

# **MANAGEMENT SCRUTINY COMMITTEE**

## **SCRUTINY COMMITTEES WORK PROGRAMMES FOR 2009-10**

**REPORT OF THE CHIEF EXECUTIVE**

**29 April 2010**

**Strategic Priority: ALL**

**Corporate Improvement Objective : ALL**

### **1. Purpose of the Report**

- 1.1 The report attaches, for Members' information, the variations to the Scrutiny Committees work programmes for 2009/10 and provides an opportunity to review the Committee's own work programme for the remainder of this Municipal Year.

### **2. Background**

- 2.1 The role of the Management Scrutiny Committee is two-fold, firstly it has a role in co-ordinating efficient business across the seven Scrutiny Committees and manage the overall Scrutiny Work Programme and secondly to consider the Council's corporate policies, performance and financial issues.
- 2.2 The aim of its co-ordinating role is to avoid duplication, make best use of resources and to provide a corporate overview of the Overview and Scrutiny Function. As such the remainder of this report outlines the current work programmes of the Scrutiny Committees.

### **3. Scrutiny Committees Work Programmes**

- 3.1 **Appendix 1** sets out the changes this month to the Scrutiny Committee work programmes from those endorsed at the start of the municipal year. Each Scrutiny Committee receives its own work programme in full each month in order to review progress.

### **4. Management Scrutiny Committee's Work Programme**

- 4.1 **Appendix 2** outlines this Committee's full work programme for the year, updated to reflect new additions and amendments requested by Committee as the year has progressed.

**5. Recommendation**

- 5.1 That the Committee notes the variations to the Scrutiny Committees Work Programmes for 2009-10 and to its own work programme.

**6. Background Papers**

Scrutiny Committee Agendas – April 2010 cycle of meetings.

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## CHILDREN, YOUNG PEOPLE &amp; LEARNING SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

	JUNE 18.6.09	JULY 9.7.09	SEPTEMBER 17.9.09	OCTOBER 15.10.09	NOVEMBER 12.11.09	DECEMBER 10.12.09	DECEMBER 18.12.09	JANUARY 14.1.10	FEBRUARY 11.2.10	MARCH 11.3.10	APRIL 22.4.10
<b>Policy Review</b>	Proposals for policy reviews (KB)	Scope of review – Commissioning 16-19 learning  Looked After Children – Progress on recommendations			16-19 Learning – Setting the Scene (LB)	Achieving Educational Inclusion (MF)	Evidence Gathering Meeting – 16-19 Changes	Youth Work Commissioning (AN)	YOS Improvement Plan (JH)	Apprenticeships (SS)	Final Report – 16-19 changes
<b>Scrutiny</b>	Workforce Innovation & Reform Strategy consultation (PC/PT)  Health Notice : Measles Outbreak (KM)	Laming Report Action Plan (KM)  Health Notice : Swine Flu / Measles Outbreak (NC)	Library Plan (JH)  HRH Primary – Improvement Plan (SM/MF)	Ofsted Inspection Framework / Schools Performance 2008/09 (LB)	Young Persons Supported Housing Project (PB)	Library Services Pricing Review (JH)  Behaviour & Attendance Strategy (PH)		Schools Concerns Policy (LB)	Corporate Parenting Annual Report (MB)  Library Services Pricing Review (JH)  HRH Monitoring Visit	Social Worker Roles & Responsibilities (MB)  BSF Wave 2 (BS)  School Admissions 2011/12 (BS)	Phoenix Project (Fire Service)  Tellus4survey (SM)
<b>Scrutiny (Performance)</b>	HRH Primary – Improvement Plan (SM/MF)  Ofsted 12 months progress  Plains Farm Primary	Castle View Monitoring Visit (MF)	Provisional KS Results (MF/AB)  Performance & VfM Annual Report (SM)	Complaints Annual Report 08/09 (SM)  LDD Strategy (SF)	Audit Commission School Survey 2009 (SM)	HRH Primary Improvement Plan (MF/SM)		Performance Q2 April – Sept 09	Attainment of C&YP inc Gender (LB)		Performance Framework Q3
<b>Cabinet</b>	Article 4: Youth Justice Plan 09/10 (JH/GK)							Strategic Planning Process	Article 4: CYPP 2009-11  LSP Delivery Report		
<b>Committee Business</b>	Work Programme 2009/10 (KB)  Children's Homes Inspections  Parenting Strategy	Libraries Conference	Ofsted Safeguarding Inspections  Final Draft Work Programme	Co-opted Review (KB)	Libraries Conference Feedback (GH/TM)			CCfA revisions			Annual Report (KB)  Conference Attendance

To At every meeting: Forward Plan items within the remit of this committee  
Work Programme update

**COMMUNITY AND SAFER CITY SCRUTINY COMMITTEE WORK PROGRAMME 2009-10**

	<b>JUNE 15.6.09</b>	<b>JULY 7.7.09</b>	<b>SEPTEMBER 15.9.09</b>	<b>OCTOBER 13.10.09</b>	<b>NOVEMBER 10.11.09</b>	<b>DECEMBER 8.12.09</b>	<b>JANUARY 12.1.10</b>	<b>FEBRUARY 9.2.10</b>	<b>MARCH 9.3.10</b>	<b>APRIL 20.4.10</b>
<b>Policy Review</b>	Proposals for policy review (Jim Diamond)	Scope of review – Anti Social Behaviour and Alcohol (Jim Diamond/Stuart Douglass)	Approach to review (JD)  Impact of Deprivation – Visit)	Evidence Gathering	Evidence Gathering – Anti Social Behaviour and Housing (Stuart Douglass)  Feedback from Conference (Members)  Arrangements for Safer Sunderland Forum (J Diamond)	Evidence Gathering  Tackling Deliberate Fires (John Allison)  Neighbourhood Helpline (Liz St Louis)  Safer Sunderland Forum – Feedback (Jim Diamond)	Evidence Gathering  Nexus (Ken Wilson)  Home Office Advice on Tackling Anti Social Behaviour (Bill Blackett)  Environmental Enforcement Teams (Norma Johnson)	Evidence Gathering  Not in my Neighbourhood Week – Feedback (Bill Blackett)  Visit to City Police Teams (Jim Diamond)  Visit to Youth Village (Andy Neal)	Evidence Gathering  Tagging Visit (Claire Harrison)  Victim Support (Gillian Thirlwell)  LMAPS (Bill Blackett)  Community Engagement and Progress on the Policing Pledge (Stuart Douglass)	Anti Social Behaviour - Final Report
<b>Scrutiny</b>		Polycarbonate Drinking Vessels – City Centre Pilot (Stuart Douglass)		National Drug Strategy (Stuart Douglass)  Poverty of Place – Visit (Sal Buckler)		Violent Crime – Delivery Plan 2009/10 (Stuart Douglass)			Reducing Reoffending (Stuart Douglass)	Magistrates Court (Lisa Shotton)  Powers of CSO's
<b>Scrutiny (Performance)</b>			Performance Q1 (Mike Lowe)				CAA Report and Performance (Gillian Robinson)  Strategic Planning Process (John Beaney)	Annual Delivery Plan (Sal Buckler)		Performance Framework Q3 (Mike Lowe)  Fear of Crime – Update report (Stuart Douglass)
<b>Ref Cabinet</b>				Gambling Act – Amendments to Statement of Principles (Norma Johnston)						
<b>Committee Business</b>	Work Programme 2008/09 (JD)			Request to Attend Conference (J Diamond)			Review of Councillor Call for Action (Jim Diamond)			



## ENVIRONMENT AND ATTRACTIVE CITY WORK PROGRAMME 2009 -10

	<b>JUNE</b> 18.6.09	<b>JULY</b> 13.7.09	<b>SEPTEMBER</b> 21.9.09	<b>OCTOBER</b> 19.10.09	<b>NOVEMBER</b> 16.11.09	<b>DECEMBER</b> 14.12.09	<b>JANUARY</b> 18.1.10	<b>FEBRUARY</b> 15.2.10	<b>MARCH</b> 15.3.10	<b>APRIL</b> 26.4.10
<b>Policy Review</b>	Proposals for policy review (JD)	Scope of review – Highways and Network Management (Jim Diamond)	Baseline Report (JD)	Evidence Gathering	Evidence Gathering	Evidence Gathering	Evidence Gathering	Evidence Gathering	Draft report (JD)	Final Report
<b>Scrutiny</b>		Lisburn Terrace Triangle Development Framework – Cabinet Consultation (Keith Lowes)  Highways Maintenance Contingency- Prioritisation (Burney Johnson)	Parking Enforcement (B Johnson)	Civil Parking Enforcement (B Johnson)  Holmeside Triangle Development Framework (K Lowes)  Sunniside Conservation Area (K Lowes)	Public Transport Issues/Bus Network Redesign (NEXUS)	Local Development Framework – Progress Report (Neil Cole)  Flood Planning (Barry Frost)  Local Development Framework – Annual Report (Neil Cole)	Waste Management and Recycling (Peter High)  Seafront Masterplan (Keith Lowes)  Flood Planning (Barry Frost)  Silksworth Conservation Area (Mark Taylor)	Bus Network Redesign - Consultation (NEXUS)  Stadium Development Village Development Framework (K Lowes)	Cemeteries (Les Clark)  Fawcett Street Visit – Cllr Wood Item (Keith Lowes)  LDF Core Strategy (Neil Cole)  Allotments – Task and Finish Group (Helen Lancaster)	Streetlighting (Aurora/Graham Carr)  Legible City – Better Signposting of the Gateways (Chris Alexander)  Public Toilets (Les Clark)  Winter Maintenance (Les Clark)
<b>Scrutiny (Performance)</b>			Performance Q1 (Mike Lowe)				CAA and Performance Update (Mike Lowe)  Strategic Planning Process (Jon Beaney)	LAA Agreement Delivery Plan (Sal Buckler)		Performance Monitoring Report//Policy Review – Progress (Mike Lowe)  Destination Management Plan (Karen Marshall)
<b>Ref Cabinet</b>										
<b>Committee Business</b>	<b>Work Programme 2008/09 (JD)</b>		Overview and Scrutiny Handbook (J Diamond)				Review of Councillor Call for Action Mechanism (J Diamond)			End of Year Report – Draft (Jim Diamond)
<b>CCFA/Members items/Petitions</b>					Cllr P Wood – Condition of Fawcett Street		Cllr R Vardy – Gritting of Roads in Winter Weather			



## HEALTH AND WELLBEING SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

	<b>JUNE 17.06.09</b>	<b>JULY 08.07.09</b>	<b>SEPTEMBER 16.09.09</b>	<b>OCTOBER 14.10.09</b>	<b>NOVEMBER 11.11.09</b>	<b>DECEMBER 9.12.09</b>	<b>JANUARY 13.01.10</b>	<b>FEBRUARY 10.02.10</b>	<b>MARCH 10.03.10</b>	<b>APRIL 21.04.10</b>
<b>Policy Review</b>	Proposals for policy review (Review Coord)	Scope of review (Review Coord)	Approach to Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Draft report (Review Coord)	Final Report
<b>Scrutiny</b>	Proposed Restructuring of Community Nurse Teams in Sunderland (TQ)  Workforce Development in the Independent Care Sector (TWCA)  Health and Wellbeing Inequalities (NCx)  Food Law Enforcement Safety Plan. (NJ)	Position Statement on Autism (SL)  Pandemic Influenza & Measles – Update (NCx)	Beacon Award – Reducing Health Inequalities	NTW Crisis Resolution Team (RP)  Intensive Rehabilitation & Recovery Services for Men & Women (CW/MW)  Washington MPC (GK)  Integrated Care Pilot Scheme (SL)	Annual Home Care Report including Home Care Services Progress Report (SL)  Shop Mobility Scheme (PB)  Barmston Medical Practice (LA)  Ocular Oncology	Quality Standards for Residential and Nursing Homes for Older People (GK)  Total Place (LC)  Redesign of Drug and Alcohol Programmes (BS)  District Nursing Review (CB)	Electronic Prescriptions (LA)  NHS Constitution (LA)	Provision of Public Services to People with Learning Disabilities (GK/JF)  Response to Out of Hours Care Query (GK)  WHO Healthy City (NM)		Annual Report (Review Coord)  MH Reprivation (TR)  Sunderland LINK Report (SW)  Mobility Scooter Consultation (NC)
<b>Scrutiny (Performance)</b>			Performance & VfM Assessment (Paul Allen)  Dementia Care in Sunderland Policy Review 08/09 – Progress (SL)  Quality Commissioning Progress Monitor 07/08 Policy review SL		Day Opportunities Update		Dementia Care in Sunderland Policy Review 08/09 – Progress (SL)  Performance Framework Q2 (GR)  Strategic Planning Process 2010/11 (JB)	Annual Delivery Plan	Quality Commissioning Progress Monitor 07/08 Policy review SL  Annual Health Check	Performance Framework Q3 (Paul Allen)  Home Care Services Progress Report (SL)
<b>Ref Cabinet</b>	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)  Cooption Report	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)
<b>Committee business</b>							Review of CCfA			



<b>CCFA/ Members items/Petitions</b>			Conference Attendance  CfPS Bid  Forward Plan	Forward Plan	Forward Plan	Forward Plan  Joint Scrutiny Proposals	Forward Plan	Forward Plan	Forward Plan	Forward Plan
<b>Information</b>	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)  Cooption Report	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)

#### Scrutiny Items – Carried Forward

Crisis Resolution Team Update – A further update to come back to committee (Sept 10)

Intensive Rehabilitation & Recovery Services for Men & Women (Sept 10)

Futures Team & Supported Living Model – Report in next Municipal Year (GK)

Presentation on interventions and services available to those with alcohol dependency issues (PCT)

City Hospitals – Clinical Governance Report (CH)

**PROSPERITY & ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009-10**

<b>PROSPERITY &amp; ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009-10</b>											
<b>REASON FOR INCLUSION</b>	<b>JUNE 17.6.09</b>	<b>JULY 15.7.09</b>	<b>SEPTEMBER 23.9.09</b>	<b>OCTOBER 21.10.09</b>	<b>NOVEMBER 18.11.09</b>	<b>DECEMBER 16.12.09</b>	<b>JANUARY 20.1.10</b>	<b>FEBRUARY 17.2.10</b>	<b>MARCH 17.3.10</b>	<b>APRIL 28.4.10</b>	<b>MAY 4.5.10</b>
<b>Policy Review</b>	Proposals for reviews (KJB)	Scope review ( Cabinet Member Attendance) (KJB)			Major Projects Overview (JJ)  WNS Use of Budget			City Centre Developments (LH)			Final Report – WNS (KJB)  Final Report - Tourism (CH)
<b>Scrutiny</b>	Overview of the Working Neighbourhood Strategy (Cllr BC/VT)	Overview of Tourism & Marketing (KM)	Economic Masterplan (VT/CR)  Tourism Submission to Select Committee (KM)	Sunderland Retail Needs Assessment (NC/GC)  Industrial Property Review (CC)	Connexions – NEETs (AC)  Future Jobs Fund (GB)	Arc strategy (DW)  Economic Masterplan Aims & Values (VT)	Seafront Regeneration Strategy & Marine Walk Masterplan (CJ)  Sunniside Partnership (BH)	Lambton Cokeworks Development (HCA)	Destination Management Plan (KM)  Port Development  Progress Economic Masterplan (VT)	Future Jobs Fund (GB)  SCVS Recession Survey (GM)	
<b>Scrutiny (Performance)</b>			Performance Q1 & VfM (GR)				Performance Q2			Performance Q3	
<b>Ref Cabinet</b>							Strategic Planning Process	Partnership Delivery Report			
<b>Committee business</b>	Draft Work Programme 09/10 (KJB)		Work Programme (KB)	Grand Committee Feedback (KR)  High Streets Feedback (KR)  Coopted Member Protocol (KB)	WNS – Use of Scrutiny Budget	Working Groups – Progress report	CCfA Guidance	WNS – Use of Scrutiny Budget		Annual Report	
<b>CCFA/Members items/Petitions</b>											
<b>Information</b>		Forward Plan Pilot									

At every meeting Forward Plan items with the remit of this Scrutiny Committee and Work Programme Update

## SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

	<b>JUNE</b> 15.06.09	<b>JULY</b> 14.07.09	<b>SEPTEMBER</b> 22.09.09	<b>OCTOBER</b> 20.10.09	<b>NOVEMBER</b> 17.11.09	<b>DECEMBER</b> 15.12.09	<b>JANUARY</b> 19.01.10	<b>FEBRUARY</b> 16.02.10	<b>MARCH</b> 16.03.10	<b>APRIL</b> 27.04.10
<b>Policy Review</b>	Proposals for policy review (Review Coord)	Scope of review (Review Coord)	Approach to review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Draft report (Review Coord)	Final Report
<b>Scrutiny</b>		Empire Theatre Annual Report  Forward Plan	Forward Plan	Climate Change (JG)  Homelessness Report (PB/DS)  Young Persons Supported Housing Project (PB/DS)  Forward Plan	Major Projects Report (JB)  Football Investment Strategy (JR)  Britain in Bloom(IC/NA)  Forward Plan	Review of Local Studies in Sunderland (NC/HL)  Forward Plan	Climate Change (JG)  Sustainability Appraisals (NCo)  Review of Local Studies – Setting the Scene (VM)  Forward Plan  Bowes Railway Report (VM)	Accommodation with Support Design Guide (AC)  Annual Sport and Leisure Report (RL)  Forward Plan	Forward Plan  English Heritage – Christmas Workshop  State of the Historic Environment Report (ML)  Local Studies Review (HL)	Annual Report (Review Coord)  Climate Change (JG)  Forward Plan
<b>Scrutiny (Performance)</b>			Performance & VfM Assessment  Progress on Policy Review 08/09 – A Place to Play		Heritage Update (JH)	Progress on Policy Review 08/09 – A Place to Play	Performance Framework Q2  Strategic Planning Process	Annual Delivery Plan		Performance Framework Q3  Progress on Policy Review 08/09 – A Place to Play
<b>Ref Cabinet</b>	Terms of Reference of the Review Committee	Cabinet Response to the Policy Review-A Place to Play								
<b>Committee business</b>	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)  Conference Attendance	Work Programme 2009/10 (Review Coord)  Cooption Report	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)
<b>CCFA/ Members items/Petitions</b>							Review of CCfA Mechanism			

Items Carried Forward:

State of War Memorials in Sunderland

## MANAGEMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009/10

REASON FOR INCLUSION	JUNE 23.6.09	JULY 16.7.09	SEPTEMBER 24.9.09	OCTOBER 22.10.09	NOVEMBER 20.11.09	DECEMBER 17.12.09	JANUARY 21.1.10	FEBRUARY 18.2.10	MARCH 18.3.010	APRIL 29.4.10
<b>Scrutiny</b>		Absence Management (SS)  Asset Management Review (CC)	Absence Management – Additional Information (SS)		Gentoo – Request to Extend Borrowing Powers (KB)  Strategy for Surplus Assets (CC)	Health & Safety Annual Report (SS)				
<b>Scrutiny (Performance)</b>			Performance & VfM Assessment (SR)			Service Planning Arrangements for 2010/11	Performance Management Q2 (SR)		Annual Audit Letter (moved from February due to budget focus of meeting)	Performance Management (Q3) (SR)
<b>Ref Cabinet</b>			Proposal for Budget Consultation 2010/11 (KB)  Budget Variations 1 <sup>st</sup> Q (KB)	Budget Variations 2 <sup>nd</sup> Q (KB)  Budget Planning Framework (KB)			Council Tax 2010/11 (KB)  Budget Variations 3 <sup>rd</sup> Q (KB)  CAA Formal Feedback (SR)	Budget & Service Reports - RSG 09/10 - Council Tax - CIP	CAA – Use of Resources Action Plan  LAA – Annual Review Process	
<b>Committee business</b>	Annual Work Programme & Policy Review 2009/10 (CB)  Scrutiny Committee Work Programme 2009/10 (CB)	Feedback from conference (CB)  Refresh of Scrutiny Handbook (CB)  Relationship Building / INLOGOV (CB)  Forward Plan Pilot (CB)	Draft Protocol – Scrutiny and External Partners (CB)  Draft Protocol – Appointment of Co-opted Members to the Council's Scrutiny Committees (CB)	Tony Bovaird Workshops (CB)  Draft Role Descriptors for Scrutiny Chair, Vice Chair and Scrutiny Member (CB)  Finalised Protocol – appointment of Co-opted Members to the Council's Scrutiny Committees (CB)  Review of CCfA Mechanism & Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB)	Chairs Six Month Progress Reports Pilot (CB)  Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  Feedback from Seminar: NEREO Seminar on Performance Management (Cllrs Tate and Wright) (CB)	Future Monitoring of Scrutiny Recommendations Pilot (CB)  Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  Feedback from Parliamentary Seminar of 1 Dec 09 from Cllr Wright (CB)  Further Revisions to the CCfA Mechanism / Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB)	Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  IDeA Peer Review of Scrutiny Health Check 15+16 February 2010 (CB) – Finalised Timetable.	Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)	Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)	Draft Scrutiny Annual Report (CB)  Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  Annual Scrutiny Conference 2010 – Draft Programme Outline (CB)