

Work Experience Programme

Develop a programme and project brief including the following parameters:

- Target NEET young people aged 16 – 18 not in receipt of JSA, the work programme offers people aged 16+ the opportunity to complete work experience, trials and volunteering but is limited to those in receipt of JSA. The likelihood is that those young people aged 16 – 18 who are NEET will not be in receipt of Welfare Benefits nor will their guardians, removing this financial barrier.
- Complete an assessment with each individual young person to identify the development needs which need to be met by the Programme in order to ensure the Work Experience and learning undertaken ensures progression into apprenticeship or employment.
- Develop a programme that will offer young people some initial classroom learning around pre-employment support (this is currently offered via other providers and work would be linked)
- Following the initial classroom period offer young people a positive sustainable work experience placement that will provide the opportunity for young people to gain knowledge, experience, skills and an understanding of working life and the expectations associated with that.
- Potentially offer a learning opportunity as part of the placement to support the move into employment or apprenticeship.
- Work to identify employers who can provide a safe and sustainable placement with the potential for an apprenticeship/employment at the end of the placement. Work with employers to identify future employee requirements and use the scheme to assist businesses to 'grow their own' and actively manage future recruitment requirements to support growth.
- Duration of individual work experience programme to be a minimum of 3 months in length.
- Offer a progression route at the end into foundation learning, apprenticeship, employment etc making clear links with and routes into the West Area programmes already in place.
- Recruit a mentor who could work with the young person and employer completing the required groundwork as well as offer ongoing support to help sustain the placement and improve progression options.
- Consider funding for travel costs, work related equipment and expenses and a small weekly financial incentive in line with the former Education Maintenance Allowance.
- Do not duplicate existing provision.

- Develop a project brief, give a clear criteria and expected outcomes for delivery of the project
- Select a provider via a call for projects with a decision made via Area Committee.

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Costs:

The development of an internship programme will vary dependent upon the length of the course and the number of NEET young people engaged:

Weekly financial incentive @ £25 per week for 13 weeks, £325.

Annual cost of mentor working with young people and employers £24,646
- £26,276 (SO1)

One off start up grant for work related equipment/clothing £50

People Board recommendation:

50 young people participating over a 1 year period the estimated cost would be:

Weekly financial incentive	£16,250
Start up grant	£2500
Mentor	£24,646
Total	£43,396