

**TYNE AND WEAR FIRE AND RESCUE AUTHORITY**

**Item 6**

**MEETING: 20 SEPTEMBER 2010**

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**SUBJECT: APPOINTMENT OF DEPUTY CLERK AND MONITORING OFFICER  
REPORT OF THE CLERK TO THE AUTHORITY**

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**1. INTRODUCTION**

- 1.1 The purpose of this report is to note the retirement of Bob Rayner, Deputy Clerk to the Authority and its Monitoring Officer and to agree the appointment of a successor.

**2. BACKGROUND**

- 2.1 Sunderland City Council has approved the retirement of its Chief Solicitor and, also, Deputy Clerk to this Authority, Mr. Bob Rayner. This will take effect on 30 September 2010.
- 2.2 Miss Elaine Waugh (the Council's current Deputy Chief Solicitor) has been re-designated as Head of Law and Governance and will also become the Council's Monitoring Officer, to take effect from the retirement date of the Chief Solicitor. Members are therefore also asked to agree to this change of responsibility for the positions of Deputy Clerk and Monitoring Officer, and may wish to take the opportunity to wish Mr. Rayner a long and happy retirement.

**3. RECOMMENDATIONS**

- 3.1 The Authority is recommended to agree the designation of Miss E. Waugh as the Authority's Deputy Clerk and as Monitoring Officer, with effect from 1 October 2010.

