

**Washington Clean and Green Programme  
Project Brief**



**CALL FOR PROJECTS**

Washington Area Committee would like to invite Washington based Voluntary and Community Sector (VCS) groups, and public and statutory providers to submit a full application that will deliver a series of environmental projects which will clean up local neighbourhoods and communities.

Washington Area Committee wish to see proposals which address the following:

**The delivery of a co-ordinated approach to neighbourhood management and environmental improvements, responding to local concerns across the area. Project proposals will enhance local neighbourhoods, encourage community partnerships and volunteering, and improve the use of green spaces. Projects should also identify opportunities to enhance and add value to works in Washington Parks and Open Spaces.**

Applications will be considered from VCS groups who have a management committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act. **Partnerships and collaboration is encouraged.**

**Introduction and Background**

- The Area Committee want an attractive, clean and cared for environment where people choose to invest, live, work and spend their leisure time.
- The project should provide organisations with the opportunity to get involved in a variety of environmental improvements, based on local needs and address local concerns.
- Area Committee is keen to see a collaborative approach from key organisations which are committed to carrying out physical improvements, deliver educational messages and raise awareness and facilitate community 'ownership' to help look after the local environment.

**Expected Outcomes**

- Work in partnership with existing services and initiatives to deliver environmental improvements and involve the local community facilitating community ownership with regards to the local environment
- Working with communities and partners to understand local issues and help to identify their own solutions and take more responsibility for their local community and sites.
- Improve the visual appearance of neighbourhoods across the Washington area and address issues which are contributing to the decline of local amenities
- Proposals could include and co-ordinate the following activities:
  - Community clean ups
  - Reduce littering and fly tipping
  - Manage Washington plantations and how areas will be maintained
  - Consider how to facilitate local groups to carry out a range of activities and develop additional skills by providing a well co-ordinated Equipment Bank Loan Scheme

**Budget:**

The total budget available for this Call for Projects is **£50,000**. All applications will be subject to formal assessment and scoring. A collaborative proposal would be preferred which delivers a range of activities. If a collaborative partnership bid is submitted a single organisation must be identified as a lead agent, acting and managing the proposal on behalf of the other identified partners. However, all applications will be assessed and weighted accordingly with regards to partnership working, co-ordination with other services and initiatives, and the range of activities delivered.

**Assessment**

Each project application will be assessed against set criteria. The results of that assessment and a recommendation will be presented to the next available Area Committee.

**Timescale**

Project Brief approved	15 <sup>th</sup> November 2018
Call for Projects invitation released	3 <sup>rd</sup> December 2018
Deadline for completed applications	18 <sup>th</sup> January 2019
Consultation and assessment completed by	1 <sup>st</sup> February 2019
Award of grant (Area Committee)	21 <sup>st</sup> March 2019

**Next Steps**

Any interested group or organisation should request an application pack. These are available by contacting:

Karon Purvis. Area Community Development Lead

Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) or telephone 0191 561 2449, who will be happy to answer any questions groups or organisations may have about the project

**Return Date**

SIB Application form, guidance notes and scoring matrix are available from 0191 561 2449 or by emailing [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

The deadline date to return the completed application (in two formats), along with necessary documents is **18<sup>th</sup> January 2018**

**Two** formats will need to be submitted.

**Format One: (Hard Copy):** A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Strategy, Partnerships & Transformation Service, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

**Version Two: (Electronic Copy)** Electronic copy of the application should be emailed to [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) and copied to [scrutinyandareaarrangements@sunderland.gov.uk](mailto:scrutinyandareaarrangements@sunderland.gov.uk).

After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to Washington Area Committee to agree and endorse the recommendations outlined.

**Queries**

If you have any questions regarding the application process or you require any advice on the development of the project please do not hesitate to contact Karon Purvis on 0191 561 2449 or on [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)