

**INTEGRATION BOARD  
Minutes of the meeting held  
3.30pm on 5<sup>th</sup> November, 2014  
Sunderland CCG**

**Present** David Gallagher (DG)  
Neil Revely (NR)  
Gillian Gibson (GG)  
Fiona Brown (FB)  
Alison Greener (minutes)

**ACTION**

1. **Apologies for Absence**  
Apologies received from Karen Graham, Nonnie Crawford, Sarah Reed and Debbie Burnicle.

2. **Partnership Board Integrated Teams (including involvement from third sector organisations).**  
GG asked how Public Health can be involved in order to maximise opportunities within the third sector organisations.

GG to pick up with DB Age UK and Public Health involvement on how to get the best health outcomes for older people. GG does not understand the current structures and feels that there may be some gaps in the system. She is aware that the Public Health team is involved at a strategic level through this Board but considers that opportunities to improve health might be missed if there is not greater involvement as structures emerge.

**ACTION: GG to speak to DB regarding Age UK and Public Health involvement regarding best health outcomes for older people**

**GG**

FB and DB have been discussing the integration of children's services and how this fits with current work. NR will be speaking to the Council Executive about this and it will also be on the agenda at the follow up event on the 9<sup>th</sup> December.

**ACTION: NR to speak to the Council Executive regarding children's services and where it fits with current work.**

**NR**

DG suggested involving the Sunderland GP Alliance now that it is starting to form as well as taking it to the Transformation Board. GG asked if there should be consideration of no change within the first 6 months, minimal change within the first 18 months and with notice to be given after 6 months to prepare for change. NR was keen to engage in service redesign as soon as possible i.e. by the turn of the year with work being carried out on this over the next few weeks regarding the engagement of Health Visitor Managers and Health Visitors. He expressed concern that if we wait too long, it could infer that there will be no change. DG added the need for conversations taking place regarding the longer term strategy and to signal intent but that there may be opportunities to put some changes into place sooner.

FB has met with Ceri Bentham and Sarah Rushford from the Area Team to map out and agree on how to structure development sessions with the health visitor teams. When these development sessions are arranged, FB will inform the Board of the dates.

**ACTION: FB to inform the Integration Board of development session dates**

**FB**

GG would like Public Health, as the lead for the commissioning of these services from October 2015, to be part of any transformation of health visitor services and to ensure more engagement with families to more fully understand their needs. FB confirmed that work on this in other areas of the country had proved successful. NR stated that the engagement with families and practitioners should start now. DG stated that the pace had to be right to ensure sufficiently quick change without stretching the capacity of teams or local people.

**3. BCF**

Formal feedback on the Sunderland BCF plan had been received and the status of "Assure with support" confirmed. DG has spoken to Alison Slater at NHS England Area Team and it was agreed that Ian Holliday and Graham King liaise with her to complete the small number of outstanding issues including formatting a risk log which can be easily resolved. Ian and Graham are continuing with this piece of work which will be taken to the next Health & Wellbeing Board.

NR commented that one LA stated that they were not submitting a BCF plan and DG confirmed that 3-4 LAs were not assured as plans

were not submitted. The good news is that Sunderland's plan can be sorted out locally with the Area Team and then to progress to delivery.

There was some debate about the pooled funds for the BCF and NR expressed some concern about the danger of unravelling what has been agreed. There has been particular attention regarding the distribution of money next year. FB & DB have had some positive discussions to progress this. The deficit was £9m and is now £3m and agreed sign off 13/14 with discussions regarding managing the £3m gap. Conversations need to continue at a senior level and a meeting is being held on Monday to discuss this, as well as 14/15 discussions.

DG stated that at this point in the year there isn't yet clarity on any ability the CCG might have to assist with this. NR stated that the BCF is relying on community services efficiencies which will result in an increase in the size of the BCF over time.

There was some discussion regarding due diligence and DG will pick this up. FB stated that this could be undertaken section 75 but that Sonia cannot set a budget if it does not balance.

**ACTION: DG to pick up due diligence**

**DG**

**4. Integrated Commissioning**

DB has put a date in the diary to work through what an operating model will look like and is looking at NHS Accelerate or Oliver Wyman to assist in a masterclass, including the CCG and City Council. NR stated that a deadline of the next financial year should be when the revised position is in place. DG agreed that this was a starting point but that work needs further development. It was agreed that greater mutual understanding is needed regarding commissioning. FB and DB are progressing this.

**5. Follow up ASE Event – 9<sup>th</sup> December**

A planning conversation with Cap Gemini will be held next Monday, 10<sup>th</sup> November.

**6. Governance Paper**

This paper will go to the Health and Wellbeing Board and will include input from Lay members, GPs and Councillors. NR stated that he has not discussed this with Mel yet but that this should be in place by April 2015 at the latest. DG suggested having robust

admin in place to support to this revised group. DG will circulate the draft paper electronically and attaching it to the Health & Wellbeing Board paper.

**ACTION: DG and NR to discuss admin support.**

**NR/DG**

**7. Date and time of next meeting**

Thursday 2<sup>nd</sup> December 2014 at 4pm in David Gallagher's office  
Pemberton House

DRAFT