

PREVENTING PROTECTING RESPONDING**TYNE AND WEAR FIRE AND RESCUE AUTHORITY****MEETING: 16 MARCH 2009****SUBJECT: DRAFT STRATEGIC COMMUNITY SAFETY PLAN 2009/2012****JOINT REPORT OF THE CHIEF FIRE OFFICER, CLERK TO THE AUTHORITY AND FINANCE OFFICER****1 PURPOSE**

- 1.1 This paper outlines the content of the draft Strategic Community Safety Plan 2009/2012 for consideration and approval by Members.

2 BACKGROUND

- 2.1 Members will recall that, at their Strategic Planning Seminar held on 6 January 2009, a draft of the Strategic Community Safety Plan 2009/2012 was presented for their consideration. Following discussions relating to the content of the plan, it was agreed that a small number of amendments to its content would be made and that the document would be submitted to Members at the 16 March 2009 Authority meeting for their approval, subject to any further amendments they may wish to make. If the approval is forthcoming it is intended to publish the plan on 31 March 2009.
- 2.2 Consequently, this report sets out for Members' information the final structure and content of the Strategic Community Safety Plan, subject to any further changes Members may wish to make.
- 2.3 It is also worth highlighting that from 1 April 2009 the Authority is no longer required to produce a Best Value Performance Plan and, as a result, the performance information relating to local performance indicators will be reported in the Annual Report and the year end performance report.
- 2.4 However, the Strategic Community Safety Plan will include a summary of the local indicator performance, although these figures will contain some unvalidated information.
- 2.5 Finally, it is also worth noting that the Strategic Community Safety Plan has been aligned with the integrated risk management and budget planning cycles which, in turn, enables a summary of the draft IRMP 2009/2012 actions and budget details to be incorporated into the plan.

3 CONTENT OF THE STRATEGIC PLAN

- 3.1 The plan itself has been specifically developed to deliver the Authority's four goals. These are:
 - To prevent loss of life and injury from fire and other emergencies.

Creating the Safest Community

- To respond appropriately to the risk.
 - To plan and prepare for exceptional events.
 - To deliver a modern, effective service, ensuring Value for Money, with staff who reflect the communities we serve.
- 3.2 For performance management purposes these four goals are sub-divided into seven high-level priorities, with designated specific strategies underpinned by practical work programmes for which targets are set. Progress against these targets will be monitored in accordance with the Authority’s performance management framework.
- 3.3 The plan also contains the Authority’s commitment to continually review its services to identify improvements that can be made in performance and in providing value for money. A new three-year programme of Value for Money Reviews will be developed and outlined in the plan.
- 3.4 District and departmental annual plans are not part of the Strategic Community Safety Plan however the links are explicit. As the annual plans are dynamic and may change on a quarterly basis they are collated in a separate document and reported to, and monitored by, the Chief Fire Officer.
- 3.5 The following table lists the sections in the Strategic Plan and provides outline details as to the content of each.

Ref	Title	Content
INTRODUCTORY SECTIONS		
	Contents	Index
	Where we are now	
1	Foreword by Chairman and Chief Fire Officer.	A joint foreword by the Chairman of the Authority and the Chief Fire Officer.
2	The Tyne and Wear Fire and Rescue Authority	A summary of the political composition of the Authority and details of the Strategic Management Team (SMT) members. The Authority’s values and the current vision and mission statements which have been developed by Members and SMT.
3	The Community of Tyne and Wear	Six sections, the first of which provides a background to the Tyne and Wear area, its demography, culture and history. This information helps to put into context the remaining sections of the plan. The following sections provide summary information of each of the five Local Authority districts, including the stations included in each district and Home Safety Check information.

Ref	Title	Content
4	Summary Best Value Performance Information	<p>This section provides details of the indicators that have been used in previous Performance and Service Level Plans. These figures are based on <u>provisional, not validated data</u> and include:</p> <ul style="list-style-type: none"> • Trend information over the five year period 2004/2005 to 2009/2010 • Variances between forecast 2007/2008 performance and the targets set • Variances between forecast 2007/2008 performance and 2006/2007 performance • Improvement targets for 2009/2010.
	Where we want to be	
5	Introduction	An introduction to this section
6	Key Priorities	Details of our external and internal priorities.
7	Summary of the IRMP Improvement Actions for 2009/2010	This section outlines the seven improvement actions included in the IRMP Action Plan which are due to be initiated during 2009/2010.
8	Comprehensive Area Assessment	An explanation of the current Performance Assessment Framework, the CAA Improvement Planning Process, the Improvement Plan and Progress to date.
	How we will get there	
9	Human Resource Strategy	This section explains how the Authority's HR strategy supports its delivery of services.
10	Workforce Development Strategy	This explains how the strategy supports employees' development to ensure that strategic goals are achieved.
11	Community Safety Framework	This explains how prevention is the Authority's primary focus and the variety of initiatives and activities that the Service will deliver to achieve PSA targets.
	Our Resources	<p>This section details how the Authority will use its resources (finance, people, property and equipment) to achieve its Vision.</p> <p>This includes:</p> <ul style="list-style-type: none"> • A Framework for the delivery of Value for Money • The Capital Strategy • The Medium Term Financial Strategy • The Budget Management Scheme • The Asset Management Plan

Ref	Title	Content
	Our Resources contd	<p>It also details the Capital Programme expenditure planned for 2009 to 2012.</p> <p>An explanation of the four Corporate Goals and how they are financed is also included in this section. This is now organised according to the Corporate Goal, i.e. the finances, Level 1 plan and Level 2 plans associated with Goal 1 – ‘To prevent loss of life and injury from fires and other emergencies’ are grouped together so that the reader can find all plans and associated finances together.</p>
APPENDICES		
A	Local Indicator Performance Summary	This section provides a commentary on the Authority’s performance during 2008/2009 against relevant Local Indicator Performance Summary targets, and against 2007/2008 performance.
B	Management Reviews	An outline of our review programme
C	Your Views – what do you think of us	<p>Details, in a number of languages, of how to contact us.</p> <p>A form that enables the reader to provide comments on our services and therefore add to the consultation process.</p>

4 PLAN DISTRIBUTION

- 4.1 Guidance in the original ODPM Circular 03/2003, recognised that the principal audiences for the plan are likely to be staff and elected Members of the Authority, groups and organisations with an interest in the activities of the service, regulatory bodies and central government.
- 4.2 As a consequence, the plan will be made available to all staff and Members of the Authority. In addition, it will also be made accessible to the public and other stakeholders who may have an interest in its content. The main means of access will be via the corporate website. However, if anyone wishes to do so they can request a hard copy of the document.

5 CONCLUSION

- 5.1 This Strategic Community Safety Plan continues to effectively link the business and budget planning processes and provides a framework for the Authority to ensure that it continues to deliver its services in an efficient and effective manner.
- 5.2 This in turn will provide a key element of support with regard to the Fire and Rescue Authority’s commitment to performance management.

6 FINANCIAL IMPLICATIONS

- 6.1 It is proposed that the plan will be published on the Authority's website, distributed to Local Authorities, partner organisations and Members of Parliament in Tyne and Wear and made available to all employees of the Authority.
- 6.2 The estimated cost for the full colour design, publication and distribution of 300 hard copies of the plan is approximately £6,000 and this has been included in the appropriate budgetary heading.

7 HEALTH AND SAFETY IMPLICATIONS

- 7.1 There are no health and safety implications associated with this report.

8 EQUALITY AND FAIRNESS IMPLICATIONS

- 8.1 An Equality Impact Assessment has been undertaken on the Strategic Community Safety Plan and all equality and fairness implications have been addressed.

9 RISK MANAGEMENT IMPLICATIONS

- 9.1 The risk management implications associated with this report are addressed in the Corporate Risk Profile and will be further progressed during the development of the risk management of annual plans.

10 RECOMMENDATIONS

10.1 The Authority is requested to:

- i) Consider the Draft Plan and, subject to any amendments, approve the plan, and
- ii) approve that the Chief Fire Officer publishes the plan.

BACKGROUND PAPERS

The undermentioned Background Papers refer to the subject matter of the above report:

- Local Government Act 1999
- Addendum to ODPM Circular 03/2003 – Best Value and Performance Improvement.
- The draft 2009/2012 Strategic Community Safety Plan