

**At a meeting of the WEST SUNDERLAND AREA COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on TUESDAY 25<sup>TH</sup> JUNE, 2013 at 5.30 p.m.**

**Present:-**

Councillor P. Gibson in the Chair

Councillors Allan, Atkinson, Dixon, Essl, Gofton, Porthouse, Smiles, P. Smith, Turton, Waller, P. Watson, S. Watson, A. Wilson and T. Wright.

**Also Present:-**

Karen Alexander	Employment & Training Manager	Sunderland City Council
Bill Blackett	Area Response Manager	Sunderland City Council
Simone Common	West Locality Ops Manager	Sunderland City Council
Pippa Corner	Head of Personalisation	Sunderland City Council
Kevin Douglas	Media Officer	Sunderland City Council
Anita Heskett-Saddington		VCS Network
Janet Johnson	Area Lead Executive	Sunderland City Council
Chris Marshall	Head of Operations	Gentoo
Vivienne Metcalfe	Area Community Officer	Sunderland City Council
David Noon	Principal Governance Services Officer	Sunderland City Council
Julie Parker	Public Health Lead	Sunderland City Council
Helen Peverley	Area Co-ordinator	Sunderland City Council
Dave Pickett	Inspector	Northumbria Police
Phil Spooner	Head of Community Leadership Programmes	Sunderland City Council

**Chairman's Welcome**

The Chairman welcomed everyone to the meeting and those present introduced themselves.

Prior to the commencement of the formal business, the Chairman thanked Councillor Porthouse and Councillor Essl, the former Area Committee Vice Chairmen, for their hard work and stewardship of the Place and People Boards over the preceding 12 months.

**Apologies for Absence**

Apologies for absence were submitted to the meeting on behalf of Councillors Oliver, P. Smith and S. Watson and also from Jeff Wilkinson (Tyne and Wear Fire and Rescue Service), Bill Leach (VCS Network) and Edna Rochester (VCS Network).

## **Declarations of Interest**

i) Item 5, annex 1 SIB allocation – Partnership Coordinator, Pennywell Community Centre.

Councillor T. Wright declared an interest in the item as a member of Pennywell Community Centre and left the room during the consideration of the item.

ii) Item 5, annex 2 SIB allocation – Stay and Bake.

Councillor T. Wright (Pennywell CA), Councillor A. Wilson (St Luke's CA), and Councillor Tye (Silksworth CA) declared interests in the item as members of the recipient organisations, as indicated, and left the room during the consideration of the matter.

iii) Item 5, annex 5 SIB allocation – Community Health Information Points (CHIPs).

Councillor T. Wright, Councillor Dixon, Councillor Tye and Councillor Porthouse declared interests in the item as members of organisations in which the CHIPs machines were located and left the room during the consideration of the matter.

## **Minutes of the Last Meeting**

1. RESOLVED that the minutes of the last ordinary meeting of the Committee held on 24<sup>th</sup> April, 2013 be confirmed and signed as a correct record.

## **Setting the Scene for 2013 – 14**

Helen Peaverley, Area Co-ordinator together with Councillor P. Gibson, Chairman of the West Sunderland Area Committee provided members with a powerpoint presentation which outlined:-

- i) the purpose of the Area Committee
- ii) priorities for 2013/14 in respect of both the Place and People Boards
- iii) future areas of work which could be influenced by the Place and People Boards and;
- iv) funding available to the Area Committee in terms of the Strategic Initiatives Budget, Strategic Initiatives Programme and the Community Chest.

(For copy presentation – see original minutes)

2. RESOLVED that the presentation be received and noted.

## **Place Board Progress Report.**

The Chairman of the West Sunderland Area Place Board submitted a report (copy circulated) which provided an update of progress against the current year's

Place Board Work Plan.

(For copy report – see original minutes)

Vivienne Metcalfe, Area Community Officer presented the report drawing Members' attention to the initiation of action towards achieving key priorities as detailed in Appendix 1 of the report together with the Area Governance arrangements and proposed membership of the Place Board for 2013/14.

In addition Ms. Metcalfe provided members with a summary of key areas of influence and achievements of the Place Board in relation to Responsive Local Services, Highways Capital Maintenance Programme and Environment and Street Scene Improvements.

With regard to the Place Board membership Councillor Essl suggested that it was amended so that he would replace Councillor L. Martin as the Barnes Ward representative on the Board. Consideration was given to the matter and the amendment was agreed accordingly.

Councillor Tye asked whether consideration had given to the appointment of substitutes for the core Board Members. Councillor Gofton replied that to ensure the Boards were inclusive, they were open to all members of the Area Committee however if the situation arose where a consensus could not be reached over a recommendation from the Board, voting rights would extend only to the 7 core members of the Board.

With regard to proposals relating to the means of circulation for the Board agenda papers, Councillor Gofton requested that members were canvassed over their preferences for a hard (paper) copy of the agenda and reports, or an email containing electronic versions of the papers together with a link to the sharepoint site.

Councillor Porthouse referred to the recent Extraordinary meeting of the Area Committee which agreed the allocation of SIB funding to complete the priorities identified in the highways maintenance programme and stated the importance of members being kept in 'the loop' regarding the undertaking of the works. Janet Johnson, Area Lead Executive, advised that she would pick this up to ensure communication with ward members was maintained.

3. RESOLVED that:-

- i) the report be received and noted,
- ii) the membership of the Place Board as detailed in paragraph 3.2 of the report be amended to provide for the deletion of Councillor Lee Martin and the addition of Councillor Michael Essel; and
- iii) members be canvassed over their preferences for a hard (paper) copy of the Board agenda and reports or an email containing electronic versions of the papers together with a link to the sharepoint site.

## **People Board Progress Report.**

The Chairman of the West Sunderland Area People Board submitted a report (copy circulated) which provided an update of progress against the current year's People Board Work Plan.

(For copy report – see original minutes)

Vivienne Metcalfe, Area Community Officer presented the report drawing Members' attention to the initiation of action towards achieving key priorities as detailed in Appendix 1 of the report, together with the Area Governance arrangements and proposed membership of the People Board for 2013/14. Members' attention was also drawn to Annex 2 of the report and the Committee were advised that the title 'Decisions from West Peoples Board in May' should be amended to read 'Proposals.....'

In addition Ms. Metcalfe provided members with a summary of key areas of influence and achievements of the People Board in relation to Early Intervention and Locality Based Services, Job Prospects, Health and Well Being and Activities for Young People. Highways Capital Maintenance Programme and Environment and Street Scene Improvements.

With regard to the People Board membership and the vacancy left by the Committee's previous decision to appoint Councillor Essl to the Place Board, it was moved that the membership be amended so that Councillor L. Martin be appointed as the Barnes Ward representative on the People Board. Consideration was given to the matter and the amendment was agreed accordingly.

Councillor Tye referred to the provision of community goal posts as detailed in paragraph 3.1 of the report. He stated that there were sites in the West Area with such goal posts (eg Silksworth Comrades Park) that had since been removed and asked if anyone could provide an explanation. Chris Marshall, Gentoo Head of Operations advised that they had not been removed by Gentoo and suggested that they may have been removed by scrap metal dealers. Bill Blackett, Area Response Manager confirmed that the intelligence he had received indicated that the goal posts had indeed been stolen for scrap.

Referring to the operation of the Board as a whole, Councillor Gofton stated that it had been a new way of working and it had taken on an onerous workload. She commended members and officers for their achievements to date. In particular she welcomed the opportunity available to ward members to choose what was done with the third 'banked' session for youth provision.

The Chairman having thanked Ms Metcalfe for her report, it was:-

4. RESOLVED that:-

- i) the report be received and noted;
- ii) the membership of the People Board as detailed in paragraph 3.2 of the report be amended to provide for the deletion of Councillor Michael Essl and the addition of Councillor Lee Martin;

- iii) the location and current use of the Community Health Information Points be reviewed; and
- iv) approval be given to the 3 identified locations for Community Goalposts as identified in paragraph 3.1 of the report.

**Strategic Initiatives Budget (SIB), Community Chest and Healthy Cities Investment Fund (HCIF) – Financial Statement and Proposals for Further Allocation of Resources**

The Chief Executive submitted a report (copy circulated) in respect of the above matter.

(For copy report – see original minutes).

Vivienne Metcalfe, Area Officer, presented the report highlighting the financial statement including an update on the allocation of Community Chest, HCIF, SIP and SIB funding together with details of 6 proposals to allocate SIB funds as detailed in annexes 1 to 6 of the report and 18 approvals for support from the 2013/14 Community Chest budget as detailed in Annex 7 of the report.

Consideration having been given to the report, it was:-

5. RESOLVED that:-

- (i) the Area Committee's funding statement as detailed in paragraphs 2.1, 3.1, 4.1, and 5.1 be received and noted,
- (ii) approval be given to allocation of £18,000 SIB funding from the 2013/14 budget as detailed in Annex 1 of the report in respect of the appointment of a Partnership Co-ordinator at Pennywell CA,
- (iii) approval be given to the alignment of £12,500 SIB funding from the 2013/14 budget to deliver Stay and Bake courses across the West Sunderland Area (subject to full application, consultation and appraisal).
- (iv) approval be given to the alignment of £45,000 SIB funding from the 2013/14 budget to deliver a Work Experience programme in the West Sunderland Area (subject to the development of a full project brief and call for projects)
- (v) approval be given to the alignment of £5,750 SIB funding from the 2013/14 budget to deliver a Dementia module within the Health Champions programme for the West Sunderland Area (subject to full application, consultation and appraisal)
- (vi) approval be given to the alignment of £2,000 SIB funding from the 2013/14 budget to support the repair of the Community Health points in the West (subject to full application, consultation and appraisal)

- (vii) approval be given to align £5000 2013/2014 SIB for transport costs for children and young people to participate in the Safety Works programme (subject to full application, consultation and appraisal)
- (viii) the approval of the 18 Community Chest applications as detailed in Annex 7 of the report be noted.

### **VCS Verbal Report**

Anita Heskett-Saddington briefed the Committee on issues pertinent to the Voluntary and Community Sector including joint meetings held with the Head of Scrutiny and Area Arrangements on the VCS transformation project (regarding improving lines of communication and a review of the terms of reference) and the development of Sunderland as a Community Council.

Councillor Gofton having welcomed the opportunity hear views expressed from the perspective of the Voluntary and Community Sector thanked Anita for the comprehensive nature of her report and it was:-

6. RESOLVED that the presentation be received and noted.

### **Report of the Tyne and Wear Fire and Rescue Service**

The Tyne and Wear Fire and Rescue Service (TWFRS) submitted a report (copy circulated) which provided the Committee with an update on the Service's performance indicators for the period 1<sup>st</sup> April, 2013 to 30<sup>th</sup> June, 2013 compared with the same period for 2012/13.

(For copy report – see original minutes)

The Chairman paid tribute to the work undertaken by Bill Forster the Committee's former Fire Service representative and wished him well for the future. He advised that the new TWFRS Officer, Mr Jeff Wilkinson, was unable to attend this evenings Committee but would be happy to address any questions members may have following the meeting.

Councillor Tye having requested clarification of the reporting dates as detailed in paragraph 1.1 and a definition of the term 'House – Single Occupancy' as referred to in paragraph 3.4, of the report it was :-

7. RESOLVED the report be received and noted and that Councillor Tye's enquiries be forwarded to Mr Wilkinson.

### **Report of the Northumbria Police – Sunderland West**

Dave Pickett of Northumbria Police presented a report (copy circulated) which provided the Committee with an update on the Service's most recent performance indicators. Particular reference was paid to crime levels in relation to violent crime, vehicle crime,

burglary from dwelling, burglary other than dwelling, criminal damage, theft and handling, shoplifting, youth ASB and Non Youth ASB.

Key Challenges remained violent crime and crimes against motor vehicles. Good progress had been made with regard to Anti Social Behaviour which had seen a reduction of 30% since the start of the new year.

In addition members were informed of the particular crime patterns in respect of the Barnes, Pallion, St. Anne's, Sandhill, Silksworth and St Chad's wards and proposed changes to staffing arrangements for the West Area.

(For copy report – see original minutes)

Inspector Pickett having addressed comments and questions from members in relation to scrap metal theft, white collar crime and illegal money lenders, the Chairman thanked him for his report, and it was:-

8. RESOLVED that the report be received and noted.

The Chairman then closed the meeting having thanked everyone for their attendance and contributions to the meeting.

(Signed) P. GIBSON,  
Chairman.