

Health and Social Services Integration Board

DRAFT

Terms of Reference

Introduction

The Sunderland Health and Wellbeing Board agreed at its meeting of 14th January 2014 to establish a Health and Social Care Integration Programme Board to oversee on its behalf the delivery of health and social care integration.

Since then the Health and Well Being Board has signed off the Sunderland Better Care Fund Plan, which outlines the steps for development of health and social care integration using a pooled budget approach advocated nationally. For Sunderland, the scale of this pooled budget will be c£150 – 160m in 2015/16.

To ensure adequate corporate accountability of this fund by the two statutory accountable organisations – Sunderland City Council and NHS Sunderland CCG – a revised Health and Social Services Integration Board is proposed, building on the current Programme Board agreed in January 2014.

Purpose

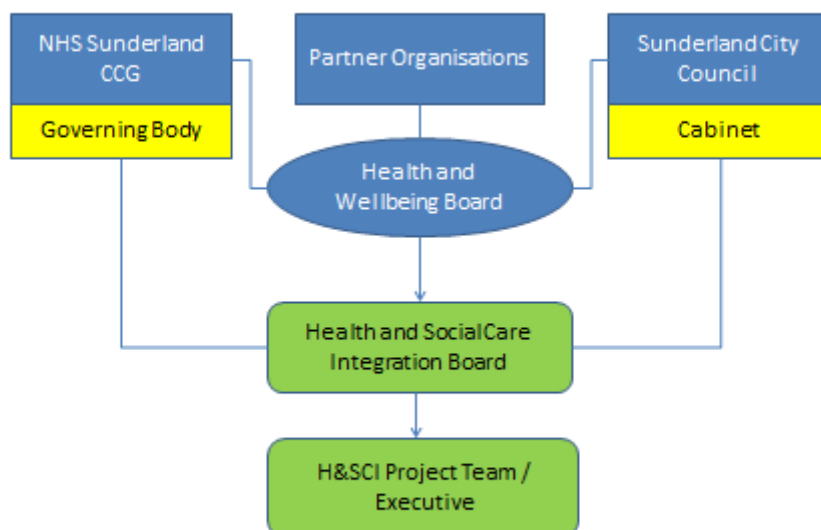
The Health and Social Care Integration Board will oversee the development and delivery of plans for the integration of health and social care in Sunderland.

This includes:

- Overseeing the development and delivery of specific health and social care pooled funding arrangements including the Better Care Fund.
- Overseeing the development and delivery of overall health and social care integration in Sunderland.
- Ensuring the robust discharge of statutory responsibilities and accountabilities for pooled funding

Governance

The board will report into the Health and Wellbeing Board via those members who are also members of that board. It will also report in to the two statutory bodies – Sunderland City Council and NHS Sunderland CCG via the respective members of the board.



Membership

Membership of the group will build upon the Health and Social Care Integration Programme Board and its initial membership with the addition of senior members of Sunderland City Council and NHS Sunderland CCG to facilitate joint working and accountability at cabinet and Governing Body level.

Membership is outlined below.

Role	Sunderland City Council	NHS Sunderland CCG (Governing Body)	Health and Wellbeing Board
GP Chair / executive GP		√	√
Vice chair of HWBB	√		√
Chief Officer		√	√
Assistant CEO	√		
Director of People's Services	√	√	√
Chief Finance Officer		√	
Treasurer	√		
Director of Commissioning, Planning and Reform		√	
Chief Operating Officer (People's Directorate)	√		
Lay Member		√	
Director of Public Health	√	√	√
Policy Lead for Health	√		

The board will also incorporate relevant and necessary subgroups, e.g. senior finance colleagues to deal with technical financial issues, or clinicians to provide a clinical viewpoint.

The group will elect a chair / have a rotating chair between council and CCG members.

Roles and Responsibilities

To fulfil its purpose the Programme Board will:

- Delegate and sponsor activities and work programmes within the HSCI Project Team / Executive
- Receive reports from that group
- Act as a conduit to the Sunderland Transformation Board, which is an advisory board to the CCG Executive Committee.
- Receive regular reports from sub groups
- Provide regular reports to the Sunderland Health and Wellbeing Board, Sunderland City Council and NHS Sunderland CCG.

Quorum

The board will be quorate if a minimum of five members are present, at least two of which must be from Sunderland City Council and NHS Sunderland CCG each.

Decision Making

The board will strive to ensure that any decisions are made by consensus. Should this not be possible a vote will be taken with the chairman having the casting vote.

Any major decisions will need to be taken to the Health and Wellbeing Board and the two statutory organisations.

Frequency of Meetings

The programme board will meet routinely on a monthly basis. Other ad-hoc meetings will be arranged as and when required.

Review

These terms of reference will be reviewed regularly and initially six months after agreement.

