

MANAGEMENT SCRUTINY COMMITTEE – POLICY REVIEW PLAN

<b>Timeline</b>	<b>Review Task</b>	<b>Aims &amp; Objectives</b>	<b>Methodology</b>	<b>Contributors</b>
<b>15 Sep 11</b>	Management Scrutiny Committee Formal Meeting	To provide the committee with an approach to the review as well as setting the scene for the work to be undertaken.	Written Report	Scrutiny Officer Trading Standards Officers
Sep/Oct 11	The Council Perspective	To provide the committee with evidence around money lending and associated factors from a local authority perspective.	Focus Group	Scrutiny Officer Various Council Officers
Oct 11	Develop information for local media use.	Raise Awareness of the Review with the Public and encourage public involvement.	Article in the Community New Letter	Scrutiny Officer Communications Team
<b>13 Oct 11</b>	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
Oct/Nov 11	Looking at the Support and Help Networks in Sunderland	To gather the views of support groups and organisations in relation to the debt/money lending situation within Sunderland.	Focus Group	Scrutiny Officer Local Debt Advisors, CAB, Community & Voluntary Groups
<b>10 Nov 11</b>	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
<b>15 Dec 11</b>	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
<b>19 Jan 12</b>	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers

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23 Jan 12	To hear evidence from credit providers	To provide the opportunity for credit providers operating in Sunderland to give evidence to the committee	Focus Group	Scrutiny Officer Trading Standards Officers Credit Providers
29 Feb 12	It's Only a Few Quid – Shontal Performance Q&A Session	A hard hitting performance that illustrates the illegal money lender method of operation and the consequences on people using such means of credit.	Theatre Performance Q&A Panel Session	Scrutiny Officer Trading Standards Officers Members of the Public
Feb 12	Evidence from SHARP	To understand the of a community based advice group and the effects of illegal money lending on a community.	Informal Meeting	Scrutiny Officer
<b>16 Feb 12</b>	Management Scrutiny Committee Formal Meeting	Progress on the policy review and opportunity for Members to further develop the review.	Written Report	Scrutiny Officer Trading Standards Officers
Feb 12	To look at the local political viewpoint in relation to the review issue	To gather the views of local MPs in relation to high cost-credit and illegal money lending.	Informal Discussion	Local MPs Scrutiny Officer
24 Feb 12	The Reflection of Evidence	To look at the evidence gathered and discuss how the report is to presented. Also look at potential recommendations from the evidence.	Informal Meeting	Scrutiny Officer Trading Standards Officers
March/April 12	Preparation of draft and final reports	To gather al the evidence together, draw conclusions and make recommendations	tbc	Scrutiny Officer Trading Standards Officers

**N.B. All members of the Management Scrutiny Committee are contributors at all stages of the review process.**