

INTEGRATION BOARD
Minutes of the meeting held
9.30am on Thursday 13 March 2014
Neil Revely's Office, Civic Centre

Present Karen Graham
Nonnie Crawford
Neil Revely
David Gallagher
Debbie Burnicle

Apologies Sarah Reed

1 Terms of reference

DG had circulated a draft Terms of Reference based on conversations and agreement at the Health & Wellbeing Board in January 2014. There was discussion around the wider context for this work, including interfaces potentially with the CCG 5 year Plan Stakeholder work. It was agreed that the Terms of Reference would be kept in draft for the moment while there was further clarification of some of the wider roles.

Action – KG agreed to draft a wider context discussion paper to share for comment.

2 BCF Feedback update

Feedback had been received by the CCG on the Sunderland BCF initial submission on 14 February 2014. This had been put together by colleagues at NHS England Area Team. There had also been input from LA representatives who, for the North East, were Dave Smith and Rachel Schimmin. There was discussion about the NHS England Area Team local interim deadline of 15 March and discussions about describing the level of expectation for this. It was AGREED that this should be submitted as very much a work in progress as was intended.

There was discussion about workforce which was a key theme, not just for Sunderland but for other areas, and a conversation about input into the LEP about the need for developing the H&SC workforce. NR commented that it was significant discussion about manufacturing and service industries, but not anything relating to BCF or Health and Social Care integration.

Ian Holliday was reviewing and would be resubmitting the BCF draft, largely looking at the trajectories and in conjunction with Graham King and Matt Thubron.

It was agreed that this should be included in the presentation to the Health & Wellbeing Board on 21st March, and there should also be some consideration of wider issues including if and when should children's services should be included in the integration model.

3 Finance rules for the BCF

After brief discussion it was AGREED that the three finance leads from the City Council, People's Directorate and CCG should be asked to get together to agree the finance rules and arrangements for the fund as a financial sub group.

Action – DG to instigate.

4 System-wide Plan

DB had shared the draft CCG system-wide plan for information. NR commented that this was complimentary to the work being undertaken within the council and around the "unit of planning" which had been agreed was Sunderland. There was a conversation about the need to understand and include the views of the local NHS Foundation Trust providers and DG agreed to write to the chief executive's to ask whether they could share their plans. This could also be covered at the next provider forum.

Action - DG

5 Executive to Executive Meeting on 18 March

There was some brief discussion about the agenda for this meeting which would include an update on the adult services peer review, extra care and the BCF.

6 ASE event

There was wide discussion about the proposed accelerated solutions event planned for the 30 April/1 May. Cap Gemini had provided an outline proposal and design for the event and there was some discussion about the timing of it, to ensure that there was sufficient time for relevant key people, including clinicians, to get it into their diary. Later dates including 6 weeks after the CCG event on the 26th March were suggested.

Action – DG to assess feasibility of later dates.

It was agreed the proposed event should be for approximately 100 people and should be focused on the issues outlined by Cap Gemini, including turning the vision for health and social services integration into design and then implementation. It was agreed that it was necessary to arrange for further initial dialogue with Cap Gemini by this group and then subsequent regular, possibly weekly, meetings with them in the run up to any event. It was agreed that DG would write out to key stakeholder Chief Executives asking for nominations for the event and that there would be one hour per week discussions with Cap Gemini.

7 Date and time of next meeting

Wednesday 30 April at 4pm in Dave Gallagher's office, Pemberton House