

Appendix 10

Scott Lawrence

From: Scott Lawrence
Sent: 29 July 2021 14:36
To: Jungle Bar
Cc: Southern Licensing Mailbox; Steve Wearing
Subject: Premises Licence - Jungle Bar

Importance: High

IMPORTANT PLEASE RESPOND

Good Afternoon,

In relation to the below email dated 29 June 2021, in concerning the compliance with your licence conditions, we have not received confirmation that you are complying with the following conditions:

- Incident register,
- Staff training records in relation to age restricted products,
- Premises Licence,
- Summary of Premises Licence needs to be on display

In addition, it has been brought to our attention today that the Anna Jacques has left her position as Designated Premises Supervisor (DPS)

Please note that a Designated Premises Supervisor (DPS) is the person who has day-to-day responsibility for the running of the premises and will act as primary contact for local government and the police.

A DPS must understand the social issues and potential problems associated with the sale of alcohol, and also have a good understanding of the business itself.

The Licensing Act requires the supervisor and all personal licence holders to take responsibility for the sale and supply of alcohol.

It is a mandatory condition to ensure that every supply of alcohol under the Premises Licence is made or authorised by a person who holds a Personal Licence/ The DPS. It is an offence to sell alcohol without a Designated Premises Supervisor in place.

Therefore it is important that no alcohol is sold until a Designated Premises Supervisor has been appointed and an application to Vary the DPS has been correctly submitted to the Licensing Section.

Please could you arrange to contact me on the number below to discuss the matter further.

Regards

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