

MEMBERS' MONTHLY DIGEST

ISSUE 153

SEPTEMBER 2014

A BRIEFING FOR CITY COUNCILLORS

For Executive and Key Decisions made by Cabinet please see 28 Day Notification of Proposed Key and Executive Decisions.

Please note that electronic versions of the above documents are now available on the Council's Internet site <http://www.sunderland.gov.uk> - just click on "Council & Democracy", then "Transparency" and scroll to "Council-Minutes, Agendas and Reports" for full Council, Cabinet and all Committee Minutes, the 28 Notice for Key and Executive Decisions.

Decisions made under Delegated Powers

| Ward | Date | Decision | Contact Point | Chief Officer |
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| All Wards | | | | |
| | 01.04.14 | Renewal of Books at Home and Hospital Library Service Partnership Agreement with the Royal Voluntary Service. | Julie D Gray ☎ 561 7574 | Executive Director People Services |
| | 26.06.14 | To directly appoint Dr Ingo Schuder, of Brillianto Environmental Consultancy to provide training and expert advice to Heads of Service and key officers in relation to development of a Green Infrastructure Strategy in Sunderland. | Vince Taylor ☎ 561 1113 | Deputy Chief Executive |
| | 14.07.14 | To approve the use of Gentoo's Streetwise System to enable improved management of ASB incidents across the City, irrespective of tenure type and to improve outcomes for victims of ASB. | Alan Caddick ☎ 561 8952 | Executive Director People Services |

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| 17.07.14 | Award contacts on behalf of Family Adult and Community Learning, from 01.08.2014 for the delivery of Community Based Learning. | Beverley Scanlon ☎ 561 1965 | Executive Director People Services |
| 29.07.14 | Sunderland has been successful in an external funding application to the Amateur Swimming Association (ASA) to deliver a regional Beacon Programme from the Aquatic Centre. | Julie D Gray ☎ 561 7574 | Executive Director People Services |
| 04.08.14 | The appointment of external transport consultants (JMP) to deliver Sunderland Transport Strategy that will provide a way forward for transport across the whole Sunderland City Council local authority area including all major settlements but should also include a component which is focused specifically on transport and gateway improvements in Sunderland city centre. | Vince Taylor ☎ 561 1113 | Deputy Chief Executive |
| 15.08.14 | The purchase of Community Care Inform Licenses from 29/09/13 – 30/09/13 for Children's Safeguarding within the People Directorate, this is being done as part of a consortium of North East Councils. | Fiona Brown | Executive Director People Services |
| 21.08.14 | Approval of the use of an external consultant, to undertake an Impact Assessment to enable the two Councils to understand the impact of the IAMP within the City and across the wider region. | Vince Taylor ☎ 561 1113 | Deputy Chief Executive |

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| Coalfield | 22.08.14 | To award a contract to Barnardo's for Mediation Services as required by the SEND Code of Practice and the Children and Families Act 2014. Contract to commence 1st September 2014 for a period of 3 years. | Graham King ☎ 561 8949 | Executive Director People Services |
| Copt Hill | 23.07.14 | Accept a quotation from Trinity Protection Systems Limited to supply fire alarm equipment as required for the installation of a new fire alarm system at Gillas Lane Primary School. | Peter Smith ☎ 561 4624 | Deputy Chief Executive |
| Hetton | 14.07.14 | To award a contract to Key Property Solutions to undertake urgent improvement works to unit 9, Mercantile Road, Rainton Bridge Industrial Estate. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |
| Hetton | 18.08.14 | Approved the petitioners request to resurface part of Bailey Way and include it in the additional schemes as part of this year's Highway Maintenance Programme; and that the lead petitioner be advised accordingly. | Les Clark ☎ 561 4501 | Deputy Chief Executive |
| Houghton | 16.07.14 | The procurement of a CDM Coordinator to carry out all duties required under the Construction (Design & Management) Regulations 2007 for the demolition of Gilpin House. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |
| Houghton | 21.07.14 | Work was awarded to Opus Building Services Ltd to supply and install new boiler plant and associated equipment to Bernard Gilpin Primary School. The work was awarded via the Building Services Framework. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |

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| Houghton | 04.08.14 | To award a contract to Robertson Simpson Ltd to carry out all CDM (Construction (Design & Management) Regulations 2007), for the demolition of Gilpin House to ensure compliance with all current statutory legislation. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |
| Houghton | 04.08.14 | To award a contract to TNEI for Ecological Consultancy Services to carry out a Wildlife/Bat Survey to Gilpin House, prior to its demolition, to ensure compliance with all current wildlife legislation, for a period of two weeks. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |
| Houghton | 04.08.14 | Agreed to grant a five year community lease to City of Sunderland YMCA (Fencehouses YMCA) for the former Fence Houses Library. The Council retains a 12 month break clause should the site be required for redevelopment. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Shiney Row | 04.08.14 | Agreed to Licence Agreement in respect of Miles for Men Event at Herrington Country Park on Sunday 3 August 2014. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |

Sunderland East

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| Barnes, Millfield & Pallion | 26.07.14 | Authorised the Head of Law and Governance to draft and publish a Traffic Regulation Order (TRO) required for the proposed Sunderland Royal Hospital (SRH) Area Community Parking Management Scheme Phase 3 (CPMS3) with respect to certain streets around the SRH, and subject to statutory procedures, to make and implement the Order. Also authorised the Head of | James Newell ☎ 561 1607 | Deputy Chief Executive |
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| | | Street Scene to progress the physical works necessary to enable the CPMS Phase 3 and then implement an ongoing monitoring regime. | | |
| Doxford | 24.07.14 | Agreed to granting a lease of the White House (Doxford Park Lodge) to Sunderland Area Parent Support. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Hendon | 22.05.14 | Award a contract for the internet connection at Sunderland Software Centre, Tavistock Place, Sunderland to British Telecommunications PLC. | Catherine Auld ☎ 561 1156 | Deputy Chief Executive |
| Hendon | 24.06.14 | Agree to renew the lease at shop 3, 27 Fawcett Street, for a further 3 years on the same terms effective from 7 November 2013 to Mr David Longstaff. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Hendon | 14.07.14 | Agreed to grant a licence agreement of Suite 11, St Thomas Street Office Centre, to Cousins Building and Roofing Ltd. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Hendon | 16.07.14 | Agreed to grant a licence agreement of Suite 10, St Thomas Street Office Centre, to Learning Concepts Ltd. | Nick Wood ☎ 561 2631 | Chief Executive |
| Hendon | 24.07.14 | Agreed to granting a lease of the White House (Doxford Park Lodge) to Sunderland Area Parent Support. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Hendon | 24.07.14 | Agreed to grant a lease for Room 101 and 203 at the Place to BlueBird Care Ltd. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Millfield | 01.08.14 | Agreed to licence the installation of utility apparatus in Thornholme Road. | Paul Lewins ☎ 561 2445 | Deputy Chief Executive |

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| Millfield | 04.08.14 | To approve the procurement of a contractor to carry out essential repairs and replacement of parts to lifts situated in St Mary's Car Park, Green Street Arcade, to ensure the continued consistent operation of the lift. | James Newell ☎ 561 1607 | Deputy Chief Executive |
| Millfield | 06.08.14 | Authorised the Head of Law and Governance to undertake all necessary work and publish associated notices to amend The City of Sunderland (Off-Street Parking Places) Order 2008 to include a new 42 space (including 3 disabled) Car Park at High Street West, Sunderland. | James Newell ☎ 561 1607 | Deputy Chief Executive |
| Ryhope | 04.08.14 | Agreed to a new lease of Early Days Nursery at Ryhope Infant and Junior School to Sandhill Little Angels Nursery Limited. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Sunderland North | | | | |
| Castle | 18.07.14 | To approve the procurement of outside consultants to proceed with the interpretation development works in respect of the Hylton Castle Redevelopment project. | Julie D Gray ☎ 561 7574 | Executive Director People Services |
| Castle | 18.07.14 | To award a contract for the Hylton Castle Redevelopment Project: activity plan to Tricolor Ltd for a period of approximately 3 months commencing July 2014. | Julie D Gray ☎ 561 7574 | Executive Director People Services |
| Castle | 21.07.14 | To award WS Controls the upgrade of Heating Control Panel at Castletown Primary. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |

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| Castle | 23.07.14 | To award Hamworthy Heating the supply of 3No Boilers and associated parts for the replacement boiler scheme at Castletown Primary School. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |
| Castle | 15.08.14 | To award the appointment of a consultant to prepare a Marketing Strategy to support a Heritage Lottery Fund (HLF) bid for the Hylton Castle Redevelopment Project. | Julie D Gray ☎ 561 7574 | Executive Director People Services |
| Fulwell | 17.06.14 | Agreed to Licence Agreement in respect of Armed Forces Day Event on land at Seaburn Recreation Ground and Seaburn Funfair site from Friday 27 June to Monday 30 June 2014 | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Fulwell | 17.07.14 | Agreed to Licence Agreement to occupy 42m ² or thereabouts of land at the junction of Dykelands Road/Whitburn Road, Seaburn, for siting a welfare cabin, whilst external works are carried out on the Seaburn Sewage Pumping Station. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Fulwell, St Peter's | 21.08.14 | Agreed to award a contract to B-Supplied Ltd to engage business owners at Sunderland's Seafront Resorts of Roker and Seaburn for a period of 12 months (August 2014 - July 2015) to support local economic growth. | Catherine Auld ☎ 561 1156 | Deputy Chief Executive |
| Redhill | 14.07.14 | To award the appointment of a consultant to design and specify civil works for Marley Park Community Fire Station following a quotation process undertaken in accordance with the Council's | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |

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| | | Procurement Procedure Rules. | | |
| Redhill | 17.07.14 | Agree to grant landlord's consent to the subletting of part of the space tenanted by Sunderland PCT at the Bunnyhill Centre, Hylton Lane, to Northern doctors in which to run the Minor injuries/Walk-In Centre. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Southwick | 18.06.14 | Agreed to Licence Agreement in respect of Triathlon Pink Event on Emergency Access Road from the Stadium of Light from Friday 27 June to Monday 30 June 2014. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
| Southwick | 14.07.14 | Not to uphold objections to the making of a Traffic Regulation Order for the proposed Stadium of Light Events, Community Parking Management Scheme and authorised the Head of Law and Governance to seal the order. | Les Clark ☎ 561 4501 | Deputy Chief Executive |
| Southwick | 28.07.14 | Work was awarded to ISG Regions to carry out the construction of a new community fire station at the junction of Old Mill Road and Marley Crescent, Southwick, Sunderland. The new station is to be called Marley Park Community Fire Station. | Fara Serajian ☎ 561 1297 | Deputy Chief Executive |
| Southwick | 15.08.14 | Direct award to Swiss Timing UK to supply 10 Omega OSB11 Starting blocks to Sunderland Aquatic Centre. | Julie D Gray ☎ 561 7574 | Executive Director People Services |
| St Peter's | 01.07.14 | Agreed to Wayleave Agreement to lay 38m or thereabouts of underground electricity cabling and ducting in land at Marine Walk/Pier Point, Roker, Sunderland. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |

Sunderland West

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| Barnes, Pallion & Millfield | 26.07.14 | Authorised the Head of Law and Governance to draft and publish a Traffic Regulation Order (TRO) required for the proposed Sunderland Royal Hospital (SRH) Area Community Parking Management Scheme Phase 3 (CPMS3) with respect to certain streets around the SRH, and subject to statutory procedures, to make and implement the Order. Also authorised the Head of Street Scene to progress the physical works necessary to enable the CPMS Phase 3 and then implement an ongoing monitoring regime. | James Newell ☎ 561 1607 | Deputy Chief Executive |
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| Barnes | 13.08.14 | Agreed to licence the installation of utility apparatus in Wycliffe Road. | Paul Lewins ☎ 561 2445 | Deputy Chief Executive |
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| St Anne's | 16.07.14 | Agreed to grant a licence agreement of unit 19, Pennywell Business Centre, to John Allan, t/s Leathercare. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
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| St Chad's | 24.07.14 | Agreed to surrender and a new lease to 2nd Herrington Scout Group for land and buildings at Crow Lane. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
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Washington

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| Washington Central | 16.07.14 | Agreed to the sale of the Council's Freehold Reversionary Interest in 37 Hill Rise, Washington, NE38 7HL. | Nick Wood ☎ 561 2631 | Deputy Chief Executive |
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| Washington Central | 30.07.14 | Approved the installation of a traffic management scheme on Horsley Road in the vicinity of JFK Primary School. The works involve the realignment of the | Paul Lewins ☎ 561 2445 | Deputy Chief Executive |
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| | | <p>carriageway which will narrow the road width to 6.50m and will improve visibility at a number of junctions. There will also be associated access improvements for vulnerable road users through the installation of dropped kerbs, tactile paving and raised kerbs at the nearby bus stops.</p> | | |
| Washington East | 23.07.14 | <p>Approved the making of an order, under s.119 of the Highways Act 1980, to divert pedestrian rights from a Washington Old Station Bridge to an adjacent at grade alignment.</p> | <p>James Newell ☎ 561 1607</p> | <p>Deputy Chief Executive</p> |
| Washington North | 23.07.14 | <p>To make a payment to the Education Funding Agency (EFA) to undertake works to provide additional access control at Usworth Grange Primary School.</p> | <p>Beverley Scanlon ☎ 561 1965</p> | <p>Executive Director People Services</p> |
| Washington South | 21.07.14 | <p>Reversal of cabinet decision (March 2014) to increase the pupil admission number of the reception class at Lambton Primary School from 30 – 60 for the 2014/15 academic year. PAN at Lambton Primary School will remain 30.</p> | <p>Beverley Scanlon ☎ 561 1965</p> | <p>Executive Director People Services</p> |
| Washington South | 21.07.14 | <p>Allocation of Basic Need Capital to increase accommodation at Holley Park Academy following PAN increase for 2014/15 reception class.</p> | <p>Beverley Scanlon ☎ 561 1965</p> | <p>Executive Director People Services</p> |
| Washington West | 20.05.14 | <p>Agreed to directly award to A1 Asphalt and Tarmacadam Surfacing Ltd the Council's financial contribute towards improvement works to an un-adopted road leading to Blackberry Cottages, Springwell Village.</p> | <p>Les Clark ☎ 561 4501</p> | <p>Deputy Chief Executive</p> |

Washington
West

04.08.14

Agreed to appoint David Brien Surveying Limited to carry out updated monitoring of possible land slippage at High Usworth.

Nick Wood
☎ 561 2631

Chief Executive

Washington
North

05.08.14

To award a contract directly to ESG Ltd to undertake geotechnical investigations in connection with the design and construction of a new spine road to serve a Council owned allocated employment site at Hillthorn Farm, Washington.

Helen Campbell
☎ 561 1121

Deputy Chief
Executive

Wards Not Affected

22.05.14

Approved of the continued use of temporary engineering staff to assist with the workload of Engineering Services.

David Laux
☎ 561 7526

Deputy Chief
Executive

11.07.14

Strengthening Families Board recommend that funding be extended in principle and subject to an assessment of impact for 4 x Key Workers (employed by Gentoo) from 01.10.14 to work with the Strengthening Families Programme until end of March 2015.

Sandra Mitchell
☎ 561 1438

Executive Director
People Services

11.07.14

Strengthening Families Board recommended funding be given to Tyne & Wear Fire and Rescue Service to fund a newly structured and refocused Phoenix Programme to be aimed at a wider group of young people.

Sandra Mitchell
☎ 561 1438

Executive Director
People Services

16.07.14

Appoint Cambridge Education to undertake a strategic study of education provision (11-25) within Sunderland.

Beverley Scanlon
☎ 561 1965

Executive Director
People Services

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| 16.07.14 | Agreement to procure Capita One – Professional Services – SEND Packs & open objects SEN Local offer database. | Beverley Scanlon ☎ 561 1965 | Executive Director People Services |
| 18.07.14 | To vary the current short breaks call off contracts to extend by 12 months, ending 31 August 2015. | Graham King ☎ 561 8949 | Executive Director People Services |
| 21.07.14 | Agree to award the contract to deliver 16-18 Apprenticeships to Sunderland College, following the procurement and evaluation process which took place throughout May and June 2014. | Sarah Reed ☎ 561 1134 | Assistant Chief Executive |
| 21.07.14 | To purchase Licence for the National Pupil Database from Fischer Family Trust (FFT) who are the sole licensee. Cost will be met from the School Improvement Training Budget and any remaining costs will be provided by schools. | Beverley Scanlon ☎ 561 1965 | Executive Director People Services |
| 21.07.14 | Priority School Building Programme (PSBP) – to seek agreement to submit expressions of interest under the scheme for JFK Primary, South Hylton Primary, Springwell Village Primary, Ryhope St Patricks RC Primary & St Joseph's RC Primary Washington. | Beverley Scanlon ☎ 561 1965 | Executive Director People Services |
| 24.07.14 | To approve the appointment of Independent Chair of the Sunderland Safeguarding Children's Board and associated expenditure in relation to the post of Independent Chair. | Graham King ☎ 561 8949 | Executive Director People Services |

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| 25.07.14 | To reimburse costs of Sim-Tech Advanced Simulation Technologies Ltd., who provided an accident reconstruction report for the purposes of the Coroner's Inquest into a death, acted as expert witness and attended the jury inquest for three days. | Colin Curtis ☎ 561 4525 | Deputy Chief Executive |
| 25.07.14 | To approve the award of grant funding to Sunderland Carers Centre for the year ended 31st March 2015. | Graham King ☎ 561 8949 | Executive Director People Services |
| 25.07.14 | To commission additional places from South Tyneside Council for practitioners with Family Focus families from within Sunderland City Council. | Sandra Mitchell ☎ 561 1438 | Executive Director People Services |
| 25.07.14 | To approve the novation of the Care and Support at Home contract (Lot1) from Care Line to Comfort Call following a company restructure. | Graham King ☎ 561 8949 | Executive Director People Services |
| 27.07.14 | To approve up to a maximum of 6 weeks extension to the grant given to Age UK to provide the direct payment support service. The period of the extension will be from 1 July to 11 August. | Graham King ☎ 561 8949 | Executive Director People Services |
| 28.07.14 | To approve the Council to act as the Lead Authority in relation to the procurement of a Loans' Administrator for the North East Loans Partnership. | Alan Caddick ☎ 561 8952 | Executive Director People Services |

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| 29.07.14 | Retrospective approval to extend the current Housing Related Support Grants and delay the start date of the new Housing Related Support Contracts of 16.06.2014 for a further 4 weeks. | Alan Caddick ☎ 561 8952 | Executive Director People Services |
| 04.08.14 | Appoint Mark Reynolds Consulting Limited to be Project Co-ordinator for the International Advanced Manufacturing Park (IAMP). | Vince Taylor ☎ 561 1113 | Deputy Chief Executive |
| 04.08.14 | Extend arrangements for provision of licences for the Pharmoutcomes database to enable pharmacies to take part in the following Public health schemes: NHS Health Checks. Stop Smoking Services. Supervised Consumption of Methadone/Buprenorphine. Emergency Hormonal Contraception. | Nonnie Crawford ☎ 561 1707 | Assistant Chief Executive |
| 05.08.14 | Agreed the procurement of consultants to undertake bird surveys of the coast focusing primarily on species associated with the European designations and national designations. The survey work will be used to inform the Habitat Regulations Assessment required to support the council's Local Plans. | Dan Hattle ☎ 561 1714 | Deputy Chief Executive |
| 06.08.14 | Approve the extension of the use of external contract staff from Capita under the NEPO Framework | Les Clark ☎ 561 4501 | Deputy Chief Executive |
| 08.08.14 | Agreed to appoint external Consultants to assess the options being considered for Street Lighting energy efficiencies. | Graham Carr ☎ 561 1298 | Deputy Chief Executive |

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| 12.08.14 | To approve the use of an external consultant to undertake a Habitats Regulation Assessment (HRA) screening report of an interim Planning Policy on Student Accommodation. The HRA Screening Report should comply with the requirements of the Habitats Directive 92/43/EEC as implemented by the Conservation of Habitats and Species regulation 2010. A quotes process will be undertaken in accordance with the Procurement Procedure Rules. | Joanne Scott ☎ 561 2432 | Deputy Chief Executive |
| 13.08.14 | To award a framework for the provision of Early Years and Childcare Training to Rose Health & Safety for a period of 2 years with the option to extend for up to a further 12 months, to commence 1st September 2014. | Sandra Mitchell ☎ 561 1438 | Executive Director People Services |
| 14.08.14 | Approved a revised rate for the services of the Design Manager for the SSTC project. | David Laux ☎ 561 7526 | Deputy Chief Executive |
| 14.08.14 | Approved placing an order with Northumbrian Water Ltd (NWL) to undertake a Preferred Option Development Study for the SSTC Project. | David Laux ☎ 561 7526 | Deputy Chief Executive |
| 14.08.14 | Approved placing an order with Openreach to undertake further planning and design in relation to advance works for the SSTC project. | David Laux ☎ 561 7526 | Deputy Chief Executive |

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| 26.08.14 | Accepted the offer by Arup to provide independent assurance and validation of the street lighting energy efficiency options being considered by the Council. | Les Clark ☎ 561 4501 | Deputy Chief Executive |
| 27.08.14 | Decision to financially support the BE Group for managing, co-ordinating and monitoring the performance of the Lets Grow RGF Programme extension to the maximum sum of £24,000. | Thomas Hurst ☎ 561 1167 | Deputy Chief Executive |
| 27.08.14 | To award a contract to the North East Business and Innovation Centre Limited to deliver a Business Intelligence/Business Directory Production and Business Diagnostic Project. | Thomas Hurst ☎ 561 1167 | Deputy Chief Executive |