

MEMBERS' MONTHLY DIGEST

ISSUE 141

JUNE 2013

A BRIEFING FOR CITY COUNCILLORS

For Executive and Key Decisions made by Cabinet please see 28 Day Notification of Proposed Key and Executive Decisions.

Please note that electronic versions of the above documents are now available on the Council's Internet site <http://www.sunderland.gov.uk> - just click on "Council & Democracy", then "Transparency" and scroll to "Council-Minutes, Agendas and Reports" for full Council, Cabinet and all Committee Minutes, the 28 Notice for Key and Executive Decisions.

Decisions made under Delegated Powers

Ward	Date	Decision	Contact Point	Chief Officer
All Wards				
	15.04.13	Award the Assistive Technologies Contact Centre Software Platform Solution & associated services contract.	Philip Foster 561 8050	Director of Health, Housing and Adult Services
	15.04.13	Extend the existing Handyperson/Minor Alterations contract with SCFS for the period 01.04.13 – 30.06.13.	Neil Revely (561 8947	Director of Health, Housing and Adult Services
	19.04.13	Awarded a framework for the provision of Minor Building works for a period of 4 years.	Gary Pattinson (561 4630	Deputy Chief Executive
	22.04.13	Permission to seek approval to use a specialist consultant for the production of a Playing Pitch strategy.	Julie D Gray (561 7533	Director of Health, Housing and Adult Services

24.04.13	To agree to an extension of 12 months to the existing framework for the provision of highways and drainage materials from 01/05/2013.	Les Clark (561 7533	Deputy Chief Executive
25.04.13	Agreed that the Council should enter an agreement with the National Association of Citizens Advice Bureaux in relation to access to information contained in their Consumer Advice Data Warehouse.	Tom Terrett (5561 1715	Deputy Chief Executive
29.04.13	The award of the contract for the 4 Lots for the Sunderland Integrated Substance Misuse Services contract for a period of 2 years with an option to extend for up to a further 12 months.	Graham King (561 8949	Director of Health, Housing and Adult Services
29.04.13	Appoint Knight, Kavanagh & Page Ltd (KKP) a specialist management consultant in the field of sport to provide an update on the Council's Playing Pitch strategy.	Julie D Gray (561 7533	Director of Health, Housing and Adult Services
01.05.13	Approved the 2013-2014 Highway Maintenance (including Bridges) and Integrated Transport Capital Programme and approve amendments to 2012-2013 Highway Maintenance Programme.	Les Clark (561 7533	Deputy Chief Executive
01.05.13	To agree the award of a contract for the Management of Imprest Stores.	Les Clark (561 7533	Deputy Chief Executive

02.05.13	Agreed to seek quotations, from a list of five experienced consultants through the Buy Sunderland First system, and to subsequently appoint consultants to prepare a Local Flood Risk Management Strategy and to identify how the Council can best meet its obligations under the Flood and Water Management Act.	David Laux (561 7526	Deputy Chief Executive
08.05.13	Enter into a contract with NHS Sunderland CCG to the value of £100,000 for the delivery of Language Point services 2013/2014.	Alan Caddick (561 8952	Director of Health, Housing and Adult Services
13.05.13	Approval of the Deed of Novation submitted dated 3 May 2013 stating that existing Contractor to HHAS known as Service 2000 Ltd has been acquired by Core Catering Maintenance Ltd. <i>All work previously carried out by Service 2000 in HHAS led premises to repair laundry/utility equipment will now be carried out by Core Catering maintenance until the expiry of the present contract 31/1/2014.</i>	Neil Revely (561 8947	Director of Health, Housing and Adult Services
17.05.13	Awarded a framework for the provision of Mechanical and Electrical Works.	Gary Pattinson (561 4630	Deputy Chief Executive
20.05.13	Continuing appointment to project management roles from the existing agreement with Faithful and Gould for the provision of project management services for the Sunderland Strategic Transport Corridor (SSTC)	Les Clark (561 7533	Deputy Chief Executive

		from April 2013 until the end of the current contract procurement phase.		
	30.05.13	To agree to extend the contracts for Dementia Day Care (Moderate and High Levels of Need) for up to 12 months after current contract end date 31 st May 2013 that includes a variation that the extension is subject to quarterly reviews with the termination clause reduced to 120 days from 30 days.	Graham King (561 8949	Director of Health, Housing and Adult Services
	04.06.13	To agree to the purchase and annual running costs of a caravan at Whitley Bay Caravan Park to provide short breaks for disabled children accompanied by family members.	Meg Boustead (561 1356	Executive Director of Children's Services
	18.06.13	To approve the proposal to extend the Mobile Creche in Children's Centre for a further 9 months from 19 June 2013 in line with request of Children's Local Area Boards.	Beverley Scanlon (561 1965	Executive Director of Children's Services
Coalfield				
Copt Hill	12.04.13	Agreed a grazing licence in respect of 1.86h of land at Copt Hill to Alistair Stafford.	Nick Wood (561 2631	Deputy Chief Executive
Copt Hill	22.04.13	Authorisation to issue a final (Adoption) Certificate and to subsequently adopt highway and footway at Sycamore Drive, Cross House Farm, Houghton le Spring, bounded by Gillas Lane East (east).	James Newell (561 1607	Deputy Chief Executive

Copt Hill	16.05.13	Agreed to the surrender of Hetton Library from Paul Quarmby.	Nick Wood (561 2631	Deputy Chief Executive
Hetton	22.04.13	Appointed a specialist contractor to replace obsolete Building Management System at Elemore Golf Club utilising part of the existing installation to realise savings over a new system.	James Hope (561 2640	Deputy Chief Executive
Hetton	22.04.13	Authorisation to issue a Final (Adoption) Certificate and to subsequently adopt highway, footway and verge at Murton Lane, Easington Lane.	James Newell (561 1607	Deputy Chief Executive
Hetton	22.04.13	Authorisation to issue a Final (Adoption) Certificate and to subsequently adopt highway, footway and verge at The Pastures, Quarry House Lane, East Rainton, bounded by Quarry House Lane (west).	James Newell (561 1607	Deputy Chief Executive
Hetton	22.04.13	Agreed to Licence Agreement to carry out environmental improvements to unnamed watercourse between B1285 and Stephenson Pond within Hetton Lyons Country Park from July 2013.	Nick Wood (561 2631	Deputy Chief Executive
Hetton	22.04.13	Agreed to granting a lease of the former Community Development Office, first floor, Hetton Centre to Hetton Home Care Services who require additional accommodation at the Centre.	Nick Wood (561 2631	Deputy Chief Executive

Hetton	25.04.13	Authorisation for a Part 1 Certificate at Pemberton Walk Phase I bounded by Neil Street (west), Easington Lane. Issued a Part I Certificate confirming the satisfactory completion of works to Part I standard at Pemberton Walk Phase I.	James Newell (561 1607	Deputy Chief Executive
Hetton Houghton	26.04.13	Agreed to Annual Grazing Licence in respect of 3.6h of land at Rainton Bridge, Houghton le Spring.	Nick Wood (561 2631	Deputy Chief Executive
Hetton	29.04.13	New street name Spring Meadows for land to the rear of Southern House, Mill Terrace, Houghton le Spring.	Ken Scott (561 1543	Deputy Chief Executive
Houghton	11.04.13	Agreed to grant a licence agreement of unit A2 to Ernest Liddle, 127 Killingworth Drive, High Barnes, Sunderland.	Nick Wood (561 2631	Deputy Chief Executive
Houghton	11.04.13	Agreed to grant a licence agreement of unit B8 to Mark Noble, 7 Bowes Lea, Houghton le Spring, DH4 4PP.	Nick Wood (561 2631	Deputy Chief Executive
Houghton	24.04.13	Authorisation to enter into a S38/278 Agreement for Homelands II Development bounded by Coaley Lane (north) and Hawthorn Street (south).	James Newell (561 1607	Deputy Chief Executive
Houghton	24.04.13	Authorisation to issue a S219/220 Notice for Former SIG Factory Housing Development, Sedgeleth bounded by Sedgeleth Road (east).	James Newell (561 1607	Deputy Chief Executive

Houghton	26.04.13	Approved new street names Auckland Close, Bowater Close, Eastgate, Westgate, Rookhope and Wolsingham for the site of the former SIG factories, Blackthorn Way, Houghton le Spring.	Ken Scott (561 1543)	Deputy Chief Executive
Shiney Row	26.04.13	Agreed to Licence Agreement to the Camping and Caravanning Club Limited from 18 July to 3 August 2013 at Herrington Country Park, Sunderland.	Nick Wood (561 2631)	Deputy Chief Executive
Shiney Row	16.05.13	Agreed to Licence Agreement in respect of Race For Life Event at Herrington Country Park on Sunday 19 May 2013.	Nick Wood (561 2631)	Deputy Chief Executive

Sunderland East

Doxford	22.04.13	Authorisation to issue a S219/220 Notice for Doxford Park Phase IIIB Housing Development, Sunderland, bounded by Doxford Park Way (south).	James Newell (561 1607)	Deputy Chief Executive
Hendon	11.04.13	Agreed to grant a licence agreement of unit 11 Stanfield Business Centre, to assist SFS Home Assist Ltd.	Nick Wood (561 2631)	Deputy Chief Executive
Hendon	26.04.13	Agreed to new letting of 12 Lombard Street, Sunderland.	Nick Wood (561 2631)	Deputy Chief Executive
Hendon	07.05.13	Approval of the appointment of Faithful & Gould to provide CDM Co-ordinators services for the Hendon Burn Culvert Access Safety Shaft contract in accordance with the requirements of Construction (Design and	David Laux (561 7526)	Deputy Chief Executive

		Management) Regulations 2007.		
Hendon	16.05.13	Agreed to grant a licence agreement of suite 102, the Place Business Centre, to Hadrian Technology Ltd.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	16.05.13	Agreed to the letting of first floor 19 Villiers Street to Cohesion Creative Glass Education Network Ltd t/a Creative Cohesion.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	16.05.13	Agreed to new letting of Cabin 24 Fish Quay for use as fishing gear store.	Nick Wood (5561 2631	Deputy Chief Executive
Hendon	27.05.13	Agreed to renew the lease of 5 Glaholm Road, Hendon.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	27.05.13	Agreed to renew the lease of 7 Glaholm Road, Hendon.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	27.05.13	Agreed to renew the lease of 10/11 Glaholm Road, Hendon.	Nick Wood (561 2631	Deputy Chief Executive
Millfield	22.04.13	Agreed to assignment of ground floor, first floor and second floor level forming part of 278 High Street West, Sunderland from Mr Farrahi, Mr Farahi and Mr Sahabari to Mr Farrahi and Mr Farahi.	Nick Wood (561 2631	Deputy Chief Executive
Millfield	07.05.13	Authorised the Head of Law and Governance to draft and publish a Traffic Regulation Order (TRO) required for the proposed Sunderland Royal Hospital (SRH) area Parking Management Scheme (PMS) Phase 2 with respect to certain streets around the SRH, and subject to	James Newell (561 1607	Deputy Chief Executive

		statutory procedures, to make and implement the Order. Also authorised the Head of Streetscene to progress the physical works necessary to enable the PMS Phase 2, as shown on Drawing No. TRS/11/1003711/201 and then implement an ongoing monitoring regime.		
Millfield	16.05.13	Agreed to grant a Deed of Consent to the Council's tenant at Trimdon Street to allow advertising hoardings.	Nick Wooc (561 2631	Deputy Chief Executive
Ryhope	12.04.13	Agreed to dispose of the former Ryhope Library to M.M Younes Properties Ltd.	Nick Wood (561 2631	Deputy Chief Executive
Ryhope	05.06.13	Approved new street name Saint Nazaire Way, Sunderland.	Ken Scott (561 1543	Deputy Chief Executive
St Michaels	26.04.13	Agreed to the sale of the Council's Freehold interest in 230m ² or thereabouts of land for garden use to the rear of 61 Silksworth Lane.	Nick Wood (561 2631	Deputy Chief Executive
Sunderland North				
Castle	24.04.13	Agreed to transfer of Public Open Space areas to Swan Court, Hylton Castle from Barratt Homes to Sunderland City Council.	James Newell (561 1607	Deputy Chief Executive
Castle	27.05.13	Agreed to assignment of lease at 73 Blackwood Road from James Cummings to Flowers by Nilsen Ltd.	Nick Wood (561 2631	Deputy Chief Executive

Fulwell	26.04.13	Agreed to Licence Agreement to Anne Allen, Northern Counties Motorcaravanners Club from 14 to 17 June 2013 at Seaburn Camp, Sunderland.	Nick Wood (561 2631	Deputy Chief Executive
Fulwell	26.04.13	Agreed to Licence Agreement to the Camping and Caravanning Club Limited from 2 August to 30 August 2013 at Seaburn Camp, Sunderland.	Nick Wood (561 2631	Deputy Chief Executive
Fulwell	01.05.13	Approved the appointment of specialist external consultants Solmek Ltd and Testcrete Construction Testing Ltd to assist in the delivery of a scheme for the repair and enhancement of Fulwell Acoustic Mirror.	Dan Hattle (561 1714	Deputy Chief Executive
Fulwell	09.05.13	Agreed to Licence Agreement in respect of hot food concession and the sale of sweets for land north of bus shelter, Whitburn Road, Seaburn, to Dean Phillips from 24 May to 30 September 2013.	Nick Wood (561 2631	Deputy Chief Executive
Fulwell	16.05.13	Agreed to the grant of a 24 month lease from the 1 May 2013 for the annual rental of £20,000 of the former Pullman Lodge Hotel, Seaburn, to Premier Leisure Limited including a 12 month rent free period.	Nick Wood (561 2631	Deputy Chief Executive
Fulwell	17.05.13	Approval of the appointment of AECOM consultants to undertake design work including flood risk modelling for secondary flood defences at Seaburn & South Bents at an estimated	Nick Wood (561 2631	Deputy Chief Executive

		cost of up to £15k but with an initial ceiling of £10k.		
Redhill	12.04.13	Agreed to lease renewal at 59 Keighley Avenue to Ian Canavan for a term of 5 years.	Nick Wood (561 2631	Deputy Chief Executive
Redhill	12.04.13	Agreed to the transfer of 268m ² or thereabouts of land between 88 and 90 Rotherham Road, Hylton Red House, Sunderland to the Council from Gentoo Group Limited.	Nick Wood (561 2631	Deputy Chief Executive
Southwick	09.05.13	Agreed to grant a licence agreement of unit 12, Southwick Business Centre, to Stephen Young.	Nick Wood (561 2631	Deputy Chief Executive
Southwick	16.05.13	Agreed to take a lease of two rooms within the Cornhill Centre for a Customer Service Centre.	Nick Wood (561 2631	Deputy Chief Executive
St Peter's	05.06.13	Approved the procurement of a consultant to undertake a study into options for Old North Pier.	Nick Wood (561 2631	Deputy Chief Executive
St Peter's	07.05.13	Approval of the appointment of BridgeZone Ltd to initially undertake a Condition Inspection and Factual Report of Roker Pier. Subsequently, subject to satisfactory performance and deliverables, approval of the appointment of BridgeZone Ltd to carry out a Condition Inspection and Factual report of New South Pier.	David Laux (561 7526	Deputy Chief Executive
St Peter's	27.05.13	Agreed to grant a licence for demolition to Tolent Construction for the demolition of Dock Street.	Nick Wood (561 2631	Deputy Chief Executive

Sunderland West

Pallion	12.06.13	Approved the stopping up of highway at Flock Square, Forest Road, Firth Square, Forbeck Road, Frome Square, Field Square, Friar Road, Padgate Road and an unnamed footpath which connects Padgate Road to Penn Square, Ford Estate, Sunderland, under section 247 of the Town and Country Planning Act 1990.	James Newell (561 1607	Deputy Chief Executive
Silksworth St Michaels	24.04.13	Approved Leechmere Road highway improvement scheme between Helvellyn Road and Ryhope Road/Leechmere Road Roundabout. The improvements will include pedestrian kerb build outs, bus boarders, provision of informal on street parking, movement of junction give way lines, carriageway narrowing on the exits of the ASDA roundabout and provision of an advisory cycle lane.	James Newell (561 1607	Deputy Chief Executive
Silksworth	16.05.13	Agreed to Licence Agreement in respect of Fun Fair at land at North Moor Lane from the 6 to the 9 June 2013.	Nick Wood (561 2631	Deputy Chief Executive
St Annes	25.04.13	Authorisation to enter into a S38/278 Agreement for Ford Estate Development bounded by Fordfield Road (south). Approved the construction of new highway and footway.	James Newell (561 1607	Deputy Chief Executive

Washington

Washington Central	13.05.13	Agreed to Licence Agreement in respect of Fun Fair at Glebe Park. Glebe, Washington from the 9 to 12 May 2013.	Nick Wood (561 2631	Deputy Chief Executive
Washington Central	16.05.13	Agreed to the sale of the Council's Freehold interest in 160m ² or thereabouts of land for garden use to the rear of 52 Avebury Drive, Washington.	Nick Wood (561 2631	Deputy Chief Executive
Washington East	09.05.13	Agreed to the surrender of an existing lease and grant of a new lease to Mr John Hall for Barmston Club.	Nick Wood (561 2631	Deputy Chief Executive
Washington East	09.05.13	Agreed to grant a lease of Barmston Nursery to Tina Hogben.	Nick Wood (561 2631	Deputy Chief Executive
Washington East	09.05.13	Agreed to Licence Agreement to carry out resurfacing works to access road/path to the front of 1 and 2 The Boat Houses, Barmston Ferry, Washington.	Nick Wood (561 2631	Deputy Chief Executive
Washington North	12.04.13	Agreed to dispose of the redundant retractable seating in the Northumbria Centre to Seaton Leisure Limited.	Nick Wood (561 2631	Deputy Chief Executive
Washington North	13.05.13	Agreed to release a covenant (as far as the Council benefits from the covenant) not to erect structures on land to the East of 2 Wharfedale Avenue, Usworth, Washington. This will have the effect of providing permission to the owner to build a 4 bedroom house on	Nick Wood (561 2631	Deputy Chief Executive

		the land, which was formerly a garden.		
Washington North	16.05.13	Agree to terminate the agricultural tenancy at Hillthorn Farm, Washington, and to make an appropriate ex gratia payment to the tenant, at the discretion of the Head of Land and Property, in addition to statutory compensation, to achieve earlier surrender than would otherwise be the case by law.	Nick Wood (561 2631	Deputy Chief Executive
Washington North	27.05.13	Agreed to Licence Agreement to carry out CCTV culvert inspection at Albany Park, Washington.	Nick Wood (561 2631	Deputy Chief Executive
Washington North	27.05.13	Agreed to grant an Exclusivity Agreement to Wilton Developments for a period of 9 months in respect of land west of Nissan ('the site') and otherwise on terms agreed by the Deputy Chief Executive.	Nick Wood (561 2631	Deputy Chief Executive
Washington South	14.05.13	Appoint Wicksteed Playscapes, a specialist playground equipment provider, to install new equipment at Oxclose Play Area.	Julie D Gray (561 7533	Director of Health, Housing and Adult Services
Wards Not Affected				
	30.04.13	Awarded a contract for the minor internal alterations to the ground floor kitchen at the Software Centre, to City Services following a quotation process undertaken in accordance with Sunderland City Council's procurement procedure rules.	Fara Serajian (561 1297	Deputy Chief Executive

01.05.13	Agreed to advertise for the appointment of an external consultant to carry out Rating Valuation Services on behalf of the Council.	Nick Wood (561 2631)	Deputy Chief Executive
31.05.13	A Decision to receive and accept the Sunderland City Centre Business Improvement District Proposals submitted by the BID Proposer Sunderland Business Ltd. A Decision to instruct the ballot holder of Sunderland City Council to hold a ballot on Thursday 18 July 2013 on behalf of the BID Proposer, Sunderland Business Ltd, in respect of the submitted proposals.	Ian Williams (561 1186)	Deputy Chief Executive
05.06.13	Approval of the use of temporary engineering staff to assist with the workload of Engineering Services.	David Laux (561 7526)	Deputy Chief Executive
06.06.13	Approved the appointment of contractors to undertake conservation management of designated sites.	Dan Hattle (561 1714)	Deputy Chief Executive