

## **Project Brief for Call for Projects – Washington Area Committee**

### **Employment and Enterprise**

#### **Washington Skills and Enterprise Project**

##### **Introduction and background**

Washington Area Committee would like to invite interested local Voluntary and Community Sector (VCS) groups and non-profit making organisations to submit proposals to deliver projects which support delivery of their employment and enterprise priority.

Applications will be considered from VCS groups who have a management committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act.

##### **Project outcomes**

All proposals should identify how it will deliver the following:

- Across Schools (Secondary) Enterprise Competition/Enterprise Challenge
- Employer engagement to include assembly talks and co-ordinated employer visits
- Local labour market 'tours' – where the jobs and training opportunities are
- Promotion of professional career opportunities in each school

All proposals should

- Targets children and young people of all abilities with enterprise challenge groups representing a mix of ability
- Enhance and compliment current school provision and resources and not replace previous school provision
- Compliment and add value to other initiatives being delivered across the area
- Show how proposed actions can facilitate and support local organisations to help deliver and engage for the benefit of the local community
- Encourage a co-ordinated approach to delivering local benefit

##### **Budget:**

The budget available for this Call for Projects is **£15,000**. All applications will be subject to formal assessment and scoring.

##### **Assessment**

Each project application will be assessed against set criteria. The results of that assessment and a recommendation will be presented to the next available Place Board or Area Committee.

##### **Proposed Timescale**

Project brief approved	9 <sup>th</sup> June 2016
Deadline for applications	11 <sup>th</sup> July 2016

Assessment and consultation by	29 <sup>th</sup> July 2016
Award of grant (next available Area Committee)	20 <sup>th</sup> October 2016

### Return Date

SIB Application form, guidance notes and scoring matrix are available from 0191 561 1164 or by emailing [helen.wardropper@sunderland.gov.uk](mailto:helen.wardropper@sunderland.gov.uk)

The deadline date to return the completed application (in two formats), along with necessary documents is **Friday 11<sup>th</sup> July 2016**

**Two** formats will need to be submitted.

**Format One: (Hard Copy):** A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Scrutiny and Area Arrangements, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

**Format Two: (Electronic Copy):** An electronic copy of the application should be emailed to [scrutinyandareaarrangements@sunderland.gov.uk](mailto:scrutinyandareaarrangements@sunderland.gov.uk).

- Voluntary and Community Sector (VCS) groups or non-profit making organisations see guidance notes for further information.
- After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to the next available Washington Area Committee

### Queries

If you have any questions regarding the application process please do not hesitate to contact Helen Wardropper on 0191 561 1164. Additionally if you require any advice on the development of the project please contact [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) or telephone 0191 561 2449.

### Next Steps

To request an application form please contact Helen Wardropper, Member Support Officer Email: [helen.wardropper@sunderland.gov.uk](mailto:helen.wardropper@sunderland.gov.uk) or telephone 0191 561 1164.