

**SUBJECT: District Plans 2011/12**

**JOINT REPORT OF THE CHIEF FIRE OFFICER, CLERK TO THE AUTHORITY AND THE FINANCE OFFICER**

---

**1 PURPOSE**

- 1.1 This report has been produced in order to inform the committee of the development process undertaken to complete the District Plans 2011/12 and their related priorities.

**2 BACKGROUND**

- 2.1 District Plans are a key element of TWFRAs performance management framework, representing the element of the “golden thread” which connects corporate strategy with delivery on the ground. A very important element of District Plans is the ability to flex the focus of the service, within the overall direction set by TWFRAs through its Strategic Community Safety Plan and IRMP, to reflect the difference in the places and community priorities within Tyne and Wear.
- 2.2 The District Plans remain to reflect validated incident data and associated targets. The publication of the District Plans based on validated data reflects the data provided within the Strategic Community Safety Plan (SCSP). The 2011/12 District Plans have been designed to maintain the link between station level performance and that of the district creating a focal point of performance.
- 2.3 The District Plans 2011/12 have been developed in line with local priorities through consultation with partners and key stakeholders. Each of the District Plans is based on the priorities established at district level, supporting the priorities of their Local Strategic Partnership as set out in each Sustainable Community Strategy.
- 2.4 Whilst the District Plans are working documents designed to drive the work of district teams during the year, they are also a useful statement of local priorities which can be used by partners alongside the strategic documents of the organisation.

**3 SETTING OF PRIORITIES**

- 3.1 Following extensive discussion and consultation the District Plans provide a focus for the setting of priorities which are devolved to district level based on balancing corporate direction with understanding of local risk and priorities.
- 3.2 In addition, the two fire related national indicators have remained to be set as service level priorities and where necessary the associated Local Indicators (LI's) have been set as priorities at district level.

- 3.3 Each district has highlighted additional national indicators and local priorities which they are able to contribute towards and provide evidence of a positive contribution to their overall performance. This is based on discussions carried out at LSP level with the contribution of the FRS to supporting local outcomes.
- 3.4 It has been the responsibility of the districts to agree their own priorities with Service Delivery based on incident data and previous performance.
- 3.5 During this process each of the districts are aware of their local priorities and strategies which feed into the decision making process and the agreement of the district priorities.
- 3.6 As a result of this process each District Plan contains a set of unique priorities based on previous incident data, corporate direction, local knowledge and the priorities of their Local Authority and partners.
- 3.7 Through this decision making process the districts have a greater level of autonomy and accountability in relation to the delivery of initiatives and the district's overall performance.

#### **4 CONTENT OF THE DISTRICT PLANS 2011/12**

- 4.1 In order to reflect the outcomes of the decision making process the District Plans clearly highlight which of our local priorities (related to national indicator's) are measured at district level. In addition to this each of the District Plans clearly highlights the additional LI's and which of these have been determined as a priority at district level.
- 4.2 As the District Plans encompass station level performance the priorities at this level have also be agreed using the same decision making process as highlighted above. As an outcome of this process the station level priorities reflect the priorities of the district.
- 4.3 Each of the initiatives is clearly linked to the priorities highlighted within the District Plan in order to reflect their delivery at station and district level. This will enable the success and evaluation of the initiatives to be linked with the performance of the related LI.
- 4.4 The District Plans have been designed in this way to enable each district to understand the priorities of each of the other districts and to encourage cross boundary working.
- 4.5 In order to improve the structure, design and content of the District Plans an evaluation of the previous plans was carried out at the end of 2010. The outcomes of this evaluation have been fed into the development and content of the District Plans 2011/12.
- 4.6 Each District Plan contains a high level action plan showing how the priorities will be delivered.

**5 DISTRIBUTION OF DISTRICT PLANS 2011/12**

- 5.1 The District Plans 2011/12 have been published on the internet for distribution to partners and key stakeholders.
- 5.2 The publication of the District Plans has been highlighted via the latest news section of the website and featured within the individual district sections
- 5.3 An example of the District Plans 2011/12 has been provided to individual members of the PPC, reflecting their local area.

**6 LEGISLATIVE IMPLICATIONS**

- 6.1 No additional implications are envisaged.

**7 LEARNING AND DEVELOPMENT IMPLICATIONS**

- 7.1 No additional implications are envisaged.

**8 ICT IMPLICATIONS**

- 8.1 No additional implications are envisaged.

**9 FINANCIAL IMPLICATIONS**

- 9.1 No additional implications are envisaged due to no printed versions being provided

**10 RISK MANAGEMENT IMPLICATIONS**

- 10.1 The risk management implications associated with the implementation of the performance report have been assessed as **LOW** risk.

**11 STRATEGIC COMMUNITY SAFETY PLAN LINK**

- 11.1 The production of the performance report are related directly to the SCSP. The performance measures identified within the performance report are referred to within the SCSP.

**12 EQUALITY AND FAIRNESS IMPLICATIONS**

- 12.1 The District Plans have been equality impact assessed and no additional implications are envisaged
- 12.2 The performance report is available in alternative formats and languages upon request.

**13 HEALTH AND SAFETY IMPLICATIONS**

- 13.1 No additional implications are envisaged.

## **14 RECOMMENDATIONS**

14.1 The Committee is requested to:

- a. Note and endorse the contents of this report.

## **BACKGROUND PAPERS**

The following background papers refer to the subject matter of the above:

- District Plan (see hand out)