  
(PREVIOUSLY FUNDED STRATEGIC INITIATIVES BUDGET)**

<b>COMMITTEE DATE</b>	<b>PROPOSED PROJECTS</b>
January 2007	Volunteer Outreach Project Sunderland Juvenile Service
March 2007	Building Learning Power in the Community Complementary Health and Education Project

**Form A**

<p><b>SOUTH SUNDERLAND AREA COMMITTEE MEETING</b> <b>8<sup>th</sup> January 2007</b></p> <p><b>EXECUTIVE SUMMARY SHEET – PART I</b></p>	
<p><b>Title of Report:</b> STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT</p>	
<p><b>Author(s):</b> DIRECTOR OF DEVELOPMENT AND REGENERATION</p>	
<p><b>Purpose of Report:</b> This report requests Area Committee consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support new initiatives that will benefit the area.</p>	
<p><b>Description of Decision:</b> The Committee is requested to approve, the following from the 2006/7 budget:</p> <ul style="list-style-type: none"> <li>i) The return of £7,242 to budget from the Events Budget to ensure sufficient funds for the four projects below;</li> <li>ii) £15,877 as a contribution to the Benedict Biscop Extended Services project;</li> <li>iii) £1,800 as a contribution to the Lambton Street Fellowship's Community Health and Fitness project;</li> <li>iv) £10,000 as a contribution to Environmental Improvements at High Newport Allotments;</li> <li>v) £8,000 as a contribution to the Plains Farm Play Services project.</li> </ul>	
<p><b>Is the decision consistent with the Budget/Policy Framework?</b> <span style="float: right;">Yes</span></p>	
<p><b>If not, Council approval is required to change the Budget/Policy Framework</b></p>	
<p><b>Suggested reason(s) for Decision:</b> Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area.</p>	
<p><b>Alternative options to be considered and recommended to be rejected:</b> Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.</p>	
<p><b>Is this a "Key Decision" as defined in the Constitution?</b> No</p>	<p><b>Relevant Review Committee:</b> Regeneration Review Committee</p>
<p><b>Is it included in the Forward Plan?</b> No</p>	



## **SOUTH SUNDERLAND AREA COMMITTEE**

**8<sup>th</sup> January 2007**

### **STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT**

#### **Report of the Director of Development and Regeneration**

##### **1.0 Purpose Of The Report**

1.1 This report outlines current expenditure from the Strategic Initiatives Budget (SIB) and applications for funding from this budget in order to support new initiatives, which will benefit the area.

##### **2.0 Description of Decision (Recommendation)**

2.1 The Committee is requested to return to budget £7,242, from the Events Budget to enable full consideration of project applications. This would leave the Events Budget with a balance of £3,019, which at this stage of the financial year, is considered more than adequate. The intention would be to add to the Events Budget in the new financial year, subject to budget approval.

2.2 The Committee is requested to approve funding to support proposals for new projects, as included in Annex 1.

##### **3.0 Background**

3.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years. The allocation of £200,000 for this financial year means that, over this period, the Framework area has been allocated £2,200,000 in this way.

3.2 Annex 2 gives a summary of allocations since its creation in 1996/7 and a full breakdown of individual projects since 2003/4.

##### **4.0 Current Position**

4.1 Following the last Committee meeting on 30<sup>th</sup> October 2006, £171,565 was committed from the 2006/7 budget, which left a balance of £28,435. If the committee agrees the return to budget, outlined in 2.1, this would leave a balance of £35,677.

4.2 There are four applications for funding to this Committee requesting £35,677 from the 2006/7 budget. Should the Committee agree these requests, the 2006/7 budget will be fully committed. Future years commitments, subject to budget approval, would remain unchanged.

##### **5.0 Reasons for the Decision**

5.1 SIB was established to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Applications for SIB funding should demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.

## **6.0 Alternative Options**

6.1 Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.

## **7.0 Relevant Consultations**

### **7.1 Financial Implications**

Each project is required to indicate what financial implications there may be in section 7.5 of its application form, which is attached as Annex 1.

### **7.2 Implications for Other Services**

Each project is required to indicate what implications there may be for other services, in section 3.11 of its application form, which is attached as Annex 1.

### **7.3 The Public**

Each project is required to indicate what consultation it has undertaken and other documentary evidence it has to support its proposal, in sections 3.8 and 3.9 of its application form, attached as Annex 1.

### **7.4 The Race Relations (Amendment) Act 2000 and the Councils Race Equality Scheme.**

Each project is required to indicate whether it has an equal opportunities policy, or what measures it employs to address equal opportunity issues, in Section 4 of its application form, which is attached as Annex 1.

### **7.5 Public Relations and Publicity**

Each project is required to indicate how it will promote SIB via project publicity in section 3.7 of its application form. A Marketing and Communications Co-ordinator implements a publicity and public relations schedule on behalf of the Area Committee.

## **8.0 List of Appendices**

- 8.1 Annex 1 Requests for funding for new projects.
- 8.2 Annex 2 Summary of SIB allocations since 1996/7 and a full breakdown of individual projects since 2003/4.
- 8.3 Annex 3 SIB Guidelines and Procedures.
- 9.0 Background Papers**
- 9.1 Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
- 9.2 Regeneration Framework Files, South Sunderland

1 Benedict Biscop Extended Services Development

in partnership with Sunderland City Council



## Strategic Initiatives Budget

### Grant Application Form

<b>Project Title:</b>
Benedict Biscop Extended Services Development
<b>SIB Requested:</b>
£15,877

## Section 1: Application Requirements

<b>1.1</b>
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</b></p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
<b>1.2 Which Area Regeneration Framework(s) does your project cover? (Please tick)</b>
Coalfield [ ]    East [ ]    North [ ]    Washington [ ]    West [ ]    South [✓]

## Section 2: Sponsor Details

<b>2.1 Name of Lead Organisation / Group:</b>
Benedict Biscop CE Primary School

<b>2.2 Address of Lead Organisation / Group:</b>		
Marcross Drive, Moorside, Sunderland, SR3 2RE		
<b>2.3 Contact Name for Project:</b>		<b>2.4 Position in Organisation:</b>
Paula Thompson		Head teacher
<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
0191 553 5974	0191 528 7378	Paula.thompson@schools.sunderland.gov.uk
<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)		
N/a		
<b>2.9 Legal Status of Organisation:</b>		<b>2.10 Registered Charity Number</b> (if applicable):
School		
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>		
Yes		
<b>2.12 Has the organisation received SIB support previously?</b>		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		
£10,000 – 2001 towards Community Nursery (very successful - now oversubscribed)		
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		
Staff are employed by the City Council		

### **Section 3: Project Details**

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
Benedict Biscop Extended Services Development	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
January 2007	March 2007
<b>3.4 Please Describe the project:</b>	
<p>The school has been awarded a grant for extended services and the project is to convert and refurbish part of the former caretaker's bungalow in the school grounds to enable it to deliver the Core offer of Extended Services to meet the needs of its community.</p> <p>The local Authority has a government target of 50% primary schools delivering access to the full Extended Services In and Around Schools (ESIAS) Core Offer by 2008. Children's</p>	

Services have set a local target of 70% all schools by September 2008. This will enable the school to meet the full Core Offer target.

The objectives are:

- Provide access to facilities for the local community;
- Improve Childcare facilities and support;
- Improve study support activities for pupils;
- Improve parenting and nurturing support;
- Provide increased learning and work opportunities for the local community due to increased support to parents and carers.

It is intended that a further phase of works, to further extend the facilities will be undertaken at a future date.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

Benedict Biscop School is a primary school based in Moorside Estate in the Doxford Ward, which serves pupils from 3 – 11. There is a 26 place nursery.

The school has an extremely popular Before (33 children on roll) and After School Hours (54 children on roll) care and learning provision, which currently provides facilities for 24 children per day.

We cannot maintain the present provision for 24 children without a reduction in the provision of clubs for the remaining 216 children (QISS award, silver, 2006)

There is no holiday care in our present facilities and the new facility will enable the school to provide study support. The project will provide a purpose built facility to support parents/carers and their children.

Breakfast and After School care will be expanded to meet demand and learning facilities will be provided. This new facility will provide a base for MARG to hold meetings and will improve and expand facilities for current users and allow for setting up of new groups not currently available in this area. This will establish further links with the community.

**3.6 What additional activity will SIB funding allow to happen** (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	<input type="checkbox"/>
(e)	Other reason	<input type="checkbox"/>

**Please explain your answer:**

Without SIB support the building could not open as there would be insufficient finance to make it fit for purpose.

**3.7 How will you publicise that you have received support from SIB?**

(Please refer to Section 3 of the guidance notes)

**3.7 How will you publicise that you have received support from SIB?** (Please refer to Section 3 of the guidance notes)

A strategy will be agreed with the Area Committee Marketing Project.

The school Self Evaluation Form (SEF)

The Governors annual school profile and school entrance display board

- The governors in their termly report;
- Parents via the school newsletter;

- LEA through termly meetings with School Improvement Officers;
- Diocese through meetings with Education Officer;
- Other Head Teachers at cluster meetings;
- Local Press – at the opening;
- Children's Information Services by regular school links;
- Extended Services Team by regular school links;
- Wider community via St Wilfrid's Church;
- School VLE and website.

**3.8 Has there been any consultations concerning the need for this project?**

Yes [] No []

**If 'Yes' please provide details:**

- Parents views by questionnaire about needs of local community and parental enquiry;
- Costings provided by diocesan architect after consultation with various building companies;
- Discussion with Area Regeneration Officer;
- Discussion with Extended Services Team;
- Discussion with Children's Centre Cluster Team;
- Discussion with Governors;
- Discussion and approval given by Diocesan Board of Education for change of use to building.

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes [] No []

**If 'Yes' please provide details:**

- Parental questionnaires
- Increased numbers in Before and After School Hours care and learning facilities
- DfES Extended Schools Prospectus: Access to Opportunities and Services for All

"Successful schools have developed partnerships with parents to enable them to become more fully involved in the curriculum"; Removing the Barriers - Raising achievement (Exploring good practice), DfES

"Parents and the home are major influences on children's educational achievement, particularly within the early years. Schools, which are able to motivate and support parental involvement in their child's education, are able to improve achievement and behaviour for all children. Moreover, an effective home-school partnership is one of the key characteristics of the effectiveness of a school's ability to tackle underachievement"; Managing Cultural Diversity - A good practice guide for schools, Derby City Council (Commissioned to carry out a study)

**3.10 Who will benefit from the services provided by the project?**

All parents / carers and pupils at Benedict Biscop and parents/ carers and children from the wider Doxford Ward community.

**3.11 Will there be any implications for Council Services arising from this project?**

Yes [] No []

**If 'Yes' please provide details:**

The building would need to be cleaned, maintained, have security and fire alarm services. If the facilities are provided the school agrees to finance all future requirements as stated above (See letter from Chair of Governors)

**3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?**

Yes [] No [  ]

**If 'Yes' please provide details:**

Children's Services through the provision of the Sure Start grant

**3.13 Are any legal and other approvals required?**

Yes [] No [  ]

**If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:**

Change of use from residential to school Diocese Board of Education [already given approval May 2006]  
 Building regulations, fire regulations, DDA compliance – Diocese have agreed to provide this support to the project [November 2006]

**Section 4: Equal Opportunities**

**4.1 Does your organisation have an Equal Opportunities Policy?**

Yes [] No [  ]

**If 'Yes' please describe how the project will comply with the Policy:**

The school complies with the LEA Equal Opportunity Guidance  
 Available for all parents/carers/pupils and wider community use.  
 Accessible facilities available.

**If 'No' please describe how your organisation addresses equal opportunities issues:**

**4.2 Does your project specifically address any of the following issues?**

**Ethnic Issues** Yes [  ] No [] (please tick)

**If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:**

**Gender Issues** Yes [  ] No [] (please tick)

**If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:**

**Disability Issues** Yes [  ] No [] (please tick)

**If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:**



## Section 5: Relationship of Project to the Area Framework(s)

**5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

**Raising Standards and Improving Access and Participation:** Issue - Educational attainment needs to be improved, Actions - improve participation of parents in their children's education;  
 Issue: Provision of After School activities /Early Years Provision– Actions – provision of facilities to extend or provide activities and improve availability of reliable affordable all year round childcare.

Develop programmes to improve self-esteem, confidence and skills.

**Addressing underlying long-term problems, such as unemployment, which help determine poor health experience:** Issue family support services need to be enhanced, increase childcare provision, particularly at local venues. Action – provide facilities within the local community for this to take place.

**Extending Cultural opportunities:** Creating Inclusive Communities: Actions - Establish activities in schools to raise awareness re. Cultural diversity and links; Ensure engagement of different sectors of the community in partnership structures, community organisations and special projects and initiatives.

Promoting wellness amongst the community.

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

- Provide all year round child care for primary school children within the area currently at 5%;
- Extending Before and After School Childcare and Learning facilities - 17.5 hours per week 24 places rising to 48 accessible places;
- Offering high quality holiday provision in a familiar environment 12 weeks per Year [40 hours per week] initially 24 places – linking with East Herrington Primary School [sharing staff and provision across a wide area of South Sunderland].

Projected:

- Nurture Group - 3 hours per week – parents, pupils, staff
- Mother and Toddlers - 2 sessions per week – community use
- 2+ Group – 3 sessions per week – community use
- Other community use – unknown presently
- Improved pupil attainment;
- Increased parental involvement;
- Improved interaction, inclusiveness and cohesion
- Provision of facilities to extend or provide activities and improve availability of reliable affordable all year round childcare.
- Improved family well being - promoting wellness
- Improve self-esteem, confidence and skills.

All of the above supported by Benedict Biscop Primary School staff, or outside staff.

**5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

N/a

## Section 6: Management Arrangements

### 6.1 Describe how the project will be managed:

Extended Services Sub Committee of the School Governing Body and supported by the Head teacher, Out of School Hours Manager, School Administrator [Lettings] supported by the South Forum Development Coordinator.

### 6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

Already received funding through a successful bid – general Sure Start Grant for Extended Services 2006 – £40,000 (to provide toilet facilities including disabled), which must be accessed before February 2007.

## Section 7: Financial Information

### 7.1 How much SIB funding is requested?

£15,877

### 7.2 Indicate the type of funding requested: (please tick)

Capital [] Revenue [] Both []

### 7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

Yes. Already received funding through a successful bid – general Sure Start Grant for Extended Services 2006 – £40,000 (to provide toilet facilities including disabled) which must be accessed before February 2007

### 7.4 What other funding alternates have been considered and why were these not appropriate?

Suitable alternatives have not been identified

### 7.5 What are the financial implications for the project should it not receive SIB funding?

Project would be unable to go ahead leaving the building vulnerable and empty which could result in further expense.

### 7.6 When SIB expenditure is complete how do you intend to continue this project?

Mainly self-financing in Before After School Hours and Holiday care facilities fees and Lettings fees – fund raising

After 1 year of Before and After School opportunities within school for a small percentage of children – exceeding Business Plan targets (Early Years)

Childcare provision will be monitored by the Extended Services (Schools) Team

### 7.7 Provide a profile of projected costs:

Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB:				

<b>Coalfield</b>					
<b>East</b>					
<b>North</b>					
<b>South</b>		£15,877			£15,877
<b>West</b>					
<b>Washington</b>					
<b>Other Sources (please state)</b>					
1)	Extended Services grant	£40,000			£40,000
2)	Revenue saved via Breakfast and After School fees	£4,000			£4,000
3)					
<b>Total Cost:</b>		£59,877			£59,877
<b>7.8 Please provide details of any 'in-kind' funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.</b>					
<b>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b>					
<p><b>STRUCTURAL: Summary</b>            Internal refurbishment - (Diocese seeking three tenders at present)            Internal redesign to create activity facilities - structural            Fire exit            Disabled access through doors - widened            Secure entrance with intercom and disabled access            Creation of small office for staff</p> <p>Toilets – 2 children’s toilets created with washbasins [in bedroom]            Incl. refurbishment of bathroom to create accessible toilet/staffroom      £25000            Access/Lobby [secure doors/accessible entrance]      £10000            Activity area 1 [widening door and creating arch to area]      £ 1500            Store [blocking present main door – creating store]      £ 2000            Activity 2 [removing wall – main beams resting on top]      £ 5000</p> <p><b>SERVICES:</b>            Electrical Alterations      £ 3000            FIRE ALARM      £1200            Heating Alterations      £ 5000</p> <p><b>FURNISHINGS</b>            Decoration      £2000</p>					

Floorcoverings	£1000
TOTAL	£55,700
<b>Total with FEES 7.5%</b>	<b>£59,877</b>

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.**

Project is going out to tender [3 builders]  
 Use LA guidance / contractors  
 Use LA approved purchasing services i.e. NEPO

### Section 8: Additional Information

**8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):**

Benedict Biscop Primary School aims to be a focus within our local community and wishes to offer as many facilities as possible to support parents/ carers and children within that community. We aim to support life long learning for all and acquisition of skills which will give the individual a sense of achievement, a positive self esteem, develop mental well-being and allow them to continually progress throughout their lives.

### Section 9: Declaration

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:**

Paula Thompson

**Position in Organisation:**

Head teacher

**Date:**

30 11 06



<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
0191 5675227	0191 5675227	Youth.lambtonstreet@btinternet.com
<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)		
<b>2.9 Legal Status of Organisation:</b>	<b>2.10 Registered Charity Number</b> (if applicable):	
Registered Charity	230484	
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>		
Yes		
<b>2.12 Has the organisation received SIB support previously?</b>		
Yes [ <input checked="" type="checkbox"/> ] No [ <input type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		
In August 2005, we received a grant for £10,914 to purchase trampolining equipment.		
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>		
Yes [ <input checked="" type="checkbox"/> ] No [ <input type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		
Three of our sessional youth work staff are directly employed by the Youth Development Group to staff evening youth club activities.		

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
Community Health & Fitness Facilities	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
January 2007	Ongoing
<b>3.4 Please Describe the project:</b>	
<p>The fitness suite was installed into our new building in March 2003. Since that time approximately 200 people/week have used the facility which is open seven days and five evenings each week. The equipment was supplied with a three year warranty which expired earlier this year and in this financial year we have witnessed escalating costs for repairing the equipment as a direct result of the equipment having been extremely well used. Over the past few months several items of equipment have been out of use at the same time awaiting repair which has caused some concern amongst our regular users. We have discovered that many of the parts are now obsolete and we cannot afford to meet continuous repair costs of the equipment. We would like to replace the fitness equipment so that we are once again able to provide</p>	

local people with access to affordable opportunities to take part in physical exercise.  
 The Centre Manager is a qualified Fitness Instructor and provides all new users with an induction to ensure they know how to use the equipment properly. The facility is supervised by sports coaches during group sessions and the Centre Manager/his Deputy is on duty at other times when the facility is open to provide advice when necessary.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

LSFC is a voluntary organisation that is located in the Pallion Ward and provides a wide range of services and activities for members of the community aged from 8 years upwards. Our current programme includes:-  
 Youth club sessions (5 evenings/week)  
 Youth club for disabled young people (weekly)  
 Girls Group  
 Alternative education programmes for young people at risk of exclusion from mainstream education  
 Alternative education programmes for young people with special needs  
 Informal learning programmes such as Keyfund opportunities, Duke of Edinburgh Awards, ASDAN awards  
 School holiday activity programmes  
 Sports coaching in boxing, football, trampolining, karate and judo. Teams compete in local, regional and national leagues/competitions  
 Basketball Club  
 Young volunteers programme  
 Youth Forum  
 Fitness Suite – open 7 days & 5 nights each week providing opportunities for physical exercise to the whole community.

**3.6 What additional activity will SIB funding allow to happen** (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	[ ]
(b)	A project will be provided to a higher quality / on a greater scale	[ ]
(c)	The funding will accelerate the implementation of the project by 12+ months	[ ]
(d)	A gap in funding will be filled pending other funding being secured	[ ]
(e)	Other reason	[✓]

**Please explain your answer:**

Funding will enable LSFC to replace existing fitness equipment that was purchased three and a half years ago and is now irreparable due to extensive wear and tear. A grant will enable LSFC to keep open a much needed and well-used fitness facility in an area that does not have other similar provision.

**3.7 How will you publicise that you have received support from SIB?**  
 (Please refer to Section 3 of the guidance notes)



The Strategic Initiatives Budget will be acknowledged in all project publicity i.e. Annual Report, invitations to special events, centre noticeboards. We will also liaise and co-operate with the SIB Marketing and Communications Co-ordinator to produce any press releases or marketing materials.

**3.8 Has there been any consultations concerning the need for this project?**

Yes [ ] No [  ]

**If 'Yes' please provide details:**

No - the project is an existing project that is very well used.

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes [  ] No [ ]

**If 'Yes' please provide details:**

Over the past quarter there has been fourteen comments made via the projects suggestion box that relate to the need to repair or replace fitness equipment. Please see attached comments.

**3.10 Who will benefit from the services provided by the project?**

The project is a citywide one, although the majority of users are drawn from the Pallion and Millfield wards. Beneficiaries per committee area are: West, 43%; East, 35%; South, 14%; North, 8%.

The facility is used by all age groups, and has proven to be particularly attractive to young people who would otherwise be likely to be hanging around the streets at evenings and weekends. The majority of our users are from families on low incomes who are in receipt of benefits and who would be unlikely to be able to afford gym membership fees at other establishments in the City. The facility is available at different times of the day for use by different social groupings i.e women and girls, the elderly, people with disabilities etc. to maximise levels of participation by encouraging those groups that would be less likely to use the facility when it is open to the public at large to use the facilities provided.

**3.11 Will there be any implications for Council Services arising from this project?**

Yes [ ] No [  ]

**If 'Yes' please provide details:**

**3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?**

Yes [ ] No [  ]

**If 'Yes' please provide details:**

**3.13 Are any legal and other approvals required?**



Yes [ ] No [ <input checked="" type="checkbox"/> ]
<b>If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:</b>

Section 4: Equal Opportunities

**4.1 Does your organisation have an Equal Opportunities Policy?**

Yes [  ] No [ ]

**If 'Yes' please describe how the project will comply with the Policy:**

All activities undertaken by LSFC are underpinned by the Centre's Equal Opportunities Policy, which meets the requirements of guidelines produced by the City of Sunderland Youth Development Group. A requisite of the City's procedures for the commissioning of services is that policies and procedures are reviewed annually.

**If 'No' please describe how your organisation addresses equal opportunities issues:**

**4.2 Does your project specifically address any of the following issues?**

<b>Ethnic Issues</b>	Yes [ <input checked="" type="checkbox"/> ] No [ ] (please tick)
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**If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:**

The requirements of the act are reflected in our Equal Opportunities Policy. LSFC is committed to ensuring its services and facilities are equally accessible to members of black and ethnic communities living in the area and in partnership with Save the Children and Sunderland Voluntary Sector Youth Forum LSFC regularly hosts awareness raising events in relation to working with and meeting the needs of people from different ethnic backgrounds and cultures. Many of our users are from BEM communities in the Millfield area.

<b>Gender Issues</b>	Yes [ <input checked="" type="checkbox"/> ] No [ ] (please tick)
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**If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:**

The requirements of the act are reflected in our Equal Opportunities Policy. Gender issues are considered when planning the delivery of activities within the Centre to ensure that members, regardless of gender have equal access to all opportunities. In instances where we have discovered an imbalance in the take up of activities we have programmed gender specific activities to increase participation of underrepresented groups. i.e. football coaching sessions for girls, girls group, young men's group work sessions.

<b>Disability Issues</b>	Yes [ <input checked="" type="checkbox"/> ] No [ ] (please tick)
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**If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:**

The requirements of the act are reflected in our Equal Opportunities Policy. Our newly constructed building was designed to be fully accessible to people with disabilities. Whilst people with disabilities are welcomed into all mainstream activities, we have recently developed a weekly session that is specifically for young people with disabilities. Approximately 4% of our current membership consists of people that have physical or learning disabilities

**Section 5: Relationship of Project to the Area Framework(s)**

**5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

- (1) Development of leisure facilities across the area.**  
SIB funding will be used to help replace equipment within an existing leisure facility ensuring that the facility is once again fit for purpose and meets health and safety regulations.
- (2) Encourage local people and groups to participate in local provision.**  
SIB funding will help to ensure that local people can continue to access local fitness facilities that are affordable and accessible.
- (3) Encourage healthy lifestyles from a young age to achieve improved health.**  
The fitness equipment funded by SIB is appropriate for use by people over the age of 14, the majority of whom do not participate in any other fitness or exercise activities other than those based within LSFC.
- (4) Address youth crime and disorder issues by providing young people with affordable alternatives to hanging around the streets or engaging in anti-social behaviour.**  
The facility is regularly used by youth football and boxing teams. Youth club members and young people attending alternative education programmes are also encouraged to participate in physical activity as part of our organisation's commitment to the Every Child Matters Outcomes. Every weekday evening the Centre attracts between 80 and 100 young people from the locality.
- (5) Creating inclusive communities by targeting under-represented groups in programmes of activity.**  
Fitness suite facilities are regularly used by BEM Groups from the locality. Young unemployed men are encouraged and supported to use the facilities during the day at times when the facilities are not being used by youth groups. We provide female only sessions to maximise participation by our female members and recently we have encouraged young people with disabilities to use the facilities on a Saturday morning.

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

- An existing leisure facility will be improved.
- Local people will be encouraged to participate in physical activity – the provision of new equipment will result in an increased membership of 80 local people.
- The facility will provide young people with an affordable alternative to hanging around the streets and/or engaging in anti-social behaviour.

**5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

Numbers of beneficiaries per Area.

## Section 6: Management Arrangements

**6.1 Describe how the project will be managed:**

The project will be managed by the Centre Manager who manages the day to day operation of the building, staff and services/activities. The fitness suite is open 7 days and 5 evenings/week (9am until 9pm Mon to Fri and 9-5 Sat & Sun) offers a combination of supervised and unsupervised sessions. All sessions for particular groups are staffed by qualified instructors employed by LSFC. At times when the fitness suite is open to the wider community, the Centre Manager or his Deputy both of whom are qualified fitness instructors are on duty within the building. All centre staff are qualified First Aiders. The Centre Manager will be responsible for the purchase and installation of the new equipment and will monitor the maintenance contracts on an ongoing basis. Financial management will be the responsibility of the organisation's Treasurer.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

Subject to the availability of funding.

## Section 7: Financial Information

**7.1 How much SIB funding is requested?**

£12,500

**7.2 Indicate the type of funding requested: (please tick)**

Capital  Revenue  Both

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

LSFC receives revenue funding from the Youth Development Group via a commissioning agreement which funds the salary costs of the Centre Manager and makes a contribution to the salary costs of part-time youth work staff.

We have submitted a funding bid to South Healthy Cities for a contribution of £5,000 towards the costs of replacing fitness equipment and should receive a response by December this year.

**7.4 What other funding alternates have been considered and why were these not appropriate?**

The Centre relies heavily on financial support from charitable trusts to fund other programmes of work delivered at the Centre i.e. school holiday activity programmes, alternative education programmes, work with disabled young people and generic youth work activities. Many of the trusts who would be likely to fund equipment of this nature have already been approached to support other work programmes. It is possible that the Centre may be able to secure grants for the replacement of the fitness equipment in 2010 when current funding arrangements will have expired.

**7.5 What are the financial implications for the project should it not receive SIB funding?**

It is likely that the fitness suite will close as equipment becomes too uneconomical to repair.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

Now that we are aware that the equipment is likely to have a shelf life of only three years we will approach other funding sources during 2010 to ensure that funds are in place to replace the equipment. We hope to be able to work collaboratively with Sport England to develop an overall funding strategy for the sports elements of the programme.

**7.7 Provide a profile of projected costs:**

Funding Source	2006/07	2007/08	2008/09	Total Cost
<b>SIB:</b>				
<b>Coalfield</b>				
<b>East</b>	£4,500			£4,500
<b>North</b>	£1,000			£1,000
<b>South</b>	£1,800			£1,800
<b>West</b>	£5,200			£5,200
<b>Washington</b>				
<b>Other Sources (please state)</b>				
1) South Healthy Cities	£5,000			£5,000

2)	Awards for All	£10,000			£10,000
3)	LSFC	£5,000			£5,000
<b>Total Cost:</b>		<b>£32,500</b>			<b>£32,500</b>
<b>7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.</b>					
<b>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b>					
4 x Precor 956i Treadmills		£	15,196		
4 x Precor 556i Cross trainers		£	12,678		
4 x Concept D Rowers		£	4,626		
<b>TOTAL</b>		<b>£</b>	<b>32,500</b>		
<b>7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.</b>					
City procurement guidelines will be followed and to date four companies have provided written quotation for the supply, installation and maintenance of equipment. The most competitive is: Healthsystems (NE) Ltd £32,500					

## Section 8: Additional Information

**8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):**

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## Section 9: Declaration

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:**

Kevin Howard

**Position in Organisation:**

Centre Manager

**Date:**

30 October 2006

### 3 High Newport Allotments Environmental Improvements

## Strategic Initiatives Budget Grant Application Form

<b>Project Title:</b>
ENVIRONMENTAL IMPROVEMENTS – HIGH NEWPORT ALLOTMENTS, SILKSWORTH
<b>SIB Requested:</b>
£10,000

### Section 1: Application Requirements

<b>1.1</b>
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</b></p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
<b>1.2 Which Area Regeneration Framework(s) does your project cover? (please tick):</b>
Coalfield [ ] East [ ] North [ ] Washington [ ] West [ ] South <input checked="" type="checkbox"/>

### Section 2: Sponsor Details

<b>2.1 Name of Lead Organisation / Group:</b>	
HIGH NEWPORT ALLOTMENT ASSOCIATION	
<b>2.2 Address of Lead Organisation / Group:</b>	
119 LEECHMERE ROAD, TUNSTALL, SUNDERLAND SR2 9DG	
<b>2.3 Contact Name for Project:</b>	<b>2.4 Position in Organisation:</b>
MR JOSEPH BARNES	SECRETARY

<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)		
MR J BARNES - 07724 772073 (MOBILE) 5227678		
<b>2.9 Legal Status of Organisation:</b>	<b>2.10 Registered Charity Number</b> (if applicable):	
ALLOTMENT ASSOCIATION	N/A	
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>		
YES		
<b>2.12 Has the organisation received SIB support previously?</b>		
Yes [ ] No <input checked="" type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>		
Yes [ ] No <input checked="" type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
ENVIRONMENTAL IMPROVEMENTS TO HIGH NEWPORT ALLOTMENTS	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
APRIL 2007	JULY 2007
<b>3.4 Please Describe the project:</b>	
TO IMPROVE 447 SQ METRES OF ROADWAY AND FOOTPATHS TO PROVIDE BETTER ACCESS FOR ALLOTMENT USERS. THIS WILL IMPROVE ACCESS FOR DISABLED USERS, PEOPLE IN WHEELCHAIRS AND MOTORISED WHEELCHAIRS.	
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b>	
WE SELF ADMINISTRATE HIGH NEWPORT ALLOTMENT SITE ON BEHALF OF SUNDERLAND CITY COUNCIL AND DEAL WITH THE DAY TO DAY ADMINISTRATION, ALLOCATION OF ALLOTMENTS. THIS PROPOSED WORK WOULD IMPROVE SITE FACILITIES FOR AL	



L ALLOTMENT USERS, GIVING IMPROVED ACCESS TO INDIVIDUAL ALLOTMENT GARDENS.		
<b>3.6 What additional activity will SIB funding allow to happen</b> (please tick the appropriate statement)		
(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	<input type="checkbox"/>
(e)	Other reason	<input type="checkbox"/>
<b>Please explain your answer:</b>		
WITHOUT SIB FUNDING THIS PROJECT WOULD NOT GO AHEAD, AS FINANCE IN THE PARKS REVENUE BUDGET IS INSUFFICIENT TO COMPLETE THE WHOLE OF THE IMPROVEMENT WORKS.		
<b>3.7 How will you publicise that you have received support from SIB?</b> (please refer to Section 3 of the guidance notes)		
WE WILL ARRANGE A PRESS RELEASE WITH THE SUNDERLAND ECHO AND A SIGN WILL BE ERECTED AT THE ENTRANCE TO THE SITE STATING THAT THE PROJECT HAS BEEN SIB FUNDED.		
<b>3.8 Has there been any consultations concerning the need for this project?</b>		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		
THE POOR CONDITION OF FOOTPATHS HAS BEEN DISCUSSED AT ALLOTMENT SOCIETY COMMITTEE MEETINGS, WHICH HAS RESULTED IN THIS SOCIETY MAKING THIS APPLICATION.		
<b>3.9 Is there any documentary evidence available to support the need for this project?</b>		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		
HAS BEEN DISCUSSED AT COMMITTEE MEETINGS AND IS RECORDED IN COMMITTEE MINUTES.		
<b>3.10 Who will benefit from the services provided by the project?</b>		
ALL MEMBERS OF THE HIGH NEWPORT ALLOTMENT ASSOCIATION AND VISITORS TO THE SITE.		
<b>3.11 Will there be any implications for Council Services arising from this project?</b>		
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		
<b>3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?</b>		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>If 'Yes' please provide details:</b>		
COMMUNITY AND CULTURAL SERVICES DIRECTORATE SUPPORT THE PROPOSALS OF THE ALLOTMENT ASSOCIATION AND WILL MAKE A		



CONTRIBUTION TOWARDS THE COSTS.
<b>3.13 Are any legal and other approvals required?</b>
Yes [ ] No <input checked="" type="checkbox"/>
If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

<b>4.1 Does your organisation have an Equal Opportunities Policy?</b>	
Yes <input checked="" type="checkbox"/> No [ ]	
If 'Yes' please describe how the project will comply with the Policy:	
THE ALLOTMENT SITE IS OPERATED UNDER THE SUNDERLAND CITY COUNCIL EQUAL OPPORTUNITIES POLICY AND IS OPEN TO ACCESS AND USE BY ALL MEMBERS OF THE SITE AND THE LOCAL COMMUNITY	
If 'No' please describe how your organisation addresses equal opportunities issues:	
<b>4.2 Does your project specifically address any of the following issues?</b>	
<b>Ethnic Issues</b>	Yes [ ] No <input checked="" type="checkbox"/> (please tick)
If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:	
<b>Gender Issues</b>	Yes [ ] No <input checked="" type="checkbox"/> (please tick)
If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:	
<b>Disability Issues</b>	Yes <input checked="" type="checkbox"/> No [ ] (please tick)
If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:	
TO PROVIDE GOOD ACCESS FOR DISABLED GARDENERS AS WELL AS OTHER ALLOTMENT HOLDERS	

**Section 5: Relationship of Project to the Area Framework(s)**

<b>5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:</b>
<u>MAINTENANCE OF LANDSCAPE AREAS AND MANAGEMENT OF OPEN SPACES</u> ENCOURAGE PARTICIPATION IN HEALTH RELATED ACTIVITIES, IMPROVED ACCESS FOR PEOPLE WITH DISABILITIES.

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

IMPROVED ACCESS TO A COMMUNITY FACILITY.  
 ENVIRONMENTAL IMPROVEMENTS TO COMMUNITY FACILITIES  
 SUCCESSFUL INSTALLATION OF NEW ROADWAY AND FOOTPATHS

**5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

N/A

### Section 6: Management Arrangements

**6.1 Describe how the project will be managed:**

ENVIRONMENTAL SERVICES ALLOTMENTS CO-ORDINATOR WILL MANAGE THE PROJECT.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

THE START OF THE PROJECT MAY BE DELAYED DUE TO BAD WEATHER

### Section 7: Financial Information

**7.1 How much SIB funding is requested?**

£10,000.00

**7.2 Indicate the type of funding requested: (please tick)**

Capital  Revenue  Both

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

YES - £5,000.00 COMMUNITY AND CULTURAL SERVICES ALLOTMENT IMPROVEMENTS BUDGET

**7.4 What other funding alternates have been considered and why were these not appropriate?**

NONE AVAILABLE TO OUR KNOWLEDGE

**7.5 What are the financial implications for the project should it not receive SIB funding?**

THE PROJECT WOULD NOT BE COMPLETED THIS YEAR

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

THE PROJECT WILL BE COMPLETE AND THE SITE WILL HAVE GOOD ACCESS

7.7 Provide a profile of projected costs:				
Funding Source	2006/07	2007/08	2008/09	Total Cost
<b>SIB:</b>				
<b>Coalfield</b>				
<b>East</b>				
<b>North</b>				
<b>South</b>	£10,000.00			
<b>West</b>				
<b>Washington</b>				
<b>Other Sources (please state)</b>				
1)	CCS	£5,000.00		
2)				
3)				
<b>Total Cost:</b>	£15,000.00			
<b>7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.</b>				
N/A				
<b>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b>				
298 LIN. METRES OF PRE CAST CONCRETE CHANNELS EITHER SIDE OF ACCESS ROAD. 447 SQ METRES - SUPPLY AND MACHINE LAY 70MM THICKNESS OF DENSE BITUMEN BINDER COURSE TO CAPITAL B.S.4987 CLAUSE 6.5 AND 30 MM THICKNESS OF 10 MM NOMINAL SIZE CLOSE GRADED SURFACE COURSE TO CAPITAL B.S.4987 CLAUSE 7.4				
<b>7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.</b>				
SEE ATTACHED ESTIMATE				

## Section 8: Additional Information

<b>8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):</b>
N/A

## Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

MR J BARNES

Position in Organisation:

SECRETARY

Date:

3 NOVEMBER 2006



<b>2.5 Tel. Number:</b>		<b>2.6 Fax Number:</b>		<b>2.7 E-mail Address:</b>	
0191 5536041				Moya.thirlwall@schools.sunderland.gov.uk	
<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)					
<b>2.9 Legal Status of Organisation:</b>			<b>2.10 Registered Charity Number</b> (if applicable):		
Primary school					
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>					
Yes					
<b>2.12 Has the organisation received SIB support previously?</b>					
Yes [ ] No [X]					
<b>If 'Yes' please provide details:</b>					
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>					
Yes [ x ] No [ ]					
<b>If 'Yes' please provide details:</b>					
Yes –all teaching and support staff					

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
Plains Farm Play Services Development	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
March 2007	June 2007
<b>3.4 Please Describe the project:</b>	
<p>The project is to develop and enhance the play and sport facilities at Plains Farm Primary School by building a Multi Use Games Area (MUGA) and ancillary play facilities, to deliver the City's and the school's Extended Services Prospectus. SIB will be used to ensure safe access to the school site by widening the school entrance, extending car parking and developing walkways and a pedestrian crossing. This is currently being developed through consultation with planners and is an integral part of the infrastructure of the whole project without which planning permission would be unlikely.</p> <p>The Extended Services grant for the MUGA has levered in additional funding from Home Housing for additional play facilities.</p> <p>The improvements to the out door areas will provide school and community access to out door physical development and increase educational and health awareness by encouraging parents to fully participate in courses and events. The project will</p>	

improve Out of School Hours Club participation in out door education and will allow the school to increase numbers in the OSHC because of improved facilities.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

Plains Farm Primary is an LEA school, which serves pupils aged 3 to 11. It has a NNI facility with 9 places (0-2yrs) and 36 places (2-5 yrs). Also on the site of the school is situated the Plains Farm Community Initiative. The development of a new sport and play facility will extend the services currently on offer and benefit the wider community due to the partnership with the Community Initiative, which will enable wide access to the facilities.

**3.6 What additional activity will SIB funding allow to happen** (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	[ ]
(b)	A project will be provided to a higher quality / on a greater scale	[x]
(c)	The funding will accelerate the implementation of the project by 12+ months	[ ]
(d)	A gap in funding will be filled pending other funding being secured	[ ]
(e)	Other reason	[ ]

**Please explain your answer:**

Without SIB funding in place the planned safety and access improvements will not take place, which may put at risk planning permission and the ability to extend services and facilities to the wider public.

**3.7 How will you publicise that you have received support from SIB?**  
(Please refer to Section 3 of the guidance notes)

Area Committee Marketing Project  
School newsletter  
Annual report  
Governors reports  
OFSTED

**3.8 Has there been any consultations concerning the need for this project?**

Yes [x] No [ ]

**If 'Yes' please provide details:**

Initially parents raised concerns over lack of out door facilities for the children, which lead to questionnaires being designed and issued to every parent. In receiving the completed questionnaires many parents raised and highlighted their concerns over lack of out door facilities. Further developments in collating information were completed through questionnaires for the older children and school council meetings all evidence showed the children were aware of this issue. Additionally staff were involved in giving their own personnel opinion and this also highlighted comments on the lack of exercise young children get and the general lack of stimulating facilities, resources and equipment.

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes [x] No [ ]

**If 'Yes' please provide details:**

Questionnaires



School council meeting minutes Extended Schools Prospectus
<b>3.10 Who will benefit from the services provided by the project?</b>
Every child who attends the school and NNI, young people, adults, parents and the wider community in the area of benefit of Plains Farm Community Initiative.
<b>3.11 Will there be any implications for Council Services arising from this project?</b>
Yes [ x ] No [ ]
<b>If 'Yes' please provide details:</b>
The care park will be required to be maintained. The revenue from school budget will meet this cost.
<b>3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?</b>
Yes [ x ] No [ ]
<b>If 'Yes' please provide details:</b>
Highway, Property Services
<b>3.13 Are any legal and other approvals required?</b>
Yes [ x ] No [ ]
<b>If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:</b>
Planning permission – submitted by January 2007. Secured March/April 2007

Section 4: Equal Opportunities

<b>4.1 Does your organisation have an Equal Opportunities Policy?</b>	
Yes [ x ] No [ ]	
<b>If 'Yes' please describe how the project will comply with the Policy:</b>	
By increasing the capacity of the car park and enhancing its design we are able to offer this out door facility to the targeted community. Also the car park will have disabled bays and will increase social inclusion and reduce barriers to participation.	
<b>If 'No' please describe how your organisation addresses equal opportunities issues:</b>	
<b>4.2 Does your project specifically address any of the following issues?</b>	
<b>Ethnic Issues</b>	Yes [ ] No [ x ] (please tick)
<b>If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:</b>	
<b>Gender Issues</b>	Yes [ ] No [ x ] (please tick)
<b>If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:</b>	



<b>Disability Issues</b>	Yes [ <input type="checkbox"/> ] No [ <input checked="" type="checkbox"/> ] (please tick)
<b>If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:</b>	

## Section 5: Relationship of Project to the Area Framework(s)

<b>5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:</b>
The provision of extended school and community provision through the development of an out door sport and play facility. Encouraging participation in health related issues. Creation of a range of new play facilities.
<b>5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).</b>
Increased use of school facilities; increase in extended school sites; increased participation in healthy activities; increase in diversionary activities.
<b>5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?</b>
SIB costs are based on beneficiary numbers.

## Section 6: Management Arrangements

<b>6.1 Describe how the project will be managed:</b>
The project will be managed by the school head teacher and the Governing Body, in partnership with the Plains Farm Community Initiative.
<b>6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?</b>
Gaining planning permission is a risk that could impact on the time scale for commencing this project.

## Section 7: Financial Information

<b>7.1 How much SIB funding is requested?</b>
£15,000: £8,000 South; £7,000 West.
<b>7.2 Indicate the type of funding requested: (please tick)</b>
Capital [ <input checked="" type="checkbox"/> ] Revenue [ <input type="checkbox"/> ] Both [ <input type="checkbox"/> ]
<b>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</b>

Out Door Sport and Play Facility – Extended services £75,000 Awards for All - £10,000 Home Housing – £40,352				
<b>7.4 What other funding alternates have been considered and why were these not appropriate?</b>				
No other sources identified.				
<b>7.5 What are the financial implications for the project should it not receive SIB funding?</b>				
The project could be at risk as inadequate safe access, pedestrian and traffic movement and parking may jeopardise planning permission.				
<b>7.6 When SIB expenditure is complete how do you intend to continue this project?</b>				
This is a one off capital cost				
<b>7.7 Provide a profile of projected costs:</b>				
Funding Source	2006/07	2007/08	2008/09	Total Cost
<b>SIB:</b>				
Coalfield				
East				
North				
South	£8,000.00			£8,000.00
West	£7,000.00			£7,000.00
Washington				
<b>Other Sources (please state)</b>				
1)	Extended services	£75,000.00		£75,000.00
2)	Awards for All	£10,000.00		£10,000.00
3)	Home Housing	£40,352.00		£40,352.00
<b>Total Cost:</b>		£140,352.00	£	£140,352.00
<b>7.8 Please provide details of any 'in-kind' funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.</b>				
<b>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b>				
Play area:		£10,839		
Traffic, Car park and safety measures:		£15,000		
Excavation and preparation for MUGA:		£20,000		
Play and sport equipment:		£23,380		
Apply line markings:		£2,000		
Surfacing:		£30,000		
Trim trail:		£27,725		
Supply and install tower/fort unit:		£11,408		

<b>Total:</b>	<b>£140, 352</b>
<p><b>7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.</b></p>	
<p>The project will be managed by COS Property services in line with COS procurement processes          Estimated costs provided by Easi Fall International LTD          Sloanes Property Maintenance Services</p>	

### Section 8: Additional Information

<p><b>8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):</b></p>
<p> </p>

### Section 9: Declaration

<p><b>I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:</b></p>
<p><b>Name:</b></p>
<p>Moya Thirlwall</p>
<p><b>Position in Organisation:</b></p>
<p>Head teacher Plains Farm Primary</p>
<p><b>Date:</b></p>
<p>30 November 2006</p>

SIB ARF Allocation : South

SIB South Resources Statement as at 8th January 2007

Annex 2

	Approvals	Allocations £000's	Approvals £000's	Unallocated £000's
<b>Total SIB Allocation Pre 2003/2004</b>		<b>1,400.000</b>	<b>1,346.609</b>	<b>53.391</b>
 <b><u>2003/04 Approvals</u></b>				
<b>Budget allocation</b>		<b>200.000</b>		
Joblinkage South	05.12.01		12.000	
Youth Action Plan South 2003/04	27.05.02		20.000	
Ryhope Development Trust 2003/04	06.01.03		20.500	
Silksworth C.A.	06.01.03		24.320	
Play Facilities at Farringdon	06.01.03		5.500	
Eco Rangers 2003/2004	06.01.03		1.000	
Jubilee Centre, Farringdon	03.03.03		37.000	
Silksworth Sports Complex	03.03.03		2.500	
Silksworth & Ryhope Health & Boxing Club	02.06.03		20.000	
Construction Skills Farringdon School	01.09.03		30.000	
Noah's Ark Creche	01.09.03		5.000	
Removal of Brick Planters	01.09.03		3.600	
Sport & Leisure Guide	01.09.03		13.000	
Barnes Park (Deferred from May 02)	01.09.03		7.500	
Events Budget	01.03.04		7.412	
Farringdon Homing Society	01.03.04		3.000	
Stevenson Trail Access Control at Farringdon	01.03.04		5.719	
Street Lighting Leechmere Road / Westheath Avenue	01.03.04		5.000	
 <b>Returned Funding in 2003/2004</b>				
Sunderland South Youth Strategy	01.03.04		38.264	
Active Communities Development Fund	(11.06.01)	2.924		
Community Safety Feasibility Study	(04.03.02)	3.040		
<b>Vired Funding - Community Safety Feasibility Study</b>	(04.03.02)	5.000		
		<b>210.964</b>	<b>261.315</b>	<b>-50.351</b>
				<hr/>
<b>Total Resources Available</b>				<b>3.040</b>
				<hr/>

**SIB ARF Allocation : South**

<b><u>2004/2005 Approvals</u></b>	<b>Approval</b>	<b>Allocations £000's</b>	<b>Approvals £000's</b>	<b>Unallocated £000's</b>
<b><u>Budget allocation</u></b>		<b>200.000</b>		
Ryhope Development Trust	06.01.03		40.000	
Silksworth C.A. 2004/05	06.01.03		30.000	
Jubilee Centre, Farringdon	03.03.03		37.000	
Box Youth Project	01.09.03		30.000	
Sport & Leisure Guide	01.09.03		3.000	
Eco Rangers	05.01.04		1.000	
Ryhope Development Trust	05.01.04		22.700	
Sunderland South Youth Strategy	01.03.04		16.009	
Sunderland Support For Parents with Disabilities	04.05.04		2.000	
Development of Hydrotherapy Pool at Fulwell Day Centre	04.05.04		2.500	
Farringdon Community Shop	06.09.04		5.000	
City - Wide 5-a-Side Leagues	06.09.04		3.000	
Silksworth & Ryhope Health & Boxing Club - Weights Resistance Training Room	01.11.04		8.000	
Eco Rangers Event	10.01.05		1.500	
Area Committee Marketing Project	07.03.05		1.642	
<b>Returned Funding in 2004/2005</b>				
Removal of Brick Planters	01.09.03	0.111		
		<b>200.111</b>	<b>203.351</b>	<b>-3.240</b>
<b>Total Resources Available</b>				<b>0</b>

<b><u>2005/2006 Approvals</u></b>	<b>Approval</b>	<b>Allocations £000's</b>	<b>Approvals £000's</b>	<b>Unallocated £000's</b>
<b><u>Budget allocation</u></b>		<b>200.000</b>		
Jubilee Centre, Farringdon	03.03.03		37.000	
Box Youth Project	01.09.03		30.000	
Sunderland South Youth Strategy	01.03.04		55.130	
Area Committee Marketing Project	07.03.05		2.358	
Complementary Health & Education Project - The ISIS Project	07.03.05		10.000	
Raising Awareness & Community Activity Week - Sunderland South Sport & Leisure Forum	07.03.05		4.000	
Box Youth Project - Building Works	07.06.05		10.000	

**SIB ARF Allocation : South**

Building Learning Power within the Community - Richard Avenue school	07.06.05		2.000	
Horticultural Training at Doxford Park	07.06.05		12.500	
Neighbourhood Warden Project - Home Housing	07.06.05		15.000	
Volunteer Outreach Project	05.09.05		3.333	
People's Pedal Power	05.09.05		2.150	
Physical Disabilities Alliance Project	05.09.05		2.000	
Compass Community Transport	05.09.05		2.000	
Sunderland Training Educational Farm	31.10.05		1.500	
Construction Challenge Project	31.10.05		6.500	
The Lazarus Centre	31.10.05		2.500	
Phoenix Project - Community Outreach Programme	31.10.05		6.000	
Box Youth Project Security Fence	09.01.06		15.000	
South Events Budget	09.01.06		7.000	
Sunderland Juvenile Service Project	09.01.06		8.400	
Barnes Park Café / Craft Workshop Development	06.03.06		2.500	
Eco Rangers	06.03.06		1.500	
South Forum Development Project	06.03.06		5.151	
<b>Returned Funding in 2005/2006</b>				
Sunderland South Youth Strategy	(01.03.04)	7.026		
Sunderland Support for Parents with Disabilities	(04.05.04)	0.830		
Physical Disabilities Alliance Project	(05.09.05)	0.666		
Silksworth Community Association	(06.01.03 & 01.09.03)	35.000		
		<b>243.522</b>	<b>243.522</b>	<b>0</b>
<b>Total Resources Available</b>				<b>0</b>

**SIB ARF Allocation : South**

<b><u>2006/2007 Approvals</u></b>	<b>Approval</b>	<b>Allocations £000's</b>	<b>Approvals £000's</b>	<b>Unallocated £000's</b>
<b><u>Budget allocation</u></b>		<b>200.000</b>		
Box Youth Project	01.09.03		30.000	
Sunderland South Youth Strategy	01.03.04		56.008	
Construction Challenge Project	31.10.05		5.000	
Farringdon Jubilee Centre	31.10.05		20.000	
South Forum Development Project	06.03.06		18.849	
Plains Farm & Humbledon Community Initiative Project	06.03.06		15.000	
Sit 'n b' Fit - Improving the Health & Independent living of Sunderland's Elderly People	05.06.06		3.120	
Wearable Service Development and Capacity Building Project	04.09.06		7.080	
South Events Budget	04.09.06		10	
Silksworth Cricket Club's Pitch repair	04.09.06		4.1	
Community Safety Improvements - Farrindgon Primary School	30.10.06		14.908	
Plains Farm & Humbledon Community Initiative Project	30.10.06		2.5	
<b>Returned Funding 2006/2007</b>		<b>0.000</b>		
Plains Farm & Humbledon Community Initiative Project	(06.03.06)	15		
		<b>215.000</b>	<b>186.565</b>	<b>28.435</b>
<b>Total Resources Available</b>				<b>28.435</b>

**Approvals subject to SIB Budget allocation for future years**

<b><u>2007/2008 Approvals</u></b>	<b>Approval</b>	<b>Allocations £000's</b>	<b>Approvals £000's</b>	<b>Unallocated £000's</b>
Farringdon Jubilee Centre	31.10.05		20.000	
Plains Farm & Humbledon Community Initiative Project	06.03.06		15.000	
			<b>35.000</b>	
<b><u>2008/2009 Approvals</u></b>				
Farringdon Jubilee Centre	31.10.05		20.000	
			<b>20.000</b>	

**STRATEGIC INITIATIVES BUDGET (SIB)**  
**CRITERIA AND PROJECT GUIDELINES**

**1 ABOUT THE SIB FUND**

- 1.1 SIB was established in 1996/7 to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Each Regeneration Framework area is currently allocated a minimum of £200,000 per year. Applications for funding are approved by the relevant Area Committee or Cabinet.
- 1.2 SIB is approved on an annual basis as part of the full Council budget process in February or March each year. It is possible that due to financial constraints in a particular year, the allocation may be reduced or withdrawn. Approvals from future years' SIB allocations are therefore subject to this budget process and cannot be guaranteed.
- 1.3 Applications therefore will only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding over a period of time or enable the recruitment or retention of staff to proceed. Projects that apply for funding from future years' allocations do so at their own risk.

**2 APPLYING FOR SIB**

- 2.1 The Council's Development and Regeneration Directorate administers SIB through its Regeneration and Housing Service. Any project wishing to enquire about a possible application, or who have any queries regarding the process, should in the first instance, contact the relevant Area Regeneration Officer below:

Bill Blackett                      Sunderland East and the Coalfields  
Telephone 553 1162 Fax 553 1599  
e-mail [bill.blackett@sunderland.gov.uk](mailto:bill.blackett@sunderland.gov.uk)

Karen Graham                      Sunderland North and Washington  
Telephone 553 1214 Fax 553 1599  
e-mail [karen.graham@sunderland.gov.uk](mailto:karen.graham@sunderland.gov.uk)

Richard Parry                      Sunderland South and Sunderland West  
Telephone 553 1217 Fax 553 1599  
e-mail [richard.parry@sunderland.gov.uk](mailto:richard.parry@sunderland.gov.uk)

- 2.2 Once the suitability of the project has been established, an application form will be sent out electronically or by post accompanied by these guidelines, guidance notes for filling in the application form, and a copy



of the relevant Framework(s) and Action Plans. As a copy of the completed application form will be attached to a covering report as part of the Area Committee's agenda, we would appreciate it if the form could be returned electronically to the relevant Area Regeneration Officer at the appropriate e-mail address provided above. If this is not possible, a typed copy can be sent to the address shown on the covering letter. The covering letter will also provide the date of the next pre-agenda and the full Area Committee meetings, and the deadline for returning the completed application form.

- 2.3 Where an SIB application refers to inputs or support from other Council Directorates, either financial or otherwise, the Lead Agent should seek the agreement of the relevant Directorate. Agreement should be at the appropriate level within the Directorate and should be in place prior to the application being placed on the pre agenda. The appropriate Directorate contact name will be supplied and support or authorisation will be included in the application.
- 2.4 Where possible, a representative of the project must attend the pre agenda and the full Area Committee meetings in order to respond to any queries the Elected Members may have. Please note however, that attendees will not be expected to speak on behalf of the application but to respond to any questions there may be regarding the application
- 2.5 An application to the Area Committee should not be interpreted as a guarantee of its approval. The Committee reserves the right to defer or reject any submission on the basis of available SIB funding in the current financial year and the project's suitability in the light of Area Framework priorities and SIB criteria. However, it will make a decision at the meeting whether to grant the full amount being requested, make a contribution of a lesser amount, defer the request or refuse the application.

### **3. CRITERIA FOR ELIGIBILITY**

- 3.1 SIB is intended to address the Area Regeneration Framework priorities, which are identified in the Action plan . Although an application does not need to address these priorities in order to receive approval, preference will be given to those proposals that clearly demonstrate a link with the Action Plan.
- 3.2 Applications should also demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.
- 3.3 SIB is mainly intended for one off projects, capital expenditure and "pump priming" of new initiatives. Revenue support can be included in any application, but this will only be at the commencement of a new project or as "gap funding" to enable a project to continue while other funding is being sought. Ongoing or repeat revenue or maintenance

costs, such as electricity or rent, will not normally be considered for SIB funding.

- 3.4 A major aim of SIB is to attract other funding into the area. While the lack of other funding would not disqualify any application, priority is given to those projects that are seeking or have secured additional funding from other sources such as Single Regeneration Budget, Lottery, European funding, sponsorship or grants from charitable institutions.
- 3.5 Applicants are normally expected to make a contribution towards overall project costs, although this is not essential for SIB support to be considered.
- 3.6 Applications will normally only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding or enabling the recruitment or retention of staff to proceed. In such cases, future years' allocations would therefore become 'active' once the full Council's budget for that year had been formally approved.
- 3.7 Any project applying for SIB funding must have a management committee, some form of written constitution and a dual signatory bank/building society account.

#### **4 NON-ELIGIBILITY**

- 4.1 Individuals or groups that are not formally constituted are ineligible for SIB funding.
- 4.2 SIB should not be used to finance projects that would normally be funded through other sources or to compensate for budget reductions in mainstream provision.
- 4.3 SIB cannot provide ongoing revenue or maintenance support to projects (see 3.3 above) or for payments for redundancy.
- 4.4 SIB cannot be used for activities of a political or exclusively religious nature.
- 4.5 SIB cannot be used to fund retrospectively i.e. for expenditure already incurred before the application has been approved.

#### **5 APPROVAL AND PAYMENT**

- 5.1 If the application is approved in full or in part, an offer letter confirming the allocation will be sent out to the nominated contact person within a week. Funding will only become available once the terms and conditions accompanying the offer letter have been signed and returned. ***These terms and conditions that accompany the offer letter should be***

***read carefully, as this constitutes a contract between Sunderland City Council and the project.***

- 5.2 The grant will not be released as a “lump sum”. Funding will be released to cover appropriate expenses as they occur and not in advance or anticipation of need. Relevant documentation (e.g. invoice, receipt) must be produced before payment is made.
- 5.3 There is not the facility to overspend on specific allocations. It is the project’s responsibility to have estimated the costs correctly, and the Council does not accept any liability should these estimates prove inaccurate or insufficient. Should the available funding prove inadequate to meet the project’s aims, it will be the project’s responsibility to seek additional funding. If this is not possible, the Lead Agent should seek advice from the relevant Area Regeneration Officer regarding the current status of their SIB allocation. Any project that exceeds the original allocation will be required to find the overspend from their own resources.

## **6 CONDITIONS**

- 6.1 Projects must be managed in accordance with all appropriate statutory requirements and employment legislation and must not be conducted in any way as to bring Sunderland City Council into disrepute
- 6.2 **Purchasing / Procurement requirements**

The Council has a duty to ensure that, where it awards public monies to external organisations, value for money and probity is demonstrated as monies are expended.

Where any such monies are used to procure goods, materials, services or works the following procurement requirements must be applied.

### **Procurement up to £10,000**

Records must be kept to demonstrate that value for money has been achieved, by keeping suitable records. For example, if all or part of a grant was to be used to purchase computer equipment it would be appropriate to contact at least four suppliers of the equipment concerned and ask for a price from each supplier. A note should be retained of the price and specification quoted in each case. If the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used. This would normally be on the grounds of quality. This process would also apply to suppliers of services. This process would also apply to suppliers of services, e.g. consultancy services for feasibility studies and for purchases classified as capital works.

### Procurement Between £10,000 and £50,000

For procurement of this value, at least four written quotations must be obtained and kept for inspection from suitable contractors or suppliers. If less than four quotations are obtained (e.g. because the work is specialised) or considered the reason for this should also be recorded. Finally, if the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used.

### Procurement Over £50,000

A formal tender process must be used for all procurement exceeding £50,000.

This means that at least six suitable contractors or suppliers should be invited to tender for the contract on the basis of a clear detailed specification. A deadline should be set for receipt of the tenders from those invited, and tenders received after the deadline should not be considered. Tenders received by the deadline should be opened together in the presence of at least two responsible people. The value of each tender should be recorded and the record signed by both persons present. If the supplier used did not tender the lowest price, a record should be kept to explain why the chosen supplier was used.

### **Potential conflicts of Interest**

Any potential conflicts of interest (e.g. the supplier is a friend or relative of the person procuring the service, goods or works) should be declared and those affected should not participate in the procurement process or decision.

### **Retention of Records**

Records of all of the above processes should be retained for a period of three years and must be available for inspection by representatives of the Council if required.

Failure to comply with any of the above conditions could result in clawback of monies and further claims or awards not being approved.

Please note: Projects will be required to submit all relevant documentation with regard to the appointment of a contractor or supplier with the first Quarterly Monitoring Return (or the most appropriate).

- 6.3 Projects are required to provide accurate and verifiable information for monitoring, evaluation and reporting purposes, and must fill in and return the quarterly monitoring return form that is sent requesting information on

- projects' progress. Additionally, projects are subject to audit and monitoring throughout their duration by officers of the Development and Regeneration Directorate. Failure to return monitoring forms or comply with any other financial requests made may result in the remainder of the allocation being withheld or future applications being refused.
- 6.4 Once a project has used its full SIB allocation, projects will be required to submit a written report and attend a future Area Committee meeting to discuss the project's impact. Lead Agents will be informed of when this report and presentation will be required by the relevant Area Regeneration Officer.
- 6.5 It is the project's responsibility to keep the relevant Area Regeneration Officer informed of any changes that may affect its SIB allocation. In this respect it should be noted that:
- The normal practice will be to make SIB funding available for the period indicated in the funding profile in Section 7 of the application form. If funding is not claimed in accordance with the profile of projected costs in Section 7 of the application form or once the projected completion date has been reached, any unused allocation may be reclaimed, unless the project has indicated a reason for the delay and requested an extension to their funding period.
  - No project will be allowed to access SIB funding beyond 2 years from the date of the original offer letter, unless it has received approval for funding over several years. Beyond this period, any unused allocation will be returned to SIB and any project still requiring the funding would need to submit a new application.
  - SIB can only be used for the purposes outlined in section 3.4 and section 7 of the application form. If a project for any reason wishes to use their allocation for purposes other than the ones originally proposed, they would need either to return the unused allocation and submit a new proposal to the Area Committee or make a formal request to the Area Committee to vire the allocation.
- 6.6 The project should ensure that, wherever appropriate, publicity generated by the project acknowledges SIB support. It is a condition of SIB that any press releases be made via the SIB Marketing and Communications team (Tel 0191 553 1933). Please note that in cases where SIB has provided support for the feasibility stage of a capital build project, SIB support will need to be acknowledged on site billboards at the construction stage. The SIB logo can be obtained from the SIB Marketing and Communications team.

<b>SOUTH SUNDERLAND AREA COMMITTEE MEETING</b> <b>8<sup>th</sup> January, 2007</b>	
<b>Title of Report:</b> STRATEGIC INITIATIVES BUDGET : 2006/07 WARD BASED COMMUNITY CHEST	
<b>Author(s):</b> Director of Development and Regeneration	
<b>Purpose of Report:</b> The purpose of this report is to bring forward 6 recommendations relating to the 2006/07 Community Chest Scheme.	
<b>Description of Decision:</b> The Committee is requested to: <ul style="list-style-type: none"> <li>i. approve all 6 proposals for support from the 2006/07 Community Chest as detailed in Annex 1</li> </ul>	
<b>Is the decision consistent with the Budget/Policy Framework?</b> <span style="float: right;"><b>*Yes</b></span>	
<b>If not, Council approval is required to change the Budget/Policy Framework</b>	
<b>Suggested reason(s) for Decision:</b> The Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act 1972.	
<b>Alternative options to be considered and recommended to be rejected:</b> The circumstances are such that there are no realistic alternatives that could be considered.	
<b>Is this a "Key Decision" as defined in the Constitution?</b> No	<b>Relevant Review Committee:</b>
<b>Is it included in the Forward Plan?</b> No	Regeneration and Community Review Committee

**STRATEGIC INITIATIVES BUDGET :  
2006/2007 WARD-BASED COMMUNITY CHEST**

**Report of the Director of Development and Regeneration**

**1.0 Purpose of the Report**

- 1.1 The purpose of this report is to bring forward 6 recommendations relating to the 2006/2007 Community Chest Scheme.

**2.0 Description of Decision**

- 2.1 The Committee is requested to approve all 6 proposals for support from the 2006/07 Community Chest as detailed in Annex I.

**3.0 Background**

- 3.1 The Committee will be aware that the Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act.

**4.0 Current Position**

- 4.1 To date approvals for each of the Wards total:

Doxford	£8468
Silksworth	£9079
St. Chad's	£9248

- 4.2 The projects listed on Annex 1 total:

Doxford	£1500
Silksworth	£921
St. Chad's	£500

- 4.3 Should the Committee grant the requests listed on Annex 1 the remaining balances would be:

Doxford	£32
Silksworth	£000
St. Chad's	£252

**5.0 Reason for Decision**

- 5.1 Community Chest support is given to projects which clearly demonstrate that they will address identified local needs, as detailed in Area Regeneration Frameworks, normally providing genuine community benefit and which can subsequently provide evidence/measurement of success in this respect.

## **6.0 Alternative Options**

6.1 The circumstances are such that there are no realistic alternatives that could be considered.

## **7.0 Relevant Consultation**

7.1 Members have been consulted on all applications for Community Chest support.

7.2 The City Treasurer has been consulted on this report, all costs associated with developing Community Chest applications are resourced by the Strategic Initiatives Budget admin fee.

7.3 Residents have been consulted about the priorities in the Area Regeneration Frameworks Community Chest grants support these identified priorities.

## **8.0 Background Papers**

8.1 The following background papers were used:

- Community Chest Application Forms
- Schedule of projects circulated at the panel meeting held on Monday 11<sup>th</sup> December, 2006.



## COMMUNITY CHEST 2006/2007

## PROJECTS PROPOSED FOR APPROVAL

	<i>Recommended Grant subject to final estimates, invoices, up to £:</i>
<b>DOXFORD WARD</b>	
<b>Healthy Communities</b> – Contribution towards purchase of equipment, chairs, furniture etc.,	500
<b>Doxford Park Bowls Club</b> – Purchase of equipment and contribution towards room hire.	500
<b>St. Wilfrid's Church</b> – Purchase of art and craft materials, storage cupboard, equipment etc.,	500
<b>Total</b>	<b>1500</b>
<b>SILKSWORTH WARD</b>	
<b>St. Leonard's R.C. Primary School</b> – Purchase and installation of safety fencing.	733
<b>Portland School</b> – Purchase of two wheelchairs and certificates.	188
<b>Total</b>	<b>921</b>
<b>ST. CHAD'S WARD</b>	
<b>Lakeside &amp; Gilley Law C.A. Sweet Things Group</b> – Purchase of equipment and hire fees.	500
<b>Total</b>	<b>500</b>
<b>Total of Projects</b>	<b>2921</b>