

**AUDIT AND GOVERNANCE COMMITTEE**

**28 May 2010**

**MEMBER TRAINING AND DEVELOPMENT**

**Report of the Director of Financial Resources**

**1. Purpose of Report**

- 1.1 The purpose of this report is to provide members of the Committee with the opportunity to identify areas for which they require any further training / refresher / awareness sessions to be arranged. These may be delivered as a session for a number of members or if deemed necessary one-to-one sessions.

**2. Background**

- 2.1 Regular training and awareness sessions regarding corporate governance arrangements have been arranged for members of the Audit and Governance Committee in the past and specific sessions have been provided as and when it has been thought appropriate, for example, Treasury Management. As part of the Review of the Audit and Governance Committee's Remit and Effectiveness in 2009 it was agreed that at the first meeting of each financial year members would be asked if they require any further training / awareness sessions to help them fulfil their role on this Committee. Examples of sessions that have been provided in the past include:

- Governance, the Role of Internal and External Audit, Risk Management and the Council's Internal Control Environment.
- The Sunderland Strategy and the Council's Corporate Improvement Plan.
- Statement of Accounts.
- Treasury Management.
- Comprehensive Area Assessment and Use of Resources.

### **3. Training / Development Requirements**

3.1 The forward plan of reports that are to be presented to the Committee throughout the year, which is attached for information at Appendix 1, was approved at the last meeting of the Committee on 26<sup>th</sup> March 2010. This may provide members with a reference for any areas for which they would like to receive further / refresher sessions. It is proposed that the following sessions are provided in June 2010:

- Statement of Accounts Update (including International Financial Reporting Standards).
- Treasury Management Update.

### **4. Recommendations**

4.1 Members are asked to consider the areas for which they would like to receive training or awareness sessions, and:

- Agree the proposed sessions highlighted in paragraph 3.1.
- Suggest further areas for training sessions required.

### **Background Papers**

Assessment of the Remit and Effectiveness of the Audit and Governance Committee  
29<sup>th</sup> September 2009.

## Appendix 1

### Forward Plan of Reports Audit and Governance Committee 2010/2011

Month	Brief Description	Report of
May 2010	Member Training and Development	Director of Financial Resources
	Effectiveness of Internal Audit 2009/2010	Director of Financial Resources / Chief Solicitor
June 2010	Internal Audit Annual Report 2009/2010	Director of Financial Resources
	Unaudited Statement of Accounts 2009/2010	Director of Financial Resources
	Risk Management Annual Report 2009/2010	Director of Financial Resources
	Annual Governance Review 2009/2010	Director of Financial Resources / Chief Solicitor
	Annual Report on the work of the Committee 2009/2010	Director of Financial Resources / Chief Solicitor
	Treasury Management – Review of 2009/2010	Director of Financial Resources
September 2010	International Financial Reporting Standards - Progress Report	Director of Financial Resources
	Annual Governance Report 2009/2010	Audit Commission
	Audited Statement of Accounts 2009/2010	Director of Financial Resources
	Treasury Management Report – First Quarterly Review for 2010/2011	Director of Financial Resources
	Corporate Risk Profile - Update	Director of Financial Resources
November 2010	Treasury Management Report – Second Quarterly Report for 2010/2011	Director of Financial Resources
	Internal Audit Progress Report 2010/2011	Director of Financial Resources
	Use of Resources Report	Audit Commission
	Internal Audit Operational Plan 2011/2012 - Consultation	Director of Financial Resources
	External Audit Plan 2011/2012 - Consultation	Audit Commission
February 2011	Treasury Management Report – Third Quarterly Review for 2010/2011 and Treasury Management Policy Report for 2010/2011	Director of Financial Resources
	Annual Audit Letter 2009/2010	Audit Commission
	Comprehensive Area Assessment (including Use of Resources)	Audit Commission
March 2011	Corporate Risk Profile - Update	Director of Financial Resources
	Internal Audit Operational Plan 2011/2012	Director of Financial Resources
	Proposed Schedule of Reports 2011/2012	Director of Financial Resources