

## **HEALTH AND WELLBEING SCRUTINY COMMITTEE**

### **AGENDA**

**Meeting to be held on Tuesday, 28<sup>th</sup> February, 2023 at 5.30pm in Committee Room 1, at City Hall, Plater Way, Sunderland, SR1 3AA**

#### **Membership**

Cllrs Ayre, Bond, Butler (Chairman), Chisnall (Vice-Chairman), Heron, Mann, McDonough, Potts, Speding, D. Trueman, Usher and M. Walker

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	Report of the Deputy Chief Executive and Assistant Director of Communications & Engagement - North East Ambulance Service (copy attached)	

**Contact:** Joanne Stewart Principal Governance Services Officer Tel: 07919 509 189  
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Information contained in this agenda can be made available in other languages and formats on request

5.	<b>Adult Mental Health Strategy Update</b>	21
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	<b>Part C – Health Substantial Variations to Service</b>	-
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	No Items	

E. WAUGH,  
Assistant Director of Law and Governance,  
City Hall,  
SUNDERLAND.

20<sup>th</sup> February, 2023

## Item 2

**At a meeting of the HEALTH AND WELLBEING SCRUTINY COMMITTEE held in Committee Room 1 of the CITY HALL, SUNDERLAND on TUESDAY, 31 JANUARY, 2023 at 5:30pm.**

### **Present:-**

Councillor Butler in the Chair

Councillors Ayre, Bond, Heron, McDonough, Speding, D. Trueman, and Usher

### **Also in attendance:-**

Mr. Nigel Cummings – Scrutiny Officer, Sunderland City Council

Ms. Andrea Hetherington - Director of Corporate Affairs and Legal, South Tyneside and Sunderland NHS Foundation Trust

Ms. Gillian Robinson - Scrutiny, Mayoral and Members' Support Coordinator

Mr. Graham Scanlon – Assistant Director of Housing and Communities, Sunderland City Council

Ms. Joanne Stewart – Principal Governance Services Officer, Sunderland City Council

Ms. Gerry Taylor – Executive Director Health, Housing and Communities, Sunderland City Council

### **Apologies for Absence**

Apologies for absence were given on behalf of Councillors Chisnall, Mann and M. Walker.

### **Minutes of the last meeting of the Committee held on 3<sup>rd</sup> January, 2023**

1. RESOLVED that the minutes of the last meeting of the Health and Wellbeing Scrutiny Committee held on 3<sup>rd</sup> January, 2023 (copies circulated) be confirmed and signed as a correct record.

### **Declarations of Interest (including Whipping Declarations)**

Councillor Butler made an open declaration as he may have a professional interest in items on the agenda as an employee of North Cumbria Integrated Care Services.

### **North East Ambulance Service – Performance Update 2023**

The Chairman advised that following discussions with Officers and the Vice-Chairman, it was:-

2. RESOLVED that the item be deferred to the next meeting of the Committee.

### **Housing Conditions and Standards and the Impact on Health and Wellbeing**

The Assistant Director of Housing and Communities submitted a report which provided the Committee with an overview of the importance of housing conditions and standards on the health and wellbeing of residents.

(for copy report - see original minutes)

Mr. Graham Scanlon, Assistant Director of Housing and Communities took Members through his presentation providing more detail on a number of topics, including:-

- English Housing Survey;
- A Fairer Private Rented Sector – White Paper;
- Sunderland Testbed;
- Mould and Damp Home – Sunderland Response; and
- Wider Initiatives and Programmes in Sunderland.

(for copy presentation – see original minutes)

The Chairman thanked Mr. Scanlon for his informative presentation and opened the questions and comments by referring to complaints that were received by Councillors regarding the poor housing standards of some properties; and how residents referred to it as 'Council' housing where in reality it was Gentoo housing a lot of the time and asked if the difference could be clarified. Mr. Scanlon advised that Gentoo had taken on the transfer of the housing stock in the city over twenty years ago and that they were registered with the regulator in their own right and therefore had to perform to a certain level as a landlord. Should there be failure to provide the relevant services to tenants as required then this could be assessed under consumer standards. He advised that in relation to responsibility for maintaining the standards of housing, this lay with the landlord.

Mr. Scanlon went on to advise that Gentoo had responded to the Council in relation to the conditions of their properties; particularly around mould and damp, and they had identified a significant number of properties that had some minor to major problems which they had put a range of measures in place to deal with them. The Council would continue to monitor and check on progress and it was Gentoo's responsibility to report those issues to the regulator. The Council would be asking Gentoo to help them understand from a health and wellbeing point of view so that they were comfortable that residents of the city were safe and well.

The Committee were advised that the Council now had ninety-five of their own tenants and they would have the same regulatory requirements for those properties and operate in the same way.

The Chairman asked where the accountability lay for issues that were reported by Councillors on behalf of residents and nothing was done by Gentoo and Mr. Scanlon advised that if Gentoo did not perform then there would need to be a complaint made under their complaints procedure and if that failed to be dealt with in the right way then it could be progressed to the Ombudsman. The Ombudsman had an agreement with the regulator of social housing that if they found maladministration or failure they would report that and the regulator would carry out their own reviews and checks.

Councillor Usher commented that he had been dealing with Gentoo on an almost daily basis for the previous year on behalf of residents and despite having meetings with operations staff and believing works would be carried out, in reality it didn't happen. He referred to properties in his ward where you could see damp on the gable ends of houses and stated that it would be better to have a more proactive approach than reactive and asked if inspectors were going round as a matter of course or due to complaints. Mr. Scanlon advised that he could not comment on behalf of Gentoo but in terms of good practice there would usually be stock condition data and clear asset management plans to refer to that would direct their works.

Mr. Scanlon advised that as a sector one of the biggest failings in recent years, in his view, had been the emphasis from Government on the numbers of new housing builds; which was needed; but had seen the diversion of funding which may have been better suited to address their asset management programmes. Sometimes there was the need to focus more on what matters; which was existing tenants, the quality of homes and getting works done.

The Chairman referred to the recent resignation of the CEO at Gentoo and asked if Councillor's had any right to know the reasons for this and Mr. Scanlon commented that would fall to Gentoo and their Board to make that decision but normally through HR practices it would not usually have to be shared.

Councillor Heron referred to streets in her ward where there were a number of empty properties left to go into disrepair and how it wasn't fair for other tenants in the area. She also had to agree with other Members regarding the frustrations that tenants of Gentoo had in relation to getting works carried out and how there was a constant need to complain over and over again before anything was done by them.

In response to further comments from Councillor Heron regarding the list of private landlords in the city set out within the presentation, Mr. Scanlon advised that a number of them had merged and renamed themselves and understood how it could be confusing if Councillors were not kept aware of the changes as they happened.

The Chairman asked if Mr. Scanlon could help Members to lobby Gentoo into requesting a single point of contact to report issues and set out those two way conversations. He had suggested this to Gentoo previously and understood that it could take some work to set up but it would be invaluable. Mr. Scanlon agreed to speak with Gentoo on the issue and advised Members that Gentoo were due to attend a meeting of the Economic Prosperity Scrutiny Committee in February and it may be beneficial for Members of this Committee to construct some questions to be asked at that meeting or attend with the agreement of that Chairman. Mr. Cummings advised he would circulate an invitation to Members with details for the meeting.

In response to a query from Councillor McDonough as to what the Council were doing to ensure that homes were up to specifications, Mr. Scanlon advised that enforcement was important and if there were any issues the Environmental Health Team had the regulatory enforcement powers under building standards so there were a series of checks that could be applied and that they had the expertise and background. The regulator underpins the regulatory standards for the registered providers (RP's) and in terms of their properties they carried that responsibility. He also advised that throughout new build developments, building standards should be vigorously applied and signed off by Development Control at each stage of the build as part of the development process.

With regards to housing stock in Sunderland, Mr. Scanlon advised that they had found that there was a large number of solid wall properties which could prove to be a real challenge in meeting future Government targets for rented properties to have an Energy Performance Certificates (EPC) rating of C or above by 2025.

Councillor McDonough commented that it appeared as though services were responsive rather than proactive and asked if it may be beneficial to have an independent body that were actively inspecting housing stock and identifying problems. Mr. Scanlon commented that the Environmental Health Team could only undertake so much with the resource they had so a lot of their work was in response to issues that were reported. In terms of the housing associations, they should have their stock condition data, asset management programmes and repair and maintenance data which should inform them where problems and hotspots were evident, and it was more about how they then responded proactively to their data evidence sets in a way that dealt with those problems.

Councillor Speding referred to the Council signing up to the UK Healthy Cities in 2010 and referred to the Marmot Review report, which had been welcomed, and had addressed the importance of housing in relation to the health and wellbeing of residents.

With regard to the housing stock transfer to Gentoo, Councillor Speding commented that there had been in the region of 35,000 properties that had been transferred; with 5,000 of those being demolished, and plans drawn up for each ward across the city. Some estates still suffered from issues they had when the properties were first transferred and he commented that areas had been let down by not being able to regenerate areas which should have been due to the changes they had made to their original plans.

In relation to the Coalfields area of the city, Councillor Speding advised that one of the biggest problems in the area was housing purchased by private landlords, absent landlords and limited investments and shared pictures with the Committee of the problems that were being experienced in that area, due to empty properties and homes in disrepair. He commented that he had thought that Environmental Health and Public Health would have an interest in trying to improve these issues for residents to have a positive impact on their health and wellbeing.

In closing, Councillor Speding commented that he had found it impossible to rectify issues due to red tape and he felt that in the present day they should be a long way better than what they were.

The Chairman thanked Councillor Speding for the photographs and commented that they would look to collate evidence from other Members and present it to the social landlords responsible.

In response to a query from Councillor Potts regarding a licensing or registration scheme for private landlords, Mr. Scanlon commented that there was no formal, selective licensing arrangement in Sunderland and it would cost landlords to be involved in one. He explained that some good landlords could be aggrieved at having to sign up to an arrangement when they were already doing the right thing by their tenants. The Committee were also informed that they would need a

compliment of Environmental Health Officers to deliver and administer the scheme and he did not feel that there were enough professionals available in the field.

Councillor Speding raised the Accredited Landlord Scheme that the city had and Mr. Scanlon explained this was still in place, with 500 landlords signed up to it, but it was not mandatory whereas the Selective Licensing Scheme would be.

Councillor McDonough asked if there was any way the Committee could call in Gentoo to the Committee to specifically answer questions in relation to health-related matters. The Chairman commented that he did not feel it was appropriate to call in the new CEO at this time but Members could attend the Economic Prosperity Scrutiny Committee in February and look to invite her to a future meeting of this Committee following that.

Councillor Bond referred to the comment regarding good landlords not wanting to sign up to a Selective Licensing Scheme and felt that private landlords would prefer to be associated with one and be more in favour of the scheme. Mr. Scanlon commented that Environmental Health may be best placed to comment but he understood that it was the fees that they had to pay to be involved that put them off.

The Chairman thanked Mr. Scanlon for his attendance, and it was:-

3. RESOLVED that the content of the report and presentation be received and noted.

### **Sunderland City Council Draft Alcohol Strategy**

The Executive Director of Health, Housing and Communities submitted a report which sought endorsement from the Committee on the Sunderland City Council Alcohol Strategy : Calling Time : It's Time to Rethink Drink; including the strategy objectives and the next steps within the report.

Ms. Julie Parker-Walton, Public Health Consultant took Members through the report, and attached draft strategy, advising that alcohol was a complex issue within Sunderland and caused significant harm to communities. The majority of Sunderland's alcohol-related harm outcomes remained higher than the England average and had some which were in the worst top ten in the country. The strategy had been developed via the Sunderland Drug and Alcohol Harm Reduction Group and key partners and had been to various boards for consultation across the city.

The Chairman thanked Ms. Parker-Walton for their informative report and noted that there had been a wide range of consultee's and events as part of the consultation; he asked if any alcohol dependants had been consulted and was informed that the service provider; CGL, who ran Wear Recovery, had a service user involvement group so their voice was included.

Councillor Ayre referred to responsible alcohol sales and asked if there was still an issue with under-age sales? Ms. Parker-Walton advised that Trading Standards monitored the issue and from her knowledge they had invested in that area so they could continue with the scheme whereby they test retailers using young people.

In response to a further query from Councillor Ayre as to the definition of cheap alcohol, the Committee were informed that it was those drinks that constituted the

cheapest alcohol you could purchase for the greatest strength; such as the Frosty Jack and White Lightning brands.

Ms. Parker-Walton, in response to a request from Councillor McDonough, advised that additional funding had been provided through the treatment and recovery grant which had targets attached, one of which was to increase treatment capacity by 20%; meaning that by 2025 treatment capacity within the service would increase by approximately 400 people per year.

When asked if this figure would meet demand, the Committee were informed that the baseline that been submitted was approx. 1,900 people, and they currently had that number in treatments. The Harm to Hope strategy was also about supporting other services; such as those leaving prison with an addiction, and working with the alcohol care team in the hospital so they had seamless pathways and the capacity within the service to support them whilst also reaching out to meet the hidden demand that they may not have addressed before.

Councillor Speding commented that it would be beneficial to visit off-licences and investigate what they had on sale and how it was being sold and Ms. Parker-Walton commented that they had undertaken a survey a number of years ago to see where the cheapest unit of alcohol could be purchased in the North East and at that time Sunderland had been the highest. She advised that they were working with regulatory services on responsible retailing schemes so that retailers could be supported and how often conversations with a retailer could change their approach to alcohol sales.

In closing, the Chairman commented that the Committee would be interested in a future report being submitted to map some of the progress and changes that had taken place, and having thanked Ms. Parker-Walton for her informative report, it was:-

4. RESOLVED that the content of the report and presentation be received and noted.

### **Work Programme 2022/2023**

The Scrutiny, Mayoral and Members' Support Coordinator submitted a report (copy circulated) which attached the current work programme for the year and also provided an update on a number of potential topics, as raised by Members, for the Committee's consideration.

(for copy report – see original minutes)

Mr. Cummings, Scrutiny Officer, presented the report advising that the report included a number of potential topics to consider along with a draft Scrutiny Work Programme for 2022/23. He informed the Committee that the work programme was a 'living' document and could continue to incorporate emerging issues as and when they arose throughout the forthcoming year.

In response to an earlier comment from Councillor McDonough, Mr. Cummings advised that the Committee could look to include a review of housing standards in the city in relation to the health and wellbeing of residents as a topic for a future

review and advised that this could form part of the discussion at the Scrutiny Workshop which was held at the beginning of each municipal year.

Members having considered the report and update, it was:-

5. RESOLVED that the work programme, including amendments, and the update on topics for review during 2022/23, be received and noted.

### **Notice of Key Decisions**

The Strategic Director of People, Communications and Partnerships submitted a report (copy circulated) providing Members with an opportunity to consider those items on the Executive's Notice of Key Decisions for the 28 day period from 4 January 2023.

(for copy report – see original minutes)

Mr Cummings, Scrutiny Officer, having advised that if any further Members wished to receive further information on any of the items contained in the notice they should contact him directly, it was:-

6. RESOLVED that the Notice of Key Decisions be received and noted.

The Chairman then closed the meeting having thanked everyone for their participation.

(Signed) M. BUTLER,  
Chairman.

# Item 4

## HEALTH & WELLBEING SCRUTINY COMMITTEE

28 FEBRUARY 2023

### NORTH EAST AMBULANCE SERVICE – PERFORMANCE UPDATE 2023

#### REPORT OF THE DEPUTY CHIEF EXECUTIVE AND ASSISTANT DIRECTOR OF COMMUNICATIONS & ENGAGEMENT – NORTH EAST AMBULANCE SERVICE

#### 1. PURPOSE OF THE REPORT

- 1.1 The presentation attached, for Members' information, provides an overview of activity and performance for the North East Ambulance Service.

#### 2. BACKGROUND

- 2.1 The North East Ambulance Service presentation covers a wide range of issues including:
- Demand and Performance;
  - Response Times Performance;
  - Hospital Performance;
  - Trust Capacity.
- 2.2 The Chief Operating Officer and the Assistant Director of Communications and Engagement will be in attendance to provide the update and answer any questions from Members.

#### 3. RECOMMENDATION

- 3.1 That the Health and Wellbeing Scrutiny Committee notes and comments on the content of the presentation and performance information provided.

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**Contact Officers:** Mark Cotton  
Assistant Director of Communications & Engagement

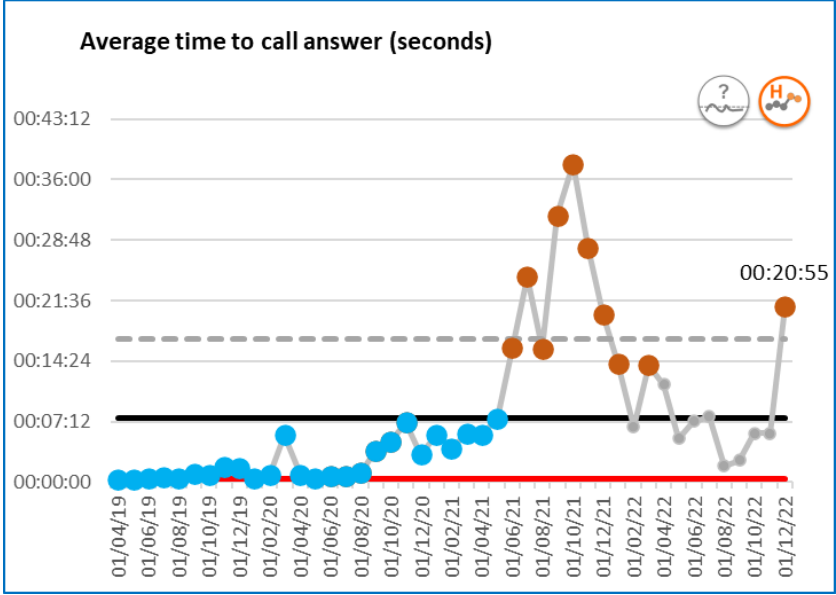
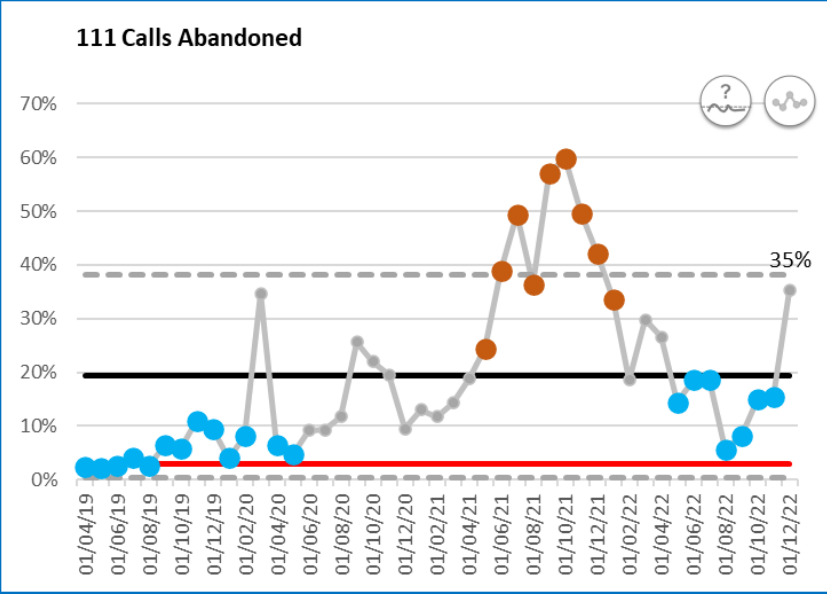
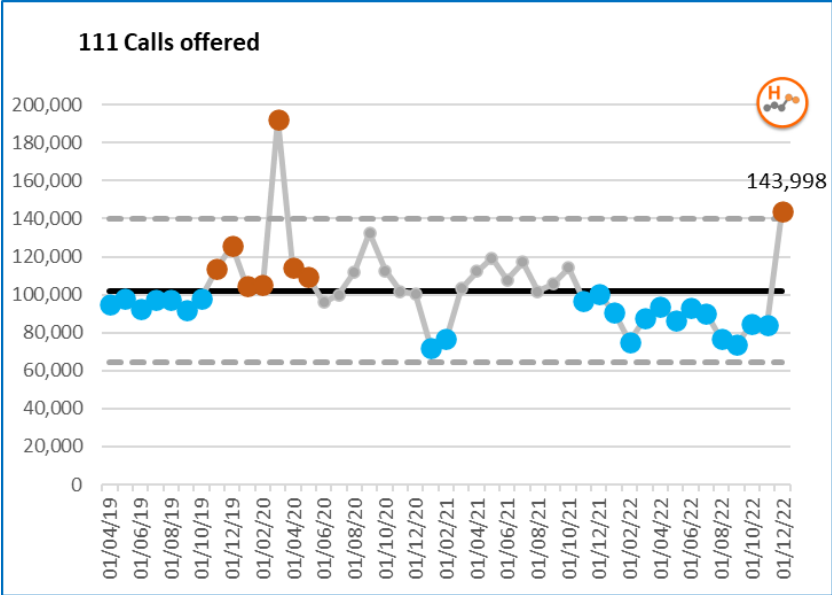


# Performance update to Sunderland health & wellbeing scrutiny committee

January 2023



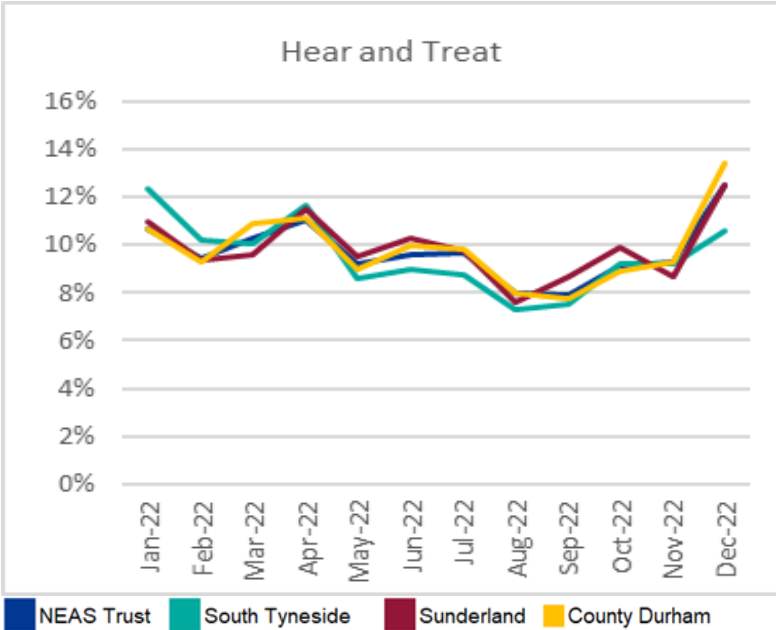
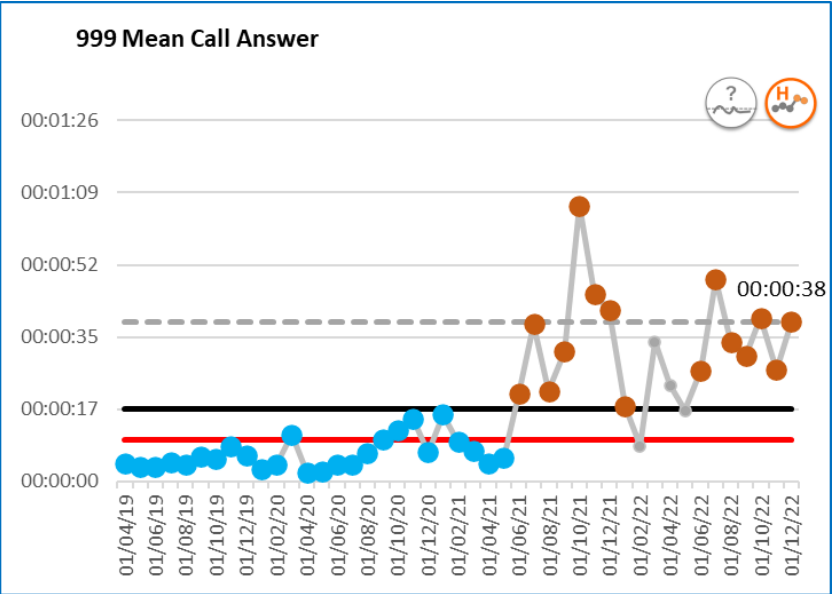
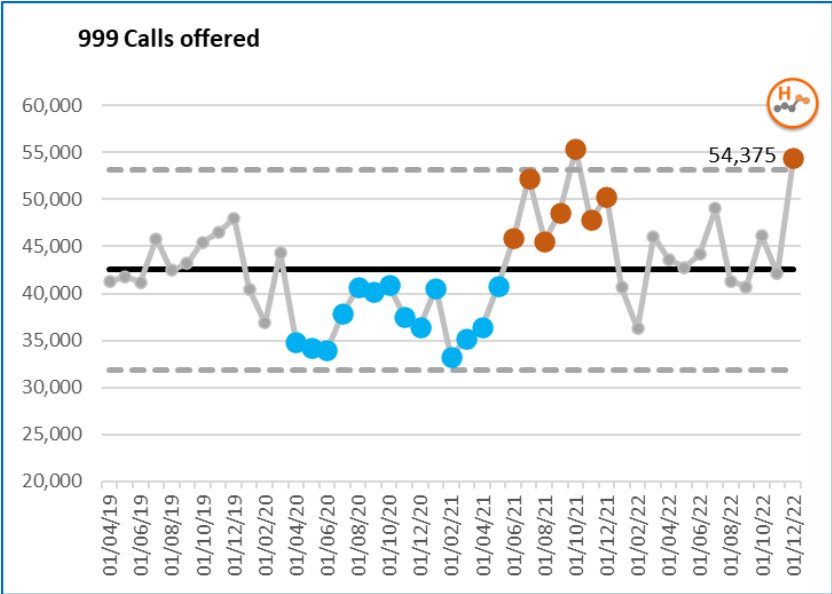
# 111 Demand & Performance



# 111 Outcomes

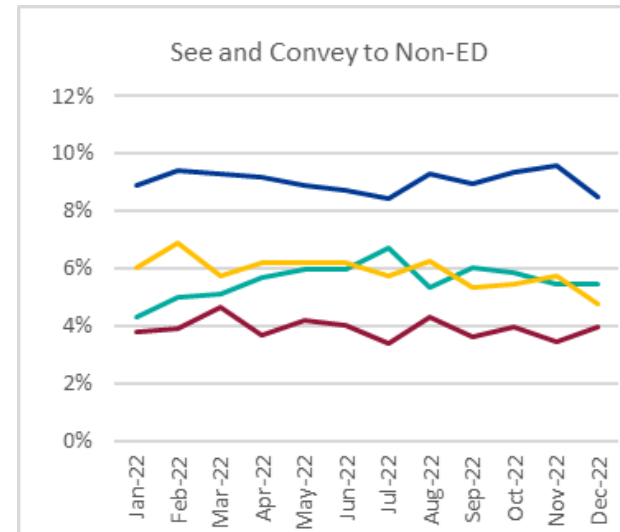
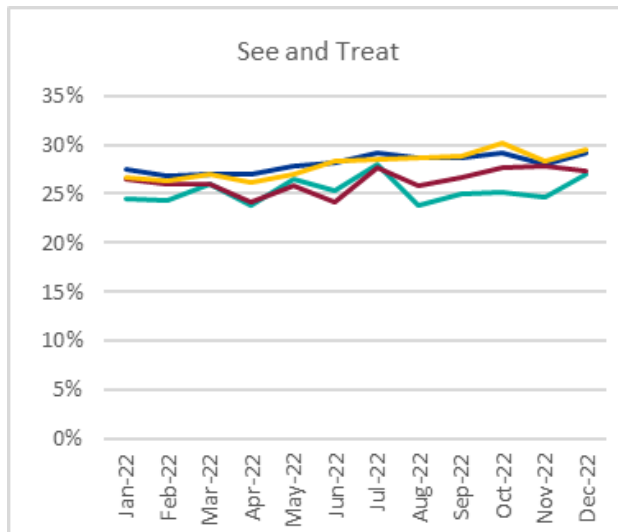
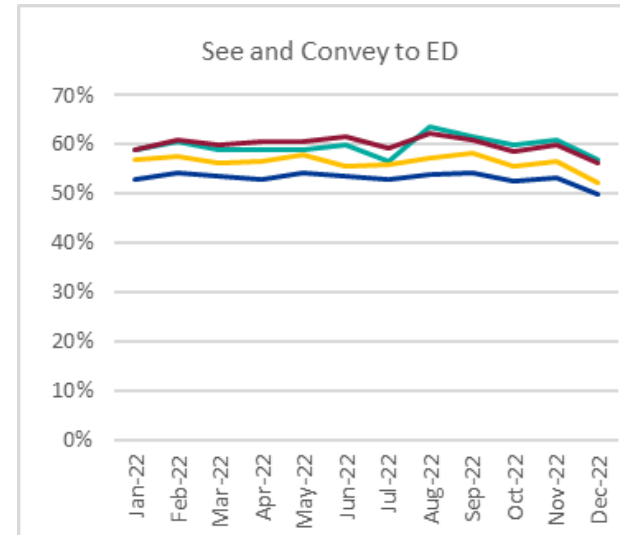
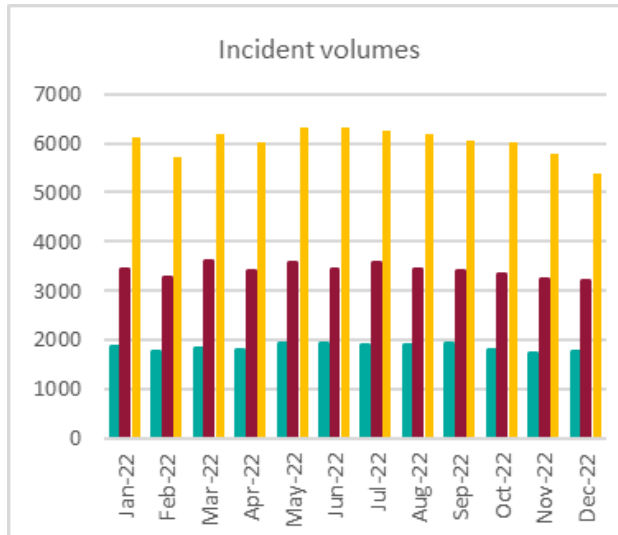
Outcome %	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Ambulance response	15.4%	16.3%	16.7%	18.1%	17.6%	18.3%	18.0%	17.9%	15.9%
Attend an ETC	10.9%	12.4%	11.5%	11.6%	12.0%	11.8%	12.0%	11.9%	9.6%
Attend a Type 1 or 2 ED	3.0%	3.1%	3.0%	2.7%	3.0%	2.8%	3.2%	2.9%	3.0%
Contact primary care services	33.1%	33.0%	32.6%	32.4%	31.5%	30.7%	32.6%	33.0%	35.4%
Contact primary care services - bookable	33.1%	33.0%	32.6%	32.4%	31.4%	30.7%	32.6%	33.0%	35.3%
Contact primary care services - non-bookable	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Speak to primary care services	10.7%	9.4%	9.9%	9.1%	8.4%	9.1%	9.9%	9.4%	14.3%
Speak to primary care services - bookable	10.0%	8.8%	9.3%	8.6%	7.7%	8.4%	9.4%	8.8%	13.8%
Speak to primary care services - non-bookable	0.7%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%
Contact or speak to a dental practitioner	11.6%	11.6%	11.3%	11.2%	13.2%	12.5%	11.1%	10.8%	7.2%
Contact or speak to a pharmacist	0.3%	0.2%	0.3%	0.2%	0.3%	0.3%	0.3%	0.3%	0.3%
Repeat prescription medication	2.5%	2.1%	2.8%	1.9%	2.5%	2.2%	1.6%	1.5%	1.1%
Contact or speak to another service	0.1%	0.1%	0.2%	0.1%	0.2%	0.1%	0.1%	0.2%	0.1%
Self-care	5.6%	4.8%	5.4%	5.9%	5.0%	5.3%	5.4%	5.3%	5.4%
Self-care at the end of clinical input	4.5%	3.7%	4.2%	4.5%	3.8%	4.0%	4.1%	4.0%	4.1%
Other outcome	9.7%	10.0%	9.2%	9.3%	9.3%	9.6%	8.9%	9.9%	10.7%

# 999 Demand & Performance

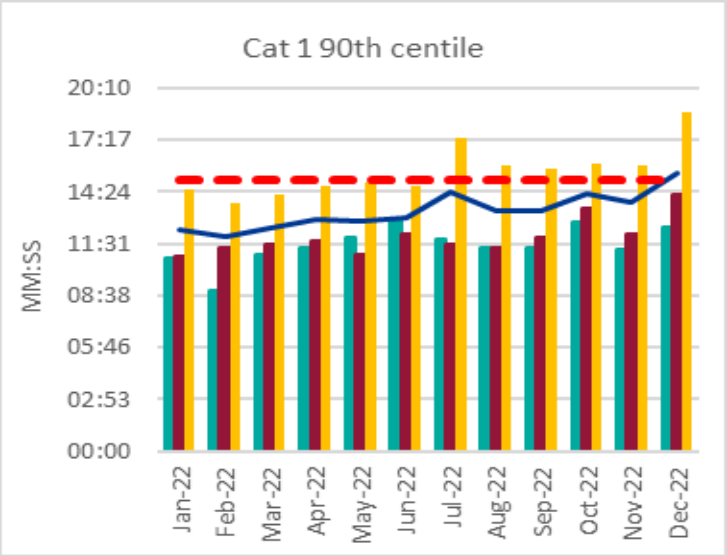
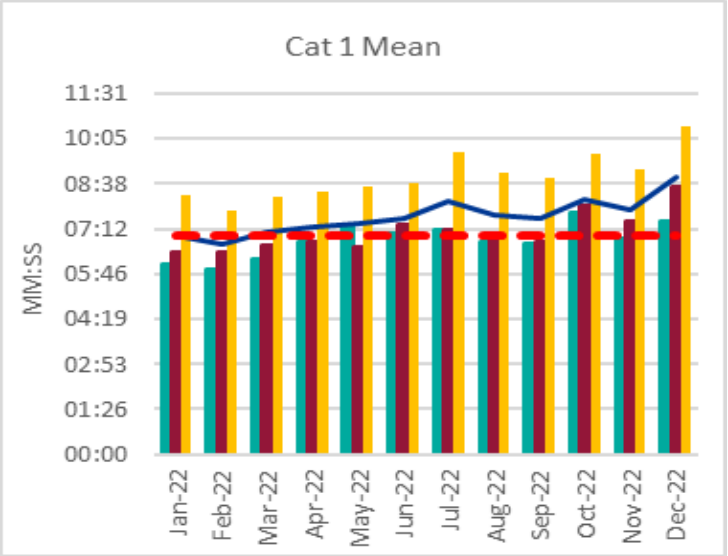


# 999 Incident volume & outcome rates

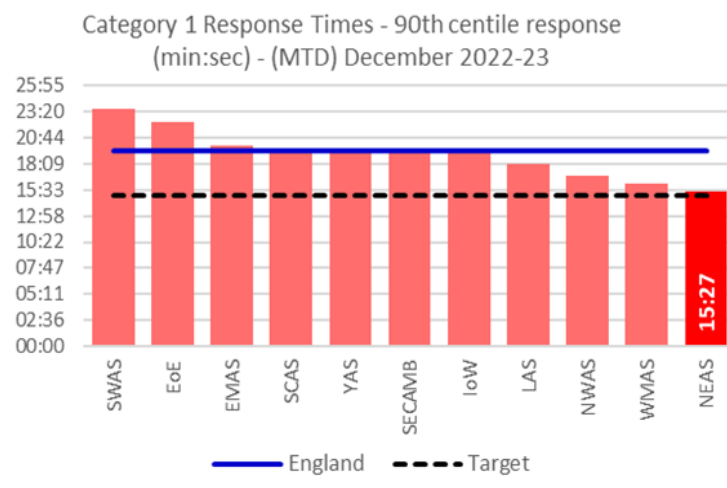
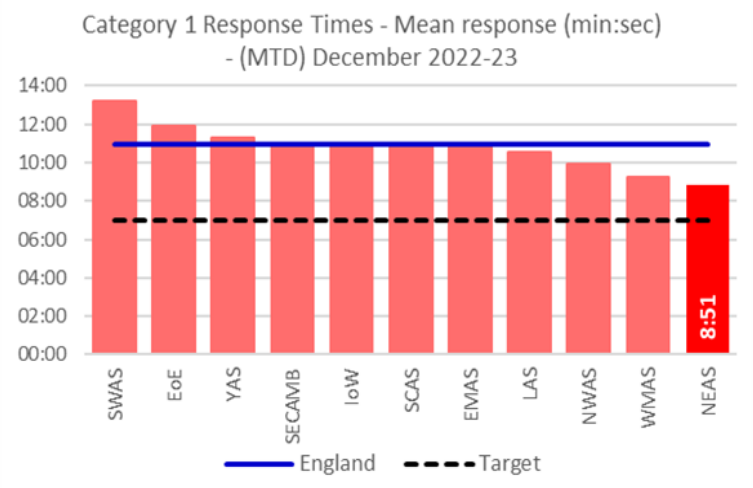
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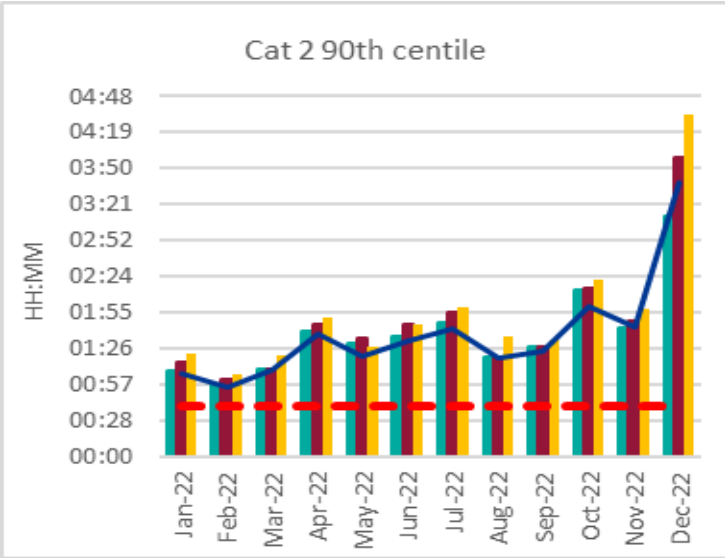
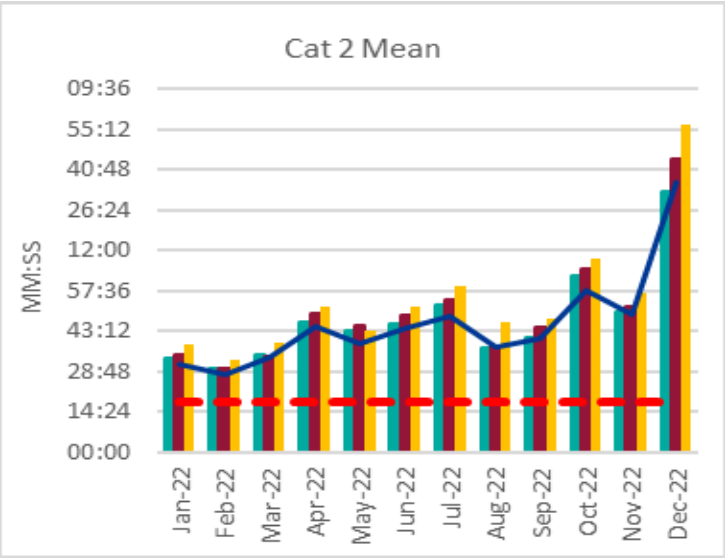
# ARP Response times Category 1



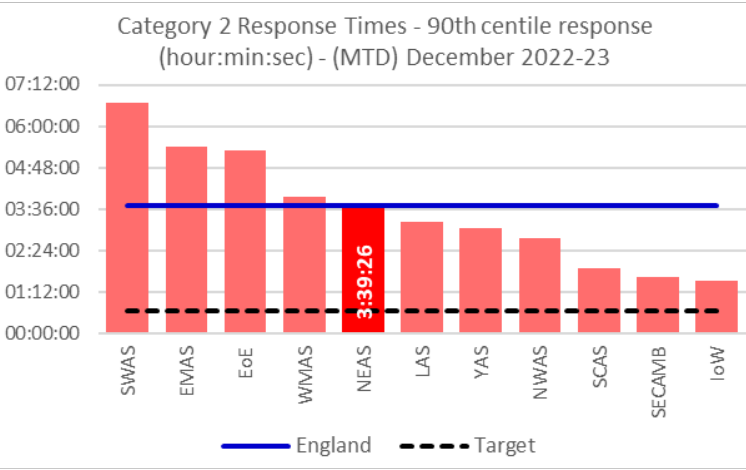
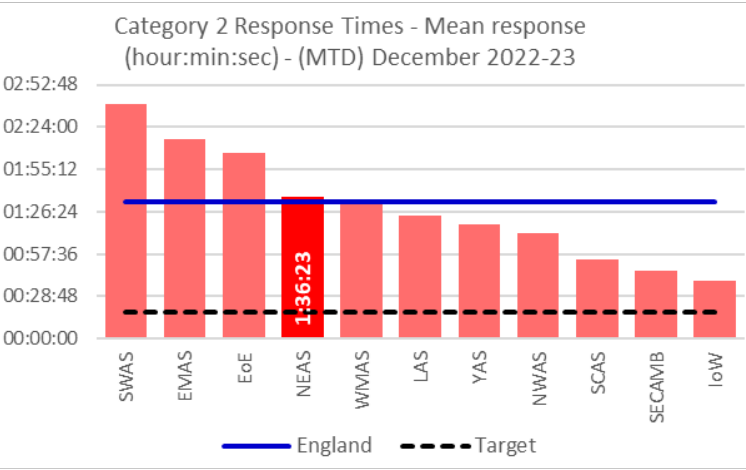
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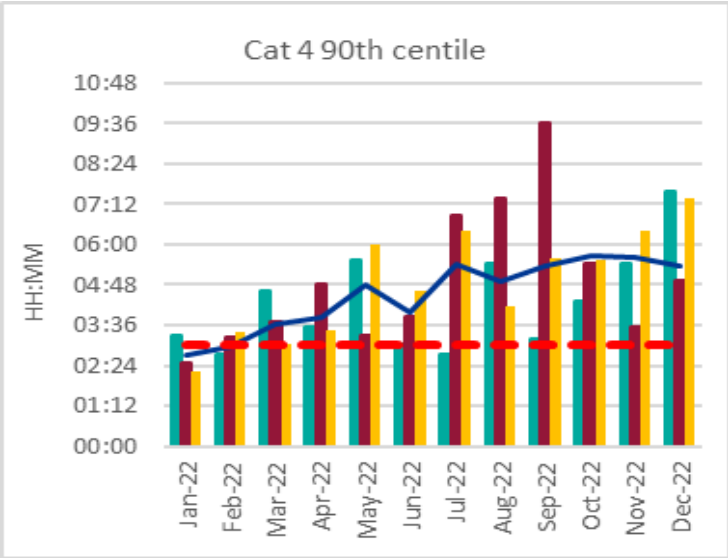
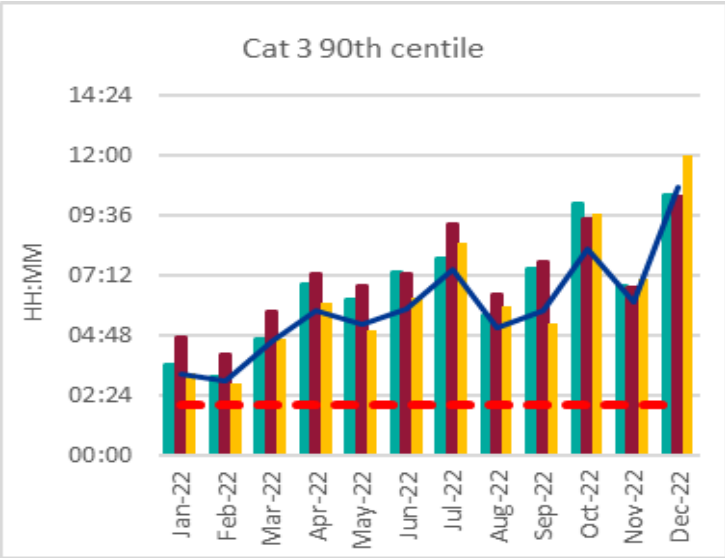
# ARP Response times Category 2



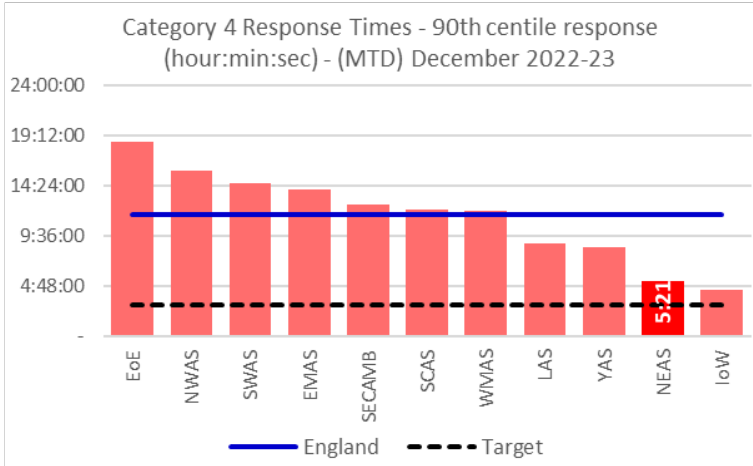
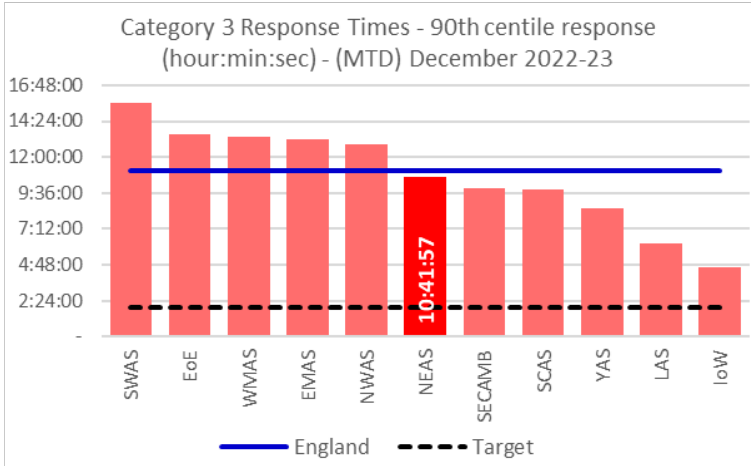
NEAS Trust South Tyneside Sunderland County Durham



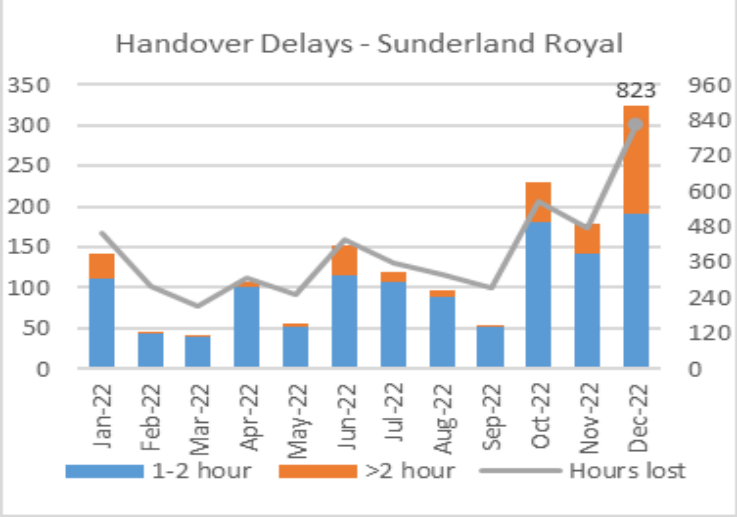
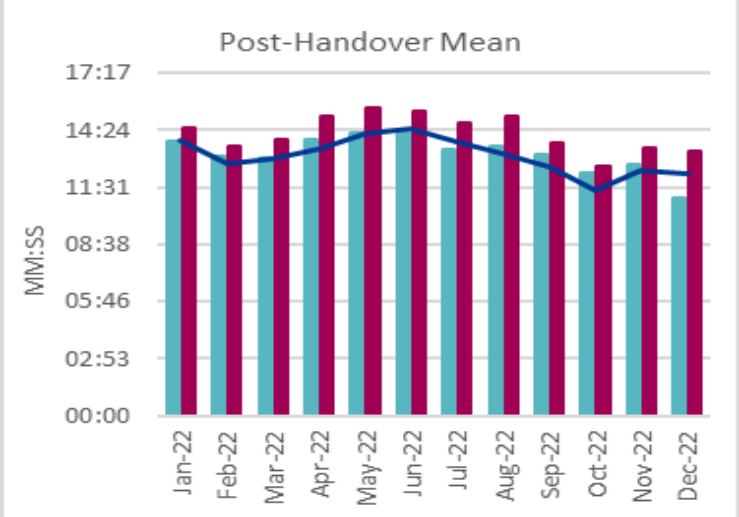
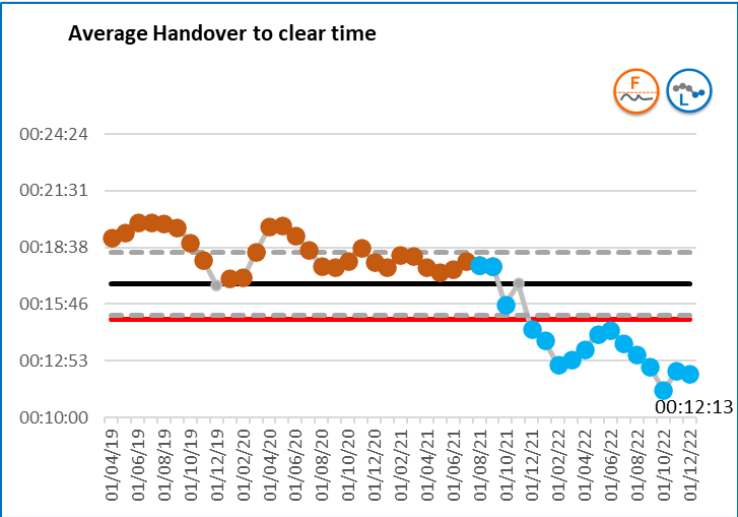
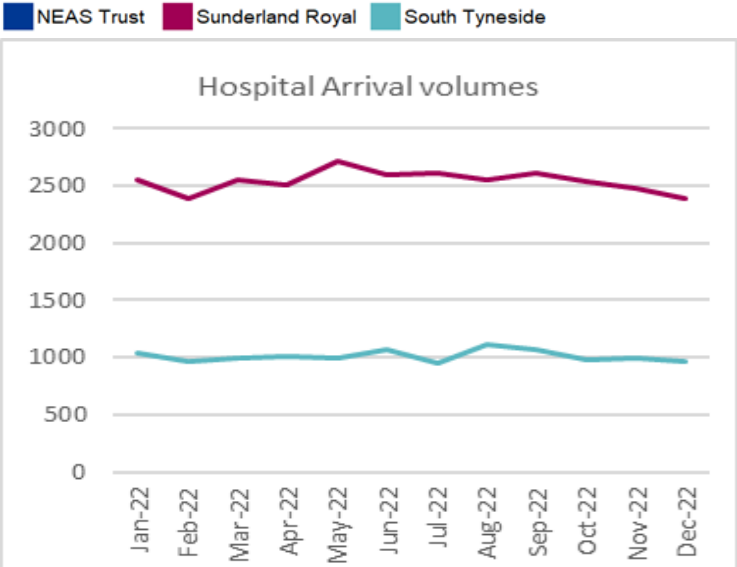
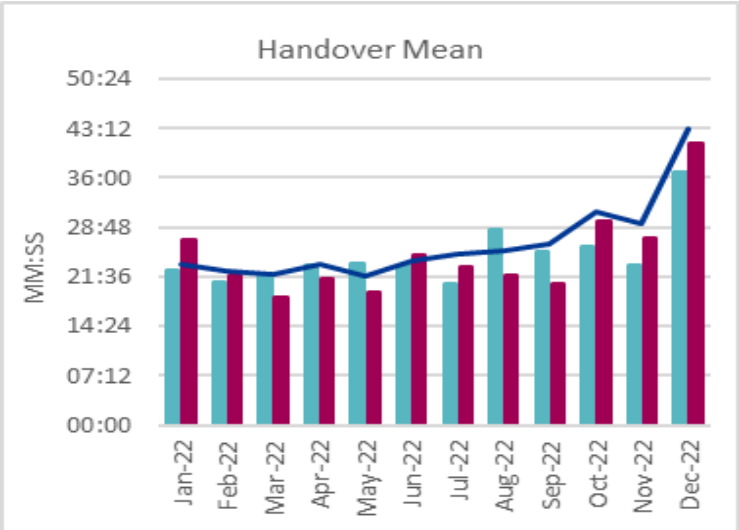
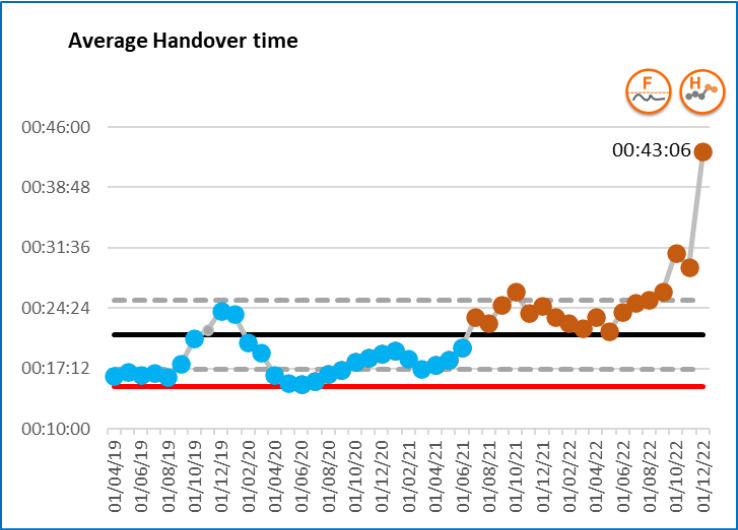
# ARP Response times Category 3 & 4



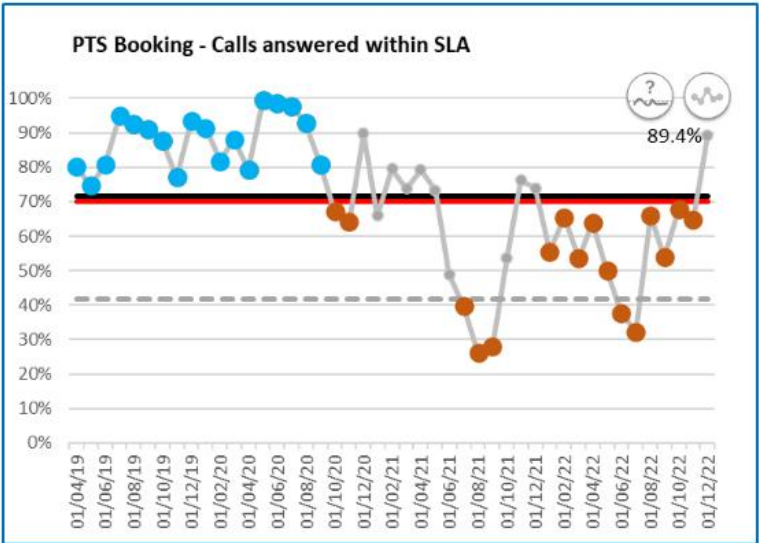
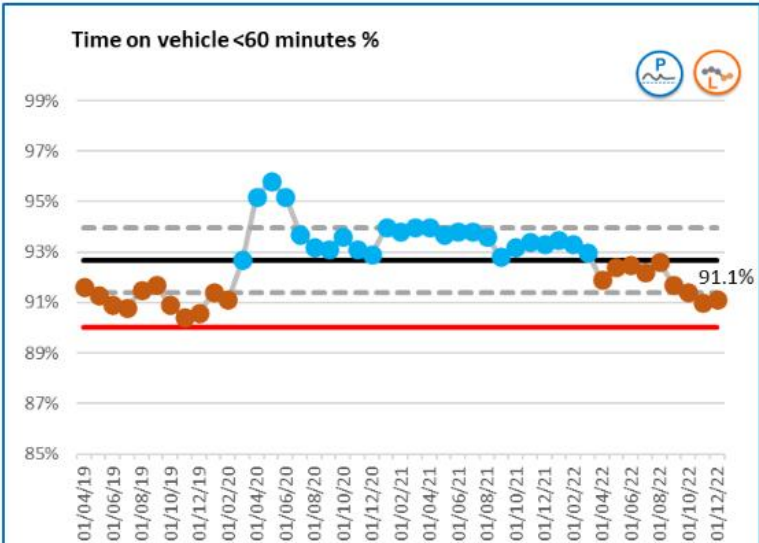
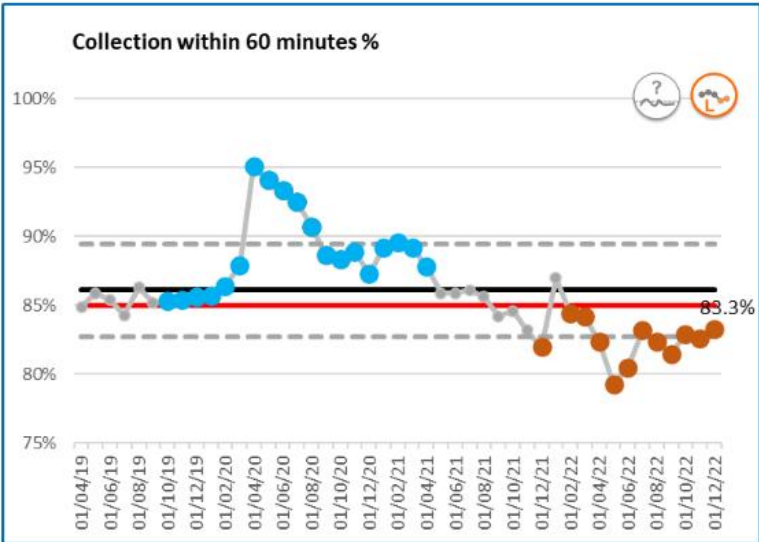
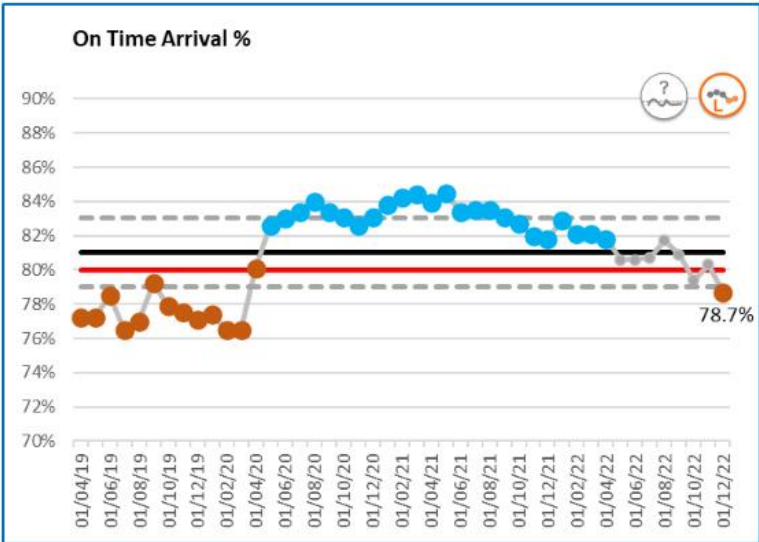
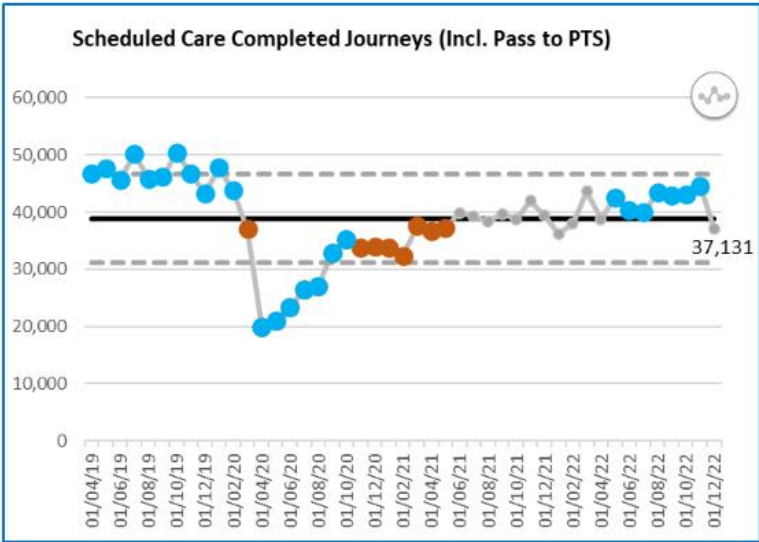
■ NEAS Trust 
 ■ South Tyneside 
 ■ Sunderland 
 ■ County Durham



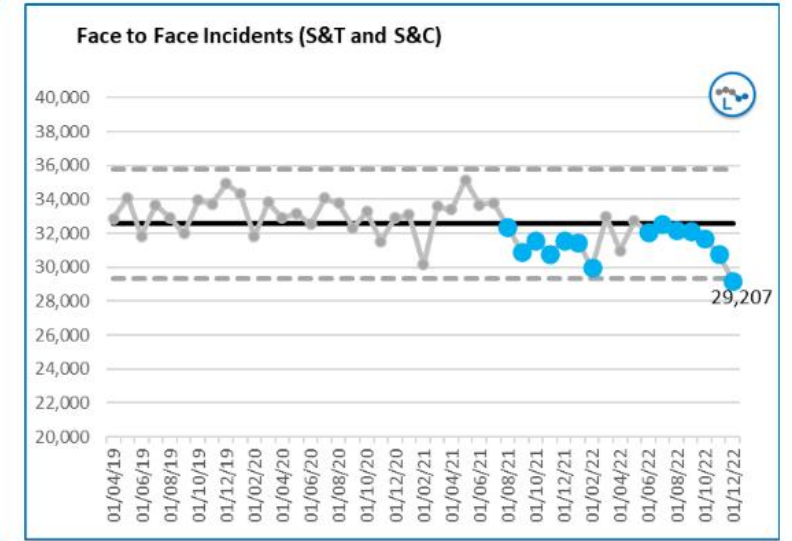
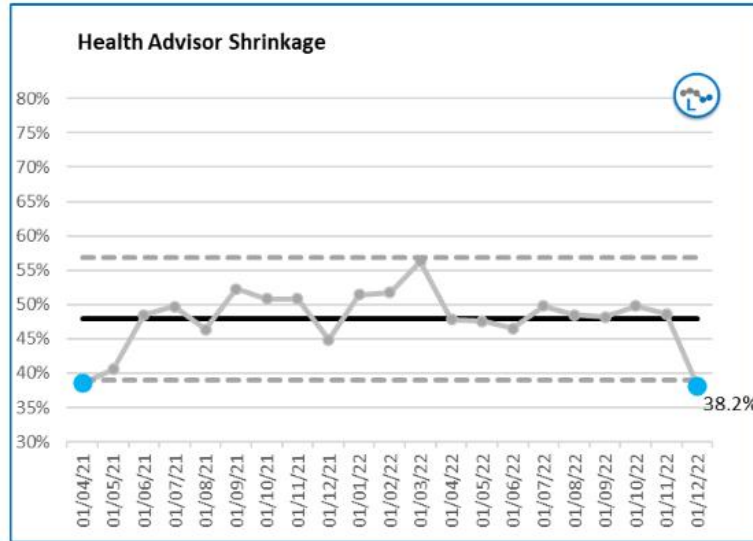
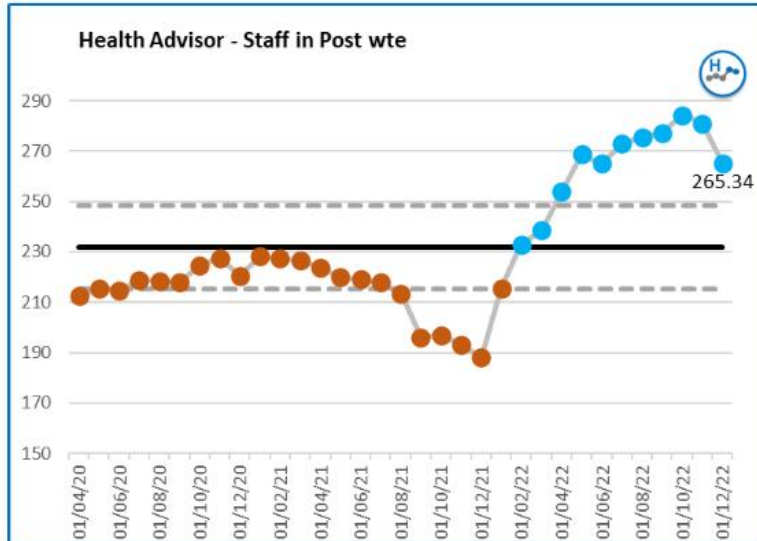
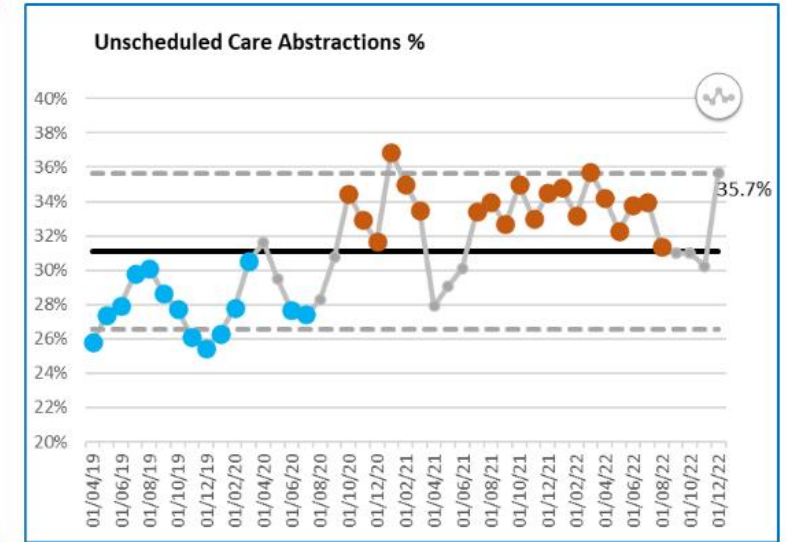
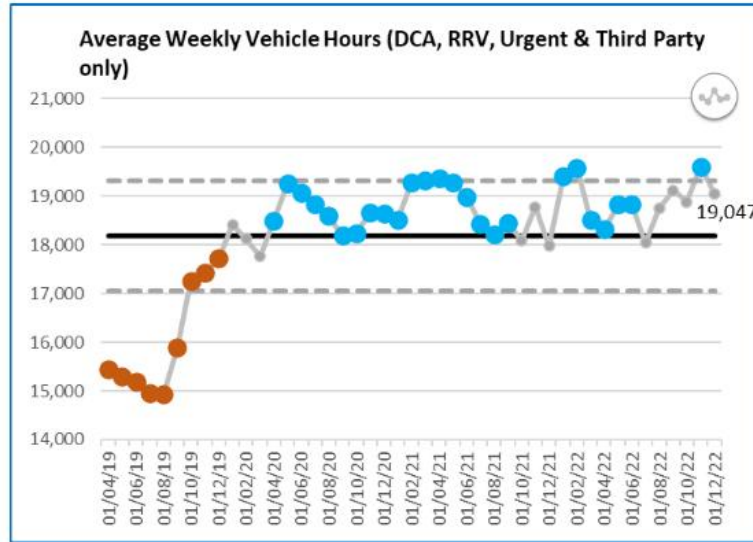
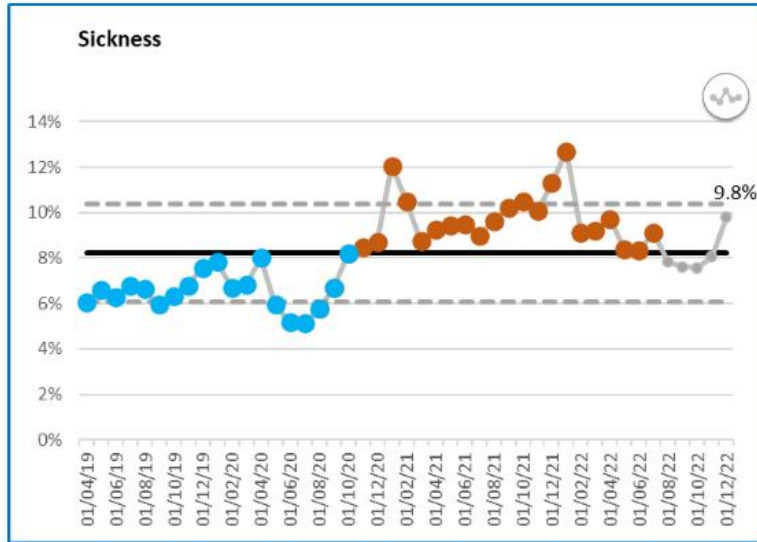
# Hospital Performance



# PTS Demand & Performance



# Trust Capacity & F2F incident demand





## North East Ambulance Service

Bernicia House  
Goldcrest Way  
Newburn Riverside  
Newcastle upon Tyne  
NE15 8NY



## HEALTH AND WELLBEING SCRUTINY COMMITTEE

28 FEBRUARY 2023

### ADULT MENTAL HEALTH STRATEGY UPDATE

#### REPORT OF THE DIRECTOR OF PLACE (SUNDERLAND) – NORTH EAST AND NORTH CUMBRIA INTEGRATED CARE BOARD

##### 1. PURPOSE OF THE REPORT

- 1.1 To provide the Health and Wellbeing Scrutiny Committee with an update on the work that has taken place to implement the Adult Mental Health Strategy for Sunderland which was approved for publication in June 2021.

##### 2. BACKGROUND

- 2.1 As presented to the Health and Wellbeing Scrutiny Committee in November 2020, the former Sunderland CCG had committed to developing an Adult Mental Health Strategy for the city.
- 2.2 This report will provide a summary of the work undertaken to develop and publish the strategy, as well as progress made around implementation of the three key principles of the strategy.
- 2.3 The development of the strategy took place in four phases:

###### **Phase one – engagement of the scope**

We invited a wide range of stakeholders to provide feedback on the intended scope of the strategy. This included clinical leaders within the CCG, All Together Better Programmes, Together for Children, Councillors, representatives from GP Practices, providers, CAMHS Strategic Partnership and Sunderland City Council. This feedback confirmed that the scope was appropriate and that whilst children's services was out of scope it was important to reference transition between children's and adult's services.

###### **Phase two – involving people**

A large-scale engagement exercise took place between November 2020 and January 2021. This consisted of gathering intelligence via a suite of questionnaires aimed at the public, service users and carers, larger employees and staff involved in the delivery of services. Alongside this, one-to-one interviews were conducted with various providers, LA colleagues, primary care and All Together Better (ATB). Focus groups were held with various groups with some asset-based focus groups covering (but not limited to) African Women's Voices, Becoming Visible, and True Colours.

###### **Phase three – review of findings**

To validate the research captured, a draft engagement report was shared for comments and feedback. This consultation included sharing the report with stakeholders, various meetings, and specific focus groups.

In addition to the substantial engagement work, we worked with Public Health colleagues to refresh the 2019 Mental Health and Wellbeing Joint Strategic Needs Assessment (JSNA). The intelligence gathered from the Health Needs Assessment also supported the development of the vision and content of the strategy.

#### **Phase four - present and publish the strategy**

Using the analysis generated from the engagement phase and the JSNA the Vision and three key priorities were generated:

***Everyone's Mental Health Matters:*** Empowering people by supporting individuals, families, and communities to improve and maintain mental and physical health, so they can lead fulfilling and healthy lives.

***Priority One: An ounce of prevention is better than a pound of care:*** Strengthening and promoting lifelong mental health and wellbeing with a focus on prevention.

***Priority Two: Right Response, Right Time, Right Place:*** Ensuring there is appropriate and timely access to flexible and inclusive mental health care services for all, focussing on the whole person.

***Priority Three: Working with you on what matters to you:*** Delivering care designed around the individual, without barriers across teams, services, and organisations.

The strength and validity of the vision and priorities were tested with key stakeholders including the Sunderland CCG Governing Body, 'Programme 2' of All Together Better, the Community Mental Health Transformation Group, internal groups with Sunderland City Council (SCC) and focus groups of people with protected characteristic. The feedback generated from these discussions provided an opportunity to adjust and clarify the final vision and strategy.

### **3. CURRENT POSITION – PRIORITY ONE**

- 3.1 Our strategy pledged four important commitments to deliver priority one – 'an ounce of prevention is better than a pound of care'. A short summary of progress against each commitment is noted as follows:

<b>Our Commitment</b>	<b>Our Progress</b>
We will promote mental health awareness to address wider determinants of health and strengthen coping strategies with a focus on the greatest areas, of communities in need.	A Community Connector programme is underway in Sunderland to develop a support network to help raise knowledge and awareness of community activities and services that are available to support residents across the city with their mental health and wellbeing. This project is an extension of the Connectedness Plan which involved a series of locality events and training workshops, training up over 100 local volunteers and the final citywide celebration event was held in December 2022. The connectors are people who use a peer support model to link others in their local community with activities and services that can help improve their quality of life. Through local knowledge and awareness this sharing of information can support organisations directly on connecting people with their communities.

	<p>Organisations who have signed up to the programme are provided with; support, information and resources by our Peer Community Coordinators.</p> <p>Our partnerships with education continue to grow and has seen an increased amount of education and awareness raising around mental health issues and support in the University of Sunderland and this is also being embedded into the curriculum.</p> <p>Since the implementation of our Primary Care Practitioners team, we are seeing an increased amount of people who would not usually access mental health services, as this is a less formal level of intervention with less stigma attached to it. These patients are people being supported and signposted to appropriate services to meet their needs.</p> <p>Home Group are providing a programme across the city to support discharges and are providing patients with education, tools and techniques to help them maintain healthy living in the community once discharged which will also have a positive impact on the number of hospital readmissions.</p> <p>Dedicated Mental Health Link Workers are in place via Sunderland Counselling Service to provide additional emotional and practical support to wrap around existing mental health services, to support people to engage in or be retained in treatment, prevent deterioration, maximising treatment outcomes and supporting independence.</p>
We will work in partnership with communities to identify priorities, understand barriers to access, and co-produce solutions in relation to mental health and wellbeing.	<p>A dedicated project is underway hosted by Washington Mind to take a collaborative approach, linking with our local community assets, making use of the developed relationships with the community voice. This project is generating valuable intelligence from our community to understand what the perceived barriers to access are and how we can best overcome these barriers.</p> <p>Autism in Mind are currently working with the Mental Health Crisis team to reduce any barriers that autistic people may encounter whilst seeking crisis support.</p>
We will develop and implement a prevention system to strengthen public mental health delivery.	<p>Led by the Public Health team, plans are in place to implement a Prevention Concordat for Better Mental Health. This concordat will be an opportunity to join a community of practice working towards creating resilient communities and building the case for a shift to support prevention activity. The aim is to prevent mental health problems and promote good mental health.</p>
We will promote and encourage the uptake of annual health checks for patients with serious mental illness to support their mental wellbeing and prevent physical ill health.	<p>We are continuing to support both primary and secondary care to ensure that patients with a severe mental illness (SMI) in Sunderland have an annual health check. We have significantly improved our achievement over the last year and can report that at the end of the financial year 2021/22, 56.4% of patients on the SMI register in Sunderland received an annual health check. Whilst this is positive, we recognise that further work is required to improve this to ensure that all SMI patients benefit from the</p>

	<p>healthcheck process.</p> <p>Mobile equipment is now available to undertake the elements of the check in the community and a pilot is about to commence in one PCN area. This pilot will provide an outreach service for patients identified as harder to engage with to ensure they are supported fully to receive a physical health check.</p>
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## 4.0 CURRENT POSITION – PRIORITY TWO

- 4.1 Our strategy pledged four important commitments to deliver priority two – 'right response, right time, right place'. A short summary of progress against each commitment is noted as follows:

Our Commitment	Our Progress
We will Improve accessibility of mental health care and support by working in partnership to co-produce and improve services.	<p>We have a strong ethos to support co-production in Sunderland and call upon the expertise of those with both past and current 'lived experience'. We rely heavily on this valuable resource to ensure that our service delivery meets the needs of our population.</p> <p>As we work across the city to implement new and improve existing services, we will continue to draw upon the added intelligence that co-production delivers so that we can be confident that service provision reflects the patient's perspective.</p> <p>We have utilised the knowledge and experience of our service users as we design and implement changes to pathways and provision to support our Community Mental Health Transformation Programme. Our 'experts by experience' have reinforced the benefits of peer support and this is reflected in our peer support programme of work, recognising that within some mental health pathways this would work well, whilst not so well in others.</p> <p>A good example of where this insight adds real value is within the eating disorders pathway, where our experts by experience told us that peer support for patients would not be welcomed. Our lived experience service users tell us they perceive this to be a 'competitive disease' and would feel in competition around the acuteness of their circumstances with their peer.</p> <p>As we continue with our transformation programme, we are developing mental health hubs, initially in three of our six PCN areas, with a view to expansion once we have a fully established and mature operating model. The mental health hubs will operate an open-door approach to encourage engagement and trust amongst the local population, as well as provide a venue for low level support in terms of peers networking, coffee and chatting to reduce social isolation, and provide access to helpful materials and online resources etc.</p>
We will work with specific groups of people who	We need to ensure that our services are equally

<p>don't typically access services and are at greatest risk of mental health to ensure fair and equitable access.</p>	<p>accessible to all; to do so we must continue to engage with cohorts of patients who we know are less likely to ask for help.</p> <p>The engagement work undertaken in the development of the strategy and further engagement via the Alternatives to Crisis Community Connector Programme will be utilised so that we can understand the barriers which may prevent access and put measures in place to address this. This will be incorporated into service design and reviews as standard practice and will also be part of our continued engagement work across the community in existing programmes.</p> <p>The mobilisation of warm hubs across the community, including voluntary and community sector organisations (VCSO) mental health premises, is seeing an increased footfall of residents who would not normally engage or interact with mental health support. The opportunity is therefore being taken to raise awareness and education around what is available to support mental health and wellbeing.</p> <p>Washington Mind have worked with all warm space hubs to introduce 'Ray's Corner' which is a suicide prevention initiative. The Corner provides a suite of information detailing how and where to access mental health and wellbeing support. Alongside this a QR code has been developed which provides direct online access to a wealth of information; to date over 600 people have accessed information via this route. This initiative has recently been awarded as a national innovation and will be rolled out to other Mind organisations across England and Wales.</p> <p>We have identified a Mental Health Champion in each GP Practice who can support the practice in raising awareness and education around Mental Health, as well as support with signposting to available support. The majority of the champions are in administrative roles and are not intended to replace clinical expertise but instead scaffold existing infrastructure. In lots of cases, they are front of house facing and most likely to be the first point of contact in practice.</p>
<p>We will promote the help and support available to all communities to prevent mental ill-health and improve mental health and wellbeing.</p>	<p>Work is progressing to establish a central Directory of Services (DoS) across the City. Key partners are working together to provide details of the mental health information and other support available so that it can be incorporated into the city's emerging DoS.</p> <p>Alongside this, we are confident that the Community Connector Programme will encourage patients and residents to access support as appropriate, to help manage and improve their mental health and wellbeing. The programme can also offer support and resources to organisations across the city including networking opportunities, training, and access to Peer Community Coordinator's.</p>
<p>We will work with service providers to deliver equality in mental health care (access, experience, and outcomes) so no-one is left</p>	<p>We are working with partners across the city to address the barriers identified in our engagement work some of these are new and emerging as new</p>

behind by implementing the Advancing Mental Health Equality Framework.	<p>challenges for communities present themselves.</p> <p>We recognise that there are groups of patients who do not routinely ask for help to improve their mental health, particularly males, peoples with disabilities and black, Asian and other ethnically diverse communities. We are therefore looking to further understand these barriers, basing our work on the Advancing Mental Health Equality Framework to ensure our service delivery models are open and accessible to all, with equity as a standard. Our links to informal support groups across the voluntary sector will provide a valuable gateway into reaching out to these vulnerable groups of patients.</p>
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## 5.0 CURRENT POSITION – PRIORITY THREE

5.1 Our strategy pledged five important commitments to deliver priority three – 'working with you on what matters to you'. A short summary of progress against each commitment is noted as follows:

<b>Our Commitment</b>	<b>Our Progress</b>
We will identify and increase ways to involve people with lived experience of mental ill health, and their carers, to co-produce, quality assure, and improve services.	<p>We are committed to drawing on the expertise of people with lived experience as we know the benefits that this can bring to service design. We work closely with the University's Patient Carer and Public Involvement Team. Our Community Mental Health Transformation Programme has had vital representation from this team to help shape future developments.</p> <p>Alongside this we believe that as we develop our peer support and community connector programmes, this will continue to provide valuable feedback relating to barriers and areas of improvement and this will play a significant role in co-production across the city.</p>
We will ensure services work together, promote inclusive access to care and treatment to avoid people 'slipping through the gaps' or being caught in competing thresholds and access criteria.	<p>A six-month pilot has been developed locally to introduce a Mental Health multi-disciplinary team (MDT). Initially this will be in two PCN areas and learning from this will support a wider rollout across all PCNs. The MDT aims to</p> <ul style="list-style-type: none"> <li>• Develop multi-disciplinary working that includes multiple professionals.</li> <li>• Deliver proactive, patient centred care to those with the most complex mental health needs.</li> <li>• Provide timely services at Neighbourhood level.</li> <li>• Promote a patient centred culture.</li> <li>• Facilitate appropriate information sharing to coordinate care.</li> </ul>
We will explore new approaches to ensure services wrap around people and are proactive with them, including methods of delivery to support all services users, such as peer support, telephone advice and guidance, communication methods.	We recognise the importance of peer support, and this has been a strong theme from all engagement and service development work. As a result, we are developing a Peer Support Network. The network would have a pool of peer support workers which can be drawn upon for patients across Sunderland. We envisage this resource will:

	<ul style="list-style-type: none"> <li>• Ensure patients are linked to the correct healthcare service</li> <li>• Help and support patients to attend crucial health appointments when they do not feel that they are well enough to attend alone</li> <li>• Connect patients with services outside of healthcare</li> <li>• Provide transport to health or other necessary appointments</li> <li>• Be someone that they can talk to</li> <li>• Take them to events that prevent social isolation</li> </ul> <p>The Mental Health Link Workers within Sunderland Counselling Service act as a wrap around provision for people accessing or struggling to engage with primary or secondary service. They will link with the patient to see what additional support they may need, build relationships with them and thus be able to intervene early should their mental health worsen. Building this type of relationship allows a person-centred understanding of that individual's support needs, what their triggers may be and what support plan needs to be put into place, enabling the patient to access support and understand how they can self-manage where appropriate.</p> <p>Mental Health practitioners are working across our PCN areas to ensure that all patients referred into the team have a wrap plan upon discharge so that they know how to manage symptoms and seek support at the right time to avoid escalation of problems.</p>
<p>We will ensure patients feel enabled, empowered and confident to self-manage conditions.</p>	<p>We recognise that by empowering patients, they are likely to be able to improve their mental health and well-being and seek the support they need at the most appropriate time. More work is needed to ensure that when patients do reach out for help, they are provided with education and tools and techniques to self-manage their condition and to know when to seek further support from their clinical team.</p> <p>With the provision of a peer support network, we hope that this will nurture a culture of confidence in our patients to engage with lower-level community support services which will provide them with the assistance they need to keep well.</p> <p>Significant work has been undertaken to promote awareness and self-help techniques for women experiencing menopausal symptoms which has been extremely well received. Further education work is taking place across the city to ensure that appropriate help is available to support women.</p> <p>A pilot is in place with Sunderland Counselling Service for parents and carers of children who are receiving community Children and Adolescent Mental Health Service (CAMHS) and who themselves may need short-term social, emotional, and practical support. This project will develop awareness and foster engagement with services by connecting and signposting with an aim to empower patients to access the support they need for themselves, and their</p>

	<p>families. The team can provide direct emotional support, provision of self-help materials, a "check in" system, packages of support and onward referrals where necessary.</p>
<p>We will ensure there is effective transition</p> <ul style="list-style-type: none"> <li>• From child and young peoples to adult mental health services</li> <li>• From service to service/organisation to organisation</li> <li>• Following discharge from services</li> </ul>	<p>We are working with our main provider to improve the discharge process and ensure that documentation, focuses on informing primary care what information is needed and why. For example, where a diagnosis has not been made, explaining what would be beneficial to general practice e.g. patient thinks X but we disagree and explain why. Correspondence will be clear on what can be done to ensure the patient can be supported and managed in a community environment. Whilst initially this work focussed on the discharge process the project team are reviewing all processes, e.g., general letters, discharge summaries, medication etc.</p> <p>One of the key themes identified in our engagement work was around the transition process from childrens to adults' mental health services. Our Mental Health Clinical Network recently considered this and recommended that guidelines be developed to take into account the referral process when a patient is reaching the threshold for referral into adults' services. This will be reviewed at a provider level and taken forward as appropriate.</p> <p>Consideration is being given to the transition of patients who are receiving support and are moving from children to adults to ensure a smooth transition process with no disruption to care. Our adult teams plan to work with the Children and Adolescent Mental Health Service (CAMHS) Partnership Group in the City to drive forward this work. Whilst not a direct outcome, we believe the work planned to implement the iTHRIVE model in Sunderland will also shape future transition processes.</p> <p>The Home Group hospital discharge programme supports patient to live independently following discharge. The type of support offered is broken down into three main groups: advocacy and advice, practical support and emotional support. This offers:</p> <ul style="list-style-type: none"> <li>• Help finding alternative accommodation or accessing benefits</li> <li>• Support with long term tenancy or financial management</li> <li>• Support in accessing appropriate services relating to mental or physical health</li> <li>• Developing domestic or life skills, as well as social skills or behaviour management</li> <li>• Emotional support and advice</li> <li>• Risk assessment to help in establishing personal safety and security</li> <li>• Increasing social engagement and reducing isolation</li> </ul>

## **6.0 DEVELOPMENT OF A MENTAL HEALTH DASHBOARD**

- 6.1 A dashboard to track the delivery of the strategy is being developed, which includes several key outcomes and associated indicators linked to the areas set out in the strategy.
- 6.2 The dashboard is still in draft form due to the unavailability of data for some outcomes and indicators. Work has commenced by lead agencies on the development of the indicators which require new collections and/or require further work.
- 6.3 The dashboard will focus on six key outcomes which will measure success of the strategy. The outcomes are:
- More people with better mental health
  - Fewer people who suffer from avoidable harm
  - Increased recovery for more people with mental health problems
  - A positive experience of care and support
  - Fewer people who experience stigma and discrimination
  - Better physical health in those people with mental health problems.
- 6.4 Whilst a draft is available now, it is anticipated that the dashboard will be implemented in quarter four of 2022/23 once development has concluded across the workstreams.

## **7.0 RECOMMENDATION**

- 7.1 Members are asked to note the content of this report and note the progress that is being made towards the delivery of the Adults Mental Health Strategy outcomes in Sunderland.

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# Item 6

## HEALTH AND WELLBEING SCRUTINY COMMITTEE

28 FEBRUARY 2023

### WORK PROGRAMME 2022/23

#### REPORT OF THE SCRUTINY AND MEMBERS' SUPPORT COORDINATOR

##### 1. Purpose of the Report

- 1.1 The report attaches, for Members' information, the current work programme for the Committee's work during the 2022-23 Council year.
- 1.2 The report also provides an update on a number of potential topics as raised by Members, for the Committee's consideration.

##### 2. Background

- 2.1 The work programme is a living document which Committee can develop throughout the year. As a living document the work programme allows Members and Officers to maintain an overview of work planned and undertaken during the Council year.
- 2.2 In order to ensure that the Committee is able to undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.3 The work programme should reflect the remit of the Committee and the need to balance its responsibility for undertaking scrutiny, performance management and policy review (where necessary).

##### 3. WORK PROGRAMME UPDATE

- 3.1 The Health and Wellbeing Scrutiny Committee raised a number of issues at its work programme development session and a number of these issues have now been programmed into the Committee's work programme for 2022/23.
- 3.2 A number of topics were considered for review and an update on each of these has been provided below for information and further discussion:

Potential Task and Finish work programme items	
Challenges of Adult Social Care in Sunderland (Sunderland City Council)	The Committee is to look at the challenges of adult social care in Sunderland and this is the first task and finish working group that is to be established. Terms of reference and scope of the work have been submitted to the Committee for agreement.  <i>This work is now underway.</i>

Adult Mental Health Strategy (Sunderland CCG & CNTW)	To look at the progress on the Adult Mental Health Strategy for the City and look to include input from service providers. Potential to look at this from a neighbourhood perspective and how services are accessed.  <i>A report on this is now expected at 28 February 23 Meeting.</i>
GP Access in Sunderland	To understand the role of primary care- raising awareness of the new roles and multidisciplinary teams that now make up General Practice (the different roles and what each does) which can offer alternative appropriate appointments for patients to a GP appointment <ul style="list-style-type: none"> <li>• Access to GP appointments- Face to face / Telephone/ Virtual</li> <li>• Out of Hours provision- to include GP Extended Access and out of hours GP service</li> <li>• Patient experience of using GP and Primary care services</li> </ul> <i>A report on this is now expected at 28 March 23 Committee Meeting.</i>

#### 4. Recommendations

##### 4.1 That the Health and Wellbeing Scrutiny Committee:

- (a) notes and comments on the work programme of the committee, including amendments: and
- (b) notes the update on topics for review during 2022/23.

#### 5. Background Papers

##### 5.1 Scrutiny Agendas and Minutes

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# HEALTH AND WELLBEING SCRUTINY COMMITTEE – WORK PROGRAMME 2022-23

REASON FOR INCLUSION		5 JULY 22 D/L:24 JUNE 22	27 SEPTEMBER 22 D/L:2 SEPT 22	4 OCTOBER 22 D/L: 23 SEPT 22	1 NOVEMBER 22 D/L: 21 OCT 22	29 NOVEMBER 22 D/L: 19 NOV 22	3 JANUARY 23 D/L: 23 DEC 23	31 JANUARY 23 D/L: 20 JAN 23	28 FEBRUARY 23 D/L: 17 FEB 23	28 MARCH 23 D/L: 17 MAR 23
Policy Framework / Cabinet Referrals and Responses										
Scrutiny Business		Public Health – Annual Report (Gerry Taylor)  Dental Services Update (NHS Improvement)	Task and Finish Working (Nigel Cummings)	Winter Planning (ATB/ICB)  SSAB Annual Report (Sunderland Safeguarding Adults Board)  Social Care Health Check (Graham King/Ann Dingwall)	Elective Surgery – Update (NHS FT)  Integrated Care System Update (Scott Watson – ICB)	Health Protection Arrangements incl. Flu Immunisation Update (Public Health)  Maternity Services Assurance Update (NHS FT)	ICB Sunderland Update (Scott Watson)	Housing Conditions and Standards & the impact on Health and Wellbeing (Graham Scanlon)  Alcohol Strategy (Gerry Taylor)	MH Strategy Update (Sunderland ICB)  North East Ambulance Service Update (Mark Cotton)	GP Access Review Update (Sunderland ICB)  Annual Report (Nigel Cummings)
Performance / Service Improvement										
Consultation/ Information & Awareness Raising		Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23	Notice of Key Decisions  Work Programme 22-23

**NOTICE OF KEY DECISIONS****REPORT OF THE SCRUTINY AND MEMBERS'  
SUPPORT COORDINATOR****1. PURPOSE OF THE REPORT**

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28-day period from 15 February 2023.

**2. BACKGROUND INFORMATION**

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions for the 28-day period from 15 February 2023 is attached marked **Appendix 1**.

**3. CURRENT POSITION**

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

**4. RECOMMENDATION**

- 4.1 To consider the Executive's Notice of Key Decisions for the 28-day period from 15 February 2023 at the Scrutiny Committee meeting.

**5. BACKGROUND PAPERS**

- Cabinet Agenda

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The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220621/720	To approve funding options in respect of development at Nile and Villiers Street Sunnyside.	Cabinet	Y	23 February 2023 (published on the Notice dated 25 January 2023).	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230124/755	Proposals for the acquisition, preparation and disposal of development land adjacent to the Northern Spire Bridge.	Cabinet	Y	23 February 2023 (published on the Notice dated 25 January 2023).	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230125/757	To seek approval for appointment of a preferred developer in relation to a proposed residential development at Murton Lane, Easington Lane	Cabinet	Y	23 February 2023 (published on the Notice dated 25 January 2023).	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
210709/612	To authorise the Executive Director of City Development to deliver the Washington F-Pit Museum Heritage Visitor Centre and Albany Park Improvement project, including the procurement of consultants and contractors.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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220207/690	To approve the sale of the former Alex Smiles site and to undertake required remedial works.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
220207/691	To approve the acquisition of strategic sites in the Commercial Road Area.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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220524/714	To agree to the grant of an option to sell property at Richmond Street, Sheepfolds, Sunderland.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
220712/722	To seek agreement to the proposed development strategy of the Council's Self and Custom Build Sites.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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220719/723	To seek approval for the acquisition of Property at Crowtree Road and to grant a lease of the former Crowtree Leisure Centre	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
220725/725	To approve the Electric Vehicle Infrastructure Delivery Plan	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
221121/734	To provide an update and to seek approval for the change in delivery approach in respect of the Sunderland Heat Network.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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220822/736	To update Cabinet on progress of the New Wear Footbridge ("the Scheme") and seek approval to award the main works contract for the Scheme.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
221018/747	To consider a disposal of land at Silksworth Road, Sunderland.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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221101/750	To consider the outcome of the review of the governance and contract arrangements for Together for Children Sunderland Limited and approve the recommended next steps.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
221110/753	To seek approval for the Disposal of an Industrial Property in Washington.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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221123/754	To seek approval to procure a contractor and negotiate and enter into a build contract for the delivery of 13 one bed apartments at James William Street.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
221130/756	To seek approval to procure a contractor and, negotiate and enter into a build contract in the delivery of 55 nos. bungalows and apartments for over 55s at land at St Luke Road.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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221216/767	To seek approval to acquire St. Cuthbert's Methodist Church and associated land to enable the build of 6 specialist supported bungalows and approval to procure a contractor and enter into a build contract for the delivery of the bungalows.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
221216/768	To seek approval to acquire the former Halfway House Public House and, negotiate and enter into a build contract with Bright Ideas in the delivery of 8nos. 1-bed apartments for supported accommodation.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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221220/769	To approve the 2023 Siglion Business Plan	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
221220/770	To approve the carrying out of a procurement exercise in order to establish a framework for ground investigation works and geotechnical services.  To delegate authority to the Executive Director of City Services in consultation with the Portfolio Holder to conclude the contractual arrangements.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230117/772	Changing Places Toilets Programme – Approval of Grant Agreement to Everyone Active to enable funding and installation of CPTs in key leisure venues across the city.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230123/773	To approve The Private Sector Housing Enforcement Policy – Updates and Amendments	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230123/774	To update Cabinet on progress on the Riverside Infrastructure Project (“the Scheme”) and seek approval to commit funds to a programme of projects under this Scheme.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230125/775	To receive a progress update in relation to the Housing Innovation and Construction Skills Academy and approve the proposed next steps	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230127/776	To approve a Homelessness Reduction and Rough Sleeping Strategy 2023 – 2028.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230130/777	To approve the Housing Delivery Investment Plan future strategic approach.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230130/778	To approve the Financial and Lease Agreement details for the New Sunderland Eye Infirmary on Riverside.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230201/779	To Seek approval for the acquisition of a Property on John Street, Sunniside, Sunderland.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230207/780	To consider an update and proposed next steps in relation to the Regional Adoption Agency.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230207/781	To approve the Highway Maintenance (Including Bridges) and Integrated Transport Capital Programme 2023-2024.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230208/782	To apply uplift to Public Health contracts where staff are employed on NHS Agenda for Change terms and conditions, in line with Public Health Grant conditions for 2022/23.	Cabinet	Y	16 March 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230213/783	To make a decision relating to an exchange of land to facilitate to rebuild of St Patrick's RC Primary School (Ryhope)	Cabinet	Y	16 March 2023	N	Not applicable	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
230213/784	To approve the disposal of land at Farrington Row, Sunderland for a proposed residential scheme.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230215/786	To seek approval for the realignment of property interests at Keel Square.	Cabinet	Y	16 March 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
221006/744	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force Area.	Cabinet	Y	16 March to 30 June 2023	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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230215/785	To approve the payment of financial assistance to a company locating in Sunderland in relation to the company's own investment plans.	Cabinet	Y	16 March to 30 June 2023	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

**Note;** Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team City Hall, Plater Way, Sunderland, or by email to [committees@sunderland.gov.uk](mailto:committees@sunderland.gov.uk)

**\*Other documents relevant to the matter may be submitted to the decision maker and requests for details of these documents should be submitted to Governance Services at the address given above.**

**Who will decide;**

Councillor Graeme Miller – Leader; Councillor Claire Rowntree – Deputy Leader & Clean Green City; Councillor Paul Stewart - Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Kelly Chequer – Healthy City; Councillor Linda Williams – Vibrant City; Councillor Kevin Johnston – Dynamic City.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,  
Assistant Director of Law and Governance

15 February 2023

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
230208/784	To extend the Council's Water Retail Services Contract with Anglian Water Business (National) Limited for 24 months, in accordance with the terms of the original contract	Director of Finance	Y	16 March 2023	N	Not applicable.	Report	Governance Services City Hall Plater Way Sunderland SR1 3AA <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

**Note;** Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team City Hall, Plater Way, Sunderland, or by email to [committees@sunderland.gov.uk](mailto:committees@sunderland.gov.uk)

**\*Other documents relevant to the matter may be submitted to the decision maker and requests for details of these documents should be submitted to Governance Services at the address given above.**

**Who will decide;**

Councillor Graeme Miller – Leader; Councillor Claire Rowntree – Deputy Leader & Clean Green City; Councillor Paul Stewart - Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Kelly Chequer – Healthy City; Councillor Linda Williams – Vibrant City; Councillor Kevin Johnston – Dynamic City.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

# **PROPOSED EXTENSION OF CONTRACT FOR WATER RETAIL (SUPPLY) SERVICES**

**February 2023**

## **REPORT OF THE DIRECTOR OF FINANCE AND THE ASSISTANT DIRECTOR OF ASSURANCE AND PROPERTY SERVICES**

### **1. Purpose of the Report**

To seek approval to extend the Council's current Water Retail Services contract with Anglian Water Business (National) Limited, for a further 2-year period.

### **2. Background and Proposal**

- 2.1 The Council's current utilities contract for Water Retail Services was awarded for an initial period of 2 years on 1 April 2021, following a call off from the NEPO Water Retail Services framework.
- 2.2 NEPO have subsequently extended its Water Retail Services framework for a further 2 years, and there is now the opportunity for the Council to also extend its contract for an equivalent 2-year period.
- 2.3 The cost of the extension is anticipated to be in the region of £1,200,000 per annum. However, this is a demand driven utilities service contract and the cost can vary over the duration of the contract depending on demand/usage.
- 2.4 Provision exists within the Council's revenue budget for this cost. The total cost of the variation is expected to be in the region of £2,400,000.

### **3. Reasons for the Decision**

- 3.1 This is a key utilities contract which underpins the day-to-day workings of the Council, and which provides for water supply to all Council facilities. Extending the current contract will help ensure continuation of a key utility supply, required to enable the day-to-day workings of the Council.
- 3.2 The Council's current contract with Anglian Water Business (National) Limited commenced on 1 April 2021, and contains provision for the contract to be extended for a further 2 year period. To date, the service has been provided in accordance with the Council's requirements, and continues to represent value for money.
- 3.3 Extending the current contract will help minimise any risk of disruption to the workforce and Council services that may arise following a change of provider.

#### **4. Alternative Decisions**

The alternative option is not to extend the existing contract. This option is not recommended as it means the Council would need to separately procure its own standalone contract for Water Retail Services, and would not benefit from the collective bargaining power (and any favourable rates and savings) secured by NEPO when it established the regional Water Retail Services framework.

#### **5. Recommendation**

It is recommended that the Director of Finance approves the extension of the Council's existing contract for Water Retail Services for a period of 24 months, from 1 April 2023 to 31 March 2025.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
230208/783	To undertake procurement and proposed award of call-off contract(s) for the supply of ICT hardware	Director of Smart Cities and Enabling Services	Y	16 March 2023	N	Not applicable.	Report	Governance Services City Hall Plater Way Sunderland SR1 3AA <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

**Note;** Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

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**\*Other documents relevant to the matter may be submitted to the decision maker and requests for details of these documents should be submitted to Governance Services at the address given above.**

**Who will decide;**

Councillor Graeme Miller – Leader; Councillor Claire Rowntree – Deputy Leader & Clean Green City; Councillor Paul Stewart - Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Kelly Chequer – Healthy City; Councillor Linda Williams – Vibrant City; Councillor Kevin Johnston – Dynamic City.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,  
Assistant Director of Law and Governance

15 February 2023

# PROPOSED PURCHASE OF ICT HARDWARE REQUIREMENTS

February 2023

## REPORT OF THE DIRECTOR OF SMART CITIES AND ENABLING SERVICES

### 1. Purpose of the Report

- 1.1 To seek approval for the proposed purchase of ICT hardware requirements across the Council.

### 2. Background and Proposal

- 2.1 Currently, the ICT Service has a range of hardware requirements which must be refreshed across the estate. The scope of these items are as follows:

- Laptops
- Smart Mobile Handsets
- Network Switches
- Desktop Uninterrupted Power Supplies
- Cables
- Wi-Fi Access Points

The delivery of the above items must be made to one or more Council sites within the next 12 months.

- 2.2 There are no current contracts in place for the supply of hardware, as these are often one-off purchases.
- 2.3 It is intended that the forthcoming procurement exercise will be undertaken by the Crown Commercial Service (CCS) who are running a national further competition process, in which multiple public sector organisations can aggregate their hardware requirements. By participating in this process, it is anticipated the Council can increase our buying power to achieve savings that would not be possible through individual buying.
- 2.4 The CCS intends to share the proposed outcome of the national further competition process in mid-March. At that time, the Council will confirm whether we wish to proceed to order any or part of the hardware requirements based on the prices submitted.
- 2.5 The budget for all requirements is approximately £1.7m.

### 3. Reasons for the Decision

A hardware refresh is undertaken every four years to ensure the Council's infrastructure and end user devices are fully supported, have improved performance and increased security, which will ensure the risk of disruption to the workforce and Council services is minimised.

#### **4. Alternative Decisions**

The alternative option is not to proceed with the purchase the hardware requirements. However, this option is not recommended as the existing hardware must be refreshed, in order to continue supporting the infrastructure and staff across the Council.

#### **5. Recommendation**

It is therefore recommended that the Chief Executive approves our participation in the procurement process for the purchase of replacement hardware.