

Reallocation of Executive Functions Delegated to the Executive Director of City Services

Report to : Cllr Paul Watson, The Leader of the Council

Report from : Elaine Waugh, Head of Law and Governance

Dated: 22 November 2012

At a meeting of the Human Resources Committee held on 15th November, the Committee approved changes to the senior management structure within the Council, including the disestablishment of the post of Executive Director of City Services and the City Services Directorate, with effect from 29th November. The Committee also recommended full Council to amend the delegation scheme, in order to reallocate those functions currently delegated to the Executive Director of City Services, with effect from implementation of the establishment changes. A copy of the report considered by the Committee is shown in the Appendix.

Whilst most of the current delegations to the Executive Director of City Services relate to non-executive functions, a small number relate to executive functions (e.g. the management of parks and open spaces, sports facilities and leisure centres) and it is for the Leader of the Council to approve the reallocation of these functions. It is therefore recommended that in order for there to be a streamlined transfer of delegated authority to the appropriate chief officers, the Leader agrees to the reallocation of executive functions currently delegated to the Executive Director of City Services, from 29th November.

Recommendation

That with effect from 29th November 2012, those executive functions currently delegated to the Executive Director of City Services are reallocated to the appropriate Chief Officer, to reflect the changes in the management structure approved by the Human Resources Committee on 15 November 2012.

APPENDIX

Human Resources Committee

15th November 2012

Staffing Proposal – Senior Management Structure

Report of the Director of Human Resources & Organisation Development

1.0 Purpose of Report

- 1.1 To report on progress to date on proposed changes to the senior management structure which contribute to meeting the significant budgetary challenge facing the Council.

2.0 Description of Decision

- 2.1 To review and confirm the proposed changes to the organisation senior management structure as detailed below following the resignation of the Executive Director of City Services, to take effect on the 29th November 2012, following the Council meeting to be held on 28th November.
- 2.2 To recommend Council to authorise the Head of Law and Governance to amend the delegation scheme in respect of chief officers as set out in the constitution, in order to reflect the reallocation of areas of responsibility.

3.0 Financial Implications

- 3.1 The proposals contained in this report will result in full year savings of £277,971. It is also likely that as the organisation focuses on its community leadership role that further efficiencies will be realised through further changes to the structure at a senior level. These will be reported to Committee at the appropriate time.

4.0 Background

- 4.1 The Council introduced the Sunderland Way of Working (SWOW) in 2008 in order to respond to the significant financial pressures that it was anticipating would arise. The focus of the SWOW was about how the Council could do things differently to improve services and in doing so make significant savings.

4.2 The SWOW and the associated Transformation Programme have been a significant success and over the past three years the following key achievements have been delivered:

- Maintained high quality services and, despite serious financial pressures, transformed the quality and customer responsiveness of an increasingly wide range of key services.
- Introduced a new, organisational wide business operating model that is based around 4 key elements – Service Delivery, Customer Service, Shared Services and Strategic Services.
- No reductions in front line services as new ways of providing services have been developed.
- Strengthened connections between elected members, the City's communities and the Council's public reform agenda through its Community Leadership programme.
- Protected the City in a global economy recession by not making mass redundancies, through implementing the unique concept of SWITCH and other innovative practices whilst downsizing the organisation by nearly 1,200 employees since 2008.
- Achieved significant financial savings in the region of £100m through a strategic approach in line with its values.

4.3 The Council has taken a measured and managed approach to planning for reductions in public funding. The priority has been on safeguarding and improving public services and jobs and ensuring the Council continues to look after and support the most vulnerable residents in the city, at the same time as continuing to attract new businesses to invest in the city. The Council is entering a further period of significant change arising out of local need, national public policy and new economic conditions and forecasts.

4.4 It is estimated that the Council may need to secure additional savings of up to £80m - £100m over the next three years. This paper proposes an interim management structure for the council whilst further consideration is given to future potential changes in light of the significant financial challenge that is faced and the further development of the community leadership role. Recognising and responding to these changing conditions (changes in local policy and priorities, national public policy and the economy) requires further change to roles, responsibilities and arrangements within the Council.

4.5 The council has been developing its community leadership approach over the last few years and continues to move further in establishing itself in this role. In developing this approach People, Place and Economy have emerged as the high level themes, this is reflected in the portfolios of senior Elected Members and in the area arrangements. This approach needs to be supported by a revised new structure, which recognises and utilises the right skills in the right places to address the conditions.

5.0 Current Position

5.1 Prior to the resignation of the Executive Director of City Services the organisation structure in the council consisted of the following Directorates:-

- Office of the Chief Executive (Deputy Chief Executive, Assistant Chief Executive, Director of Communications and Corporate Affairs and Director of Human Resources and Organisational Development)
- Health, Housing and Adult Services (Executive Director and Deputy Executive Director)
- Children's Services (Executive Director and Deputy Executive Director)
- Commercial and Corporate Services (Executive Director)
- City Services (Executive Director and Deputy Executive Director)

5.2 Within the City Services Directorate on the establishment there are the following service areas each headed up by a Head of Service:-

- Street Scene
- Community Services
- Culture and Tourism
- Customer Services
- Commissioning and Change Management

6.0 Proposal

6.1 In order to respond to the departure of the Executive Director it is proposed to disestablish the City Services Directorate and the posts of Executive Director and Deputy Director of City Services and to redistribute services and responsibilities and to put in place some arrangements for each of the above service areas that recognise the need for ongoing leadership support and realign services where it is considered appropriate to do so. These proposals are contained in paragraphs 6.2 to 6.8 below.

6.2 In respect of Street Scene it is proposed to transfer this service in its entirety to the Office of the Chief Executive and for the Head of Street Scene to report to the Deputy Chief Executive. This would enable the location of those services that are concerned with Place or Economy together in one area. In order to enable the co-location of services focussed on place and economy it is also proposed to relocate that part of the housing service that focuses on the built environment into the Office of the Chief Executive. The part of the service focussed on services to people will remain in Health, Housing and Adult Services.

- 6.3 As a consequence of the proposal in paragraph 6.1 above it is proposed to relocate ICT to Commercial and Corporate Services and for the service to report to the Executive Director of Commercial and Corporate Services. In addition it is proposed that the part of Community Services that is responsible for Facilities Management is also relocated to this Directorate and that this report to the Head of Corporate Assurance and Procurement. With the exception of the Building Maintenance function which would transfer to the Office of the Chief Executive and report to the Head of Planning and Property.
- 6.4 The proposal for the remainder of the Community Services area within City Services is that Leisure Services are combined with the Libraries and Heritage functions and that these services together with the Head of Community Services are transferred to Health, Housing and Adult Services and report to the Executive Director of Health, Housing and Adult Services for an interim period whilst further proposals are developed. It is also proposed that the Community Development service be combined with the scrutiny and area arrangements services and transferred to the Office of the Chief Executive to report to the Head of Scrutiny.
- 6.5 In respect of Customer Services it is proposed that the Head of Customer Service would work very closely with the Chief Executive on the direction of travel for the council and in particular in ensuring that all the customer information and insight is used to effectively manage demand for services and ensure that our customer service network is the access point for all council services. The post holder will also be part of the management team within HR&OD for day to day management issues and support.
- 6.6 The Commissioning and Change Management Service is a relatively small service area providing support in the areas of Business Improvement, Project Management, Partnership Development, Research and Funding. It is proposed that this is transferred to the Office of the Chief Executive and report to the Deputy Chief Executive.
- 6.7 The final area of service from City Services that has not been described above relates to Events. As Members of Committee may be aware there are proposals currently being considered in respect of the potential for the development of an Events Company. It is proposed that in the interim period support for the strategic direction of the Events team and for this potential company be provided by the Director of Communications and Corporate Affairs. Furthermore that in the medium term should the company be established that the client side responsibility for events will be reviewed.

- 6.8 It is important to recognise that the above proposals are intended as the first steps in responding to the implications of current challenges facing the council and the city and that further proposals will be developed for consideration by Committee. This is to ensure the council is able to respond to the changing economic conditions and is able to address more effectively those areas of service that are under performing.
- 6.9 In addition a review of the Children's Services and Health, Housing and Adult Services Directorates is currently underway with a view to considering options for amalgamation of these areas. Once these options have been finalised it is proposed that a further report be submitted to Committee for consideration in the near future.
- 6.10 The constitution provides that where a chief officer post is vacant, their delegated powers may be exercised by the relevant Heads of Service(s) within that Department, so far as permitted by law. This provision enables the Heads of Service within the City Services Directorate to continue to exercise relevant functions during the vacancies in the posts of Executive Director and Deputy Director. If members agree to disestablish the City Services Directorate and to implement the changes proposed in this report, in order to ensure that there is a clear line of authority for undertaking delegated functions, it is recommended that the proposals take effect from 29th November 2012, following the Council meeting on 28th November and that Council be recommended to agree that the allocation of functions to chief officers, as set out in the constitution, be amended as appropriate to reflect the reallocation of responsibilities recommended in this report.
- 6.11 The current delegations to the Executive Director of City Services are set out in the attached Appendix. If these proposals are approved by members, the delegations in paragraphs 8.2, 8.45 and 8.46 will transfer to the Executive Director of Health, Housing and Adult Services. The functions in 8.47 will transfer to the Chief Executive and the remaining delegations will transfer to the Deputy Chief Executive.

7.0 Alternative Options

- 7.1 One alternative option would be to continue with the current management structure and for the vacant posts of Executive Director and Deputy Director be recruited to. This was considered but rejected on the basis that it would not provide for an opportunity to structure the organisation in a way that would ensure it was best placed to meet future challenges in the delivery of the expected service improvements and efficiencies outlined above.
- 7.2 A further option would be to do nothing. It is believed that this would not ensure that the necessary leadership measures are in place to

provide the strategic direction to those services currently within City Services and it is considered that this would leave the council in a position where there was a greater risk of not being able to deliver on key strategic projects and the improvement agenda. The prevailing economic conditions pose significant challenges for the city. In order to meet these challenges and deliver the strategic priorities it is proposed that the organisational structure needs to change.

8.0 Consultations

- 8.1 The Trades Unions have been consulted on the proposed changes and any comments received will be reported to Committee.
- 8.2 The individuals affected have also been consulted.
- 8.3 The Executive Director of Corporate and Commercial Services has confirmed the financial implications.

APPENDIX

8. Executive Director of City Services

- 8.1 To manage, operate and develop the Council's parks, and open spaces including grounds maintenance.
- 8.2 To manage, operate and develop the Council's Sports Facilities and Leisure Centres.
- 8.3 To site, in consultation with the Deputy Chief Executive, receptacles for litter, recovered material and other wastes.
- 8.4 To manage allotments.
- 8.5 To grant temporary lettings of parks and the foreshore in a form approved by the Head of Law and Governance.
- 8.6 To reject representations from interested parties if they are frivolous or vexatious (Licensing Act 2003).
- 8.7 Subject to consultation with appropriate officers or authorities, where no representations have been received or they have been withdrawn.
 - (a) to grant a Premises Licence;
 - (b) to grant a Provisional Statement;
 - (c) to grant a variation of a Premises Licence;
 - (d) to grant a Club Premises Certificate;
 - (e) to grant a variation of a Club Premises Certificate (Licensing Act 2003).
- 8.8 To issue a copy of a Premises Licence, Club Premises Certificate or Personal Licence and to certify it as a true copy (Licensing Act 2003).
- 8.9 Where no notice under Section 37(5) has been received or it has been withdrawn to grant a variation of a Premises Licence to specify an individual as Premises Supervisor (Licensing Act 2003).
- 8.10 Subject to consultation with appropriate officers or authorities to grant or reject an application for a minor variation of a Premises Licence (Licensing Act 2003).

- 8.11 Where no notice under Section 42(b) has been received or it has been withdrawn, to grant a transfer of a Premises Licence (Licensing Act 2003).
- 8.12 To update a Premises Licence, Club Premises Certificate or Personal Licence (Licensing Act 2003).
- 8.13 Subject to consultation with appropriate officers or authorities to grant or reject an application for a minor variation of a Club Premises Certificate (Licensing Act 2003).
- 8.14 To acknowledge receipt of a Temporary Event Notice (Licensing Act 2003).
- 8.15 To issue a Counter Notice where the permitted limits for a Temporary Event Notice are exceeded (Licensing Act 2003).
- 8.16 Where no Objection Notice has been received, to grant or renew a Personal Licence (Licensing Act 2003).
- 8.17 To reject representations from interested parties if they are frivolous or vexatious (Gambling Act 2005).
- 8.18 Subject to consultation with appropriate officers or authorities, where no representations have been received or they have been withdrawn:-
- (a) to grant a Premises Licence;
 - (b) to grant a Variation of a Premises Licence;
 - (c) to grant a transfer of a Premises Licence;
 - (d) to grant a Provisional Statement (Gambling Act 2005).
- 8.19 To update a Premises Licence (Gambling Act 2005).
- 8.20 To issue a copy of a Premises Licence and certify it as a true copy (Gambling Act 2005).
- 8.21 To revoke a Premises Licence upon non-payment of the annual fee (Gambling Act 2005).
- 8.22 To apply for the review of a Premises Licence (Gambling Act 2005) (in Executive Director of City Services' capacity as responsible for pollution and health).

- 8.23 To initiate a review of a Premises Licence (Gambling Act 2005) (in Executive Director of City Services' capacity as responsible for licensing authority).
- 8.24 To set fees under Part 8 of the Gambling Act 2005.
- 8.25 To acknowledge a Temporary Use Notice (Gambling Act 2005).
- 8.26 To propose modification of a Temporary Use Notice (Gambling Act 2005).
- 8.27 To endorse a Temporary Use Notice (Gambling Act 2005).
- 8.28 To grant or renew applications for Family Entertainment Centre Gaming Machine Permits under Schedule 10 of the Gambling Act 2005.
- 8.29 To register small society lotteries under Schedule 11 of the Gambling Act 2005.
- 8.30 To grant or renew applications for Club Gaming Permits and Club Machine Permits under Section 12 of the Gambling Act 2005.
- 8.31 To grant or renew applications for Licensed Premises Gaming Machine Permits in respect of premises licensed for the sale of alcohol for consumption on the premises under Schedule 13 of the Gambling Act 2005.
- 8.32 To grant or renew applications for Prize Gaming Permits under Schedule 14 of the Gambling Act 2005.
- 8.33 To authorise officers of the Council under Section 304 of the Gambling Act 2005.
- 8.34 Subject to consultation with appropriate officers and authorities, where no representations have been received or they have been withdrawn:-
- (a) to grant applications for consent for the holding of displays of hypnotism;
 - (b) to grant renewal and transfers of sex establishment licences under Part II of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982;
 - (c) to grant street trading consents for traders who wish to trade for a period of up to one calendar month under Part III and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982;

- (d) to review street trading consents under Part III and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982;
- (e) to authorise street collections taking place on any day of the week and location within the authority's area, under the Police, factories etc. (Miscellaneous Provisions) Act 1916, subject to there being no objections received from Northumbria Police or the Deputy Chief Executive;
- (f) to authorise House to House Collections under the House to House Collections Act 1939;

8.35 To licence and renew hackney carriage and private hire vehicle licences where the vehicle is suitable in type, size, design, age and is mechanically safe and comfortable.

8.36 To undertake the enforcement of all legislation relating to the Council's powers, duties and functions in connection with the following areas [including the issuing of certificates, licences, notices (including fixed penalty notices), consents and orders, the authorisation of registration and the maintenance of registers and lists]:

- Animal health, welfare and protection (including protection of the public from dangerous animals).
- Consumer Protection/Trading Standards (including Sunday Trading and protection children from tobacco and alcohol).
- Environmental Protection (including pollution/nuisance prevention and control, littering and unauthorised tipping).
- Food safety.
- Health and safety at work (including cinematography safety).
- Public/environmental health (including disease control and pest control).
- Medicines, poisons and chemicals.
- Vehicle Safety.
- Weights and measures.
- Control of the following trades
 - Acupuncture

- Ear Piercing
- Electrolysis
- Hairdressers/Barbers
- Motor Salvage Operators
- Scrap Metal Dealers
- Tattooists
- Gambling
- Licensable activities under the Licensing Act 2003

and without prejudice to the generality of the foregoing specifically in connection with current provisions:-

- (a) Animal Boarding Establishments Act 1963;
- (b) Breeding of Dogs Act 1973 and 1993;
- (c) Breeding and Sale of Dogs (Welfare) Act 1999;
- (d) Building Act 1984 Part III except sections 77-83 (drainage, sanitary conveniences building yards and passages);
- (e) Caravan Sites and Control of Development Act 1960;
- (f) Cattle Identification Regulations 1998;
- (g) Celluloid and Cinematograph Film Act 1922;
- (h) Clean Air Act 1993;
- (i) Clean Neighbourhoods and Environment Act 2005 (Section 3-9 Vehicles, Sections 18-19 Litter, Sections 69-81 and 82-86 Noise);
- (j) Consumer Protection Act 1987;
- (k) Control of Pollution Act 1974;
- (l) Dangerous Wild Animals Act 1976;
- (m) Dairy Products (Hygiene) Regulations 1995;

- (n) Dogs (Fouling of Land) Act 1996;
- (o) Egg Products Regulations 1993;
- (p) Environmental Protection Act 1990 Part I (Pollution Control), Part II (Waste on Land), Part IIA (Contaminated Land), Part III (Statutory Nuisance and Clean Air), Part IV (Litter), Part VIII (Miscellaneous including Stray Dogs), Schedule 3A (Free distribution of printed matter on designated land);
- (q) European Communities Act 1972 and the Feeding Stuffs (Establishments and Intermediaries) Regulations 1998;
- (r) Factories Act 1961;
- (s) Food Safety Act 1990;
- (t) Food Safety (Fishery Products and Live Shellfish) Hygiene Regulations 1998;
- (u) Food Safety (General Food Hygiene) Regulations 1995;
- (v) Food Premises (Registrations) Regulations 1991;
- (w) Food and Drugs Act 1955 as amended by Slaughterhouse Act 1958;
- (x) Game Act 1831 (Game and Game Dealers);
- (y) Game Licences Act 1860 (Game Dealers);
- (z) Guard Dogs Act 1975;
- (a)(a) Health and Safety at Work etc. Act 1974;
- (b)(b) Local Government (Miscellaneous Provisions) Act 1976 and 1982 (Acupuncture, tattooing, ear piercing and electrolysis);
- (c)(c) Meat Products (Hygiene) Regulations 1994;
- (d)(d) Minced Meat and Meat Preparation (Hygiene) Regulations 1995;
- (e)(e) Noise Act 1996;
- (f)(f) Nurses Agencies Act 1957;
- (g)(g) Offices, Shops and Railway Premises Act 1963;

- (h)(h) Performing Animals (Regulation) Act 1925 and Performing Animals Rules 1925;
- (i)(i) Pet Animals Act 1951;
- (j)(j) Pigs (Records, Identification and Movement) Order 1995;
- (k)(k) Poisons Act 1972;
- (l)(l) Prevention of Damage by Pests Act 1949;
- (m)(m) Public Health Act 1936;
- (n)(n) Public Health Act 1961 (including Section 77 and byelaws made thereunder) (Hairdressers and Barbers);
- (o)(o) Public Health (Control of Diseases) Act 1984;
- (p)(p) Refuse Disposal (Amenity) Act 1978;
- (q)(q) Riding Establishments Act 1964 and 1970;
- (r)(r) Road Traffic Regulation Act 1984 (Sections 99-103);
- (s)(s) Slaughterhouse Act 1974;
- (t)(t) Slaughter of Poultry Act 1967;
- (u)(u) Town Police Clauses Act 1847 (Hackney Carriages);
- (v)(v) Zoo Licensing Act 1981;
- (w)(w) Environmental Protection Act 1995 (Sections 108 to 110);
- (x)(x) Town and Country Planning Act 1990 (Section 215 to 219).

8.37 To licence drivers and operators of hackney carriages and private hire vehicles where the applicant has declared:

- (a) No previous convictions in their statement before a Commissioner for Oaths or where any conviction is deemed spent within the terms of the Rehabilitation of Offenders Act 1974;
- (b) A single conviction of a minor nature and unrelated to taxi driving;
- (c) A conviction which resulted in an absolute discharge;

- (d) A single conviction for driving whilst under the influence of drink or drugs which is over five years old prior to the date of the application;
 - (e) Any conviction for road traffic offences of a minor nature resulting in an applicant's D.V.L.A. driving licence being endorsed with fewer than twelve penalty points in total.
- 8.38 To grant licences for private hire vehicles where the vehicle is suitable in type, size, design, mechanically safe and comfortable.
- 8.39 To undertake the Council's functions as Burial and Cremation Authority.
- 8.40 To authorise the registration of scrap metal dealers and to grant exemption to the keeping of records by itinerant collectors under the Scrap Metal Dealers Act 1964.
- 8.41 To undertake enforcement of the Sunday Trading Act 1994, including the maintenance of a Register of Shops in accordance with Paragraph 5 of Schedule 1, the maintenance of a register of notices served in respect of shops occupied by persons of the Jewish religion under Paragraph 8 of Schedule 2, the appointment of inspectors under Paragraph 3 of Schedule 2, and the acceptance of shorter periods of notice pursuant to Paragraph 4(3) of Schedule 1.
- 8.42 To undertake enforcement of all legislation relating to the Council's powers, duties and functions as weights and measures authority and food authority in relation to trading standards and consumer protection.
- 8.43 To undertake the functions of the Council under Regulation 6(2) of the Control of Asbestos at Work Regulations 1987.
- 8.44 To enforce and execute such of the provisions of the Animal Health Act 1981 as are to be enforced and executed by the Council.
- 8.45 To manage, operate and develop the Council's public arts programme and culture policy.
- 8.46 To manage, operate and develop Public Libraries in accordance with the Public Libraries and Museums Act 1964.
- 8.47 To manage, operate and develop policies associated with Community Development and working with the voluntary and community sector, including Community Associations.
- 8.48 To exercise the following functions under the Marriage Act 1994 and the Civil Partnership Act 2004:-

- (a) to consider and determine, including the attaching of conditions, all applications for approved premises status;
 - (b) to consider and determine the revocation of any approved premises licences as necessary;
 - (c) to deal with other procedural matters regarding the approved premises provisions of the Act.
- 8.49 To undertake the Authority's powers, duties and functions under Part I of the Vehicles (Crime) Act 2001 in relation to the Regulation of Motor Salvage Operators, including the granting and renewal of registrations, the refusal of applications for registration or renewal of registration and the cancellation of registrations.
- 8.50 To issue fixed penalty notices under the Anti-Social Behaviour Act 2003 in relation to graffiti and flyposting.
- 8.51 To issue graffiti removal notices under the Anti-Social Behaviour Act 2003.
- 8.52 To undertake the Council's powers and duties in respect of the transport of waste and unlawfully deposited waste (Control and Pollution (Amendment) Act 1989 (as amended) and Environmental Protection Act 1990 (as amended)).
- 8.53 To enforce the provisions of Section 54 of the Clean Neighbourhoods and Environment Act 2005 and any regulations made thereunder, in relation to site waste management plans.
- 8.54 To act as proper officer and to undertake the Council's duties under the Civil Partnership Act 2004.
- 8.55 To enforce the provisions of Part 1 of the Health Act 2006 in relation to smoke free premises, places and vehicles, including the power to issue fixed penalty notices in relation to offences thereunder.
- 8.56 To permit or restrict the placing of apparatus over, in or under a highway and to authorise the granting of licences, to erect structure, scaffolding hoardings, the planting of trees and to license works and the like as provided under the Highways Act 1980, the New Roads and Street Works Act 1991, including the exercise of all those functions in relation to highways contained in paragraph B of Schedule 1 of the Local Authorities (Functions and Responsibilities) England Regulations 2000.
- 8.57 To adopt highways and arrange for alterations to the layout of highways.

- 8.58 To authorise the entering into of any agreements under the Highways Act 1980 and the subsequent adoption of highways constructed under such agreements and to require the making up of any private streets.
- 8.59 To approve plans and specifications in respect of retaining walls and other structures.
- 8.60 To provide additional street lighting points to accord with highway construction schemes.
- 8.61 To authorise the display of posters on lamp columns.
- 8.62 To approve the erection of promotional banners under Section 132 of the Highways Act 1980.
- 8.63 To authorise the stopping-up and diversion of highways under the Highways Act 1980 and the Town and Country Planning Act 1990, provided that if any statutory representations or objections are received to any Order which the Council is required to consider they shall be reported to the Planning and Highways Committee for determination.
- 8.64 To make Orders as provided under the Road Traffic Regulations Act 1984 and to serve notices under section 14(2) to make temporary restrictions and prohibitions provided that if any statutory representations or objections are received to any Order which the Council is required to consider they shall be reported to the Planning and Highways Committee for consideration.
- 8.65 To manage the Council's car parks generally, effecting any changes in operations, including changes in tariffs, which he may deem to be expedient, and to authorise the parking of vehicles on highways.
- 8.66 To approve applications and to authorise the serving of Notices under the New Roads and Street Works Act 1991.
- 8.67 To serve Notices under the Highways Act 1980.
- 8.68 To authorise the issuing of instructions and variation orders to a contract, as Engineer, in accordance with the Council's Procurement Procedure Rules.
- 8.69 To consider applications for registration and re-registration of bus services and following submit observations or objections to the Traffic Commissioners as appropriate following consultation with the Chairman of the Planning and Highways Committee and appropriate Ward Councillors.

- 8.70 To authorise the erection of bus stop signs and in consultation with Ward Councillors, the provision and removal of bus shelters.
- 8.71 To liaise generally with Northumbria Water Limited with regard to sewerage, sewage disposal and land drainage and in particular to seek adoption of sewers by Northumbria Water Limited under Section 104 of the Water Industry Act 1991.
- 8.72 To exercise the functions of the Council in respect of coastal defence.
- 8.73 To exercise the Council's functions in respect of road safety including education, training and school crossing patrols.
- 8.74 To arrange for the provision and maintenance of street lighting.
- 8.75 To exercise all those functions relating to public rights of way contained in Part I of Paragraph I of Schedule 1 of the Local Authorities (Functions and Responsibilities) England Regulations 2000 as amended, including the power to authorise, and where no objections or representations are received, to confirm the making of any Orders in respect of highways, footpaths, bridleways, and streets. Provided always that if any objections or representations are received to such Orders which the Council is required to consider they shall be reported to the Planning and Highways Committee for consideration.
- 8.76 To enforce the provisions of Section 54 of the Clean Neighbourhoods and Environment Act 2005 and any regulations made thereunder, in relation to site waste management plans.
- 8.77 In consultation with the Chair of Planning and Highways Committee and relevant Portfolio Holder to consider and recommend any action to be taken where objections are received in respect of any bus stop clearway proposed by the Head of Street Scene.
- 8.78 To make Orders and give notices under the Town Police Clauses Act 1847.
- 8.79 To name or rename streets.
- 8.80 To exercise the powers of Traffic Manager and other functions under the Traffic Management Act 2004.
- 8.81 To act as the Technical Approval Authority for bridges and other highway structures.

