

At a meeting of the PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE held in the CIVIC CENTRE on WEDNESDAY, 15TH JUNE, 2011 at 5.30 p.m.

Present:-

Councillor Mordey in the Chair

Councillors Ball, Bell, Ellis, S. Foster, Gallagher, Howe, Snowdon, Walton and Wilson.

Also Present:-

Councillor D. Tate – Chairman of the Management Scrutiny Committee.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor P. Gibson.

New Members

Prior to the commencement of the formal business the Chairman welcomed and introduced Councillors Ball, Ellis, S. Foster, Gallagher, Walton and Wilson. He also paid tribute to former Members of the Committee Councillors Cuthbert, D. Forbes, Old, A. Wright and T. Wright and thanked them for their contribution to the business and meetings of the Committee.

Declarations of Interest

Item 6 – Seaburn Masterplan and Design Code

Councillor Snowdon declared a personal interest in the item as a Member of the Seafront Steering Group.

Minutes of the Last Meeting of the Committee held on 13th April, 2011

1. RESOLVED that the minutes of the last meeting of the Committee held on 13th April, 2011 be confirmed and signed as a correct record.

City Centre Improvements

The Chief Executive submitted a report (copy circulated) which appended a report on the Programme of City Centre Improvements undertaken during 2010/11 which was considered and agreed by Cabinet at its meeting held on 1st June, 2011.

(For copy report – see original minutes).

Graeme Farnworth, Head of Regeneration Programmes presented the Cabinet report which:-

- (i) provided Cabinet with an evaluation of the projects supported by the Council's provision of £1 million capital expenditure during 2010/11 to deliver 'quick wins' within the City Centre.
- (ii) identified lessons learnt through this exercise.
- (iii) put forward proposals for expending the additional £1 million capital provision for the City Centre for 2011/12.

In response to an enquiry from Councillor Howe, Mr. Farnworth informed the Committee of potential development opportunities with regard to the former Art Centre building which Councillor Howe believed had quickly become an eyesore, and being in a gateway position detracted from the welcome given to visitors to the City.

In response to an enquiry from Councillor Ellis, Mr. Farnworth explained that proposals for areas such as Washington, Houghton and Hetton were contained within the City Village Plans. The report before Members related specifically to the City Centre and improvements which would help to drive the economy of the whole City.

In response to an enquiry from Councillor Wilson, Mr. Farnworth advised that discussions were at an advanced stage with regard to a £15 million extension to the Bridges providing accommodation for a new Primark store. Work was progressing to ensure that an empty building was not left behind on Fawcett Street.

Councillor Snowden suggested that the £50,000 in the Street Scene Improvement budget allocated for Park Lane/Derwent and Olive Street could be used to provide free parking to encourage shoppers to visit the City. Mr. Farnworth replied that free parking had been a long standing request from the retail trade. As a result this had been introduced on a 15 month trial basis on Sundays and Bank Holidays. Analysis showed that the trial had failed to provide a net increase. The loss of income over the trial had amounted to £60,000. This could not be justified given the lack of benefit. The project had ceased in January 2011.

Councillor Ball referred to the proposals to dress the City for the Take That concerts and felt the end result had not lived up to expectations.

In response to an enquiry from the Chairman, Mr. Farnworth confirmed that investigations were being made into developing the approach to the Park Lane Markets. Trials had been undertaken as to which was the most appropriate day (Saturday, Friday or Match days). Some traders at the Farmers Market had reported that it had been more profitable trading in Sunderland than in Alnwick. The aim was to raise the Markets to a position where the Council was no longer needed to fund them.

In response to an enquiry from the Chairman, Mr. Farnworth explained the reasons for the previous short lead in times with regard to planning for the Christmas events programme. He advised that the previous problems had been overcome and the programme of events had been outsourced. Planning for the events had started in March 2011.

Councillor Howe referred to the less favourable aspects of the evening drinking culture and asked how conflict with theatre goers could be avoided. Mr. Farnworth advised that crime in the City Centre had been driven down significantly and was now below the national average. LMAPS had carried out a great deal of work on the problem and initiatives such as the Best Bar None and Taxi Marshalling had been extremely successful. Although actual crime had been driven down work was still required to address the public's perceptions and fear of crime.

The Chairman having thanked Mr. Farnworth for his report, it was:-

2. RESOLVED that the report be received and noted.

Annual Work Programme and Policy Review

The Chief Executive submitted a report (copy circulated) for Members to determine the Annual Work Programme for the Scrutiny Committee during 2011-12, including the main theme for a detailed policy review.

(For copy report – see original minutes).

Jim Diamond, Scrutiny Officer, proceeded to brief Members on the report. He referred the Committee to paragraph 3.5 of the report, which provided details of the topics highlighted from the Scrutiny Conference as potential issues for the Committee to consider.

Mr. Diamond briefed the Committee on each suggested policy review topic and the draft work programme for 2011-12.

Members of the Committee proceeded to give consideration to the 5 policy review proposals detailed at paragraph 3.5 and following discussion, it was:-

3. RESOLVED that:-

- (i) 'University City' be approved as the Committee's main theme for a detailed policy review, and
- (ii) a one day conference be organised for early in the new year to consider the issue of 'Sub National Economic Development'.

Seaburn Masterplan and Design Code

The Deputy Chief Executive submitted a report (copy circulated) which advised the Committee of the responses received following the public consultation on the Seaburn Masterplan and Design Code.

(For copy report – see original minutes).

Dan Hattle, Principal Planner presented the report highlighting the key issues arising from the consultation and the Council's response to the comments made.

Councillor Howe stated that in general he supported the Masterplan however he recognised that it was another plan that was aspirational in nature with a timescale of 10 to 15 years. With regard to the Seaburn Centre he stated that there was a notion it would be replaced through private developers. He believed the site would be ideal for a new swimming pool which would be linked by tram way to St. Peter's Metro Station reducing the need for parking at the Seafront. He also suggested that an ice rink would be a good idea to attract visitors to the Seafront outside the summer season. On the less positive side he expressed concern at the lack of toilet provision on the Seafront and highlighted that he had received numerous complaints from residents concerned at proposals to provide housing on the former school camping site to the north of Morrisons.

Councillor Wilson welcomed the report and noted that toilet provision appeared to be a major issue for people. There was also a wish to see change happen rather than proposals remain on paper.

Councillor Foster concurred with Councillor Howe that an ice rink or swimming pool would prove a popular attraction. The Chairman believed that given the current financial constraints for the Council, such facilities were likely to remain aspirational. Councillor Snowden agreed that financially a lot would depend on what private developers were able to offer. She welcomed the plan and believed that a hotel/conference centre and or a major music venue would be useful additions to the Seafront.

The Chairman having thanked Mr. Hattle for his report, it was:-

4. RESOLVED that the report be received and noted.

Forward Plan – Key Decisions for the Period 1st June, 2011 – 30th September, 2011

The Chief Executive submitted a report (copy circulated) to provide Members with an opportunity to consider those items on the Executive's Forward Plan for the period 1st June to 30th September, 2011 which related to the Prosperity and Economic Development Committee.

(For copy report – see original minutes).

5. RESOLVED that the contents of the Forward Plan be noted.

The Chairman then closed the meeting having thanked everyone for their attendance and wishing them a safe journey home.

(Signed) M. MORDEY,
Chairman.

**UNIVERSITY CITY POLICY REVIEW 2011/12:
DRAFT SCOPING REPORT**

REPORT OF THE CHIEF EXECUTIVE

STRATEGIC PRIORITIES: SP3: PROSPEROUS CITY

CORPORATE PRIORITIES: CIO1: Delivering Customer Focussed Services, C102: Being 'One Council', C103: Efficient and Effective Council, C104: Improving partnership working to deliver 'One City'

1. Purpose of Report

- 1.1 The purpose of this report is to put forward proposals and seek agreement from Members in relation to its forthcoming policy review into Aim 1 of the Economic Masterplan – A New Kind of University City.

2. Background

- 2.1 The Annual Scrutiny Conference was held on 19th May 2011. During the Scrutiny Café sessions a number of viable policy reviews were formulated for discussion by members of the Committee. At the meeting on 15th June 2011, following discussions regarding the work programme, the Committee agreed to review Aim 1 of the Economic Masterplan – A New Kind of University City.
- 2.2 Members chose this area in view its potential impact on the economic prosperity of the city.

3. The Scrutiny Review Process

- 3.1 Scrutiny reviews will carry out a number of stages in undertaking and completing a review. The stages broadly are:

Stage 1 Scope	The initial stage of the review identifies the background, issues, potential outcomes and timetable for the review.
Stage 2 Investigate	The Committee gathers evidence using a variety of tools and techniques and arranges visits where appropriate.
Stage 3 Analyse	The key trends and issues are highlighted from the evidence gathered by the Committee.

Stage 4 Clarify	The Committee discusses and identifies the principal messages of the review from the work undertaken.
Stage 5 Recommend	The Committee formulates and agrees realistic recommendations.
Stage 6 Report	Draft and final reports are prepared based on the evidence, findings and recommendations.
Stage 7 Monitor	The Committee monitors recommendations on a regularly agreed basis.

4. Overall Aim of the Scrutiny Policy Review

- 4.1 To investigate the plans the city has under Aim 1 of the Economic Masterplan to create "a new kind of university city" and consider what the Council and its partners should be doing to support the drive and focus on developing and supporting enterprise, with the University of Sunderland at its heart".

5. Proposed Terms of Reference for the Scrutiny Policy Review

- 5.1 Discussions are continuing with the University on the detailed arrangements for the policy review.
- 5.2 At this stage the draft Terms of Reference for the policy review are proposed:-
- i. To consider what the Council and its partners should be doing to support the development of a new kind of University City;
 - ii. To gain an understanding of the influence that the University has on the city's economy at the present time and the potential for this to be increased.
 - iii. To look into the way in which the University of Sunderland can be more fully integrated into the city's economy, including business start up and growth;
 - iv. To investigate the development of workforce skills through education and graduate retention;
 - v. To investigate the potential for research to support business growth through innovation, graduate placement and management and staff development;

- vi. To investigate the experiences of a similar University and the role it plays in its own city's economy.

6. Potential Areas of Enquiry and Sources of Evidence

6.1 The Scrutiny Committee can invite a variety of people, key stakeholders and interested parties to provide written or oral evidence in order that a balanced and focused range of recommendations can be formulated. A list of potential witnesses, though not exhaustive, is included for Members information:

- (a) Relevant Cabinet Portfolio Holders;
- (b) Representatives of the University;
- (c) Councillor officers;
- (d) Key Stakeholders and partner organisations);
- (f) Local Enterprise Partnership
- (g) Chamber of Commerce
- (h) Major local employers eg Nissan
- (i) Creative Industries and Software City
- (j) Business in the Community (Bic)
- (k) Local Students
- (l) Community and Voluntary sector
- (m) Local residents;
- (n) Representatives of minority communities of interest;
- (o) Ward Councillors;
- (p) Local MPs;
- (q) Examples of good practice from other local authorities.

6.2 As well as gathering information and evidence by the methods outlined above the Committee may, if it feels it appropriate, co-opt an additional member to the Committee for the duration of the policy review in accordance with the protocols set out in the Scrutiny Handbook.

- 6.3 Community engagement plays a crucial role in the scrutiny process. Consideration will be given as to how involvement can best be structured in a way that the Committee encourages those views.
- 6.4 In addition, diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. As such the views of local diversity groups will be sought throughout the inquiry where felt appropriate and time allows. Consequently, consideration has been given as to how the views of people from minority communities of interest or heritage (for example, people with disabilities, people with learning disabilities, people with mental health problems, black and minority ethnic people, and Lesbian, Gay, Bisexual and Transgender people), which may not be gathered through the usual community engagement routes, can be included over the course of the inquiry.

7. Funding from the Dedicated Overview and Scrutiny Budget

- 7.1 Consideration has been given, through the background research for this scoping report of the need to use funding from the Committee's dedicated Overview and Scrutiny budget to aid Members in their enquiry.
- 7.2 At this stage, it is suggested that funding may be necessary to support the following activities:
- (a) Key witnesses;
 - (b) Engagement with voluntary and statutory organisations;
 - (c) Delegates for expert jury, or a public event;
 - (d) General publicity;
 - (e) Visits (as necessary) to deliver effective scrutiny; and
 - (f) Task and Finish activities.

8. Proposed Timetable of the Scrutiny Investigation

- 8.1 The following scheduled meetings will include evidence gathering for the study:

Setting the Scene – July 2011

Evidence Gathering – September 2011 to February 2012

Consideration of Draft Final Report - March 2012

Consideration of Final Report by the Scrutiny Committee - April 2012

Consideration of Final Report by the Cabinet/Council - June 2012

- 8.2 Additional working group meetings are likely to be necessary to complete the evidence gathering.

9. Recommendations

- 9.1 Members are recommended to discuss and agree the scope of the Prosperity and Economic Development Scrutiny Committee's policy review for 2011/12 as outlined in the report.

10. Background Papers

Sunderland Economic Masterplan

Contact Officer : James Diamond 0191 561 1396
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**UNIVERSITY CITY POLICY REVIEW 2011/12:
SCENE SETTING**

REPORT OF THE CHIEF EXECUTIVE

STRATEGIC PRIORITIES: SP3: PROSPEROUS CITY

CORPORATE PRIORITIES: CIO1: Delivering Customer Focussed Services, C102: Being 'One Council', C103: Efficient and Effective Council, C104: Improving partnership working to deliver 'One City'

1. Purpose of Report

- 1.1 The purpose of this report is to set out the baseline position in relation to the Committee's policy review into Aim 1 of the Economic Masterplan – A New Kind of University City

2. Background

- 2.1 On 18 June 2011, the Committee agreed to undertake a policy review into Aim 1 of the Economic Masterplan – A New Kind of University City. A report setting out the aim and remit of the review is included earlier on this agenda.
- 2.2 The purpose of this report is to provide members with further background and set the scene for the review.
- 2.3 Andrew Perkin, Lead Policy Officer for Economy and Sustainability will provide a presentation setting out the background to Aim 1 of the Economic Masterplan – A New Kind of University City.

3 Economic Masterplan - A New Type Of University City

- 3.1 The Economic Masterplan sets out its overall economic vision and strategy as being 'An entrepreneurial University City at the heart of a low-carbon regional economy.'
- 3.2 It also sets out five key aims which envisage Sunderland as:-
- Aim 1 - a new kind of University City;
Aim 2 - a national hub of the low-carbon economy;
Aim 3 - a prosperous and well-connected waterfront City Centre;
Aim 4 - an inclusive City economy for all ages;
Aim 5 - a one City approach to economic leadership
- 3.3 The purpose of the Economic Masterplan is to:-

- help set the direction for the City's economy over the next 15 years;
- establish how Sunderland would earn its living and what it would look like on the ground;
- identify key actions that public, private and voluntary sector partners need to take to ensure a prosperous and sustainable future

3.4 The key challenges to be addressed by the Masterplan include:-

- the City Centre is underpowered as an economic driver;
- there is a too narrow range of industries, career opportunities or well paid jobs;
- the City has been better at attracting international companies than local growth;
- Sunderland is a City within a University but not a University City;
- the City has a prevalence of low skills and aspirations;
- there is a limited housing choice.

4 Aim 1 of the Economic Masterplan – A New Kind of University City

4.1 Aim 1 of the Economic Masterplan sets out the aim for Sunderland to be a vibrant, creative and attractive city, with a strong learning ethic and a focus on developing and supporting enterprise, with the University of Sunderland at its heart.

4.2 As part of an Enterprise and Innovation Strategy for Sunderland, it will put entrepreneurship development programmes on the city's educational curricula and provide better support for start ups and small and medium sized enterprises. More knowledge exchange, internships and research opportunities will help business benefit from the university. In turn the city's reputation and influence will improve as we foster cultural change.

4.3 A number of measures are available to indicate how far this approach is succeeding. These include the level of VAT registrations, knowledge based jobs and businesses, research and development investment, educational attainment and demand for University places, plus strategic and practical collaboration between the city and the university will all help to measure success.

4.4 The key features of Aim 1 can be summarised as follows:-

- An Enterprise and Innovation Strategy for the city, developed in partnership with the University in 2010
- The University of Sunderland's support for innovation within key sectors through two facilities: the new Ultra Low Carbon Vehicle Testing and Development Facility and the Sciences Complex which will start operating by spring 2011.

- Sunderland Software City's new building scheduled to open in 2012
 - A comprehensive Communications Strategy, supported by an ambassadors programme for the city
 - The Creative Industries Strategy to be developed in 2010 to better support the sector
 - A Widening Participation Strategy developed in partnership in 2010 to help raise the profile of both the university and college with residents and schools
- 4.5 Andrew Perkin, Lead Policy Officer for Economy and Sustainability will provide a presentation setting out the background to Aim 1 of the Economic Masterplan – A New Kind of University City.

5 Recommendation

- 5.1 That the report be included as part of the evidence for its policy review and final report.

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PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE

27 JULY 2011

VISIT TO PORT OF SUNDERLAND

REPORT OF THE CHIEF EXECUTIVE

STRATEGIC PRIORITIES: SP3: PROSPEROUS CITY

CORPORATE PRIORITIES: CIO1: Delivering Customer Focussed Services, C102: Being 'One Council', C103: Efficient and Effective Council, C104: Improving partnership working to deliver 'One City'

1. Purpose

- 1.1 To consider arrangements for a proposed visit to the Port of Sunderland.

2. Background

- 2.1 On 15 June 2011, the Committee agreed to undertake a visit to the Port of Sunderland as part of its work programme for the year.
- 2.2 The visit will include a tour of the port area and an opportunity to discuss the work of the Port with the Port Director, Mathew Hunt:
- 2.3 It is proposed that the visit take place in early September 2011. Further details of the proposed date and programme will be considered at the meeting

3. Recommendation

- 3.1 The Scrutiny Committee is asked to consider the arrangements for the Committee to visit the Port of Sunderland.

4. Background Papers

None

Contact Officer: **Jim Diamond (0191 561 1396)**
James.diamond@sunderland.gov.uk

WORK PROGRAMME 2011-12

REPORT OF THE CHIEF EXECUTIVE

Strategic Priorities: SP3 – Prosperous City

Corporate Priorities: CIO1: Delivering Customer Focused Services, CIO4: Improving partnership working to deliver ‘One City’.

1. Purpose of the report

- 1.1 The report attaches, for Members’ information, the current work programme for the Committee’s work during the 2011-12 Council year.
- 1.2 The work of the Committee in delivering its work programme will support the Council in achieving its Strategic Priorities of a Prosperous City, support delivery of the related themes of the Local Area Agreement, and, through monitoring the performance of the Council’s services, help the Council achieve its Corporate Improvement Objectives CIO1 (delivering customer focussed services) and CIO4 (improving partnership working to deliver ‘One City’).

2. Background

- 2.1 The work programme is a working document which the Committee can develop throughout the year. The work programme allows Members and officers to maintain an overview of work planned and undertaken during the Council year.

3. Current position

- 3.1 The work programme reflects discussions that have taken place at the 16 June 2011 Scrutiny Committee meeting. The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme developed from the meeting will form a flexible mechanism for managing the work of the Committee in 2011-12.

5 Recommendation

- 5.1 That Members note the information contained in the work programme and consider the inclusion of proposals for the Committee into the work programme.

PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2011/2012

REASON FOR INCLUSION	JUNE .06.11	JULY 27.07.11	SEPTEMBER 12.9.11	OCTOBER 26.10.11	DECEMBER 14.12.11	JANUARY 18.01.12	FEBRUARY 29.02.12	APRIL 18.04.12
Cabinet-Referrals and Responses			Response to the 10/11 Policy Review – Low Carbon Economy					
Policy Review	Annual Work Programme and Policy Review 2011/2012 (JD)	Policy Review - Scoping Report (JD) Policy Review – Scene Setting (JD)	Policy Review – Evidence Gathering (JD) Visit to Port (JD)	Policy Review - Evidence Gathering (JD)	Policy Review – Evidence Gathering (JD)	Policy Review – Evidence Gathering (JD)	Policy Review Progress Report (JD)	Policy Review: Final Report (JD)
Performance			Performance Q1 (Gillian Robinson)			Performance Q2/ Policy Review Progress (Gillian Robinson)		Performance Q3/ (Gillian Robinson)
Scrutiny	City Centre Improvement Programme – Support for Business(GF) Seaburn Masterplan (KL) Forward Plan (SA)	Work Programme (JD) Forward Plan (JD)	Work Programme (JD) Forward Plan (JD)	Sub National Economic Development (Vince Taylor) Work Programme (JD) Forward Plan (JD)	North East Chamber of Commerce (Andrew Sugden) Work Programme (JD) Forward Plan (JD)	Low Carbon Economy – Marketing and Communication Strategy (JP) Low Carbon Economy - Role of Small Businesses (JS) Work Programme (JD) Forward Plan (JD)	Work Programme (JD) Forward Plan (JD)	Work Programme (JD) Forward Plan (JD)
CCFA/Members items/Petitions								

PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE

FORWARD PLAN – KEY DECISIONS FOR THE PERIOD 1 August 2011 – 30 November 2011

REPORT OF THE CHIEF EXECUTIVE

27 July 2011

1. Purpose of the Report

- 1.1 To provide Members with an opportunity to consider those items on the Executive's Forward Plan for the period 1 August 2011 – 30 November 2011.

2. Background

- 2.1 The Council's Forward Plan contains matters which are likely to be the subject of a key decision to be taken by the Executive. The Plan covers a four month period and is prepared and updated on a monthly basis.
- 2.2 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Forward Plan) and deciding whether Scrutiny can add value in advance of a decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 Members requested that only those items which are under the remit of the Committee be reported to this Committee. The remit of the Committee covers the following themes:-

Inward Investment and Business Support; Regeneration; Improving employability; Encouraging economic prosperity; Boosting the skills and knowledge level of the workforce; City Centre; and Marketing & Tourism.

- 2.4 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

3. Recommendation

- 3.1 It is recommended that the Committee considers the Executive's Forward Plan for the period 1 August 2011 to 30 November 2011.

4. Background Papers

- 4.1 Forward Plan for the period 1 August 2011 – 30 November 2011.

Contact Officer: Jim Diamond, Scrutiny Officer
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**Forward Plan -
Key Decisions for
the period
01/Aug/2011 to
30/Nov/2011**



**E Waugh,
Head of Law and Governance,
Commercial and Corporate Services,
Sunderland City Council.**

14th July 2011

Forward Plan: Key Decisions from - 01/Aug/2011 to 30/Nov/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01518	Acquisition of site, Sheepfolds Industrial Estate, Sunderland.	Cabinet	07/Sep/2011	Head of Law and Governance, Acting Deputy Director of Financial Resources, Head of Planning and Environment	Email and Report	In writing to contact officer by 19 August - Management Scrutiny.	Cabinet Report	Nick Wood	5612631
01438	To agree the Social Care Contributions Policy for Personalisation	Cabinet	07/Sep/2011	Cabinet, Service Users and Ward Members, Portfolio Holders	Briefings and/or meetings with interested parties	via the Contact Officer by 19 August - Health and Wellbeing Scrutiny Committee	Report	Neil Revely	5661880
01487	To approve and adopt the Internal Waste Plan	Cabinet	07/Sep/2011	All Council Directorates	Circulation of draft cabinet paper and the draft Internal Waste Plan document.	To the contact officer by 19 August 2011 - Sustainable Communities Scrutiny Committee.	Internal Waste Plan and accompanying Cabinet Report	David Henry	5612434

Forward Plan: Key Decisions from - 01/Aug/2011 to 30/Nov/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01400	To agree the Access to Housing Project - Allocations Policy	Cabinet	07/Sep/2011	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff and Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by 19 August - Sustainable Communities Scrutiny Committee	Report and supporting papers	Alan Caddick	5662690
01519	To recommend Council to approve the annual report on the delivery of the Children and Young People's Plan (10/11)	Cabinet	07/Sep/2011	Children's Trust partners, Elected Members	Meetings with partners, circulation of report drafts	To the contact officer by 25 August 2011 - Children, Young People and Learning	CYPP 2010-2013	John Markall	5661866
01520	To recommend that Council receive and approve the Youth Justice Plan 2012	Cabinet	07/Sep/2011	Youth Offending Service Board, Scrutiny Committee, Children's Trust	Meetings, draft plan	To the contact officer by 25 August 2011 - Children, Young People and Learning Scrutiny	YJB Guidance, Sunderland Strategy, CIP	Kelly Davison-Pullan	5611470

Forward Plan: Key Decisions from - 01/Aug/2011 to 30/Nov/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01515	To agree Procurement for First Tier Welfare Rights Service and to award contract from April 2012.	Cabinet	05/Oct/2011	Cabinet, Service Users and Ward Members, Portfolio Holders.	Briefings and/or meetings with interested parties	Via the Contact Officer by 20 September 2011 - Health and Wellbeing Scrutiny Committee.	Report and supporting papers	Graham King	5661894
01510	To consider any key decisions arising from the Revenue Budget Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September - Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01403	To consider the outcome of Public Consultation (March - June 2010) in relation to the Accessible Bus Network Design Project	Cabinet	05/Oct/2011	Portfolio Holder for Attractive and Inclusive City; Nexus; Appropriate Chief Officers	Briefings; Meetings; e-mails	Via the contact officer by 20 September - Environmental and Attractive City Scrutiny Committee	Cabinet Report	Bob Donaldson	5611517

Forward Plan: Key Decisions from - 01/Aug/2011 to 30/Nov/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01511	To consider any key decisions arising from the Capital Programme and Treasury Management Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01521	To agree the Empty Homes Area Action Plans.	Cabinet	05/Oct/2011	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by 20 September 2011 - Sustainable Communities Scrutiny Committee	Report	Alan Caddick	5662690