

PORT BOARD

26 July 2010

HEALTH AND SAFETY REPORT

REPORT OF THE PORT DIRECTOR

1. Health & Safety Report

1.1 I have commissioned a full health and safety review of the Port requirements in relation to Port Premises and management of health and safety within the organisation. The review will be undertaken over a four week period and started week commencing 28 June 2010.

1.2 The review will be carried out by Lisa Charlton, Senior Health and Safety Adviser based within the Corporate Health and Safety Team.

1.2.1 The terms of reference of the review are to assess the suitability in current arrangements for the management of health and safety within the Port of Sunderland, specifically:

- obtain a current position statement on compliance with health and safety requirements in relation to the Port
- whether formal systems for identifying and controlling significant risks exist,
- whether these are being followed by managers and employees and
- identify areas of non compliance
- prioritise the issues to be addressed
- assist the Port Director to integrate the findings into an action plan which will form the monitoring tool for the Port health and safety improvement board

1.3 The review will involve a full inspection of premises under Port control, interviewing key people, observing activities, reviewing records critical incidents and existing management systems.

1.3.1 The audit criteria used will be Sunderland City Council health and safety policy and current Health and Safety Executive Approved codes of practice and guidance including:

- The Docks Regulations 1988
- The Workplace (Health, Safety and Welfare) Regulations
- Health and Safety Guidance 136, Workplace Transport Safety, Guidance for Employees
- Ports Skills and Safety

2. Recommendation

- 2.1 The Board is requested to note the contents of this report and agree to receive a further report on health and safety in due course once the audit is complete.