

CABINET MEETING 22 MARCH 2022

EXECUTIVE SUMMARY SHEET – PART I

Title of Report:

Procurement of Refuse Bins, Waste Containers and Accessories

Author(s):

Report of the Executive Director of Neighbourhoods

Purpose of Report:

To seek Cabinet approval to procure and award contracts for the provision of refuse bins, waste containers and accessories using an East Shires Purchasing Organisation (ESPO) Framework

Description of Decision:

Cabinet is requested to;

- i) approve the procurement and the award of contracts for the provision of refuse bins, waste containers and accessories; and
- ii) authorise the Executive Director of Neighbourhoods in consultation with the Executive Director of Corporate Services and Deputy Leader to enter into contractual arrangement for delivery of the supplies.

Is the decision consistent with the Budget/Policy Framework? Yes

If not, Council approval is required to change the Budget/Policy Framework

Suggested reason(s) for Decision:

The service area shall utilise an ESPO Framework to ensure that the Council has in place appropriate arrangements for its future provision of refuse bins, waste containers and accessories. In accordance with the Constitution, Cabinet approval is required as the contract value exceeds £500,000 in value.

Alternative options to be considered:

No alternatives have been considered as the Council have a statutory duty to provide refuse bins as part of its waste collection service.

Impacts analysed;

Equality ☐ Privacy ☐ Sustainability ☐ Crime and Disorder ☐

Is the Decision consistent with the Council's co-operative values? Yes

Is this a "Key Decision" as defined in the Constitution? Yes

Is it included in the 28 day Notice of Decisions? Yes

PROCUREMENT OF REFUSE BINS, WASTE CONTAINERS AND ACCESSORIES

Report of the Executive Director of Neighbourhoods

1.0 Purpose of the Report

- 1.1 To seek Cabinet approval to procure and award contracts for the provision of refuse bins, waste containers and accessories using an East Shires Purchasing Organisation (ESPO) Framework

2.0 Recommendations

- 2.1 Cabinet is requested to;
- i) approve the procurement and the award of contracts for the provision of refuse bins, waste containers and accessories; and
 - ii) authorise the Executive Director of Neighbourhoods in consultation with the Executive Director of Corporate Services and Deputy Leader to enter into contractual arrangement for delivery of the supplies.

3. Background

- 3.1 The Council as part of its refuse collection service is required to provide refuse bins and caddies to residents and associated containers to meet commercial and trade waste needs across the City.
- 3.2 The Council needs to procure and award multiple supplier contracts for the provision of refuse bins, waste containers and accessories, this includes:
- 40L Inner Bin Black Paper Recycling Caddies
 - 240l Blue Recycling Bins
 - 240l Green General Waste Bins
 - 240l Brown Garden Waste Bins
 - 240l Sky Blue Trade Waste Bins
 - 360l Sky Blue Trade Waste Bins
 - 360l Blue Recycling Bins
 - 500l Steel Trade Waste Bins
 - 770l Steel Trade Waste Bins
 - 1100l Steel Trade Waste Bins
 - 240l Blue Recycling Bin Lids
 - 240l Green General Waste Bin Lids
 - 1100l Lids
 - 240l Bin Axels
 - Wheels for 240l Bins
 - Pins for 240l Lid Hinges
 - Contractor to Fix Trade Waste Bins

4.0 Proposed approach

- 4.1 To carry out the procurement the service area will utilise the new ESPO Refuse & Recycling Products Framework which was established on 1st February 2022. Contract awards shall be made to the supplier offering the most economically advantageous solution under each Framework Lot.
- 4.2 The Framework Lots are as follows;
- 1a - Supply of Plastic 2 Wheeled Bins
 - 1b - Supply of Plastic 4 Wheeled Bins
 - 2 - Supply of Steel 4 Wheeled Bins
 - 3 – Steel Container Maintenance and Repair
 - 4 - Supply of Spare Parts for 4 Wheeled Bins
 - 5 – Supply of Kerbside Recycling Boxes
 - 10 – Supply of Plastic Refuse Sacks
- 4.3 The Council currently spends approximately £200,000 per annum on new refuse bins, waste containers and accessories. Consequently, the estimated spend will exceed £500,000 and requires Cabinet approval. The intention is to establish contracts with each of the suppliers for up to 4 years.
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5.0 Reasons for the Decision

- 5.1 The service area shall utilise an ESPO Framework to ensure that the Council has in place appropriate arrangements for its future provision of refuse bins, waste containers and accessories. In accordance with the Constitution, Cabinet approval is required as the contract value exceeds £500,000 in value

6.0 Alternative options to be considered:

- 6.1 No alternatives have been considered as the Council have a statutory duty to provide refuse bins as part of its waste collection service

7. Impact Analysis

- (a) **Equalities** -
An assessment of Equalities Impact will be assessed as part of the procurement process.
- (b) **Sustainability** – Consideration of recycled refuse bin and container materials will be considered as part of the procurement process and evaluation.

8. Other Relevant Considerations / Consultations

- (a) **Financial Implications.** Provision exists within the Council's revenue budget for the costs associated with the supply of refuse bins, waste containers and accessories. The future costs will be met from this provision.

- (b) **Legal Implications** – The Assistant Director of Law and Governance has been consulted. Legally compliant procedures shall be pursued.
- (c) **Health & Safety Considerations** – All health and safety implications will be evaluated as part of the Procurement process and evaluation.
- (d) **Procurement** –The Corporate Procurement Team has been consulted on this proposal and will support the delivery of a compliant process and supplier for future refuse bins and containers.

