

<p align="center">EAST SUNDERLAND AREA COMMITTEE 5 OCTOBER 2015 EXECUTIVE SUMMARY SHEET – PART I</p>	
<p>Title of Report: Area Budgets Report</p>	
<p>Author(s): Head of Scrutiny and Area Arrangements</p>	
<p>Purpose of Report: This report requests Area Committee consideration of proposals for the allocation Strategic Initiative Budget (SIB) and note allocations awarded Community Chest grant.</p>	
<p>Description of Decision: The Area Committee is requested to note the following:</p> <ul style="list-style-type: none"> (a) Note the financial statement as set out in section 2 and 3. (b) Approve two SIB funding requests for £16,000 SIB 2015 / 2016, as set out in Annex 1. <ul style="list-style-type: none"> i) Be Active Survey: £5,000 ii) Community Learning Management System: £11,000 (c) Align £50,000 SIB 2015 / 2016 to enable Area Place councillors to develop large scale project(s) up to £10,000 per ward (subject to full application, consultation and evaluation) (d) Note the 25 Community Chest approvals from the 2015 / 2016 budget, set out in Annex 2. 	
<p>Is the decision consistent with the Budget/Policy Framework? Yes</p>	
<p>Suggested reason(s) for Decision: The Area Committee has been allocated Strategic Initiatives Budget to promote action on key priorities identified in the relevant Local Area Work Plan and to attract other funding into the area.</p>	
<p>Alternative options to be considered and recommended to be rejected: The circumstances are such that there are no realistic alternatives that could be considered.</p>	
<p>Is this a “Key Decision” as defined in the Constitution? No</p>	<p>Relevant Scrutiny Committees:</p>
<p>Is it included in the Forward Plan? No</p>	

5 OCTOBER 2015

REPORT OF THE HEAD OF SCRUTINY AND AREA ARRANGEMENTS

Area Budgets Report

1 Purpose of Report

- 1.1 Area Committee has delegated budgets to allocate to specific strategic priorities identified in the local work plans, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an update position on progress in relation to allocating SIB and Community Chest.

2 Strategic Initiatives Budget (SIB)

- 2.1 The financial statement below indicates the SIB position as at September 2015 indicating:
- (a) grant returns totalling £36,926, including the £25,000 SIB which was aligned to the Villers Street concept project.
 - (b) three emergency grants which were approved since the June 2015 Area Committee meeting, and
 - (c) approved funds rolled over from the previous financial year relating to the Community Leaders and Partnership in Practice which are restricted budgets

SIB Financial Breakdown for 2015 / 2016					
Starting Balance 2015 / 2016 Budget					
Project Name	Committee Date	SIB Approved	Match Funding	SIB Returned	SIB Balance Remaining
2015 / 2016 Starting Balance					£318,071
Holiday Hunger	Emergency	£5,000		£3,693	£316,764
Seagull Scheme	Emergency	£8,195			£308,569
Captain Maling	Emergency	£11,000			£297,569
Health Sense	05.10.15			£300	£297,869
NEETs Roadshow	05.10.15			£500	£298,369
It's a Beautiful Game	05.10.15			£1,960	£300,329
Young Mums	05.10.15			£2,254	£302,583
Little Bit Extra 2	05.10.15			£1,697	£304,280
Coastal Path	05.10.15			£5,215	£309,495

Villers Street	05.10.15			£25,000	£334,495
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Approved funds from 2014 / 2015 Budget Rolled Over					
Project Name	Committee Date	SIB Approved	Match Funding	SIB Allocated	SIB Balance Remaining
Community Leaders	20.10.14	£36,000	£22,580	£23,414	£12,586
Partnership in Practice	16.03.15	£40,000	£40,000	£10,667	£69,333
Totals		£111,000	£62,580	£34,081	£81,919

Table 1: Financial Statement SIB for 2015/2016

- 2.2 The balance remaining to be allocated for 2015 / 2016 is £334,495. Further detail on the two programmes from 2014 / 2015 which have been delegated to the Area Boards to deliver are:-

Area Place Board: Community Leaders

- 2.3 The table below lists a financial breakdown of the approved SIB grant which remains to be allocated against the Community Leaders project. The Community Leaders project aims to focus on investing in the built and natural environment of neighbourhoods across the East, by working within existing infrastructures (i.e. ward surgeries, community meetings). Where appropriate issues will be discussed and consulted upon with all relevant Officers and Partners with solutions being presented to an Area Place Board for consideration. The funding ends in December 2015.

Wards	Overall budget	Total approved	Balance remaining
City Centre	£6,000	£5,994	£6
Doxford	£6,000	£0	£6,000
Hendon	£6,000	£3,650	£2,350
Millfield	£6,000	£6,000	£0
Ryhope	£6,000	£1,770	£4,230
St Michael's	£6,000	£6,000	£0
Totals	£36,000	£23,414	£12,586

Table 2: financial breakdown of SIB Community Leaders grant remaining to be allocated 2015/2016

Area People Board: Partnership in Practice

- 2.4 In June 2015 Area Committee agreed to continue forward with a partnership in practice approach in the East with the East Clinic Commissioning Group to aim at reducing demand on A & E services with a specific focus on BME communities and parents/carers of young children. There is a balance of £69,333 to allocate against the joint approach for 2015 / 2016. An update was provided as set out in the report presented by the People Board Chair.

Area	Overall budget	Total approved	Balance remaining
Reducing demand of A & E Services.	£80,000	£10,667	£69,333

Table 3: financial breakdown of SIB Partnership in Practice grant remaining to be allocated 2015/2016

2.5 Following on from September Area Boards, it was agreed to seek approval from Area Committee to approve £16,000 from SIB 2015 / 2016 budget to develop Place and People based area priorities, as set out in **Annex 1**, these are: -

- i) Be Active Survey £5,000
- ii) Community Learning Management System £11,000

2.6 If both funding requests are approved it would leave an unrestricted budget of £318,495 SIB 2015 / 2016 to allocate against the Area Work Plan Priorities.

2.7 In addition, the September Area Place Board are seeking endorsement to align £50,000 from SIB 2015 / 2016 budget to enable the councillors to develop large scale project up to £10,000 per ward. Each funding proposal would be subject to full application, consultation and evaluation with recommendations presented to a future Area Committee for consideration.

SIB Underspend

2.8 In October 2014, Area Committee approved £6,600 SIB towards the Safety of the Street project which funded the transport costs of every year 6 and 8 pupil who attends a school located in the East Sunderland area to visit Safetyworks, an interactive safety centre. The outcome of the project to engage 12 primary and 5 secondary was not fully achieved as four secondary schools did not engage. Interesting though, the number of pupils who benefited from the project was higher than originally expected. From the 13 schools that did engage it was predicted that 580 would benefit, the actual figure was 756 pupils.

2.9 The project ended in July 2015, with an underspend of £3,130. Area Committee are requested to consider approving the continuation of the project to fund transport costs up until July 2016 by utilising the underspend.

Community Chest

3.1 The table below details the starting balances for 2015 / 2016. **Annex 2** shows the approvals between June 2015 to September 2015.

Ward	Start Balance April 2015	Approvals 2015	Returned Grants	Balance
Doxford	£15,894.20	£5,017.20		£10,877.00
Hendon	£10,995.91	£8,162.24	£1,220.00	£4,053.67
Millfield	£19,641.89	£4,575.70		£15,066.19
Ryhope	£12,193.63	£7,350.00	£108.20	£4,951.83
St Michaels	£11,657.10	£5,185.00		£6,472.10
Total	£70,382.73	£30,290.14	£1,328.20	£41,420.79

4. Recommendations

4.1 Members are requested to:

- (a) Note the financial statements, as set out in sections 2 and 3.
- (b) Approve two SIB funding requests for £16,000 SIB 2015 / 2016, as set out in Annex 1.
- (c) Align £50,000 SIB 2015 / 2016 to enable Area Place councillors to develop large scale project(s) up to £10,000 per ward (subject to full application, consultation and evaluation)
- (d) Note the 25 Community Chest approvals from the 2015 / 2016 budget, set out in Annex 2.

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5 October 2015

SIB Executive Summary**Project One: Be Active Survey**

SIB Requested	£5,000	Organisation	Sunderland Council
Start Date	October 2015	End Date	December 2015

Project Description

To ensure action is delivered against the “Develop Stronger Sustainable and Well Used Community Assets and Facilities, area action 2.3 Be Active Survey, Area Committee tasked the East Place Area Board with the objective of talking to local residents to complete a survey to understand the barriers to accessing green spaces in the East area.

In July 2015, organisations were invited to submit their interest in carrying out a survey. Each ward will have a tailored survey to be completed in November 2015. The survey is multiple choice with an opportunity to add further comments. Each ward survey will focus on specific outdoor spaces, the proposed locations are listed below:-

Doxford	Hendon	Millfield
<ul style="list-style-type: none"> •Doxford Park •St Matthews Field •MUGA and green space at Hall Farm •Blakeney Woods •Stephenson Trail 	<ul style="list-style-type: none"> • Barley Mow Park • Mowbray Park • Hendon Cliff Top Park • Town Moor • Beach • Riverside 	<ul style="list-style-type: none"> •Festival Park / Gill Bridge •Riverside •Town Park (and village green) •Burn Park •Diamond Hall Pocket Park •Cycle paths
Ryhope	St Michaels	
<ul style="list-style-type: none"> •Ryhope Welfare Park / Old Golf Course •Ryhope Recreation Site •Beach •Beechbrooke play park and field 	<ul style="list-style-type: none"> • Backhouse Park • Westheath Avenue (The Hollow) • Civic Centre greenspace (between Stockton and Burdon Road – top of Park Lane) • Ashbrooke Sports club 	

Questions are:

- Q1. How often do you use your local greenspace areas?
- Q2. Why do you use the greenspace?
- Q3. Do you regularly use any greenspaces outside of your local area? if you do, please name them AND why you use them.
- Q4. If you do not use your local greenspace, why?
- Q5. What could be improved to your local greenspace(s) to encourage you to use it more often?
- Q6. How important do you consider it is to have greenspace in (insert ward)?
- Q7. What do you think we could do to encourage more people to get outdoors?

Three organisations will work in partnership to complete the surveys, these are Groundworks North East, The Box Youth Centre and Ryhope Community Association. Each ward will have a minimum of 200 individual household surveys to complete and engage with at least one school council. The findings will then be collate and presented to a future Area Board meeting for consideration.

As well as carrying out face to face interviews, the survey will be available on-line.

Recommendation: Approve

- The survey is an area action which was prioritised and approved by East Sunderland Area Committee in June 2015 and is outlined in the Area Committee's Work Plan 2015 / 2016 as action 2.3, therefore delivering a direct outcome against the area priority "Develop Stronger Sustainable and Well Used Community Assets and Facilities".
- Without the approval of Area Committee the area action will not be delivered.
- The project is recommended for approval by the Area Place Board.

SIB Executive Summary

Project Two: Community Learning Management System

Total Project Costs	£22,000	SIB Requested	£11,000 SIB
Match Funding	£11,000 (secured via FACL)	Organisation	Sunderland Council
Start Date	October 2015	End Date	September 2017

Project Description

In March 2015, East Area Committee agreed the establishment of a Task Group which would consider how the Committee could up skill volunteers in the East Area. Several Task Groups meetings have been held with partners, which resulted in a Training Needs Analysis been completed. The analysis was informed by a survey completed by East volunteers (40% return) who identified 36 courses for 726 volunteers. NB: the volunteer figure actually relates to 115 individuals, meaning on average a volunteer would complete six courses.

Some courses were in higher demand, for example, 85 individual are interested in carrying out First Aid training. Others were more specific to the organisation, Conservation Cleaning.

Cost of training, the time of delivering a course i.e. daytime, and awareness of opportunities available where highlighted as common barriers towards accessing existing training provision.

To address these barriers the organisation are seeking a one off grant award for revenue costs to design, develop, host and manage a community learning management system (CLMS) which could potentially reach up to 5,000 volunteers providing access up to 100 on-line training modules, with the added ability to develop new modules. The initial priority will be to provide access to a number courses, e.g. Health and Safety, Safeguarding, Basic First Aid, Safety at Work, etc. courses which were identified in the training analysis as being in high demand for volunteers in the East Area.

From October the Council's Communication Team will provide guidance on the design and branding of the CLMS to ensure it complements the corporate brand of the Council, acknowledging the support from East Sunderland Area Committee and FACL. There will be a user testing of the development site held in November/December, with a soft launch delivered with identified volunteers

registered with organisations from the East Area Network (*these volunteers were identified by a survey previously mentioned*) in January 2016.

The development and management of the CLMS will cover technical support, Moodle upgrades, access to 24 hour support portal and FAQs, immediate response for critical problems, 24 hour response for non-critical problems, unlimited authorised contacts and 20 support tickets per year.

The hosting of the package includes server operating system support for Windows/Linux including software installation, SSL certificate management; Cloud based hosting staffed 24/7, daily back up for disaster recovery and weekly full back up of CLMS and all its content.

Use of the internet is becoming increasingly common, for leisure activities as well as access to services and information including local / national government services, banking and shopping. Promoting the use of on-line learning therefore supports wider capacity building in the community by encouraging the development of digital skills and confidence. On-line learning delivery reduces administrative costs, makes information and resources more accessible and is available 24 / 7 from devices which have internet access.

However traditional training methods remain important, for example for members of the community who do not yet have the skills or access to use on-line methods; or for some types of learning. During the analysis described above it was pointed out that courses, such as confidence building may always need a 'human touch' and might not be appropriate to deliver online.

As part of the CLMS, the wide variety of Family, Adult and Community courses delivered in the East by different providers in a community setting will therefore be promoted by publishing current list of provision with the aim of maximising participation in these opportunities.

After the launch in the New Year the CLMS will be reviewed in August 2016, December 2016 and August 2017 to see if the learning tool is being accessed by volunteers, and if not, consideration will be given on how to encourage uptake. For example, regular adverts will be shared via the Council's e-bulletin service managed by Scrutiny and Area Arrangements Team, which links into the Volunteers Centre Sunderland and Voluntary and Community Action Sunderland.

For learners to access CLMS they must be either registered with an East Sunderland Area Network organisation; or with the FACL service. This could also encourage new groups to join the Network to gain access to this valuable learning tool, if they are not members and connect into the area arrangements infrastructure provided by East Area Committee.

Budget	Total Costs	Match Costs	SIB Contribution
Design and development of CLMS	£2,000	£1,000 (FACL)	£1,000
Management of the CLMS and user accounts	£20,000	£10,000 (FACL)	£10,000
Total	£22,000	£11,000 (FACL)	£11,000

Recommendation: Approve

- A main purpose for SIB is to fund new initiatives and pump prime new ways of working. The project proposal is well planned and structured, epitomising the function of SIB.
- The project delivers action against the Area Committee's area priority, 'Develop stronger communities and encourage self-help', which are:
 - Up skill volunteers to providing access to skills and learning opportunities, and
 - Increases access to digital skills.
- The project is recommended for approval by the Area People Board.

5 October 2015

Community Chest: Financial Statement June 2015 – September 2015

Doxford Ward Budget C/F	£14,630.20		
Project	Approval Date	Returned	Approvals
The Box YP	17.06.15		£500
The Box YP - London Trip	17.06.15		£1,539.20
Northumbria Police	16.07.15		£1,000
SAPS	31.07.15		£499
Doxford Park Craft Group	31.07.15		£215
Remaining balance			£10,877
Hendon Ward Budget C/F	£5,993.91		
Project	Approval Date	Returned	Approvals
Make Your Way	13.07.15		£1,000
Northumbria Police	16.07.15		£1,000
HYPP	16.07.15		£1,151.24
The Canny Space	05.05.15	£1,211	
Remaining balance			£4,053.67
Millfield Ward Budget C/F	£17,541.89		
Project	Approval Date	Returned	Approvals
Tuesday Night Dance Club	13.07.15		£500
Sunderland Minster	16.07.15		£320
Barnes Pallion & Millfield RA	31.07.15		£150
Lansdowne Pool Team	08.09.15		£160
Lansdowne FC	08.09.15		£525.72
Millfield & Pallion Panthers Under 10	08.09.15		£500
DMCA Craft Group	08.09.15		£319.98
Remaining balance			£15,066.19
Ryhope Ward Budget C/F	£12,193.63		
Project	Approval Date	Returned	Approvals
Ryhope All Stars	10.06.15		£400
Ryhope Carnival	13.07.15		£3,450
Ryhope CA	13.07.15		£2,500
Northumbria Police	16.07.15		£1,000
SCC - Network Opps	20.10.14	£108.20	
Remaining balance			£4,951.83
St Michaels Ward Budget C/F	£10,657.10		
Project	Approval Date	Returned	Approvals
Ashbrooke Bowls	29.05.14		£540
Keep Kids Active	29.05.14		£740
Sunderland Pianoforte Society	13.07.15		£1,000
St Cecilia's & St Patrick's Church	13.07.15		£1,000
Ashmoore RA	31.07.15		£205
Grangetown CA	31.07.15		£700
Remaining balance			£6,472.10