

**MEETING: 26 APRIL 2010****SUBJECT: DRAFT STRATEGIC COMMUNITY SAFETY PLAN 2010/2013****JOINT REPORT OF THE CHIEF FIRE OFFICER, CLERK TO THE  
AUTHORITY AND FINANCE OFFICER****1 PURPOSE**

- 1.1 This paper outlines the content of the draft Strategic Community Safety Plan 2010/2013 for consideration and endorsement by Members.

**2 BACKGROUND**

- 2.1 Members will recall that the Strategic Community Safety Plan covers a period of three years and sets out the goals, priorities and strategies that will help the Authority to meet the current and future needs of the communities and other stakeholders of Tyne and Wear.
- 2.2 This year, for the first time, the Integrated Risk Management Plan (IRMP) has been incorporated into the SCSP to produce a single, concise three year plan for the Authority which also includes information on the 2010/2011 revenue and capital budgets.
- 2.3 Initial publication will be via the external website and the intranet. Validated data will be added to the document in July 2010, following this, printed publications will be distributed.
- 2.4 The Strategic Community Safety Plan will contain a summary of the local indicator performance with the end of year validated fires being included in the Annual Report.

**3 CONTENT OF THE STRATEGIC PLAN**

- 3.1 The Plan itself has been specifically developed to deliver the Authority's four goals. These are:
- To prevent loss of life and injury from fire and other emergencies and promote community wellbeing.
  - To respond appropriately to the risk.
  - To plan and prepare for exceptional events.
  - To deliver a modern, effective service, whilst ensuring Value for Money delivered by staff who reflect the communities we serve.
- 3.2 For performance management purposes these goals are now subdivided into six high level priorities, each with specific strategies

underpinned by practical programmes of work, for which targets are set and subsequently monitored. These priorities are:

- **Priority 1** Reduce the occurrence of all incidents attended and their consequences.
- **Priority 2** Work with partners to promote community safety, social responsibility and inclusion.
- **Priority 3** Plan and deliver resources as determined by the risk whilst recognising environmental influence
- **Priority 4** Work with relevant partner agencies to develop and resource effective emergency plans.
- **Priority 5** Provide a trained and competent workforce that reflects the communities we serve.
- **Priority 6** Provide efficient and effective services to meet the needs of our diverse communities whilst minimising negative impacts on the environment.

2.3 District and departmental annual plans are not part of the SCSP, however there are explicit links. Level 3 annual plans are dynamic and subject to quarterly review. Consequently, they are collated in a separate document and monitored and reported upon regularly at Senior Management Team meetings.

2.4 The following table lists the sections in the SCSP and provides outline details as to the content of each:

Section	Content
<b>Where we are now</b>	
Foreword by Chairman and Chief Fire Officer.	A joint foreword by the Chairman of the Authority and the Chief Fire Officer.
The Tyne and Wear Fire and Rescue Authority	A summary of the political composition of the Authority and details of the SMT members. The Authority's values and the current vision and mission statements which have been developed by Members and SMT.
Area Profile of Tyne and Wear	Six sections, the first of which provides a background to the Tyne and Wear area, its demography, culture and history. This information helps to put into context the remaining sections of the plan. The following sections provide summary information of each of the five local authority districts, including the stations included in each district, which National Indicators are included in the relevant LSP strategy and Home Safety Check information.

Section	Content
Key Achievements	<p>This section provides brief descriptions of our key achievements including:</p> <ul style="list-style-type: none"><li>• Comments on how we are performing against our targets</li><li>• Our work with local strategic partnerships (LSP)</li><li>• Results from the Comprehensive Area Assessment (CAA)</li><li>• Other achievements and awards</li></ul>
Risks	<p>This section discusses the various risks our communities face and how these risks influence our plans.</p>
Influences	<p>The numerous items which influence our plans are described in this section. This includes the National Framework, the Equality and Diversity Strategy and CAA</p>
<b>Where we want to be</b>	
Key Community Priorities	<p>This includes details of our community priorities including National Indicators and aspirational targets.</p>
Other Internal Priorities	<p>This section briefly mentions planning and preparing for exceptional events</p>
<b>How we will get there</b>	
Human Resource Strategy	<p>This section explains how our HR strategy supports the delivery of services.</p>
Workforce Development Strategy	<p>This explains how the strategy supports employees' development to ensure that strategic goals are achieved.</p>
Community Safety Framework	<p>This explains how prevention is the Authority's primary focus and the variety of initiatives and activities that the Service will deliver to achieve PSA targets.</p>
Environmental Strategy	<p>This section discusses how we will mitigate climate change by minimising the negative impact of our activities on the environment.</p>

Section	Content
Our Resources	<p>This section details how the Authority will use its resources (finance, people, property and equipment) to achieve its Vision.</p> <p>This includes:</p> <ul style="list-style-type: none"> <li>• Framework for the delivery of Value for Money</li> <li>• The Capital Strategy</li> <li>• Medium Term Financial Strategy</li> <li>• Budget Management Scheme</li> <li>• Asset Management Plan</li> </ul> <p>It also details the Capital Programme expenditure planned for 2009/2010 to 2012/2013.</p> <p>An explanation of the four Corporate Goals and how they are financed is also included in this section. This is now organised according to the Corporate Goal, i.e. the finances, Level 1 plan and Level 2 plans associated with Goal 1 – ‘To prevent loss of life and injury from fires and other emergencies’ are grouped together so that the reader can find all plans and associated finances together.</p>
Achieving Our Goals	This section describes what we are going to do to meet the targets that we have set ourselves.
<b>Appendices</b>	
Performance Information 2010/2013	This section provides commentary on our performance.
Your Views – what do you think of us	<p>Details, in a number of languages, of how to contact us.</p> <p>A form that enables the reader to provide comments on our services and therefore add to the consultation process.</p>

### 3 PLAN DISTRIBUTION

- 3.1 Guidance recognises that the principal audiences for the Plan are likely to be the staff and Members, groups and organisations with an interest in our activities, regulatory bodies and central Government.
- 3.2 As a consequence, the SCSP will be made available to all staff and Members. In addition it will also be made accessible to the public and

other stakeholders who may have an interest in its contents. The main means of access will be via our website. However, if anyone wishes so they can request a hard copy of the document.

- 3.3 In practical terms therefore, following approval of the SCSP, the document will be available on our website ([www.twfire.gov.uk](http://www.twfire.gov.uk)).
- 3.4 Hard copies of the Plan will be made available in July 2010 after it has been updated with validated data. The Plan available on our website will also be updated with the relevant information.

## **4 CONCLUSION**

- 4.1 This Strategic Community Safety Plan continues to effectively link the business and budget planning processes and provides a framework for the Authority to ensure that it continues to deliver its services in an efficient and effective manner.
- 4.2 This in turn will provide a key element of support with regard to the Fire and Rescue Authority's commitment to performance management.

## **5 FINANCIAL IMPLICATIONS**

- 5.1 It is proposed that the Plan will be published on the Authority's website, distributed to Local Authorities, partner organisations and Members of Parliament in Tyne and Wear and made available to all employees of the Authority.
- 5.2 The estimated cost for the full colour design, publication and distribution of 300 hard copies of the Plan is approximately £3,000 and this has been included in the appropriate budgetary heading.

## **6 HEALTH AND SAFETY IMPLICATIONS**

- 6.1 There are no health and safety implications associated with this report.

## **7 EQUALITY AND FAIRNESS IMPLICATIONS**

- 7.1 An Equality Impact Assessment has been undertaken on the Strategic Community Safety Plan and all equality and fairness implications have been addressed.

## **9 RISK MANAGEMENT IMPLICATIONS**

- 9.1 The risk management implications associated with this report are addressed in the Corporate Risk Profile and will be further progressed during the development of the risk management of annual plans.

## **10 RECOMMENDATIONS**

10.1 The Authority is requested to:

- Consider the Draft Plan and,
- Subject to any amendments, agree that the Chief Fire Officer publishes the Plan as detailed in this report.

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## **BACKGROUND PAPERS**

The undermentioned Background Papers refer to the subject matter of the above report:

- Addendum to ODPM Circular 03/2003 – Best Value and Performance Improvement.
- The draft 2010/2013 Strategic Community Safety Plan