

At a meeting of the MEMBER DEVELOPMENT SUB-COMMITTEE held in the CIVIC CENTRE on 22 DECEMBER 2009 at 2.00 p.m.

Present:-

Councillor M. Smith in the Chair

Councillors Allan, J. Walton, P. Watson and A. Wright.

In Attendance:-

Councillor J. Scott.

Minutes

1. RESOLVED that the minutes of the meeting held on 6 July 2009 (copy circulated) be signed as a correct record.

Member Development Sub-Committee Report

The Director of Human Resources and Organisational Development submitted a report (copy circulated) which provided the Committee with an opportunity to recruit a Consultant to develop and implement a training package for Chairs and Vice-Chairs of Area Committees.

(For copy report – see original minutes).

Mike Frankland, Training Manager outlined the report, and in doing so enquired whether the proposal to appoint a training consultant was acceptable to Members. He advised Members that the issue of training had arisen as part of the Community Leadership Programme in order to assist Members in their Community Leadership role.

Members' attention was drawn to the report, and information was provided on the tender process that had taken place.

Mike Frankland then referred to the Quote Specification within the report which described the actions that had been undertaken to date and the timescales of future actions.

At this juncture, Members were notified that the Council had sought three quotations from different Consultants, however only one tender was left standing.

Discussion then ensued between Members. During which, it was made apparent that the Chair in particular would have found some early consultation on this issue helpful.

Councillor J. Walton enquired what reason was behind two out of the three Consultants withdrawing from the process. In response Mike Frankland advised that aspects of the tender process posed to be too difficult which resulted in them withdrawing.

Members having considered the issues raised in the report felt that although three quotes were sought in accordance with the Corporate Procurement Policy, the return of only one tender was not sufficient to give the Sub-Committee a choice.

Upon further discussion, it was:-

2. RESOLVED that the tendering exercise be repeated in consultation with the Chair.

The Chair thanked Members and Officers for their attendance then declared the meeting closed.

(Signed) M. SMITH,
Chairman.