

CULTURE & LEISURE REVIEW COMMITTEE

REQUEST FOR INCLUSION OF AN ITEM

REPORT OF THE CITY SOLICITOR

09 December 2008

1. Purpose of Report

- 1.1 To consider the inclusion of an additional item in the Review Committee work programme.

2. Background

- 2.1 Protocol 1 of the Overview and Scrutiny Handbook provides a procedure for Members to follow when requesting items to be considered by a Review Committee (see also the Council's Constitution Part 4 Section 5 Rules of Procedures Paragraph 9).

3. Item Requested

- 3.1 Councillor G Hall, Member of the Culture and Leisure Review Committee, has requested consideration of the following item:

Audit of Listed Buildings.

- 3.2 The request asks that the Culture and Leisure Review Committee look into a full audit of Listed Buildings including the works required and the feasibility of accessing external funding for such works.

4. Framework for Consideration of Submissions

- 4.1 In accordance with the Council's Constitution and with Protocol 1, the Committee may choose to respond within the following framework:

- (1) The Review Committee may determine that the item is not relevant to the functions of the Committee. In these circumstances the Committee can resolve to take no action or may refer the item to another Review Committee.
- (2) If the issue is linked to an existing work programme item (within the next two cycles) then it should be discussed as part of that item and included in any officer report.
- (3) If the issue is a new item of business within the remit of the Committee, the Review Committee may:
 - (a) Request a response in writing (with copies to all Members of the Review Committee) or

- (b) Request a presentation to a future Review Committee meeting, or
- (c) Request a report to a future Review Committee meeting or
- (d) Decide that the issue raised does not merit any response beyond noting the matter or
- (e) Decide to express a view or make a recommendation, by resolving accordingly, if the Committee considers it has sufficient information to make a fully informed decision.

5. Conclusion

The Committee is asked to consider the request and determine from the framework set out in Section 4 of this report which option to pursue.

6. Background Papers

Sunderland City Council Constitution
City of Sunderland Overview and Scrutiny Handbook

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