

Report of the Human Resources Committee

The HUMAN RESOURCES COMMITTEE reports and recommends as follows: -

1. Grievance Procedure: Chief Executive/Amendment to Employment Procedure Rules

That at its meeting held on 14 July 2023, the Committee gave consideration to a report of the Director of Smart Cities and Enabling Services (copy attached) recommending that the Council amend the Employment Procedure Rules to provide for the suspension and disciplinary functions currently assigned to the Human Resources Committee as a whole, to be undertaken by an Investigatory and Disciplinary Panel of three members, convened from the membership of the Human Resources Committee, as set out in the Grievance Procedure: Chief Executive.

The Committee approved the Grievance Procedure subject to an amendment to paragraph 2.6 to provide for the Leader of the Council to be made aware when a grievance is received. In addition, further information on the process of convening the Grievance Panel has been incorporated in an updated version of the Grievance Procedure, which is attached to this report.

Accordingly, the Committee recommend that Council amend the Employment Procedure Rules to provide for the suspension and disciplinary functions currently assigned to the Human Resources Committee as a whole, to be undertaken by an Investigatory and Disciplinary Panel of three members, convened from the membership of the Human Resources Committee, as set out in the Grievance Procedure: Chief Executive.

