

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on Tuesday 8th November, 2016 at 5.30 p.m.

Membership

Cllrs Blackburn, Curran, M. Dixon, Essl, G. Galbraith, E. Gibson, Marshall, Porthouse, D. Snowdon, Taylor, Turner, W. Turton.

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	Report of the Head of Area Arrangements, Scrutiny and Member Support and Chief Operating Officer Place (copy attached).	

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No items.

E. WAUGH,
Head of Law and Governance,
Civic Centre,
SUNDERLAND.

31st October, 2016.

At a meeting of the ECONOMIC PROSPERITY SCRUTINY COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on TUESDAY, 11TH OCTOBER, 2016 at 5.30 p.m.

Present:-

Councillor David Snowdon in the Chair

Councillors Blackburn, Curran, M. Dixon, E. Gibson, Marshall, Porthouse, Taylor and W. Turton.

Also in attendance:-

Councillor Mordey, Portfolio Holder for City Services
Councillor Dianne Snowdon, Vice Chairman of the Scrutiny Co-ordinating Committee
Mr Idris Balarabe, Senior Urban Designer, Planning and Property
Ms Michelle Coates, Principal Policy Officer – People and Neighbourhoods
Mr Jim Diamond, Scrutiny Officer
Mr Stuart Douglass, Lead Policy Officer for Community Safety, Strategy and Performance
Mr Dan Hattle, Planning Implementation Manager, Planning and Property
Ms Nicky Rowland, East Area Response Manager, Community Services
Mrs Christine Tilley, Community Governance Services Team Leader

The Chairman welcomed everyone to the meeting.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors G. Galbraith and Turner.

Minutes of the Last Ordinary Meeting of the Scrutiny Committee held on 13th September 2016

A copy of the minutes of the last ordinary meeting of the Scrutiny Committee held on 13th September, 2016 was submitted.

(For copy report – see original minutes).

1. RESOLVED that the minutes of the last ordinary meeting of the Scrutiny Committee held on 13th September, 2016 (copy circulated), be confirmed and signed as a correct record, subject to the addition of the following wording set between double quotation marks:-

‘In response to Councillor Dixon’s enquiry as to how much the Council was contributing to the City of Culture Bid, the Chairman advised that partners had each made a contribution of £250,000 “as they were unsure as to the overall cost at the time”.’

Councillor Porthouse enquired as to progress in identifying which was the most appropriate Scrutiny Committee to receive a report on the major ICT incident which

had occurred last month, in view of the cost to the Council of the systems failure and providing an explanation as to what had occurred.

Mr James Diamond, Scrutiny Officer advised that he would follow up the request.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Reference from Cabinet 21st September, 2016 – Draft Minster Quarter Masterplan Supplementary Planning Document (SPD)

The Head of Law and Governance submitted a report (copy circulated), which set out for the advice and consideration of the Committee, a report which was considered by Cabinet on 21st September 2016, seeking approval of the Draft Minster Quarter Masterplan Supplementary Planning Document (SPD), attached as Appendix 1, for the purposes of consultation.

(For copy report – see original minutes).

Mr Dan Hattle, Planning Implementation Manager, Planning and Property introduced the report advising that the Cabinet had approved the Draft Minster Quarter Masterplan for the purposes of consultation and therefore in accordance with statutory requirements a formal six-week consultation process with statutory consultees, stakeholders and local residents would be undertaken. The results of the consultation would be submitted to the Cabinet and if the Cabinet adopted the Masterplan as a SPD following the consultation, the adopted Masterplan would be afforded weight as a material consideration when determining future planning applications and it would therefore be used by developers as a basis for preparing detailed proposals. Mr Hattle advised that the comments of the Scrutiny Committee on the Draft Minster Quarter Masterplan would be submitted to the Cabinet for consideration at its meeting in November.

Mr Idris Balarabe, Senior Urban Designer, Planning and Property provided Members with a presentation on the Draft Minster Quarter Masterplan. It set out the vision to create a Cultural Quarter and a key gateway into the city centre of Sunderland that restores the area's historic importance to create a place that is valued by the whole community; recognising the historic and cultural role of the area by introducing opportunities for a mix of new uses and ensuring that new development respects the townscape qualities of the area.

Councillor E. Gibson commented positively on the proposals citing the Sunderland Empire Theatre as an attraction for visitors to the City which was located in that area also.

In response an enquiry from Councillor Gibson, Mr Hattle advised that movement of the electricity sub-station to a different location was a live project with Northern Power.

In response to Councillor Curran who commented that he would like to see more done to protect and raise awareness of the heritage of the significant buildings in this area of the city, Mr Hattle advised that a bid had been submitted the previous

September to Heritage Lottery for Townscape and the Council had been given a lot of hope, however it had not been successful. The application had been re-submitted and the inspection visit was taking place the next day with the results expected early in the New Year.

In response to Members' questions Mr Hattle and Mr Idris advised that a planning application had been received in the last few days for a 4 star Holiday Inn to be built on Keel Square which they considered would be a great development for the city. A lot of work had been going on providing urban design guidelines to ensure any proposals complement the area. The former Londonderry Public House had recently been purchased by the Sunderland Music, Arts and Culture (MAC) Trust and had been closed to allow refurbishment. The Council was very much in support of the MAC Trust's aspirations and it was considered to be a very positive move for the Londonderry to change hands as it was one of the key proposals in Townscape Heritage. With regards to the Sunderland Magistrates Courts building, the Minister for Justice had not made a decision as yet with regards to its future re-location, although there was still an aspiration that there would be a new court complex in Sunderland and the Department still had an option on the land at Farrington Row. Officers were closely monitoring the situation. As far as the Gillbridge Avenue Police Station building was concerned, there were two schools of thought from an urban design perspective. It all depended on what the market delivered. If it was to remain, due to the scale and mass of the building, appropriate materials and elevation treatment would be required to improve the building.

Councillor Porthouse expressed concern at the phrase used in the presentation 'reduce dependency on the private car', commenting that ways to try and achieve this had been going on for years and in his opinion it did not work. He also had concern in respect of the Bridges car park as this access would be used for the new Next store also and he felt there was good cause to look for a two way access at St Mary's.

Mr Idris stated that he agreed that there needed to be adequate car parking provision and balance this with making it safe for people to walk around, whether the parking provision was integrated into buildings or into the public realm. Further development of the investment corridor was planned with access coming along High Street West and Officers from the Planning and Highways teams were working together to find opportunities to get over conflicts of interest and create a route whilst still allowing pedestrian flow.

Councillor Porthouse referred to the development of the Sunnyside area stating that a number of restaurants in that location had now closed down as they had not been able to attract people over to that part of the city. He expressed concern that a similar fate might befall this area, asking whether it would be possible to sustain two parts of the city and stating that he did feel however, that the Masterplan for the area looked a great plan.

In response, Mr Hattle stated that it was acknowledged that Sunnyside had faced some challenges however it was not a plan which had been done and since forgotten about. The Council had taken over a development which had been started by the Sunderland Arc and was in the position of having acquired all of the land apart from one area for which there was a project which had been set up in order to get it. The issue was that in order to get the required footfall for an area, residents were needed. The difference with the Minster Quarter was that it was not just a Masterplan as there was quite a lot happening in that area already with the MAC

Trust's plans for the development of the old fire station into an arts and entertainment auditorium, the planning application for a hotel, the Next Retail scheme and the Sunderland Empire Theatre, to name but a few. No-one could say at this point in time whether this would be to the detriment of Sunniside, however as part of the development scheme there were plans to create much better pedestrian movement between the two areas by improvements to the public realm infrastructure. There was a big opportunity for the two areas to complement each other, only time would tell whether things worked out this way.

Councillor Dianne Snowdon commented on the need to be mindful of the people already living in the city centre and to have appropriate sound proofing. It was a great opportunity and would be nice to have a hotel built on Keel Square with public realm space which could be used for outside entertainment and activities. She suggested a change of name when referring to the former 'Vaux' site.

Mr Idris stated that care needed to be taken as to how any residential offer fit within the area and it was considered alongside any adjacent uses. The emphasis in the Masterplan for the Mister Quarter was on leisure and retail and if there were to be any residential offer, it would be small scale so it was not affected by noise.

Mr Hattle stated that the point was well made with regards to the name of the site previously occupied by Vaux Breweries and the need to move away from the past and look to the future and Officers would have another look at options for its re-naming.

The Chairman having thanked the Officers for their attendance and presentation, it was:-

2. RESOLVED that the Committee's views and comments detailed above be noted and submitted to the Cabinet for consideration.

Scrutiny Policy Reviews 2015/16: Response from Cabinet – Environmental Enforcement

The Head of Area Arrangements, Scrutiny and Member Support submitted a report (copy circulated), providing feedback, asking the Committee to consider progress on the policy review into environmental enforcement undertaken by the Shadow Economic Prosperity Scrutiny Committee in 2015/16, to receive an update on environmental enforcement in the city and to consider the next steps required to implement the recommendations of the Committee.

(For copy report – see original minutes).

The Chairman thanked Councillor Mordey for his attendance and invited him to address the Committee.

Councillor Mordey referred Members to the Action Plan set out at Appendix 1 of the report detailing the policy review recommendations, progress on the actions to be undertaken and the timescales. He advised the Committee of the intention to come back to the meeting on 6th December when a report would be provided setting out case studies as to how best to deal with certain scenarios. Following this a report would be submitted to the Cabinet for consideration at its meeting on 8th February

with a go live date of the updated Environmental Enforcement Policy of 1st April 2017.

Ms Nicky Rowland, East Area Response Manager, Community Services confirmed that Officers were working on a range of scenarios with different circumstances and penalties for consultation with Members including fixed penalty notices for fly-tipping. The Council's policy had up to now been largely based on education and the next step was to make policy and procedural changes to provide more robust environmental enforcement action. Area priorities would be determined by the Area Place Boards and Area Committees to ensure the greatest environmental concerns were focussed upon and the Council's enforcement successes would be publicised to ensure residents were aware and understood the consequences of their actions.

In response to Members' questions, Councillor Mordey advised that he was hoping to create a team of environmental enforcement officers to be directed to hotspot areas and combat incidences of fly-tipping, dog fouling and other environmental issues, although it was going to be difficult and a financial resource needed to be identified for this. Previously Responsive Local Services had had the workforce to deal with these issues, however the numbers of staff employed had reduced significantly from 1st June 2016 by around 90 due to the austerity programme and it was no longer a responsive service, but a local service where services were scheduled. This was resulting in fly-tipping and waste collections being left lying until the next collection round. He was confident however that Officers were doing the best job possible with the resources at their disposal. Councillor Mordey advised that consideration was also being given to CCTV measures which would not only act as a deterrent as manpower shrinks but also help to secure convictions. Councillor Mordey confirmed that Rock Cams were still being deployed, although they were easily identifiable and signs needed to be put up in the locations they were being used.

In response to Councillor Dixon, Ms Rowland advised that officers acted on any leads they were informed of by Members of the Public and staff were being trained to inspect fly-tipping for anything identifiable which could be used to trace the perpetrators and secure a conviction.

Members having expressed their support and thanks to Ms Rowland for all the work she had undertaken to date in reviewing the existing environmental enforcement policy for place management by developing the actions detailed from the Policy Review detailed on the appendix to the report, it was:-

3. RESOLVED that the update on environmental enforcement in the city and the next steps required to implement the recommendations of the Committee be noted.

Public Spaces Protection Order (PSPO) - Consultation

The Assistant Chief Executive submitted a report (copy circulated), seeking the views of the Committee on proposals to introduce Public Spaces Protection Orders (PSPOs) across the City and the commencement of consultation for a City Centre PSPO.

(For copy report – see original minutes).

Mr Stuart Douglass, Lead Policy Officer for Community Safety, Strategy and Performance proceeded to brief the Committee on the report referring Members to the decision of the Cabinet taken at its meeting held on 21st September, to agree proposals for the introduction of Public Space Orders across the city and the commencement of consultation for a City Centre PSPO. He advised that the Cabinet had agreed a four staged approach and if successful, a similar approach would be considered for other areas of the city to replace the existing Designated Public Place Orders and Dog Control Orders that would end in October 2017. Mr Douglass referred Members to the four stages which were set out at paragraph 2.3 of the report.

Mr Douglass highlighted the Sunderland City Centre Public Spaces Protection Order Proposed Prohibitions which were set out at paragraph 3.20 and that an eight week consultation process on the proposed City Centre PSPO was taking place with the Police, local residents and businesses and any other relevant parties through a variety of communication channels which was due to end on 25th November. He invited Members to speak to him or Ms Coates prior to the end of the consultation period regarding any issues with the proposals. Findings from the consultation would be reported back to the Cabinet for final endorsement of the order.

In response to Members questions, Mr Douglass advised that before making a PSPO, the Council must publish the draft PSPO and signage would need to be posted where an order was in force as due warning must be given. There were plans to distribute leaflets and use other communications to make residents and any individuals in the location where a PSPO was in force, aware of the prohibitions and the consequences of failing to comply. The decision to start with a City Centre PSPO had been taken on advice from Northumbria Police. It was a big task to undertake and if successful the experience gained in implementing the proposal would be valuable when looking to carry out the same process on a city-wide basis.

Ms Michelle Coates, Principal Policy Officer – People and Neighbourhoods advised that Stage 3 covered all parks and cemeteries and all current Designated Public Place Orders and Dog Control Orders would be transferred into the city-wide PSPO. Members would be consulted through the Place Boards on other prohibitions they would like to include for their area to address local issues of concern.

Members welcomed the proposals and consultation however expressed concerns in respect of the Council's capacity to enforce the provisions of the PSPOs and commented that a number of the issues were matters that the Police should be dealing with.

Following on from the discussion on the last report by the Committee earlier in the meeting, Mr Douglass stated that there was a need to support the work Place Management Services were doing through this process and work creatively with the

resources the Council had. He advised that Northumbria Police had made a commitment to work with the Council on this as it was the Local Authority which had the power to make the PSPO and they would assist with enforcement. Mr Douglass stated that he would feed Members' comments back to representatives of Northumbria Police at the Partnership meeting and added that these were sentiments he had heard from other Councillors and partners concerning the Police.

In response to Councillor Dixon's enquiry regarding the reasoning around the inclusion of begging as a prohibition in the area of the proposed PSPO and whether the numbers had increased in the last twelve months, Ms Coates undertook to forward the information. She advised that some were in genuine need of support and referral to appropriate agencies for assistance. However there was some evidence that there were beggars within the city who were from out of the area and had been displaced from other Local Authority areas where action had been taken against them. It was these individuals the Council was looking to take action against.

Mr Douglass advised that there had been a lot of anti-feeling around PSPOs debated in the House of Lords in connection with the lack of consultation which had taken place in some parts of the country where they had just been implemented. The Council's political leadership was keen that the power was not one which was delegated in Sunderland and wanted to see what came out of the consultation otherwise the Order could be challenged. The thinking behind the staged approach was to put one PSPO in place for the City Centre, learn from this and move forward with a city-wide PSPO. Mr Douglass advised that he would take Members' comments back for discussion with the Deputy Leader.

Councillor Porthouse stated that he felt the proposed PSPO would be supported through the consultation however he did not understand why the Council had not decided to introduce a city-wide PSPO rather than one which only covered the city centre.

Mr Douglass explained that the above course of action had been considered and would mean that a lot of the prohibitions contained within the city centre PSPO would also be contained within a city-wide PSPO, however there needed to be evidence that activities were causing nuisance or leading to problems for a community resulting in a detrimental effect on the quality of life in an area before they could be included otherwise they were open to challenge. Mr Douglass encouraged Members to take part in the consultation and provide evidence of the issues affecting their communities.

The Chairman commented that by bringing in a City Centre PSPO and then rolling it out, a better feel of what was needed in the areas would be achieved. He asked that Mr Douglass forward the online link to the consultation to Members to assist them to feed into the consultation process.

Full consideration having been given to the report, it was:-

4. RESOLVED that the comments of the Committee on the proposals for the introduction of PSPOs across the city as part of the consultation process be received and noted.

Visit to the Port of Sunderland

The Head of Area Arrangements, Scrutiny and Member Support submitted a report (copy circulated), seeking feedback on the visit of the Scrutiny Committee to the Port of Sunderland which took place on 15th September, 2016.

(For copy report – see original minutes).

Members of the Committee commented positively on the visit which provided them with an opportunity to see the potential and opportunities being developed at the port from the perspective of actually being on the river.

The Chairman having thanked Members for the feedback, it was:-

5. RESOLVED that the feedback on the visit as detailed above be received and noted.

Annual Work Programme 2016/17

The Head of Area Arrangements, Scrutiny and Member Support submitted a report (copy circulated), attaching for Members' information, a copy of the current work programme for the Committee's work during the 2016-17 Council Year.

(For copy report – see original minutes).

Mr James Diamond, Scrutiny Officer referred the Committee to the work plan for the year ahead. He confirmed that the report on 'Environmental Enforcement – Policy Development' would be postponed to the Committee's December meeting. Mr Diamond advised that he had spoken to Ms Catherine Auld concerning the report on the Council's Business Centres which was due for the December meeting of the Committee, in view of Ms Winders' departure from the Council last month.

Full consideration having been given to the report, it was:-

6. RESOLVED that the information contained in the work programme and detailed above be received and noted.

Notice of Key Decisions

A copy of the Executive's Notice of Key Decisions for the 28 day period from 20th September 2016 (copy circulated) was submitted.

(For copy report – see original minutes).

7. RESOLVED that the Notice of Key Decisions be received and noted.

The Chairman then closed the meeting having thanked Members and Officers for their attendance.

(Signed) D. SNOWDON,
Chairman.

**ECONOMIC PROSPERITY SCRUTINY COMMITTEE
NOVEMBER 2016**

8

REPORT OF THE EXECUTIVE DIRECTOR PEOPLE SERVICES

CONSULTATION ON THE FUTURE DELIVERY OF LIBRARY SERVICES

1. Purpose of this report

- 1.1 To provide Scrutiny Committee with information about the outcomes from the first phase of consultation on the future delivery of library services
- 1.2 To enable Members of the Economic Prosperity Scrutiny Committee to inform the recommendations on the future delivery of library services prior to submission of a report to Cabinet on 14 December 2016

2 Background and Context

- 2.1 This consultation seeks to capture intelligence on how library services are used following the introduction of the current delivery model in 2013. Scrutiny Committee received a presentation at the meeting of 13 September where the background to the consultation, including the financial context and user information was shared.
- 2.2 The Library Service is a statutory function and whilst there is no stipulation in terms of a minimum number of libraries or geographical distribution, there is a need to carry out a data-driven, community-informed mapping exercise prior to proposals to change delivery.
- 2.3 In response to declining demand and budget challenges many councils, nationally and regionally are reducing the number of libraries and/or changing the way libraries operate. This has manifested itself in a variety of outcomes including library closures as well as new models of delivery including the creation of new organisations to operate libraries

3. Current Provision

- 3.1 In October 2013, following a comprehensive review and consultation process, Sunderland's current library services delivery model was introduced.
- 3.2 Prior to the review the service had been run along traditional lines with delivery from 20 static service points, supplemented by some mobile provision.
- 3.3 Following the review a library hub was designated in each of the five areas of the city, supported by a part-time community library in each area (two in the Coalfields area to serve the more dispersed population), enhanced digital

provision and a programme of community outreach activities, delivered by a small team dedicated to identifying and meeting community needs.

- 3.4 In 2015/2016 over 60,000 contacts with library services were recorded outside of static libraries and the community engagement team has established 147 community book collections (CBCs). CBCs are loaned to organisations rather than individuals, providing local residents with access to library books on their doorstep. The content of each collection is agreed with local representatives of the community group to meet the needs of its users; the CBC is reviewed at least every three months and stock is checked and replenished regularly.

Table 1 below summarises the usage of library services in 2015/2016 as compared to 2011/2012:

Library	Issues 2011/12	Visits 2011/12	Issues 2015/16	Visits 2015/16
City	318,481	597,259	202,047	218,972
Washington Town Centre	130,055	129,051	101,433	88,348
Houghton	71,388	82,368	64,926	68,107
Sandhill	34,499	26,936	58,207	36,296
Bunnyhill	46,269	48,698	50,215	30,355
Fullwell	77,370	54,766	50,162	27,290
Shiney Row	46,222	40,601	26,342	13,598
Kayll Road	50,651	29,019	22,986	13,507
Hetton	36,468	38,492	17,826	11,956
Ryhope	30,321	31,035	17,121	9,433
Washington Millennium	39,843	37,781	14,672	8,841
Total	881,567	1,116,006	625,937	526,703
Community Engagement				>60,000

- 3.5 Book issues from library buildings overall fell about 30% from 2011/12 to 2015/16. Visits to library buildings fell over 50% in the same period.

4. Consultation Methodology and Findings

- 4.1 A public consultation to inform the future provision of library services was carried out from Friday 27 August to Friday 21 October 2016
- 4.2 The consultation sought to find out more about how people access and use library services, and how needs could be met in the future as well as capturing potential new ways that the offer could be supported.
- 4.3 Electronic versions of the Public Consultation questionnaire were made available on the Sunderland City Council website, supported by paper version where required. Other formats and languages were available on request. No requests for other formats were received

4.4 A range of stakeholders were targeted through a number of methods as detailed in the table below:

Stakeholder	Method
General public – non-users of library services	<p>Press releases, articles in Sunderland Echo, Evening Chronicle and local TV news</p> <p>Sunderland.gov website and all social media accounts</p> <p>Message inviting people to participate in consultation with instructions as to how to do so included in all CSN recorded hold messages throughout October 2016</p> <p>Distribution of questionnaires:</p> <ul style="list-style-type: none"> • Fawcett Street/Blandford Street 20 October • The Galleries 12 October • Houghton Town centre • Sea Road Fulwell
Children and young people – non-users	<ul style="list-style-type: none"> • Consultation at Sport Festival Seafront 10 August • Sport Festival Mowbray Park 17 August • Sport Festival Hetton Lyons Country Park 24 August • Sunderland Youth Parliament 21 September • CTAN 4 October • Change Council 5 October • Facilitated session with Ryhope Juniors 21 October
Library services users (25,000 members)	<p>Library pages of Sunderland.gov website</p> <p>@slibraries twitter account</p> <p>Home page on public access pcs in all libraries</p> <p>Information provided to all customers visiting libraries and library service activities during the consultation period by library team</p> <p>Face to face drop-in sessions:</p> <ul style="list-style-type: none"> • City Library 20 September • Sandhill Library 22 September • Bunnyhill Library 23 September • Houghton Library 26 September • Washington Town centre Library 29 September
Books at Home users (170)	Letter with support to complete questionnaire by RVS volunteers
Reading groups	Contact from link Community Engagement Librarian/Assistant
City wide organisations: Age UK Art Studio	Email sent to all organisations including a link to the consultation and the offer of a face to face meeting with a member of Library Services team

<p> B2B Project Back on the Map Bangladeshi Centre Bede's Bakehouse Blue Watch Project Box Youth Project Canny Space Carers Centre Castletown CC Chance Children's Services Chillingham House CAB Columbia CC Cultural Spring Cultural Partnership Deptford & Millfield CA Donnison School Doxford CA East CA Easington Lane CAP Fulwell CA FOSUMs GMB Grangetwon CA Grindon CA Grindon U R Church HYPP Herrington Burn YMCA Hetton Town Trust Jobcentre Plus Jubilee Centre Living History NE Lumley Tower Residents Middle Herrington Methodist Church Miss Tina's Coffee Shop, Southwick Moorsley Hut Residents Association National Careers Service ODYPP Pallion Action Group Parker Trust Pennywell CA Pennywell Youth Project Penshaw CA Plains Farm CA Prince of Wales Dementia Day Centre Roker UR Church Ryhope CA RVS Shiney Row CA Silksworth CA Southwick CA Sunderland and North </p>	<p> Presentations at VCS Networks West Area Forum 19 October Coalfields Area Forum 20 October East Area Forum 6 October </p> <p> Visits from area based outreach staff </p>
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<p> Durham Royal Society for the Blind St Bede's Church St Cuthbert's Church St Gabriel's Community Project St Michaels and All Angels Church St Peter's Church Sunderland 2021 Sunderland Autism Partnership Board Sunderland BID Sunderland College Sunderland University SNCBC Tesco Washington MIND Youth Almighty YMCA Fencehouses WEA Weight Watchers WT Age UK Tutors WT Arts Centre WT U3A </p>	
<p> Trades Unions GMB UNISON UNITE </p>	<p> Email information and link to questionnaire Invitation to all employee engagement sessions </p>
<p> Equalities Groups Disability group LGBT group Inter Faith group BME Network </p>	<p> Information circulated via Jessica May / Yvonne Ewington Booked to attend Inclusive Communities meeting on 13 October which was cancelled </p>
<p> Secondary Schools Primary School Academies Sunderland College Sunderland University </p>	<p> Written information with email link </p>
<p> National and regional organisations DCMS Arts Council England </p>	<p> Update by letter – first update August 2016 Meeting 19 September </p>
<p> Sunderland City Council Elected members Library service employees </p>	<p> Briefing note Briefing meetings 22 and 26 September Email, staff briefings/updates, face to face meetings </p>

Other employees including Children's Centres and Public Health	Sunderland.gov The Hub Email with link to all Managers
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4.5 The consultation was completed by 937 individuals of whom 749 were adults (aged 17 or over) and 188 were children (aged 7-16).

4.6 Key headline messages are:-

Reading habits

- Books (722 responses) - 98.89% of adult responders' households read books of which 69.39% read them daily, 17.59% weekly, 11.91% sometimes. 1.11% of respondents indicated that they never read books
- E-books (487 responses) - 70.64% of respondents' households read e-books of which 29.52% read them daily, 12.53% read them weekly and 30.60% read them sometimes. 29.36% of respondents indicated that they never read e-books.
- Magazines (594 responses) - 94.11% of respondents' households read magazines of which 22.05% read them daily, 35.35% weekly, 36.70% sometimes. 5.89% of respondents indicated that they never read magazines
- Newspapers (642 responses) - 94.08% of respondents' households read newspapers of which 53.75% read them daily, 18.54 % weekly and 21.81% sometimes. 5.92% of respondents indicated that they never read newspapers
- Children who responded to the questionnaire told us that 43.87% of them read books, 21.08% read magazines, 15.38% read comics and 10.83% read e-books

Source of reading materials

- 27.77% of adult respondents (732 responses) get their reading materials from the library with 54.34% of respondents buying reading materials, of these 21.26% are bought from a bookshop or supermarket, 17.66% are bought online or downloaded
- Amongst children 21.24% get their reading materials from the public library, 20.05% from book shops or supermarkets, 18.62% get them as presents and 16.95% indicated that they get them from school

Access to information, including digital information

- 28.61% of respondents (726 responses) indicated that they access information including digital information from a website using their own computer, with 20.91% accessing it in a library and 19.57% using a smartphone app on their own device

Frequency of visits to a public library

- 58.53% of respondents (733 responses) have visited a public library in Sunderland in the last week with a further 21.15% visiting within the past month. 11.46% of respondents indicated that they visited a public library more than a year ago, rarely or never.
- 43.84% of respondents' (730 responses) households use public library services once per week or more, 31.23% at least once a month, 18.36% occasionally. 6.58% of respondents indicated that they or members of their household never use public library services

Use of public library services

- The most popular reason for using the library service amongst adults is books (28.16%), followed by information (13.96%) computers/internet (11.01%), activities for children (8.77%) and learning/study/research (8.43%) (704 responses)
- The aspect that children most like about the library is the variety of books on offer (46.37%) followed by activities (20.97%) followed by a place to study (12.50%)

Future library services

- The areas of the library service most important to respondents (723 responses) for the future are: Having a wide range of books and information to choose from (20.12%), being able to use the library as a space to read or study in (11.79%) having access to computers and the internet (10.65%) on-line services (being able to renew your books/reserve items) (8.62%), children and family based activities (7.79%)

Support for future library services

- 63 respondents indicated that they would willing to assist with events and activities
- 38 respondents indicated that they would be willing to deliver books to housebound adults
- 36 respondents indicated that they would be willing to help people learn basic computer skills
- 32 respondents indicated that they would be willing to offer support with marketing and promoting the library service
- 45 respondents indicated that they would be willing to catalogue and digitise local history resources
- 35 respondents indicated that they would be willing to support reading groups
- 17 respondents indicated that they would be willing to host community book collections
- 60 respondents indicated that they would be interested in using the library building

- 4.7 The comments from consultation were wide ranging and both positive and negative comments were received. This included comments such as "The libraries in Sunderland are outdated" as well as "Not interested in anything additional -I just want the Library left as it is". The comments will be shared more fully at the meeting.

5. Conclusion

- 5.1 The response to the survey was disappointing despite the wide ranging opportunities to engage and capture view as described in 5.1 above. The response represents less than 1% of the population of Sunderland and only a small percentage of current library members (24,782).
- 5.2 In comparison to the previous survey undertaken in 2012 there has been an expected increase in digital access including e-books (whether provided by the library service or otherwise).
- 5.3 Only about a quarter of respondents get their reading materials from a library although this is suggested as the main reason for visiting a library. More than half of the respondents had visited a library in the last week.
- 5.4 A more detailed analysis of the results will be undertaken including consideration of the comments attached to individual responses to consultation.
- 5.5 Scrutiny Committee views will be considered and will shape any proposals which will be presented to Cabinet in December.

6. Recommendation

- 6.1 Scrutiny Committee is recommended to:
 - (i) Consider the feedback from the recent consultation exercise alongside the background information and financial context
 - (ii) Provide advice, challenge and suggestions to support the development of recommendations on the future delivery of library services prior to submission of a report to Cabinet on 14 December 2016.

7. Glossary

CBS Community Book Collections

8. Background Papers

- 8.1 Cabinet Scrutiny Committee papers

ECONOMIC PROSPERITY SCRUTINY COMMITTEE 8 NOVEMBER 2016

CEMETERY REGULATIONS AND THE INTRODUCTION OF A MEDICAL EXAMINER SERVICE – MONITORING OF POLICY REVIEW RECOMMENDATIONS

REPORT OF THE HEAD OF AREA ARRANGEMENTS, SCRUTINY AND MEMBER SUPPORT AND CHIEF OPERATING OFFICER PLACE

1. Purpose of the Report

- 1.1 To set out the progress being made on the implementation of scrutiny recommendations contained in a previous policy review into the Council's Cemetery Regulations and the Introduction of a Medical Examiners Service.
- 1.2 To update the Committee on the latest position with regard to the introduction of a Medical Examiner Service in England and Wales.

2. Background

- 2.1 During 2014/15, the Council's City Services Scrutiny Panel undertook a review into the Council's Cemetery Regulations and the Introduction of a Medical Examiners Service. The aim of the review was to examine maintenance and upkeep issues at the city's cemeteries and consider the implications of any revisions to the Cemetery Regulations. The review also took the opportunity to consider the implications for the Council of the proposed establishment of a Medical Examiner service in the city. The report and its recommendations were approved by Cabinet on 24 June 2015.
- 2.2 It is the responsibility of the Scrutiny Committee to monitor progress with regard to the implementation of recommendations contained in previous policy reviews. This report therefore comes before the Committee to consider the progress that has been made to date and consider recent developments on the proposed introduction of a Medical Examiners Service in the city.

3. Current Position

- 3.1 A table setting out the recommendations of the review, together with the progress made to date in implementing the recommendations is set out in appendix.
- 3.2 In summary, the report of the Panel considered the overall upkeep of the Council's cemeteries to be good and that they were being well maintained. However, the report also found that the cemetery regulations which govern the upkeep of cemeteries had not been reviewed since the 1990's. While overall they were fit for purpose it was felt that they needed some amendment to deal with a number of issues affecting cemetery maintenance.
- 3.3 One of the most notable of these was the recent growth in the number of unauthorised kerb sets. These kerb sets often adversely affect the appearance of

our cemeteries, make maintenance more challenging and are of concern to the families of neighbouring graves who may find their own access hindered by them. The Panel considered that it would be beneficial for all future kerb sets to be required to adhere to a clear policy set out in our cemetery requirements.

- 3.4 The report stressed that any revision of our cemetery regulations should be handled sensitively given the emotive nature of the service provided and should follow a process of consultation. The Committee also considered that any review of the cemetery regulations should take account of the specific needs of faith communities and reflect the value of friends groups for future improvements to our cemeteries.
- 3.5 As part of the review, members also considered the implications for the Council of the establishment of a Medical Examiner service. The introduction of an independent Medical Examiner service was a key proposal of the Coroners and Justice Act 2009 and was designed to strengthen safeguards for the public through the independent scrutiny of all deaths which occur in England and Wales. The Act provides for a Medical Examiner service to be delivered by the Local Authority, and the reforms proposed will for the first time introduce a unified system of scrutiny by Medical Examiner of all deaths not investigated by the Coroner. The Medical Examiner service also presents an opportunity to enhance the quality of key public health information and intelligence through the improved accuracy of death certification. In addition, in the Medical Examiner families will have an independent officer to whom concerns and issues can be reported and discussed and where appropriate investigated. Close working between the Senior Coroner and Medical Examiner is imperative.
- 3.6 In conclusion, Members were impressed with the level of preparation and planning being undertaken by the Council for the introduction of the Medical Examiner service and the degree of joint working taking place with the Coroner and other partners. However, toward the end of the review, the Panel was informed that there had been a delay in any further Government announcement regarding the introduction of the service. It was therefore suggested that the situation be monitored.
- 3.7 In March 2016, the Government issued a consultation paper on policy and draft regulations for the Medical Examiner and the reform to Death Certification in England and Wales. The paper entitled "Introduction of Medical Examiners and reforms to death certification in England & Wales" sets out the Government's view on how the Medical Examiner system will work in practice together with its legal framework. Sunderland City Council responded to the consultation in June 2016.
- 3.8 Karen Lounton (Bereavement and Registration Services Manager) will be in attendance to outline the progress being made on the implementation of the scrutiny recommendations relating to the Council's Cemetery Regulations and the current position with regard to the proposed introduction of a Medical Examiners Service.

4. Recommendations

- 4.1 It is recommended that the Scrutiny Committee consider the progress made to date.

5. Glossary

None

6. Background Papers

6.1 Scrutiny Committee papers 2014/15

Contact Officer: Jim Diamond Scrutiny Officer
0191 561 1396
James.diamond@sunderland.gov.uk

Review into Cemetery Regulations and the Introduction of a Medical Examiners Service 2014/15 – Update on Implementation of Recommendations – Appendix 1

Ref	Recommendation	Action	Owner	Timescale	Progress
A	That a review be undertaken of the council's Cemetery Regulations. Revised regulations to be further considered and agreed by Members.	Establish contact in the Legal Section and agree terms of the regulation review. Continue to work with colleague in the Legal Section to form new regulations.	Karen Lounton	April 2017	<p>The draft Regulations have now been produced and agreed with Legal Services and are about to go out to consultations with stakeholders (Funeral Directors and Memorial Masons) in November 2016. The Bereavement & Registration Services Manager has a meeting scheduled with stakeholders for 30 November 16.</p> <p>It is hoped that the new Regulations will be introduced no later than April 2017.</p> <p>As was reported to Scrutiny Committee in December 2015, staffing and resource issues resulted in a slippage in the original timescale for implementation of March 2016.</p>

B	That the cemetery regulation review outlines provisions relating to authorised and unauthorised kerb-sets in cemeteries. A clear overall policy is formed in relation to unauthorised kerb-sets, which sets out the council position regarding retrospective unauthorised kerb-set as well as any future installations.	As part of the Cemetery Regulation review and in conjunction with colleagues from the Legal Section, produce a clear policy statement relating to authorised and unauthorised kerb-sets in the city's cemeteries.	Karen Lounton	April 2017	A draft policy is still under consideration but a working draft will be finalised November 2016, to keep in step with the timetable for the Cemetery and Crematorium Regulation review.
C	That given the sensitivity of the issues involved in the review, a consultation plan be established involving the council website and engagement with key stakeholders.	Consultation process to commence in July 2015 where Funeral Directors, Clergy and Memorial Masons will be consulted as part of the twice yearly Bereavement Services Stakeholder meeting. E-consultation strategy to be formulated following on from this meeting.	Karen Lounton	April 2017	Consultation will take place at the next scheduled Funeral Director and Memorial Mason meeting to be held 30 November 16.
D	That officers investigate the possibility of establishing 'friends of' groups to become actively involved with ground maintenance and local history issues at some of the older sections across the ten cemeteries in the city.	Bereavement Services to meet with Sunderland Antiquarian Society to discuss the 'friends of' group concept and establish interest.	Karen Lounton	January 2016	Meeting has taken place with the Antiquarian Society who have expressed an interest in forming a 'friends of' group, in particular for Sunderland Cemetery. On-going.

E	That on receiving confirmation that the Medical Examiner Service is to be implemented, the council continue to work with partners to prepare for the introduction of the Medical Examiners Service.	That the Bereavement & Registration Services Manager remain aware of central government developments regarding the Medical Examiner project and take appropriate action when necessary.	Karen Lounton	March 2016	<p>A consultation document titled "Introduction of Medical Examiners and reforms to death certificate in England and Wales" was issued by the Department of Health in March 2016 relating to the Medical Examiner service. The Bereavement & Registration Services Manager responded to this on behalf of Sunderland City Council on 15 June 2016 (response available if required). The outcome of the consultation is expected November 2016.</p> <p>A North East regional group of Local Authority managers with responsibility for Coroner Services has been established with terms to meet quarterly in order to discuss the pending Medical Examiner service. The first meeting took place 23.9.16 with the next meeting scheduled for 12.1.17. This is chaired by the Bereavement & Registration Services Manager from</p>
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					Sunderland City Council. The objective of the group is to explore the optimum way to configure the Medical Examiner service, and where possible, share best practice. The earliest date for implementation of the new service is April 2018.
F	That when implementation is confirmed, the financial implications of introducing the Medical Examiner be examined in more detail including the options for the funding of the service.	See above.	Karen Lounton	March 2016	<p>Pending outcome of consultation.</p> <p>The situation will continue to be monitored and plans are in place for implementation should they be required.</p> <p>New burden funding may be provided by the Department of Health.</p>
G	That consideration of future funding options takes into account the sensitive nature of the service and potential issues of affordability.	See above.	Karen Lounton	March 2016	<p>Pending outcome of consultation.</p> <p>The situation will continue to be monitored and plans are in place for implementation should they be required.</p>

Item 6

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

8 NOVEMBER 2016

ANNUAL WORK PROGRAMME 2016-17

REPORT OF THE HEAD OF AREA ARRANGEMENTS, SCRUTINY AND MEMBER SUPPORT

1. PURPOSE OF THE REPORT

- 1.1 The report attaches, for Members' information, the current work programme for the Committee's work during the 2016-17 Council year.
- 1.2 In delivering its work programme the committee will support the council in achieving its Corporate Outcomes.

2. Background

- 2.1 The work programme is a working document which Committee can develop throughout the year. As a living document the work programme allows Members and Officers to maintain an overview of work planned and undertaken during the Council year.

3. Current position

- 3.1 The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme developed from the meeting will form a flexible mechanism for managing the work of the Committee in 2016-17.

5 Recommendation

- 5.1 That Members note the information contained in the work programme.

Contact Officer: Jim Diamond, Scrutiny Officer
James.diamond@sunderland.gov.uk

REASON FOR INCLUSION	27 JUNE 16	19 JULY 16	13 SEPTEMBER 16	11 OCTOBER 16	8 NOVEMBER 16	6 DECEMBER 16	10 JANUARY 17	7 FEBRUARY 17	7 MARCH 17	4 APRIL 17
Cabinet Referrals and Responses				Minster Quarter Masterplan (Dan Hattle)				Minster Quarter Masterplan (Dan Hattle)		
Scrutiny Business	Remit and Work Programme of Committee Key Cities – Feedback on visit(Jill Laverick/JD) Sunderland Software City (Andrea Winders)	Implications for Sunderland of EU Referendum (Vince Taylor)	Port Progress Report and Visit (Andrea Winders/Mathew Hunt) Advanced Manufacturing Business Park – Progress Report (Vince Taylor/Alison Fellows) Future Library Services – Consultation (Fiona Brown)	Environmental Enforcement Review - Feedback(Mark Speed/Nicky Rowland) Port Visit – Feedback (JD)	Future Library Services – Consultation Feedback (Fiona Brown) Review into Cemeteries and Crematoriums – Feedback (Karen Lounton)	Siglion – Progress Report Update (John Seager Chief Executive of Siglion) Environmental Enforcement – Policy Development (Mark Speed/Nicky Rowland)	City Of Culture – Progress Report (Rebecca Ball) Key Cities – Progress (Jill Laverick) Business Centres ((Evolve, Washington, Software Centre) – Progress Report()	Development of Social Enterprise Sector (Executive Director Economy and Place) Tall Ships – Progress Report (Ian Flannery) Airshow - Preparations (Head of Events)	Business Improvement District – Progress Report (Ken Dunbar) Prevent – Progress Report(Jane Hibberd) Environmental Enforcement (Mark Speed)	Sunderland Strategic Transport Corridor/New Wear Bridge – Progress Report (Executive Director Economy and Place) Development of Skills in the City/ Contribution of FE sector to Skills Development
Performance / Service Improvement										
Policy Framework										
Consultation				Public Space Protection Orders (PSPO) (Stuart Douglass)				Public Space Protection Orders (PSPO) (Stuart Douglass)		
Information / Awareness Raising	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17	Notice of Key Decisions Work Programme 16-17

Item 7

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

8 NOVEMBER 2016

NOTICE OF KEY DECISIONS

REPORT OF THE HEAD OF AREA ARRANGEMENTS, SCRUTINY AND MEMBER SUPPORT

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28 day period from 25 October 2016.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions for the 28 day period from 25 October 2016 is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions for the 28 day period from 25 October 2016 at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Jim Diamond, Scrutiny Officer
0191 561 1396
James.diamond@sunderland.gov.uk

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions (including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
160104/48	To consider the freehold acquisition of two properties to provide children's services accommodation.	Cabinet	Y	Between 1 October and 31 December 2016.	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
160727/92	To authorise the Chief Executive to exercise the Council's enforcement powers under the Law and Property Act 1925 in relation to the use of Enforced Sales.	Cabinet	Y	During the period 1 October to 30 November 2016.	N	Not Applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
160727/93	To authorise the Chief Executive to approve strategically commissioning of Place Services.	Cabinet	Y	During the period 23 November to 31 December 2016.	N	Not Applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
160728/94	To approve the disposal of premises within the Athenaeum Buildings, Fawcett Street, Sunderland.	Cabinet	Y	During the period 23 November 2016 to 31 January 2017.	N	Not Applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
160728/96	To approve the disposal of land at Hillthorn Park.	Cabinet	Y	During the period 23 November 2016 to 31 January 2017.	N	Not Applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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160822/103	To consider recommendations arising from the consultation exercise carried out in relation to proposed changes to the contributions policy which will affect how the Council determines financial contributions in relation to social care	Cabinet	Y	23 November 2016.	N	Not Applicable	Cabinet report Consultation outcomes	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
160824/104	To recommend to Council to approve the final Area Action Plan for the International Advanced Manufacturing Park prior to submission to the Secretary of State and the Planning Inspectorate at the end of January 2017.	Cabinet	Y	23 November 2016.	N	Not Applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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160905/107	To approve the acquisition of HCA land and property interests at Holmeside, Holmeside Market and Park Lane.	Cabinet	Y	During the period 1 November to 31 December 2016	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report and Plan identifying interests to be acquired	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
160912/110	Update on the Sunderland Local Development Strategy and approval of the Council's role as Accountable Body for Community Led Local Development	Cabinet	Y	During the period 19 October to 31 December 2016	N	Not Applicable	Cabinet report and supporting documents where appropriate	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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160915/112	To seek Cabinet approval for procurement of first tier welfare rights advice contracts following the development of the service model and service specification	Cabinet	Y	During the period 19 October to 30 November 2016	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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160920/114	Cabinet to agree to the extension and variation of the Services Agreement between the Council and Sunderland Care and Support Ltd for the provision of care and support services, including the transfer of Social Enterprise Support staff.	Cabinet	Y	23 November 2016	Y	The report is not for publication as the Cabinet is considered likely to exclude the public during consideration thereof as they contain exempt information relating to a particular individual or which is likely to reveal the identity of any individual, the financial or business affairs of any particular person (including the authority holding that information) and any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the Council and its employees (Local Government Act 1972, Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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160926/115	International Advanced Manufacturing Park – approval of the Joint Venture Co. arrangements with South Tyneside Council in respect of the IAMP LLP. To agree the Business Case for the commencement of a Joint Venture Company between Sunderland and South Tyneside Council to be named IAMP LLP.	Cabinet	Y	14 December 2016	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
160930/116	Revenue Budget Proposals 2017/2018 to 2019/2020	Cabinet	Y	23 November 2016	N	Not applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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161004/118	To approve the Sunderland Strategic Transport Corridor Layout.	Cabinet	Y	23 November 2016	N	Not applicable	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk
161010/119	Commissioning Intentions for Public Health Services – 2016-2020	Cabinet	Y	23 November 2016	N	Not applicable	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk
161010/120	Leisure Facility Update	Cabinet	Y	During the period 23 November 2016 to 31 December 2016	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk

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161013/121	Approve an update of allocation policy.	Cabinet	Y	14 December 2016	N	Not applicable	Cabinet report Updated Policies	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk
161019/122	Approve the use of 3 Council owned plots of land to be developed for residential development.	Cabinet	Y	During the period 14 December 2016 to 28 February 2017	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report Business Case	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk

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161020/123	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force area.	Cabinet	Y	23 November 2016	N	Not applicable	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk
161020/124	To agree to consult on the draft Sunderland Local Plan: Core Strategy.	Cabinet	Y	During the period 23 November 2016 – 31 January 2017	N	Not applicable	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk
161021/125	To seek approval for the retrospective spend to cover Child and Adolescent Mental Health Services 2016/17 which is contract managed by the Clinical Commissioning Group.	Cabinet	Y	November 2016	N	Not applicable	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk

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161021/126	Cabinet to agree to the extension and variation of the Services Agreement between the Council and Sunderland Care and Support Ltd for the provision of care and support services, including the transfer of Social Enterprise Support staff.	Cabinet	Y	23 November 2016	Y	The report is not for publication as the Cabinet is considered likely to exclude the public during consideration thereof as they contain exempt information relating to a particular individual or which is likely to reveal the identity of any individual, the financial or business affairs of any particular person (including the authority holding that information) and any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the Council and its employees (Local Government Act 1972, Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
161021/127	To approve the submitting of an Expression of Interest to the Football Association for funding to develop 3G football Hubs within the city.	Cabinet	Y	14 December 2016	N	Not applicable	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk
161021/128	To approve the procurement of a dredging contractor as part of the preparations for the Tall Ships 2018 and to receive an update on the progress including new governance arrangements.	Cabinet	Y	14 December 2016	N	Not applicable	Cabinet report	Governance Services Civic Centre PO Box 100 Sunderland SR2 7DN Committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

Who will decide;

Cabinet; Councillor Paul Watson - Leader; Councillor Henry Trueman – Deputy Leader; Councillor Mel Speding – Cabinet Secretary; Councillor Louise Farthing – Children’s Services; Councillor Graeme Miller – Health, Housing and Adult Services; Councillor John Kelly – Public Health, Wellness and Culture; Councillor Michael Mordey – City Services; Councillor Cecilia Gofton – Responsive Services and Customer Care

This is the membership of Cabinet as at the date of this notice. Any changes made by the Leader will be specified on a supplementary notice.

Elaine Waugh
Head of Law and Governance

25 October 2016