

SINGLE INITIATIVE BUDGET (SIB)**Application No.1 – SIB**

Funding Source	SIB
Name of Project	Hylton Dene Cabin Project
Lead Organisation	Castle in the Community

Total cost of Project	Total Match Funding	Total SIB requested
£23,000	£0	£23,000
Project Duration	Start Date	End Date
1Year	July 2014	March 2015

The Project

The project aims to install a cabin at the site of Hylton Castle in order to provide a base for the Hylton Dene Project Officer and a hub for use by local schools, the Hylton Castle Project Manager, architects and surveyors linked to the Hylton Castle Project. This new cabin will replace an existing structure which does not provide enough space to meet current demand and also has no toilet facilities for use by local schools when accessing the site. The Hylton Dene Project Officer delivers educational events and activities such as:

- Pond dipping
- Mini-beast hunts
- Tree and plant identification sessions
- River erosion and aquatic surveys
- Historical visits to castle for all ages
- Castle open days
- Support for any events taking place in either Hylton Dene or Hylton castle

These events and activities ensure that the site is accessible for members of the community and also promotes the heritage element of the Castle to the local community and wider.

Castle in the Community also engage with local VCS organisations in order to deliver events within a collaborative approach such as the Halloween Event in partnership with Sunderland North Family Zone and NE Sports.

The Need for the Project

Sunderland City Council has secured stage one Heritage Lottery funding to complete a feasibility study, business plan and funding application to secure stage two to redevelop the Hylton Castle site. This involves extensive use of the site including hosting of architects, project management and surveyors who require a meeting place. In addition an essential element of the project moving forward is enhanced community engagement including local schools. This increased usage and proposals for the future have identified a need for a fit for purpose structure, incorporating toilets in order to meet the needs of the community.

The Project Manager for the Hylton Castle Redevelopment has been consulted and advised:

The proposed cabin addresses a real and urgent requirement for replacement working accommodation for the Hylton Dene Project Officer, as the current facility is already in an extremely poor state of repair and is unlikely to last through the next winter.

As the proposed cabin's site sits within English Heritage's guardianship boundary, Scheduled Monument Consent is required from EH to replace the current portakabin. Consequently, it is essential that the guidance provided by EH regarding the cabin is followed in order to ensure that the necessary consents are obtained. The replacement

cabin should be therefore be as close in size and nature to the current facility as possible, and needs to be a temporary structure that will be removed from the site once redevelopment of the Castle is complete, as stipulated by English Heritage.

The Outputs for the Project

Output Code	Description	Number
A1	Number of new or improved community facilities and equipment	1

Milestones and Key Events	Forecast Dates
Permissions in Place from English Heritage	01/09/2014
Cabin Purchased and Sited	31/12/2014

Recommend – Approve - The project will deliver against the priorities of heritage and accessibility of services and facilities.