COALFIELD AREA COMMITTEE

Meeting to be held on Wednesday, 10th June, 2015 at 6:00pm

VENUE – The Hetton Centre, Welfare Road, Hetton le Hole, DH5 9NE

Membership

Cllrs Allen, Blackburn, Cummings (Alternate Vice Chair of the Area Committee and Chair of the Place Board), Ellis, Heron, Lawson (Chair), D. Smith, Speding, Turner, M. Turton, W. Turton (Vice Chair of the Area Committee and Chair of the People Board) and G. Walker.

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* Denotes an item relating to an executive function

ELAINE WAUGH

Head of Law and Governance

2nd June, 2015

At a Meeting of the COALFIELD AREA COMMITTEE held at HOUGHTON LIBRARY, 74 NEWBOTTLE STREET, HOUGHTON-LE-SPRING, DH4 4AF, on WEDNESDAY, 11TH MARCH, 2015 at 6.00 p.m.

Present:-

Councillor Scott in the Chair

Councillors Anderson, Blackburn, Cummings, Ellis, Lawson, D. Smith, Speding and Wakefield

Also in Attendance:-

Ron Barrass	Member of the Public	
Amelia Laverick	Member of the Public	
Charlotte Burnham	Area Lead Executive for the Coalfield Area Committee and Head of Scrutiny and Area Arrangements	Sunderland City Council
Melanie Caldwell	Head of Operations Houghton/Hetton	Gentoo Ltd.
Laura Cassidy	Health Improvement Practitioner	Sunderland City Council
Wendy Cook	Youth and Community Co-Ordinator	Sunderland North Community Business Centre
Debbie Hall	Area Response Manager	Sunderland City Council
Julianna Heron	Councillor	Hetton Town Council
Robert Heron	Councillor	Hetton Town Council
Pauline Hopper	Area Community Officer, Coalfield	Sunderland City Council
Lisa Musgrove	Neighbourhood Inspector	Northumbria Police
Kay Rowham	Member of the Public	
Christine Tilley	Governance Services Team Leader	Sunderland City Council
Gill Wake	Area Co-ordinator	Sunderland City Council

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

Councillor Lawson highlighted that both Councillor John Scott and Councillor Florence Anderson would be retiring from the Council when their terms of office ended in May 2015. On behalf of the Committee, Councillor Lawson thanked the Members for the contributions they had made to the work of the Area Committee and Place Board and for the community leadership they had shown and work carried out over the years as Local Councillors.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Allen and W. Turton and Susan Brown (Area VCS Representative).

Declarations of Interest

Item 2 Place Board Progress Report

Councillor Julianna Heron (Hetton Town Council) made an open declaration as an allotment holder.

Item 4 Partner Agency Reports – Gentoo Revised Structure Verbal Update

Councillors Cummings and Julianna Heron (Hetton Town Council) made open declarations in respect of Gentoo Sunderland Ltd as Council representatives on the Board of the Company.

Item 5 Area Budgets Report

Councillor Blackburn made an open declaration in the Community Chest application from Easington Lane Community Access Point as a Council representative on the management committee of the community centre.

Minutes of the Last Meeting

1. RESOLVED that the minutes of the last meeting of the Committee held on 3rd December, 2014 (copy circulated), be confirmed and signed as a correct record.

Place Board Progress Report

The Chair of the Place Board submitted a report (copy circulated) which provided an update of progress against the current year's (2014/15) Place Board Work Plan and on performance.

(For copy report – see original minutes).

Councillor Anderson thanked the Members of the Place Board for their support and interest commenting that she had very much enjoyed her time as Chair.

Councillor Anderson proceeded to brief the Committee on the key areas of influence/achievements of the Place Board to date and highlighted the piloting of 'rock cams' which had helped to secure the successful prosecution of a local businesswoman whose van was used to dump waste on the roadside.

Councillor Anderson drew attention to the initiative to deter unauthorised parking by the use of natural stone boulders at specified locations and to the joint approach between the Council and the Community Policing Teams to identify solutions to the antisocial behaviour problems caused by people riding quad bikes.

Councillor Anderson pointed out the concerns raised in the Market Street area and the request from residents to move the two benches there as they attract unwelcome activity and the consultation being undertaken in the area in relation to this.

Neighbourhood Inspector Lisa Musgrove confirmed that youth antisocial behaviour was an issue in the above location and advised of the work being done there jointly with the Local Authority which included the installation of a column onto which a 3G camera would be deployed once the power source was in place. Neighbourhood Inspector Musgrove advised that LMAPS funding was available to remove the benches until the end of the month if the Committee wanted to take this course of action.

Members discussed the issues raised and were in favour of the removal of the benches at Market Street and their storage until a suitable location in the Coalfield area for their re-installation was identified.

Councillor Anderson referred to Annex 2 which set out the streets as recommended by the Place Board for inclusion in the Highways Capital Maintenance Programme for 2015-2016.

With regards to the improvements made under the Neglected Land Project, Councillor Anderson referred the Committee to a list of sites to be prioritised for remedial action and further maintenance detailed at Annex 3 which would be funded using the existing Neglected Land SIB project.

Councillor Anderson highlighted the work which had been undertaken and was continuing to maintain the improvements to allotment sites.

Councillor Wakefield commented that no improvements had been made to the allotment sites in the Copthill ward and therefore the report was not strictly true when it stated that 'Allotment sites across the whole of the Coalfield are now improved and continue to be maintained'.

Councillor Wakefield stated that stronger enforcement action needed to be taken on those allotment holders who were not using their allotment for the intended purpose and were not acting responsibly.

In connection with the project to improve the Local Shopping Centres, Councillor Anderson drew attention to the 'Shiney Easter' event which aimed to attract more people into the shopping area and support local traders.

Councillor Anderson cited the 'Love Where You Live and Community Involvement' project as an example of good community engagement. She also highlighted the heritage and celebration events the area committee had supported including the Heritage Lottery Fund application for Parks for People for improvements to Houghton Rectory Park.

Full consideration having been given to the report it was:-

2. RESOLVED that:-

(i) the progress and performance update with regards to the Coalfield Area Place Board's Work Plan for 2014/15 including recommendations for future delivery be approved and adopted; and
(ii) the recommendations of the Place Board regarding the Highways Capital Maintenance programmes for the Coalfield area for 2015/2016 as detailed at Annex 2 of the report be approved.

People Board Progress Report

The Chair of the People Board submitted a report (copy circulated) which provided an update of progress against the current year's (2014/15) People Board Work Plan.

(For copy report – see original minutes).

Councillor Lawson referred the Committee to paragraph 4.1 detailing the key areas of influence/achievements of the People Board to date. She highlighted the changes made to the system for ensuring Members were aware of the issues being considered by LMAPS and the outcomes from this process and commented that the system was working well.

Councillor Lawson drew attention to the update on the performance of commissioned youth contracts and encouraged Members to attend the Youth Operational Group so they could gain an insight into how the service operated and feed into decisions made locally regarding provision.

With regards to the Health and Greenspaces Project, Councillor Lawson referred the Committee to the project update set out at Annex 2 which detailed initiatives developed by the Working Group to engage local people in using outdoor space to improve their health.

Ms. Pauline Hopper, Area Community Officer, Coalfield drew the Committee's attention to the initiative to improve and develop cycleways and pursue a comprehensive cycle route across all areas of the Coalfield, linking to other areas of the City. Ms Hopper circulated an update providing details of an opportunity to

extend the planned cycle network, the first phase of which would centre round the Houghton Primary Care Centre. The spend of £100,000 including S106 and LTP monies available from the build of the Centre would be prioritised during 2015/16. Ms. Hopper advised that Committee endorsement of the proposal would allow core budget to be utilised and further funding to be levered in to the project from other sources and future developments in the area.

Ms. Hopper also provided details of a proposal to develop the 'Four Parks Route'. She explained that this was a circular route linking Hetton Lyons Country Park, Herrington Country Park, Elba Park and Rainton Meadows. She advised that the proposal had been discussed and agreed by Members as part of the Health and Greenspaces Project and was now seeking the Committee's endorsement to further investigate the development of the route.

Under the priority to support opportunities for young people at risk of becoming NEET (Not in Education, Employment or Training), Councillor Lawson highlighted the opportunity to be involved in the 'Working Rite' Programme, which bridges the gap between school and work and matches young people with local employers for a six month paid training placement.

Councillor Speding enquired how this programme would link to other projects aimed at supporting young people at risk of becoming NEET both in the area as well as across the city and asked that this be taken into account. Councillor Speding also asked whether any form of expenses was being considered for the participants on the Working Rite programme such as a travel warrant.

In response, Ms. Hopper advised that the Working Rite Charity had secured funding for the programme which was a start up grant from the Vardy Foundation to pilot the programme in the North East and the Coalfield area and part of County Durham would be target localities. The People Board had agreed to support the delivery of the programme in the Coalfield area and to invite the Project Co-ordinator to a future meeting. The Board would also consider whether to give financial support to the project for travelling costs and out of pocket employment related expenses.

Councillor Lawson highlighted the grants awarded to three groups of young people from the CAN DO fund as part of the Healthy Life Choices area priority and outlined the process the young people needed to follow in making an application. Councillor Lawson recommended that the Committee support the continuation of the project during 2015/16 to further develop the skills of young people.

Councillor Lawson referred to the funding allocation from the Sunderland CCG to enable delivery of projects to support joint priorities for the area and to the Board's decision that focus of the work should be on increasing social participation as a way of reducing social isolation for vulnerable and older people. She advised that the finance report on the agenda detailed how the Board would like to take the project forward.

Full consideration having been given to the report it was:-

3. RESOLVED that:-

(i) the progress and performance update with regards to the Coalfield Area People Board's Work Plan for 2014/15 including proposals for future delivery be approved;
(ii) delivery of the Working Rite Programme in the Coalfield Area be supported and the Project Co-ordinator be invited to attend a future meeting of the People Board once in post;
(iii) the proposals to pursue a comprehensive cycle route for the whole area and to further investigate the development of the 'Four Park Route' and for updates on progress to be brought to the June meeting of the Area Committee be endorsed; and
(iv) approval be given to the CAN DO Project continuing during 2015/16 and utilising the remaining budget of £9,907 to further develop the skills of young people.

Partner Agency Reports – Coalfield Area Voluntary and Community Sector Network Progress Update

Ms. Susan Brown and Ms. Sam Gallilee, Area Network Representatives submitted a report (copy circulated), providing an update with regard to the Coalfield Area Voluntary and Community Sector (VCS) Network.

(For copy report – see original minutes).

Ms. Pauline Hopper, Area Community Officer, Coalfield briefed the Committee on the report highlighting the community event which was being jointly organised and co-ordinated by Gentoo and the VCS Network and the Council taking place on Friday 10th April at Rainton Meadows Arena. Ms Hopper circulated a draft poster advertising the event and encouraged Members of the Committee, Partner organisations and Members of the public present at the meeting to attend.

Ms. Hopper drew attention to the nomination of VCS representatives due to the vacancies left by Ann Owen from HRCAP, as the organisation had ceased to operate as a charity and by Sam Gallilee, who had resigned due to other obligations. Ms. Hopper advised that two nominations had been received for consideration from Wendy Cook, Sunderland North Community Business Centre and Dave McCreedy, Fence Houses YMCA.

With regards to the Area Annual Report, Ms. Hopper highlighted that the VCS Network Members felt that community IT provision and support in locally accessible venues was an increasing pressure on local organisations due to large numbers of people seeking help with on line forms and applications. The network Members had agreed to hold a workshop to discuss key priorities for next year and feed them in to the Area Committee.

Councillor Lawson paid tribute to the contribution the VCS Network made to the work of the Area Committee and the support provided to local communities.

Full consideration having been given to the report it was:-

4. RESOLVED that:-

(i) the contents of the report be received and noted; and
(ii) the views of the VCS Network Members be considered when setting the Area Committee priorities for 2015-16.

Partner Agency Reports – Northumbria Police

Neighbourhood Inspector Lisa Musgrove provided the Committee with a verbal update on crime in the Coalfield Area. She advised that overall crime was down by 3% compared to the same period the previous year. There were also decreases in crimes relating to vehicle damage, burglary and criminal handling. There had however, been an increase in violent crime some of which was domestic violence related and there was a lot of work ongoing to bring these figures down.

Neighbourhood Inspector Musgrove advised that Youth antisocial behaviour incidents were down by 18% for the year; there was a lot of partnership work going on which was contributing to this. Non youth antisocial behaviour was however, up by 9% and related to motorcycle disorder, predominantly in Easington Lane although there had been incidents in Shiney Row and Philadelphia. This was difficult to resolve due to the amount of open land in these areas but the Police were working with local people. The priorities were therefore to tackle antisocial behaviour in Market Street, Hetton and motorcycle disorder in Easington Lane.

Neighbourhood Inspector Musgrove reported that LMAPS funding was providing for an additional column to accommodate a 3g camera in Church Street, Houghton near the bridge to combat disorder in that area and in Dorset Street, the Brickgarth, Easington Lane near the Flatts Youth Centre.

In response to Councillor Lawson, Neighbourhood Inspector Musgrove advised that there had been some reports of antisocial behaviour around Grangewood Care Home and this was on the patrol area for the Officer.

Councillor Anderson reported that there had been incidents of malicious damage resulting in a large amount of broken glass at Springwell Terrace and North Road and that she had been fearful that this would cause injury to animals. She advised however that the glass had since been removed.

Neighbourhood Inspector Musgrove stated that she would ask Officers to make enquiries in relation to the above matter.

In response to Councillor Speding, Neighbourhood Inspector Musgrove confirmed that Houghton Police Station would be remaining open and what was more was that Northumbria Police had purchased the Court building next door and the Traffic Officers and Dog Unit would continue to be based there also. There was a

possibility that more Officers would be stationed at Houghton as there was now more accommodation.

Members welcomed the above news and full consideration having being given to the information presented by Neighbourhood Inspector Musgrove, it was:-

5. RESOLVED that the update from Neighbourhood Inspector Musgrove be received and noted.

Partner Agency Reports – Tyne and Wear Fire and Rescue Service

Tyne and Wear Fire and Rescue Service submitted a report (copy circulated) providing commentary on incidents in the Coalfield Area from 1st December 2014 to 25th February, 2015.

(For copy report – see original minutes).

The Chairman requested that any questions on the report be forwarded to Ms. Pauline Hopper, Area Community Officer, Coalfield for onward submission to the Fire and Rescue Service.

6. RESOLVED that the contents of the report be received and noted and any queries on the information submitted be forwarded as detailed above.

Partner Agency Reports – Gentoo Revised Structure Verbal Update

Ms. Melanie Caldwell, Head of Operations Houghton/Hetton, Gentoo Ltd. provided an update on the changes to the structure of Gentoo Housing and Neighbourhood Management and circulated copies of the new 'Art of Living' Delivery Model.

Ms. Caldwell highlighted the information detailing the Art of Living Co-Ordinators for each locality. She advised that to date 145 surveys across Sunderland had been completed by the Coordinators advising tenants of the services and support provided by Gentoo available to them.

Ms. Caldwell provided an update on the 'Big Local' Programme advising that Gentoo had become the trusted organisation for the Programme and that discussions had been held with the decision making panel and the delivery plan had been agreed to draw down the money into the communities of Easington Lane, Moorsley and part of Hetton as the Programme had intended. Ms Caldwell advised that the priorities of the Programme mirrored and matched those of the Area Committee and it would be up to the residents as to how it was spent. She would keep Members briefed on progress.

The Chairman thanked Ms.Caldwell for her report and it was:-

7. RESOLVED that the update be received and noted

Area Budgets Report

The Chief Executive submitted a report (copy circulated) providing a financial statement as an update position on progress in relation to allocating Strategic Initiatives Budget (SIB) and Community Chest funding and presenting proposals for further funding requests to support initiatives that will benefit the area.

(For copy report – see original minutes).

Ms. Pauline Hopper, Area Community Officer, Coalfield presented the report drawing the Committee's attention to the financial position as set out in paragraph 2.1 of the report advising that a balance of £60,065 remained.

Ms. Hopper highlighted the application for SIB funding, which was a recommendation from the Area People Board, detailed at paragraph 2.2 and Annex 1. She advised that the application for funding was for a project to support increased social participation for vulnerable adults and older people and match fund the Sunderland Clinical Commissioning Group's allocation of £20,000; thus providing a total of £40,000 to allocate against the joint priority. Ms. Hopper advised that if approved the People Board would make a call for projects.

Ms. Hopper referred the Committee to the Community Chest approvals and current balances as at February 2015 detailed at paragraph 4 and as set out at Annex 2 of the report.

Consideration having been given to the report it was:-

8. RESOLVED that:-

a) the financial statements set out in sections 2.1, 3.1 and 4.1 of the report be noted;
b) the request for SIB funding of £20,000 as set out in paragraph 2.2 and Annex 1 of the report for a project to reduce Social Isolation for Vulnerable Adults and Older People, be approved;
c) the process and timescale for developing a Call for Projects in respect of the above project set out in Annex 1 of the report including the recommendation from the People Board that Option C (one project brief at £20,000 with one successful applicant and one project brief at £5,000 maximum with a potential for 4 small projects), be approved; and
d) the 11 Community Chest approvals supported from the 2014/15 budget as set out in Annex 2 be noted.

Area Committee Annual Report 2014-15

The Chair of the Coalfield Area Committee submitted a report (copy circulated) seeking approval of the Annual Report for 2014-15 which would be submitted to Full Council as part of the combined Area Committee Annual Report for 2014-15.

(For copy report – see original minutes).

Ms. Gill Wake, Area Co-ordinator presented the report advising that the breakdown of how SIB had been allocated in line with People, Place and Economy priorities would be updated following recent allocations.

9. RESOLVED that approval be given for an updated and completed version of the Coalfield Annual Report being included in the combined Area Committee Annual Report for 2014-15.

Current Planning Applications (Coalfields Area)

A schedule (copy circulated) of current planning applications lodged during the period 1st January to 16th February 2015 was submitted for Members' information only.

(For copy schedule – see original minutes).

10. RESOLVED that the schedule be received and noted.

Presentation to the Chairman and Alternate Vice Chairman of the Area Committee

Ms. Charlotte Burnham, Area Lead Executive for the Coalfield Area Committee and Head of Scrutiny and Area Arrangements presented Councillors Scott and Anderson each with a leaving card to thanks them for their contributions with the best wishes of the Area Committee.

Councillors Scott and Anderson thanked Members and Officers of the Area Committee for their support in carrying out their respective roles which they stated they had both enjoyed doing greatly and wished the Area Committee well in delivering its priorities.

The Chairman, having thanked everyone for attending, closed the meeting.

(Signed) J. SCOTT,
Chairman.

COALFIELD AREA COMMITTEE **Item 2**

10 June 2015

REPORT OF THE CHAIR OF THE PLACE BOARD

Place Board Progress Report

1 Purpose of Report

1.1 This report:-

a. Provides an annual update of the 2014/15 Work Plan, including SIB funded projects.
b. Seeks Area Committee approval for priorities to be taken forward as part of the Work Plan for 2015/16
c. Provides an update on Place Board Governance Arrangements for 2015/16.

2. Background

2.1 At the beginning of each financial/municipal year Coalfield Area Committee agrees its Local Area Plan priorities associated with Place and refers the priorities to the Coalfield Place Board to action on behalf of the Area Committee.

2.2 The Place Board has presented interim reports to each Area Committee meeting to update on action taken on those priorities and highlighted key areas of influence/ achievements during that period.

2.3 This report provides the annual update to the work plan in addition to proposing priorities and governance arrangements for the year 2015/16.

3. Annual Update of 2014/15 Place Board Work Plan

3.1 The 2014/15 Work Plan and SIB Project Reports are attached as **Annex 1 and 2** and provide an annual update on performance.

4. Proposed Work Plan for 2015/16

4.1 The proposed Work Plan is attached as **Annex 3** and outlines those priorities for action that the Place Board considers key to deliver during 2015/16, namely:

- Support for local shopping centres
- Environmental improvement and education
- Make better use of land and greenspace
- Celebrate local events and heritage

4.2 Additionally the Place Board will continue to influence the design, delivery and review of Place Based Services devolved to Area Committee.

5. Area Governance Arrangements

5.1 The Area Committees are part of the Council's Executive Function and have two key roles:-

a. Influencing decisions on services delivered at a local level; and
b. Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilizing its own resources.

5.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities. Terms of Reference attached as **Annex 4.**

5.3 Each ward has one elected member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the Place Board for this Area Committee is as follows:-

Ward	**Place Board Membership**
Copt Hill	Cllr A Allen and Cllr M Turton
Hetton	**Cllr J Cummings (Chair)**
Houghton	Cllr S Ellis and Cllr J Heron
Shiney Row	Cllr M Speding

6. Recommendations

6.1 Members are requested to:-

a. Consider the Annual Performance Update with regard to the Coalfield Area Place Board's Work Plan for 2014/15 attached as **Annex 1 and 2**.
b. Consider and agree the Coalfield Area Place Board Work Plan Priorities for 2015/16 attached as **Annex 3**.
c. Note the Area Governance arrangements for 2015/16 outlined in **Section 5 and Annex 4.**

Contact Officer: Pauline Hopper, Area Community Officer Tel: 0191 561 7912
Email: pauline.hopper@sunderland.gov.uk

Annex 1 2014/15 Work Plan
Annex 2 SIB Performance Report
Annex 3 Proposed 2015/16 Work Plan
Annex 4 Place Board Terms of Reference

PLACE BOARD WORK PLAN

	Area Priority and suggested date for discussion by Place Board	Outcomes/Actions	Suggested Lead Agent (tbc with relevant service)	Comments/info/progress
1	**Support for local shopping centres** **July 2014**	Building on the success of previous projects and sharing best practice across the local area.	Berni Whitaker	Using the results from an evaluation of the SIB funded Business Support programme, drawing on best practice, the Place Board made a recommendation to Area Committee at the October 2014 meeting. Committee approved a sum of £55,000 SIB to deliver a package of support including a) business mentoring support b) marketing campaign c) environmental improvements. Phase 2 of the Business Support project to offer 1-2-1 and mentoring advice to local traders has now commenced. The project was contracted in Feb 2015, to BSupplied, and will run for 12 months from March 2015 to March 2016. The project covers one to one intensive retail support for 20 new businesses within Hetton, Houghton and Shiney Row, 20 retail support grants, provision of financial resources to support the traders forums/associations in the 3 areas and mentoring for 20 businesses. There is also a strand of support for environmental improvements in Easington Lane and Fencehouses. An inception meeting was held on the 3rd March 2015, where the project outcomes were discussed.
		Identifying areas for development to improve footfall and spending in local shopping centres	Julie Heathcote	The Shop Local marketing campaign continues to be delivered, with messages promoted in a variety of ways including stickers for shop and car windows and vouchers and promotions in Community News and other publications. The Shiney Row Easter Market and community event (in partnership with the local traders, ShARP and City Council) proved to be the second successful event of this type. Traders reported increased footfall and improved sales. The Traders' Forum is exploring various options to hold markets regularly in the area. Improved signage will be installed in Houghton to inform shoppers there is additional parking available. Ongoing dialogue between Houghton Traders Association, the City Council and Nexus have resulted in the option of an additonal bus stop at the top of Newbottle Street (near library) being explored. A consultation exercise is underway and options for design etc.. are being developed. BSupplied, the delivery organisation for the Business Support Programme, has undertaken an audit of the shopping parades in Easington Lane and Fencehouses to underpin some options for delivery of the environmental improvements element of the project. Some initial suggestions are painting of shutters, provision of floral displays, replacement shop signs and promotional signage. However more work needs to be undertaken in order that the highest impact for limited funding can be achieved. The next stage will be engagement activities with the businesses and the Place Board to ask what improvements they would like to see, before a plan is put together. Improvements to a footpath at Front Street, Fencehouses, was supported by the Place Board, and works were completed during March 2015. The path is now adopted by the City Council and will be included in the future Highways Maintenance Programme. Planting of shrubs and a flower bed in a small grassed area was carried out in partnership with Gentoo, Fencehouses YMCA and Dubmire School. The site will now be maintained by community partners. To assist with keeping the shopping area free of litter, it is proposed to re-instate a dedicated part-time barrowman to the Hetton area to be phased in from April 2015. Hetton town centre and areas of heavy footfall will be the main areas of priority together with target sites as and when required.

		Supporting the dementia friendly shopping centres project	Pauline Hopper	This pilot project is part of the work of the Citywide Multi Agency Dementia Group. Houghton le Spring is working to become the North East's first Dementia Friendly Shopping Centre and the official launch of the project in September 2014 attracted media attention from a number of publications and BBC television. The Alzheimers Society delivered an awareness raising session to almost 30 local traders and organisations to help them understand more about dementia and how they can make their shops more welcoming for those who may need additional support. Businesses who have signed up to the Terms and Conditions can now display a sticker in their window to let people know they have an understanding of dementia. Next steps include the roll out of the awarness raising 'dementia friends' sessions and signing up more businesses to the project. A progress report has been submitted to the Alzheimers Society.
		Supporting local traders to develop initiatives to increase trade	Berni Whitaker/Julie Heathcote	Houghton Traders Association is now well established. Shiney Row has developed a Trader Forum which meets each month. Hetton is in the process of agreeing the model for their centre. Traders in all areas are being supported to increase trade, and a 'shopping voucher' scheme has been developed in partnership with the Sunderland Echo.
2	**Community involvement and Love Where You Live (LWYL)** **September 2014**	Enhancing community cohesion and collective pride.	Pauline Hopper/VCS reps/Debbie Hall	Through the VCS Network, a number of projects and initiatives are being developed to bring different sectors of the community together. Responsive Local Services (RLS) is continuing to support the delivery of LWYL activities. The Area Community Officer and RLS colleagues are working with more schools, partners and community groups to deliver improvements, including painting of street furniture in Hetton Lyons Country Park with Springboard trainees and a Poo Watch project with local primary schools in partnership with Groundwork.
		Identifying sites for improvement and supporting a programme of activities to enhance the site	Elected Members	A number of sites for development were identified and in partnership with local schools and community groups have been improved. The Place Board made a recommendation to October 2014 meeting of Area Committee, who approved £10,000 SIB funding to continue to expand the project. This will be developed with partners via the VCS Network.
		Encouraging residents to participate in maintaining the local natural environment and develop skills associated with planting and growing fruit, veg, herbs and flowers	Pauline Hopper (SIB projects)/Debbie Hall	7 environmental projects were funded from SIB budgets with a focus on engaging local people to take part in activities to address this action. An update is provided in the SIB performance report presented to the June 2015 Area Committee meeting.

3	**Make better use of greenspace** **September 2014**	Utilising devolved Public Health funding to create and promote outdoor facilities (In collaboration with the People Board)	Project working group	Following approval of the Health and Greenspaces project and approval of £20,000 SIB to match the £20,000 public health allocation, a project steering group comprising all relevant officers and partners, chaired by Area committee Chair, met to develop the action plan which was agreed by Area Committee. Progress is being made on all elements of the project including development of trim trails in Hetton Lyons and Herrington Country Parks, development of heritage walk packs, new waymarkers for circular walking/running routes and summer activity days at greenspaces in each ward. A balance of £5,680 remains and it is recommended that a C4Ps be advertised amongst VCS Network partners for small projects of up to £1,000 to be assessed and approved by the Place and People Boards. **Coalfield Cycle Network** Detailed designs for the Coalfield Cycle Network are close to complete. This includes sifting to get a good balance of network development within budgets available for Phase 1. In accordance with conditions attached to the s.106 funding, the works are planned for an autumn 2015 start, with completion by the end of March 2016. Endorsement by the Coalfield Area Committee in March 2015 has already provided leverage that will hopefully secure additional investment in the network in association with other development. **Four Parks Route** A desk top assessment of challenges to the development of a 25km circular route taking in 'the four parks' (Hetton Lyons Country Park, Rainton Meadows, Elba Park and Herrington Country Park) has been completed. An assessment of making the route accessible to cycle trailers has been made including furniture audit. A steer has been made in favour of route provision in association with housing development at Elba Park. As referred to under 'Coalfield Cycle Network', the leverage of Area Committee support has been set in favour of additional route provision in association with housing development at Fence Houses. A section of what is mapped to become part of the route has been upgraded at Fence Houses for wider but to FPR benefit.
		Identifying green space areas for development	Elected Members/project steering group	The Health and Greenspace project steering group will collect and collate information regarding spaces which can be incorporated into the project. Goalposts for informal play have been installed at Kier Hardie play field at Fencehouses. The former Dubmire School, Collingwood Drive and Kirklee Field sites have been developed and are now regularly used by local residents and groups for outdoor activities.
		Supporting groups to improve areas and be creative in their use	Pauline Hopper/Carrie Stokoe	Through the VCS Network, a number of projects and initiatives are being developed. The Area Community Officer and RLS colleagues for the area will support local groups during delivery of LWYL and greenspace activities. A summer picnic project will be delivered during July 2015 to encourage local residents to use outdoor space in their neighbourhoods.
		Promoting health messages	Julie Heathcote/Laura Cassidy/Laura Bartlett	Public Health and Wellness colleagues will assist with the promotion of the health benefits of outdoor and environmental activity. Information will also be disseminated via the VCS Network and schools. A communications plan for the Health and Greenspaces project is being developed. The new Integrated Wellness (Live Life Well) service will be invited to join the VCS Network to improve joint working and share information.
		Provide signage regarding local facilities and features	SCC	As part of the Coalfield Health and Greenspace project existing signage will be improved and new signage developed. New signs will be installed in Herrington Country Park, Hetton Lyons Country Park and Hetton Park.

4	**Environmental improvement and education** **November 2014**	Identifying sites that suffer from neglect and/or dereliction and working in partnership with local groups, residents and council services to enhance land development for public or private use	Pauline Hopper/Debbie Hall/VCS reps	A further programme of activity will be developed in conjunction with the Love Where You Live project. The February 2015 Place Board discussed areas of concern and any ideas put forward will be considered as part of the project. Boulders placed at each side of the A frame at Peat Carr have been unsuccessful in deterring the traffic of motorbikes. Following a recent site visit with residents of Brickgarth in connection to the problems caused by motor bikes and quad bikes a scheme to carry out earth works to restrict access is proposed. . RLS has been working with Youth Offending Service on a number of sites and have a planned programme of work for them to engage in during 2015/16. To date the areas litter picked have included: The underpass embankment at the old railway line opposite Hetton Primary School The back of Dorset Street, Hetton The back of Shepherds public house, Hetton Hollowdene, Hetton
		Supporting the education of residents to understand the consequences of environmental neglect	Debbie Hall	Through community and school events a consistent message is being delivered regarding the impact of human behaviour on the environment. The work of the Community Relations Officer also involves working with businesses and local residents regarding their responsibilities with regard to waste disposal and environmental maintenance. The Place Board has agreed to support the education of residents by having a fact sheet produced including information on fly tipping, dog fouling etc.. The installation of 'rock cams' during last year has resulted in a successful prosecution for fly tipping. This has been publicised and will be used to provide information and education on the penalties attached to environmental crimes.and how individual's actions impact on the community. The rock cams are deployed by partner members of LMAPS via a protocol developed with RLS and Street Scene
		Supporting programmes that educate all residents to appreciate natural growth and wildlife in the local area	Pauline Hopper	7 small SIB funded environmental projects are currently underway and will focus on engaging local people to take part in activities to address this action. Updates on the projects are provided as part of the SIB performance report. Britain in Bloom Spring judging took place in Hetton & Houghton on 16 April. The summer judging will take place on 16 July 2015

5	**Monitor and maintain improved land** **January 2015**	Ensuring local improvements already made continue to succeed	Debbie Hall/Pauline Hopper	To ensure that improvements made as part of 2012/13 and 2013/14 priorities are maintained, the Area Community Officer and Area Response Manager will continue to monitor and take action where necessary. Improvements made under the Neglected Land project were presented to the February 2015 Place Board for information and consideration for further attention. The Board agreed that any sites requiring further attention should be priorities and improved using the remaining budget from the SIB Neglected Land project. The large Neglected Land project at Easington Lane has been delayed a number of times due to land ownership and licencing issues. Legal agreements with land owners and grazing tenants are now finalised and work commenced on site in May 2015. Two grazing plots and a nature garden will be created. As part of the commitment to maintain previously improved areas, the following 4 sites have been prioritised in phase one for grounds maintenance: 1. Percy Street – Old SCC Depot 2. Low Downs Hotel 3. Lyons Lane 4. Larkfield / Hunter St It is expected that the works will be completed by the end of June 2015. Further phases will be prioritised and costed following the completion of the phase 1 sites and a further report brought back to Place Board for phase two.
		Supporting the collaboration of the VCS, councillors, residents and council services to contribute to the maintenance of the local environment		In partnership with Groundwork Education Officer and Area Response Officer from RLS, the 'Tidy Environment' project is being developed. The first stage of the project will be a school assembly at Hetton Primary School followed by a programme of educational and environmental work with schools and the community over the coming months. The programme includes • Litter champions/eco council • Recycled craft sessions • Waste and litter awareness • Recycled art competition A number of joint projects to maintain improvements have been supported by local groups including Love Where You Live at Hetton Park in partnership with Hetton Greenwatch, Gentoo, RLS and Springboard. A youth club clean team at 'The Hut' Fencehouses in partnerhsip with SNCBC and Fencehouses YMCA will help keep the old Dubmire School site clean for the group to play outdoor games. Following concerns about the environmental damage caused by unauthorised parking at Coaley Lane and Hill View, consultation was carried out regarding proposed works to deter parking. A safety inspection meeting has taken place with Northern Power and RLS to discuss proposals and agree plans for the design of the earth works. Once quotes have been received, the agreed plan will be delivered as part of the neglected land project.

6	**Influence the design, delivery and review of Place based services devolved to Area Committee** **TBC**	1. Work with individuals and communities to take more responsibility for and be passionate about keeping local communities clean, green and well looked after. Develop approach(es) to deal with neglected:- Land, Housing, Shopping Parades Industrial Estates, through interventions appropriate at Area Level	Gill Wake	Liz McEvoy and Julie Wilkie attended the September Place Board meeting to update the Board on Empty Dwelling Management Orders (EDMOs). A pilot of the orders will be delivered on 2 properties in the Hetton area. One of the issues being addressed through the developing Intelligence Hub is community clean-ups which will inform focused activity to ensure it is fit for purpose and addressing broader issues across the area - such as ASB etc. An officer from Trading Standards attended the November Place Board to present information on the Licence Review process. Issues of most concern in the area are noise for residential neighbours of licenced premises, stolen and counterfeit goods being sold and adults purchasing alcohol from off licences on behalf of under 18s (proxy sales). The Board agreed to support a proposal to circulate a notice to be displayed in local off licences advising of fines that can be given to those purchasing alcohol for under 18s. A fact sheet has been prepared and distributed to members.
		2. Re-consider how members can influence the allocation of S106 funding at an area level	Danielle Pearson	Members received an update on the planning process and were offered the opportunity for training in October 14 and January 15 . Members' influencing role is picked up at a strategy level through supporting the development of the Core Strategy . Influence at a local level occurs through involvement in the planning application process and consultation.
		3. To influence Highways Maintenance Programme at an area level for inclusion in the Capital Programme	Les Clark	The November 2014 Place Board received an update of the 2014/15 programme and was asked for proposals for 2015/16. All locations put forward were assessed and prioritised according to location, condition and traffic needs and brought back to the Board in February 2015. Recommendations from the Board were presented to, and agreed by, the March 2015 Area Committee.

Place Project Performance 2014/15

Below is a summary of all Place based SIB funded projects delivering during the final six months of 2014/15. The information shows how they have performed against any targets and what progress they have made to the end of March 2015.

Retail Support Business Project Business Investment Team	Output Target	Output Actual	Progress Indicator	Spend Target	Spend Actual	Progress Indicator
Number of businesses supported one to one	12	15		£22,301	£21,051	
Number of business supported via workshops / grants	15	12				
Number of businesses received a grant	4	22				

This project was originally awarded a total of £50,000 to assist independent retail businesses throughout Hetton, Houghton and Shiney Row to improve business competitiveness, effectiveness and sustainability. A further £40,000 was awarded at June 2013 Area Committee to allow continuation of this project, to reach an additional 31 businesses with expert advice and to issue grants.

This phase of the scheme has now been completed, and the delivery organisation will continue to do some small scale mentoring until the next phase of the project commences. Most of the current activity is focused on mentoring those still needing support.

A Christmas market was held in Shiney Row on the 4th December. The market was a resounding success with Traders reporting increased business. Elected Members also commented positively about the market. There is strong support for it to be continued. Shiney Row was featured in the Community News and one of the shopkeepers has reported sales are up by 50%, as a result of the publicity.

A Shop Local discount vouchers scheme covering all areas was ran during the Christmas period.

Shopping Centres Marketing Programme SCC Communications Team	Output Target	Output Actual	Progress Indicator	Spend Target 2014/15	Spend Actual	Progress Indicator
	N/A			£7,239	£4,673	

The project was awarded £15,000 to provide marketing campaigns for the three local shopping centres of Hetton, Houghton and Shiney Row. The start balance for 2014/15 was £7,239 and a total of £4,264 has been spent on the following: three key projects:

- Christmas – Promotion of Shiney Row Christmas event, plus outdoor advertising and lamppost banners in the three centres
- Dementia Friendly – promotion of event and of the dementia friendly shops
- Remembrance – Promotion of 'A Foreign Field' exhibition and poppy hunt materials

Houghton War Memorial SCC	Output Target	Output Actual	Progress Indicator	Spend Target	Spend Actual	Progress Indicator
Number of new or improved community facilities and equipment	1	1		£10,000	£10,000	

This project was funded £10,000 to refurbish the stone war memorial located in the grounds of St Michael and All Angels Church.

Project was delayed due to issues with the Church Commissioners but the Faculty, giving permission to go ahead, was finally agreed in September. Works commenced in October and were completed in time for the Remembrance Day Service on November 9 2014.

This project is now completed

Shop Scene Improvements SCC	Output Target	Output Actual	Progress Indicator	Spend Target 2014/15	Spend Actual	Progress Indicator
	N/A			£5,776	£3,466	

The project was funded to £15,000 to provide physical improvements to railings, seats, barriers and planters in the three shopping centres of Houghton, Hetton and Shiney Row, and to provide promotion of local shops. The start balance for 2014/15 was £5,776.

Funding has been used for resurfacing the short stretch of pathway at the front of the Nisa Store at Fencehouses which took place on Sunday 15 March. A new litter bin was also installed.

Neglected Land	Output Target	Output Actual	Progress Indicator	Spend Target 2014/15	Spend Actual	Progress Indicator
	N/A			£59,047		

This project was awarded funding in 2012 and 2013 to improve plots of neglected land across the Coalfield area. An additional award of £30,000 was awarded at January 2014 Area Committee in order to continue the successful work. The largest scheme at the Former Forest Estate, Easington Lane, has encountered delays due to ownership and legal issues which have now been resolved. The work to develop two grazing plots will commence on site in May 2015, followed by the development of a garden area, in partnership with the local primary school, in June/July 2015.

Allotments Improvement	Output Target	Output Actual	Progress Indicator	Spend Target 2014/15	Spend Actual	Progress Indicator
				£11,880		

This project was awarded £57,283 to improve allotments and sites in the Coalfield area. The start balance for 2014/15 was £11,880.

The grant is used as and when issues are identified, no progress up to end of 2014/ 2015

Love Where You Live	Output Target	Output Actual	Progress Indicator	Spend Target 2014/15	Spend Actual	Progress Indicator
				£5,583	£3,804	

This project was awarded £10,000 in April 2013 to develop a Love Where you Live Campaign across the area involving local community groups and schools. £5,583 was carried forward into 2014/15.

In 2014 the budget has been used to purchase educational resources and the cost of a new sign for Houghton Centre for the Blind. Over the past 6 months £490 has been spent on various equipment to support LWYL projects.

Environmental Improvements	Call for Projects Small Grants

£30,000 was allocated at the January Area Committee for a Call for Projects under the LWYL Priority for projects that could, deliver environmental improvements involving the local community as well as providing educational messages. £28,288 was allocated to 7 projects

ELCAP – A Clean Sweep Project completed
The aim is to work with schools, community groups and residents throughout the Coalfield Area using a creative approach to raising awareness of the importance of taking care of the local environment.

This project was completed in July 2014

HBYMCA – Improving our Community
The aim is to work on site and within the community to establish 5 raised beds, working with community volunteers and young people.

To date they have been involved with a number of young people from their school inclusion project. They have

been working on the preparation of the raised beds and have also planted containers to distribute to nearby elderly residents. The project has enabled the young people to gain an ASDAN award in Environmental Improvements.

The project has delivered:
- Environmental sessions and flower planting at 4 Gentoo family Fun days throughout the Coalfields
- 2 environmental themed days with young people with learning difficulties and disabilities
- 6 sessions with young people aged 8-11 years utilising outdoor space and environmental education
- 6 sessions with young people aged 11-19 utilising outdoor space and environmental education

Groundworks – Poo Watch
The aim is to work with local schools & youth groups on an anti-dog fouling campaign. This will include creating information materials, spray painting dog poo in particular areas to highlight the problem and its effects on the environment.

Groundworks staff along with RLS and Local Councillors identified the following areas to target:
- Elba Park
- Herrington Country Park
- Fencehouses Gentoo estate
- Easington Lane – the Flatts
- Brinkburn Crescent green space
- Hetton Lyons Country park
- Houghton Cemetery

Poop patrols are being carried out in these locations where officers undertake walk-abouts, handing out poo bags and putting up stickers advising people to 'bag it & bin it'. They also spread the messages about how to dispose of dog poo and where to get bags from.

Workshops were delivered to 7 classes in primary schools across the area to 184 children in years 2 and 3 with Our Lady Queen of Peace and Dubmire visiting Elba Park to take part in the spraying event. As part of the workshops a competition was held to design a poster about the campaign. This was judged by Cllr John Scott and was won by a pupil at East Rainton Primary School. The design has been made into a poster that will be displayed throughout the area.

Groundwork- Spring into Action
The aim is to engage local residents in transforming a green space near Hetton Lyons Primary that is used as a drop off parking spot into an attractive community asset.

Following consultation with residents at Springwell Terrace, the initial physical improvements are now complete. Planters and boulders have been installed. The long term vision is to encourage the local community (local residents and parents from nearby school) to respect the site more and refrain from parking on the grassed area.

Work with the Hetton Lyons Primary School commenced in September 2014, two teachers and 6 members of the eco club were involved resulting in 15 barrel planters being filled and planted up creating a barrier to parking. Quarry stones were donated and flowers will be planted around the stones in April with resident and school planting sessions. 40 households were engaged with, by letter and a door knocking session. Parking has reduced in some areas and positive feedback has been received.

Hetton Green Watch – Naturally in Your Neighbourhood
The aim is to work with local schools on projects that highlight the negative impact of litter on wildlife and the environment. The project commenced in May with a litter exhibition raising awareness of the effects of litter on the environment delivered in 5 primary schools. These were delivered in partnership with Coalfield Customer Relationship Officer. A questionnaire was also completed by the children, the findings of which will assist the teachers in planning future lessons. Field trips took place in the Autumn term and a resource pack produced.

The project was given an extension and will be finally completed at the end of May 2015 when a full report will be submitted

SNCNC – Flatts Allotments Completion
The aim is to develop a community allotment and garden on waste ground adjacent to the Flatts youth project. Start of this project has been delayed and was due to start in October half term however the project has been delayed due to queries about the plot of land highlighted for use and whether or not this was included in the lease. This is now progressing and it is hoped that it will start in the summer.

SNCBC - Looking Good in the Coalfields
The aim is to offer a volunteering and work placement scheme to local residents carrying out physical improvements to the local environment. Start of this project was delayed and it began in October 2014.

Hetton Ward
SNCBC have delivered 3 litter picks to date around the Flatts Youth Centre and the local play park with children and young people from the commissioned play and youth sessions. The children and young people are all residents within the Easington Lane locality area. To date 28 children aged 8-10 years and 37 young people have engaged in the projects.

The sessions have taken place within the current sessions with an additional member of staff brought into support the activity. 5 local residents have also been involved in supporting this piece of work and are currently going through the Children's Centre volunteering pathway to enable them to continue to volunteer with the children and young people within play and youth sessions.

Adult volunteers have been recruited from the local PACT and residents meetings and also via the Loaves and Fishes Food Bank clients. Now the weather has improved the plan is to again visit the local space and arrange litter picks, plant seeds which have been donated through Kew Gardens and clean up the allotment space.

Houghton Ward
The children attending the YMCA Hut play project were involved in a litter pick on the old school site. A total of 16 children aged 8-10 years were involved. Clearing the site has meant that the children could incorporate the green space as an extension of their current commissioned play session and also enabled them to use the space to play games etc.

Further delivery will take place over the summer period 2015

Philadelphia Cricket Club		**Small SIB Grant**

£5,000 was awarded at the January 2014 Area Committee for Philadelphia Community and Cricket Club as contribution towards a £50,000 project to improve community facilities. The improvements to the club include updated lighting and heating, disabled toilet and an improved kitchen. This will allow the club to increase the community activities delivered on site, including a lunch club and social activities for older people.

The initial bid to BIFFA was unsuccessful but they were awarded £20,000 from SITA in October 2014 to allow a scaled down project to go-ahead.

SIB funding was used to match the SITA grant received from the Fast Track Enhancing Communities Fund allowing work to be completed.

The ramp & accessible toilet has proved a huge improvement and has prompted much positive feedback. The Club now hosts an Age UK luncheon club as well as a Braille Domino Group. Local sheltered accommodation organisations have expressed interest in using the facilities for afternoon tea and bingo sessions.
This project is now complete.

Local Celebrations 2014- ELCAP and Sunderland City Council	**Output Target**	**Output Actual**	**Progress Indicator**	**Spend Target**	**Spend Actual**	**Progress Indicator**
				£15,000	£11,058	

This project was awarded £15,000 in January 2014. £5,000 allocated to the VCS Network for a World War 1 Project with ELCAP leading this and the remaining £10,000 led by the Area Community Officer to develop a programme of activity in partnership with the VCS Network.

ELCAP WW1 projects completed. 16 projects supported throughout the Coalfield Area. These included Easington Lane School Planting Project and ELCAP's WW1 Project Launch which focused on women and their roles during the war.

The grant also supported the cost of:

- Traffic Management for the 4 Durham Miners Banner Parardes, the Remembrance Parades
- Shiney Row Christmas Switch on
- WW1 Poppy Trail
- Cost of installing a Blue Plaque commemorating the Wearside 160th Brigade

Houghton Feast Opening Ceremony 2014	Output Target	Output Actual	Progress Indicator	Spend Target	Spend Actual	Progress Indicator
				£10,000	£8,594	

June 2014 Area Committee approved a sum of £10,000 SIB for the Community Engagement and Friday opening programme of Houghton Feast 2014.

Sunderland Live is commissioned by Sunderland City Council to deliver a number of core events across the City during 2014, Houghton Feast being one of the core events. The services provided by Sunderland Live include Infrastructure, marketing, site and event management for all aspects of the Feast, fireworks and civic arrangements.
In addition to the core programme, and in line with previous years, a community element for the Friday evening opening event was funded through SIB.

The Theme for this year's opening ceremony was WW1 and a number of activities took place in the lead up to the event these included:

- Music Workshops in schools
- Ceramic Poppy Making in schools
- Poetry Competition sponsored by the Rotary Club on a WW1 Theme
- An artist was commissioned to make a life size soldier to be the centre piece of the opening ceremony.

The evening was a great success with all the schools that had been part of the workshops taking part along with performances from Houghton Pipe Band, Houghton Youth Brass Band, East Herrington School Choir and a dance performance from local young people from Zazz performing arts school.

PLACE BOARD

	Area Priority	Outcomes/Actions	Lead Agent	Comments/info/progress
1	**Support for local shopping centres**	Improve physical environment in local centres		
		Continue retail and business support for local independent traders		
		Develop initiatives/activities to increase footfall in local shopping centres		
		Extend Dementia Friendly Shopping Centre initiative		
		Increase awareness of the 'Shop Local' brand		
2	**Environmental improvement and education**	Continue delivery of the Love Where You Live (LWYL) Campaign		
		Increase partnership working with RLS to improve local sites and maintain improvements		
		Encourage residents to participate in maintaining the local natural environment and develop associated skills		
3	**Make better use of land and greenspace**	Improve areas of vacant land		
		Promote availability of greenspace for recreation and play		
		Support people to access greenspace		
		Deliver the Health and Greenspaces Project		
		Influence Core Strategy development		
		Complete Neglected Land and Allotments Working Group actions: • Termination of Seaham Rd allotment lease • Phase 2 of Britannia Tce allotments • Complete former Forest Estate scheme		
4	**Celebrate local events and heritage**	Support long standing historical events and celebrations taking place in local communitieis		
		Develop and promote a programme of local activity with VCS Network members		

Place Board – Terms of Reference

The Place Board is a working Board of the Area Committee for the design, delivery and review of services designated to deliver at an area level.

Membership and Role

Chair

- The Chair of the Place Board is agreed at the Annual Council meeting.
- The content and order of items on the agenda and the amount of time allocated to each one will be set in consultation with the Place Board Chair, who will ensure that the activities of the Board are contributing to the delivery of Area priorities.
- The Chair will progress matters and make recommendations to the Area Committee where necessary together with regular progress reports on the work of the Place Board.
- The Chair will highlight issues and opportunities to the Place Board, Area Committee and relevant Portfolio Holder.

Elected Members

- Core Membership of the Place Board will be nominated and agreed at the first Area Committee meeting of the municipal year and will consist of representation of one Member per ward area.
- Attendance of the Board is open to all Ward Members; however, Core Membership may be changed throughout the municipal year in consultation with the Chair of the Area Committee and the subsequent approval of the Area Committee.
- As the Member representative for their Ward; Core Members will consult ward colleagues on issues and items discussed at the Place Board then feedback appropriately.
- Members will adopt a fair and equitable overview of the Area and ensure that Place Board activity is based upon evidence of need and opportunity.

Support Officers

- **Relevant Council Officers** - will attend the Board as the link between their service and the business of the Board as and when required.

- **Designated Area Co-ordinator** – is the Lead Council Officer for cross-directorate support provided to the Board, and also supports the Chair and Board in determining and delivering Area Priorities in line with the Corporate Outcome Framework and Community Strategy.

- **Designated Area Community Officer** – supports the Area Co-ordinator and Chair of the Place Board in delivering place board priorities; ensuring links are made to the Area VCS Network where relevant.

- **Governance Officers** - will provide governance advice and administrative support for all meetings of the Board, which will include arranging meeting times / and venues and action points, loading reports on to Sharepoint.

Frequency

Place Board meetings will be held every 4-5 weeks excluding months when Area Committees are held.

Reporting Arrangements

The Place Board will report quarterly to the Area Committee through both oral and written reports presented by the Chair of the Place Board, assisted by the designated Area Co-ordinator and Area Community Officer.

Remit of the Place Board

The remit of the Place Board is to:

- Respond to all Place priorities in the Local Area Plan as agreed by the Area Committee
- Agree to the development / implementation plans for each priority and make recommendations to the Area Committee based on information and research.
- Improve the identification of services that could benefit the area by being more responsive to local issues and priorities.
- Ensure that the delivery of devolved Council services and the use of its resources reflect the priorities of the Area Committee and supports the delivery of the Corporate Outcome Framework at a local level.
- Make recommendations on any plans and proposals for potential service delivery to the Area Committee.
- Ensure that devolved Council services, partner agencies and the local community work together to implement the Council's policies and to respond to local issues more effectively.
- Work with partner agencies to promote the aims, principles and actions relating to a specific priority.
- Receive monitoring information in relation to expenditure from agreed funds e.g. Community Chest and Strategic Initiatives Budget.
- Recommend applications for funding from the Council's Strategic Initiative Budget to the Area Committee for approval.

The Board has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Committee. Where necessary, a majority vote of Core Membership will be required to carry forward any recommendation(s) to the Area Committee.

June 2015

COALFIELD AREA COMMITTEE **Item 3**

10 June 2015

REPORT OF THE CHAIR OF THE PEOPLE BOARD

People Board Progress Report

1 Purpose of Report

1.1 This report:-

a. Provides an annual update of the 2014/15 Work Plan, including SIB funded projects.
b. Seeks Area Committee approval for priorities to be taken forward as part of the Work Plan for 2015/16
c. Provides an update on People Board Governance Arrangements for 2015/16.

2. Background

2.1 At the beginning of each financial/municipal year Coalfield Area Committee agrees its Local Area Plan priorities associated with People and refers the priorities to the Coalfield People Board to action on behalf of the Area Committee.

2.2 The People Board have presented interim reports to each Area Committee meeting to update on action taken on those priorities and highlighted key areas of influence/ achievements during that period.

2.3 This report provides the annual update to the work plan in addition to proposing priorities and governance arrangements for the year 2015/16.

3. Annual Update of 2014/15 People Board Work Plan

3.1 The 2014/15 Work Plan and SIB Project Reports are attached as **Annex 1 and 2** and provide an annual update on performance.

4. Proposed Work Plan for 2014/15

4.1 The proposed Work Plan is attached as **Annex 3** and outlines those priorities for action that the People Board considers key to deliver during 2015/16, namely:

- Physical health and wellbeing
- Emotional and mental wellbeing
- Training and learning opportunities to meet skills gaps/needs
- Support/enable local delivery of services

4.2 Additionally the People Board will continue to influence the design, delivery and review of People Based Services devolved to Area Committee.

5. Area Governance Arrangements

5.1 The Area Committees are part of the Council's Executive Function and have two key roles:-

a. Influencing decisions on services delivered at a local level; and
b. Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilizing its own resources.

5.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities. Terms of Reference attached as **Annex 4.**

5.3 Each ward has one elected member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the People Board for this Area Committee is as follows:-

Ward	**People Board Membership**
Copt Hill	Cllr D Smith
Hetton	Cllr J Blackburn and Cllr D Turner
Houghton	**Cllr W Turton (Chair)**
Shiney Row	Cllr G Walker

5.4 Other local groups/boards where Coalfield Area Committee has elected member representation are outlined below:-

Group	**Elected Member Representative**
Local Multi Agency Problem Solving (LMAPS)	Cllr Anne Lawson
Childrens Centre's Local Area Board (CLAB)	Cllr W Turton
Youth Operations Group	Open to all ward members
Voluntary and Community Sector (VCS) Network	Cllr Anne Lawson

6. Recommendations

6.1 Members are requested to:-

a. Consider the Annual Performance Update with regard to the Coalfield Area People Board's Work Plan for 2014/15 attached as **Annex 1 and 2**.
b. Consider and agree the Coalfield Area People Board Work Plan Priorities for 2015/16 attached as **Annex 3**.
c. Note the Area Governance arrangements for 2015/16 outlined in **Section 5 and Annex 4.**

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Annex 1 2014/15 Work Plan
Annex 2 SIB Performance Report
Annex 3 Proposed 2015/16 Work Plan
Annex 4 People Board Terms of Reference

PEOPLE

	Area Priority	Outcomes/Actions	Suggested Lead Agent (tbc with relevant service)	Comments/Info/Progress
1	**Improve emotional and mental health & wellbeing in families and communities by helping reduce the impact of welfare reform** **September 2014**	Ensuring that advice and support is available at a local level	Alison Aisbitt	Local services are being tailored to meet the needs in the area. ShARP is the contracted provider for 1st tier advice and is working in partnerhsip with Gentoo and other local organisations to provide a co-ordinated service to local people. A project to continue and further develop a volunteer advice project at ShARP has been funded via SIB and commenced in November 2014. Volunteers are being trained to specifically work with people who need extra support which is not provided elsewhere, for example in helping older people and vulnerable adults in filling in forms on line. The volunteers will also be able to spend time with these clients and advise on the other support services that are available, for example access to training courses on money management, savings and loans, joining a credit union, free energy advice etc
		Supporting the VCS in responding to local need	Pauline Hopper	The Area Community Officer provides support to the Network to develop and deliver projects to contribute to area priorities. Local organisations are working together to provide support such as food banks and cookery courses. At the September 2014 meeting of the Network, a number of partners raised concerns about the reliance on food parcels due to various issues including benefit sanctions and delays in payments. Local organisations will share intelligence and concerns to address such issues and the VCS Network has raised this subject in their report to October 2014 Committee. The issue was subject to a Scrutiny Policy Review this year and the report and recommendations have now been published. Further information, and a copy of the report, is available on request.
		Delivering against shared priorities with the CCG, PH and other partners to reduce negative health impact	ShARP/CCG	The People Board and partners from Sunderland City council, CCG and Gentoo are supporting ShARP in the development of a project to pilot 'Advice in GP Surgeries'. A funding application to Comic Relief is being prepared to provide funding to begin the project.
2	**Support opportunities to access services, training and learning for young people at risk of becoming NEET** **November 2014**	Working with partners promoting local job fairs, employment promotions and business connectors	VCS Network	City Council Services and external partners have used the VCS Network in the area to promote local events and activities to support people into work. Further information regarding business connectors and other support programmes for employers and young people seeking employment has been provided.
		Supporting access to training, learning and volunteering, linking with Connexions, FACL and Children's Centres	Andrew Carton	The November Board meeting received a report and update on key statistics, and information regarding what is currently available to support young people (16-19) into education, training or employment. The Board agreed to further explore employer engagement, relationship with schools and employability skills. Information on the Working Rite programme was provided to members at the February 2015 meeting. The Board agreed to support the delivery of the Working Rite programme in the area and to invite the project co-ordinator to a future meeting. Due to Skills Funding Agency issues, the project has been delayed until additional funding is secured. Information on careers advice in schools was provided to the Board. This was discussed further during the development of area priorities for 2015/16 and will be considered by the People Board during the coming year.

		Supporting the development of social media to enhance training and learning opportunities with training to enhance the digital skills required	Andrew Carton	A meeting to discuss specific issues for the area in was held in Easington Lane in November. One of the suggestions/actions was for partners to promote what is available for young people via facebook and other social media. IT skills and availability of IT equipment was discussed by the VCS Network at their meeting in January 2015. An update was given to the group by Community ICT who outlined what services they could offer to community groups and local organisations. An internet cafe was available at the recent Easter Family Fun day at Rainton Meadows, where young people, children and families were able to try out new games and programmes and obtain advice and information on how to use social media safely.
		Contributing to the development of the community library service	Allison Clark/Jolene Dunbar	Regular communication with community library staff takes place. The lead community librarian for the Coalfield area attends the VCS Network and promotes services available including locations of community book collections and activities and events delivered by libraries, both centre based, and out in the community.
2	**Healthy life choices for children, young people and adults with a focus on physical wellness and sexual health** **January 2015**	Working in partnership with CCG and Public Health to deliver outcomes against shared priorities in the Coalfield	Public Health/CCG	Public Health and Sunderland CCG have also developed priorities and action plans for the coming year. Both partners will work with the People Board on shared priorities. With joint funding (SIB and CCG local innovation fund) a number of small projects to encourage healthy lifestyes are being delivered by local VCS organisations. The Board received an update on projects in October and a further update is provided in the SIB performance report presented to June 2015 Area Committee. The Health and Greenspaces project (joint SIB and Public Health funding) will deliver shared outcomes.
		Supporting local improvements that promote healthy weight for children and young people	Laura Cassidy/VCS Network	Public Health and Wellness colleagues are attending the VCS Networks and engaging with local people to encourage and enable them to engage in healthy activities. VCS representation on the Health and Greenspaces project group will ensure local issues are considered.
		Improving local rates for accessing chlamydia screening, contraception clinics, sexual health clinics and reducing teenage conceptions	Public Health/CCG	Members have been informed and consulted during the sexual health review and local services need to be promoted and made more accessible to encourage young people to take up what is available. Locally available sexual health services were discussed by the People Board at the January 2015 meeting, and information was provided on services for young people. This work will be continued by Public Health colleagues and updates provided when relevant.
		Ensuring the VCS are supported to deliver outcomes in partnership with council services	Pauline Hopper/VCS Network	The VCS Network is the recognised channel of communication between the Council, its services, and the Voluntary and Community Sector. The Area Community Officer provides support to the Network to develop and deliver projects to contribute to area priorities. A number of VCS partners are delivering health related projects within the community. A report on these projects was presented to the October Area Committee, and a further update is presented to the June Area Committee as part of the SIB performance report. VCS Network members have highlighted the need for a co-ordinated and cohesive approach as there are lots of effective and successful services available but they need a more joined up approach. There will be a request for the new Integrated Wellness service (Live Life Well) to attend a future VCS Network meeting.
4	**Local Events, celebrations and heritage** **February 2015**	Supporting long standing historical events and celebrations taking place in local communities		An area-wide programme of activity has been developed to mark specific events of note including WW1 100 years remembrance, banner parades, Houghton Feast and local Christmas events. Working in partnership with Heritage colleagues and VCS partners local groups are becoming more involved and taking ownership for local events. An update is provided in the SIB performance report attached.

5	**Support increased social participation for vulnerable and older people, including those with dementia, learning difficulties and physical disability** **January 2015**	Dementia friendly shopping centres project	Pauline Hopper/Multi Agency Dementia Group	Houghton le Spring has been successfully registered with the Alzheimers Society to work towards becoming a 'Dementia Friendly Community'. In partnership with the Alzheimers Society and other key organisations, Sunderland City Council are working with Houghton Traders Association to implement the programme. A launch of the initiative took place in September 2014 and a progress report has been submitted to the Alzheimers Society . All traders in Newbottle Street were invited to a meeting in April 2015 to further discuss and develop the pilot, and to encourage more traders to sign up to the initiative. The Dementia Action Alliance Project Manager for the North East and the Alzheimers Society Service Manager for Sunderland attended the meeting and offered support, including the development of a fact sheet prepared specifically for the Traders.
		Supporting dementia awareness training		SIB funded training has now been completed. The Health Trainers programme now deliveres a dementia module as part of the certificate. Further opportunities for local training are being explored as part of the Multi Agency Dementia Group.
		Working with VCS partners to promote social and befriending opportunities for those with learning and/or physical disabilities	VCS Network	The 'One Directory' (Sunderland City Council) and the Wellness Guide (Washington Mind) are key tools in identifying social opportuities available locally. VCS partners share information at the Network meetings and signpost people to local provision. Hetton New Dawn are working as part of the Essence service to support befriending and social activities. The Essence Service is a joint initiative between Age UK Sunderland, Sunderland Carer's Centre and Sunderland CCG to provide ongoing support to people with Dementia and their Carers to enable them to have a full and active life in the community.
		Build upon successful local projects that have benefitted local residents	Pauline Hopper/Area Committee	An evaluation of projects delivered using SIB small grants funding has identified areas for future development. The January People Board recommended that £20,000 SIB be allocated to match £20,000 made available by the CCG. The projects recommended for approval are presented to the June 2015 Area Committee for consideration.
6	**Influence the design, delivery and review of People based services devolved to Area Committee** **TBC and developed over time to deliver the Board's influencing role in statutory and core provision. This is in addition to the local priorities outlined above in 1-5 above**	1. Develop New Relationship with Schools		At its meeting of 5th November Cabinet approved the Policy Statement on the role of the Council in relation to schools and the wider education system. The Statement determines the role of the Council in improving educational outcomes and defines the key elements of the local authority's role. Additionally, next steps were agreed in order to develop the necessary relationships, systems and processes to reflect the changing education landscape, the educational priorities within the city's key strategies, the Council's Community Leadership role and its statutory duties. One of those key actions is to develop arrangements whereby Elected Members are enabled to play a role in strengthening the local accountability of schools and in sharing local intelligence. The Education and Skills Strategy was circulated to Board members in February and a written reponse from the Board was fed into the Directorate. Suggestions and comments have been incorporated into the revised strategy and an implementation plan is being drafted.
		2. Improve access to green/open/blue space, to support further participation in physical activities. (Greenspace Grant of £20k per area).	Laura Bartlett/Laura Cassidy	£20k has been allocated from the Public Health budget and has been matched with £20,000 SIB funding. A project delivery group was set up and an action plan was agreed. Progress is being made including the development of trim trails in Hetton Lyons and Herrington Country Parks, development of heritage walking packs, new waymarkers for circular 1k, 2k and 3k walks/runs and summer activity days at greenspaces in each ward.
		3. Review of Museum Services	Trina Murphy	A cultural Strategy is being developed for the city which will help shape Museums and heritage in a way that Sunderland residents want. This will help to develop a vision that will determine the delivery plan of priorities for the next 3-5 years. The Strategy and the Museum vision are proposed to be discussed at a future People Board. Members will have the opportunity to contribute to how the service will be tailored to meet the needs of the community. Following that, the Heritage team will engage with local individuals and groups, such as the Area VCS Network, to disuss the new proposals.

		Review of Youth Contracts	Jane Eland	The September 14 People Board meeting was presented with an update on the performance of the current commissioned youth contracts. Further information was presented to the January 15 People Board when feedback was given regarding responses from members. The current provider is seen to be meeting the needs of the young people. All members want the 2 age groups to remain and the proposal for the BME contract to be part of the mainstrean contract was postively received. It was anticipated that in order to keep provision, some hours may be reduced but members accepted this was a reasonable solution. This has been the case since April 15 as contracts were renewed witih new terms and conditions. Members are encouraged to attend the Youth Operational Group so they can feed in to decisions made locally regarding provision.

People Project Performance 2014/15

Below is a summary of all People based SIB funded projects delivering between October - March 2015. The information shows how they have performed against targets and what they have achieved to the end of March 2015.

Delivering the Heritage Action Plan	Output Target	Output Actual	Progress Indicator	Spend Target 2014/15	Spend Actual	Progress Indicator
				£6,442	£6,000	

This project was awarded £35,000 in October 2011 for the delivery of community heritage projects. Most projects were completed by July 2013 with the final project the Penshaw Village Atlas due for completion September 2013.

Unfortunately the project experienced a number of set-backs but was eventually completed by July 2014. Penshaw CA hosted a Launch event in February 2015 which was well attended by local people £442 was returned to Area Committee in September

Support for Older Peoples Projects	Call For Project – Small Grants

In January 2014 a second Call for projects for Support for Older People awarded the following organisations: (Total £12,270)

Space For Care.

A total of £2,170 was awarded to extend the existing Space 4 CARE support group for vulnerable adults with poor mental health from 12 to 24 places.

The SIB funding has enabled the organisation to introduce new activities such as refreshments, art & craft, games, I.T and allowed them to increase community social activities like meals out and trips. New referrals have been received from GPs, Mind, Sunderland Mental Health Team and word of mouth.

The increased number of craft activities made possible through SIB funding includes Art, glass painting, rug making, collage, stencilling and display work. This has helped to improve dexterity and concentration as well as a greater understanding of clients' emotional situation and needs, which has resulted in an improvement of their overall well-being and enables them to express themselves in a new and dynamic way. Meals out and outings have brought both enjoyment and increased confidence in managing in public spaces both in a group and as individuals. Many of the CARE clients now feel more able to access other groups within Space4 and other community projects.

Overall the project has exceeded expectations both in the amount of those attending regularly and in the positive impact of the activities. Clients report improved confidence and a sense of belonging which makes them feel part of the community.

Project now completed

HOPE Social.

Houghton Older People's Enterprise was awarded £1,500 to improve and deliver social activities which are caring, creative and fun for elderly people in the Coalfield through outings speakers and transports costs.

Project Completed August 2014

Social Activity Health Mentor.

B Active and B Fit were awarded £3,000 to work with Two Castles and Cherry Tree Gardens to create a holistic activity package for vulnerable and older people.

Project Completed August 2014

Luncheon Club

SHARP was awarded £2,600 to convert the current crèche area into a 'multi-use' space that will allow the organisation to host regular luncheon clubs and other activities for older people, vulnerable adults and carers.

The usage since its redevelopment include:

- Luncheon Club currently once a week and now being increased to twice a week
- Baby Clinic one morning a week
- Coffee Mornings for the Community
- Macmillan Coffee Morning
- Table top sale for 'Shiney Things'
- Book sale for 'Shiney Things'
- Music practice space for local people
- Metafit Classes

Project is now completed

IPad Engage

AGE UK was awarded £3,000 to deliver IPad engage training events providing practical help to older people in using iPads for activities.

Project Completed August 2014

Dementia Training SCC	Output Target	Output Actual	Progress Indicator	Spend Target	Spend Actual	Progress Indicator
Deliver one session per month to individuals and organisations within the Coalfield.	3	3		£5,750	£4,000	

£5,750 of SIB funding was awarded to enable delivery of training within the local community to improve awareness and understanding of dementia.

All sessions have been delivered but still awaiting final invoices therefore £1,750 still to claim.

Healthy Weight Call for Projects	Call For Project – Small Grants

This Call for Projects is made up of £15,000 SIB matched with £15,000 CCG funds. Projects that were awarded funding through this Call for projects are as follows:

Family Health YMCA was awarded £4,982 to deliver workshops with families

The project started in February 2014 with 5 sessions completed. Total of 14 families engaged all have reported that the sessions have had a positive impact on their home lives by eating healthier and cooking together as a family and making meals from scratch instead of microwave and processed foods.

The Family Health Project continued through the summer holidays & focused on children & parents working together to try new meal options. The project focussed on the families cooking familiar meals but using healthier ingredients. The course has particularly attracted young people who take on a carer role. The project also encourages young people & their parents to engage in physical activity utilising the facilities both within the centre and off site.

This project is now completed

Food and Ceramics ELCAP was awarded £5,000 to deliver family work, healthy eating, ceramics and ICT skills

Project was completed in July 2014.

Sports /healthy eating St Aidans was awarded £5,000 to deliver sports sessions and healthy eating classes

The project commenced in the 2014 Easter holidays with 62 young people attending over a 4 day period. The half term sessions in May were hit with bad weather which reduced the attendance to 15 per day enjoying a mix of exercise classes, healthy eating sessions and fishing.

By the first week of the summer holidays over 70 young people regularly attended the fitness sessions with 8 continuing to enjoy the outdoor experience of fishing. By the end of the summer holidays over 155 young people attended regularly some of the comments received included:

- It was great to be outside all day. It helped to boost my confidence
- Improved my confidence, fitness levels and teambuilding & socializing skills.
- Was great to be tutored by an ex professional footballer
- It was very well organised and felt confident in leaving my child

One final week of activities was completed in October half term with over 100 children attending each session. The group needed to bring in additional coached to meet the demand. A full final report was received which included an update on future projects which will include providing opportunities for older people to get involved in the activities.

This project is now complete

Tackle It-SAFC was awarded £5,000 to deliver coaching through classrooms and workshops.

During the summer term Tackle It Health was delivered to over 90 primary school children in the Coalfields area. Hetton Lyons Primary and Easington Lane Primary engaged in six-week courses delivered to four Year 5 and 6 classes

During the autumn term Tackle It was delivered to new classes at Hetton Lyons Primary and Easington Lane Primary over a six week period. Dubmire Primary also took part, which was the first time the course had been rolled out in the school.

The sports co-ordinator from the school commented:

'Our year 5 children lacked understanding of different types of fitness but the classroom and PE sessions allowed them to see for themselves the different components of fitness'

Outcomes since start of project:

- Four schools engaged in Tackle It Health
- 12 classes completed the Tackle It Health six-week course
- 255 young people engaged in Tackle It Health course
- Total males – 148
- Total females – 107
- 66 sessions delivered
- 251 participants improved access to and participation in football and sport
- 251 participants improved access to and participation in learning
- 251 participants improved awareness and increased knowledge of healthy choices
- 225 participants improved awareness and increased knowledge of safe choices
- 225 participants improved life chances
- 255 participants improved wellbeing

This project is now completed

Awareness Washington Mind was awarded £3,050 to deliver workshops with five themes including eating disorders

Project was completed in July 2014.

High Five SNCBC was awarded £3,640 to deliver healthy eating and fitness sessions.

The High Five sessions have attracted 40 individual families and 43 young people. The sessions encouraged families to make healthy lifestyle choices, consider portion size, healthy eating on a budget, food swaps, understanding food labelling and practical cooking activities have taken place. Exercise sessions also took place for both adults and children

The parents/carers kept a food diary and some identified that they needed to make minor changes to their families' diets. Portion size was an issue as well as the frequency of eating take-aways. Most now make weekly shopping lists and plan meals for the whole week resulting in better diets and healthier pockets.

This project is now completed

Trails, Snails and Scales was awarded £3,000 to deliver a trim trail at Elba Park and family outdoor fun

The project was initially delayed due to the contractors installing the Trim Trail. This was finally completed and signed

off in July and there has been very positive feedback from park users. 4 pieces of wooden climbing/balancing apparatus and 4 sets of thermoplastic markings were installed

Healthy activity sessions took place in January and attracted 29 adults and 128 children. Feedback from a Dads and Kids group was extremely positive. The session gave families lasting benefits helping them lead a healthier and active life.

Feedback from the Trim Trail has also been extremely positive with families commenting on how it makes the park much more interesting. They can set themselves and their children challenges as they walk around. There has been no negative feedback and no reports of vandalism or anti-social behaviour. Groundworks intend to build on the success and are looking to provide further equipment.

The project has given people the ideas and means to lead healthier lifestyles using the outdoors.

This project is now completed

Sexual and Mental Call for Projects	**Call For Project – Small Grants**

This Call for Projects is made up of £15,000 SIB matched with £15,000 CCG funds. Projects that were awarded funding through this Call for projects are as follows:

Peer Educator YMCA was awarded £4,918 to train young people to become peer educators for other young people

Project was completed in September 2014

Looking After Yourself SNCBC was awarded £3,640 to deliver workshops to eat well exercise and approach sexual health

This project was delivered with small groups of 6-8 young people. The sessions encourage young people to make healthy lifestyle choices including eat well, feel better, sexual health, benefits of exercise to mental health & well-being, believing in yourself and minimising risk taking behaviours. The young people identified a number of ways to keep safe such as ensuring they have a charged phone when they go out and letting someone know where they are going.

105 young people have attended the sessions and the feedback has been very positive. 10 young people were signposted for additional support to YDAP after realising they needed help and support with drug & alcohols issues.

This project is now complete

Healthy Young Minds Washington Mind was awarded £4,950 to raise awareness and hold workshops

Project was completed in July 2014

Can Do Fund	**Call For Project – Small Grants**

It was agreed that the balance remaining from the approved allocation from the Call for Projects above could be utilised to develop an 'opportunity fund' to encourage young people to design, develop and deliver small projects themselves. Young people would be expected to present their idea to the People Board who would agree whether the project receives funding.

The criteria is that projects contribute to one or more of the following **–**

Increasing Participation:
Taking part in activities which can influence decision-making and bring about change

Being healthy:
Enjoying good physical and mental health and living a healthy lifestyle

Improving skills:
Taking part in activities and learning to increase opportunities and achieve goals

Progress
After 3 rounds a total of £4,235 has been awarded leaving £9,907. It was agreed at the February 2015 People Board

to extend the initial timescale and continue to accept applications. To date a total of 10 youth groups have received grants for projects ranging from go-carting trips, equipment for a Duke of Edinburgh expedition, a theatre project for young people with learning disabilities and coaching fees to training young people as cricket coaches.

Each group has had to present their idea to the People Board which in all cases has proved to be, although frightening, a boost to their confidence when they receive their grant. Next round of applications will go to the July 2015 People Board

Celebrating Success - Herrington Burn YMCA (HBYMCA)	**Call For Project – Small Grants**

This project was awarded £1,964 to work with a group of 4-6 young people engaging them in the planning, recording and editing of a promotional piece of video or photography that will depict and publicise the improvements made within the Coalfields by the 'Love Where You Live' campaign.

The project engaged a small group of 6 dis-engaged young people all of who are excluded from school and are educated as part of HBYMCA's school inclusion programme. The group worked with Media Savvy to produce a DVD which reflects the improvements made within the Coalfields area as a result of funding allocated by the Area Committee.

The group gained hands on experience of filming, using equipment, reviewing and editing film etc. Individuals within the group young people gained an ASDAN media award accreditation and this goes towards a larger certificate of Personal Education Award.

The group had to work together to develop team working, communication skills and problem solving. All these skills are often difficult for this group of young people to achieve or address. This opportunity has clearly influenced their personal development, increased their confidence and self-esteem.

The celebrating success project faced a number of challenges in both the delivery and bringing together of the project itself. A number of deadlines were missed and the final product was delivered in May 2015.

Project now completed

Houghton Centre for the Blind	**Small SIB Grant**

£4,000 was awarded to the group at April's Area Committee. The organisation supports local people who are blind and partially sighted. Their aim is to provide support to these people and their families by offering social activities both at the centre and out at various event and venues.

The Centre has had considerable financial outlay over the past few years and reserves have been exhausted in order to carry out work such as adapting the toilet facilities to be DDA compliant, and repairs to the roof and exterior. The Centre is owned by the charity and is built on land owned by Sunderland City Council. The centre is run by volunteers who have little or no experience of applying for grants and a contribution of £4,000 towards running costs has allowed the centre to remain open and give the group time to develop a fund raising strategy.

Since the grant was awarded the group has become more involved with other groups and organisations in the area including the VCS Network, ELCAP and the Coalfield Customer Relationship Officer.

Project now completed

Community Transport Easington Lane Community Transport Scheme	**Output Target**	**Output Actual**	**Progress Indicator**	**Spend Target**	**Spend Actual**	**Progress Indicator**
Number of People Receiving job training	8	8		£25,000	£24,992	
Number of people employed in voluntary work	15	15				
Number of people going into employment	1	1				
Number of people using new & improved facilities	60	72				

The project was awarded £60,000 over 3 years at the April 2014 Area Committee to continue and develop the Shopper Bus Project. One new post of Transport Co-ordinator/Driver was created (24 hours pw). The main aim of

the role is to ensure the three year project meets the needs of the Coalfield community and long term funding is sought for the sustainability of the scheme post 2017.

The Community Transport Project continues to provide a valuable service across the Coalfields to many older and vulnerable people they report it is their life line and it is often the only time they get out to see other people in the week.

The project is on target with and continues to promote the service through leaflet drops and personal contact by the Transport Manager with Care Homes and GP Practice Managers. Community Consultation was carried out from from January to March 2015 and the results will be covered in the next Performance Report.

New targets have been agreed for 2015/16 these are:

Shopping trips – 18 per quarter
Door to door transport for lunch clubs – 24 trips per quarter
Social trips – 5 per quarter
People benefiting from the service – 50 per quarter

Volunteer Co-ordinator ShARP	Output Target	Output Actual	Progress Indicator	Spend Target	Spend Actual	Progress Indicator
Number of people accessing improved advice and support	100	126		£10,000	£10,000	
Number of people receiving job training	8	11				
Number of people employed in voluntary work	8	11				

ShARP was awarded £30,000 over 3 years at the April Area Committee to continue and develop the project previously funded through SIB.

The Volunteer Co-ordinator's role is:

- To co-ordinate services to ensure that we can help the maximum number of people including older people, vulnerable adults and carers
- To develop training/self-help materials for clients to support them in dealing with their problems themselves
- To develop a training plan and train volunteers as advice workers to add capacity to sharps advice service

One of the main aims of the project is to recruit and train volunteers as advice workers to assist paid workers to provide Information, Advice and Guidance to members of the public. The volunteers have been recruited from the existing volunteer team as well as being recruited into the project from local events.

The volunteers are from diverse backgrounds and age ranges and each has their own life experiences and skills to bring to the project. The volunteers undertake a comprehensive training programme which was developed by the Lead Advice Coordinator and is delivered by the qualified and experienced Financial Capability Trainer/Energy Adviser. The training covers all aspects of advice provision around energy and money advice, to enable the volunteers to give clients the skills they need to assist themselves and others in their community.

Once the training is complete the volunteers take on a number of roles within the project including delivering the training to subsequent volunteers supported by the Capability Trainer/Energy Adviser and Lead Advice Coordinator. The volunteers develop/enhance their own employability skills in listening, computer skills, interviewing, communication, delivering training, dealing with people face to face and on the telephone, office and admin skills.

The Project started as planned on 1st October 2014 and is performing above target.

Coalfield Area Committee: Work Plan 2015 -16

PEOPLE BOARD

	Area Priority	Outcomes/Actions	Lead Agent	Comments/Info/Progress
1	**Physical Health and Wellbeing**	Increase healthy eating (families)		
		Improve healthy weight in children		
		Improve physical wellbeing and increase physical activity		
		Improve partnership working with CCG/Public Health on joint priorities		
2	**Emotional and Mental Wellbeing**	Reduce stress caused by financial concerns		
		Improve mental wellbeing and self respect in young people		
		Increase awareness amongst service providcers about what is available (promotion, communication, referral)		
		Reduce isolation and improve social participation in older and vulnerable adults		
3	**Training and Learning Opportunities to Meet Skills Gaps/Needs**	Increase opportunities for those who are, or at risk of becoming, NEET.		
		Influence development of training to meet the needs of employers via Education and Skills strategy		
		Improve life skills and employability skills for young people		
4	**Support/Enable Local Delivery of Services**	Improve use of existing community venues		
		Increase local partnership working		
		Increase support for existing and new groups to deliver services		
		Increase support and co-ordination of volunteers		

People Board – Terms of Reference

The People Board is a working Board of the Area Committee for the design, delivery and review of services designated to deliver at an area level.

Membership and Role

Chair

- The Chair of the People Board is agreed at the Annual Council meeting.
- The content and order of items on the agenda and the amount of time allocated to each one will be set in consultation with the People Board Chair, who will ensure that the activities of the Board are contributing to the delivery of Area priorities.
- The Chair will progress matters and make recommendations to the Area Committee where necessary together with regular progress reports on the work of the People Board.
- The Chair will highlight issues and opportunities to the People Board, Area Committee and relevant Portfolio Holder.

Elected Members

- Core Membership of the People Board will be nominated and agreed at the first Area Committee meeting of the municipal year and will consist of representation of one Member per ward area.
- Attendance of the Board is open to all Ward Members; however, Core Membership may be changed throughout the municipal year in consultation with the Chair of the Area Committee and the subsequent approval of the Area Committee.
- As the Member representative for their Ward; Core Members will consult ward colleagues on issues and items discussed at the People Board then feedback appropriately.
- Members will adopt a fair and equitable overview of the Area and ensure that People Board activity is based upon evidence of need and opportunity.

Support Officers

- **Relevant Council Officers** - will attend the Board as the link between their service and the business of the Board as and when required.

- **Designated Area Co-ordinator** – is the Lead Council Officer for cross-directorate support provided to the Board, and also supports the Chair and Board in determining and delivering Area Priorities in line with the Corporate Outcome Framework and Community Strategy.

- **Designated Area Community Officer** – supports the Area Co-ordinator and Chair of the People Board in delivering People board priorities; ensuring links are made to the Area VCS Network where relevant.

- **Governance Officers** - will provide governance advice and administrative support for all meetings of the Board, which will include arranging meeting times / and venues and action points, loading reports on to Sharepoint.

Frequency

People Board meetings will be held every 4-5 weeks excluding months when Area Committees are held.

Reporting Arrangements

The People Board will report quarterly to the Area Committee through both oral and written reports presented by the Chair of the People Board, assisted by the designated Area Co-ordinator and Area Community Officer.

Remit of the People Board

The remit of the People Board is to:

- Respond to all People priorities in the Local Area Plan as agreed by the Area Committee
- Agree to the development / implementation plans for each priority and make recommendations to the Area Committee based on information and research.
- Improve the identification of services that could benefit the area by being more responsive to local issues and priorities.
- Ensure that the delivery of devolved Council services and the use of its resources reflect the priorities of the Area Committee and supports the delivery of the Corporate Outcome Framework at a local level.
- Make recommendations on any plans and proposals for potential service delivery to the Area Committee.
- Ensure that devolved Council services, partner agencies and the local community work together to implement the Council's policies and to respond to local issues more effectively.
- Work with partner agencies to promote the aims, principles and actions relating to a specific priority.
- Receive monitoring information in relation to expenditure from agreed funds e.g. Community Chest and Strategic Initiatives Budget.
- Recommend applications for funding from the Council's Strategic Initiative Budget to the Area Committee for approval.

The Board has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Committee. Where necessary, a majority vote of Core Membership will be required to carry forward any recommendation(s) to the Area Committee.

June 2015

COALFIELD AREA COMMITTEE **Item 4a**

10 June 2015

REPORT OF COALFIELD AREA VOLUNTARY AND COMMUNITY SECTOR NETWORK

1. Purpose of the Report

1.1 The report provides an update with regard to the Coalfield Area Voluntary and Community Sector Network

2. Background

2.1 To develop the capacity and influence of the Voluntary and Community Sector (VCS) across the City, Area Networks have been established and delegates represent each Area Network at Area Committee taking forward issues on behalf of the whole VCS in the area, reporting on area priority delivery by the VCS, and reporting back, providing a two-way flow of communication.

2.2 Coalfield Area Network delegates will present a report to each Area Committee meeting informing Members of activity, progress, issues and concerns of the sector.

3. Coalfield Voluntary and Community Sector Network (VCSN) Progress Report

The Coalfield VCSN has met three times since the last Area Committee in March 2015.

3.1 <u>March 2015</u>

An update was given on the **Health and Greenspace Project**: There are a number of individual projects as part of the overall programme, being delivered within the allocated budget. Laura Bartlett has put forward an idea to link four Coalfields parks which will be a 25k circular route.

A total of £40,000 (£20,000 from CCG and £20,000 SIB) has been awarded to develop projects to tackle **Social Isolation**. The April People Board will develop a project brief and there will be an opportunity for VCS organisations to apply for funding.

There were two nominations for **VCS Representatives** to Area Committee**.** Both candidates gave a brief speech about what they could contribute as a representative for VCS at the Area Committee. Whole group agreed that both Wendy Cook, SNCBC and Dave McCreedy, Fencehouses YMCA were suitable to fill the positions available.

The Community Engagement Co-ordinator from **Healthwatch** Sunderland gave a brief overview of the purpose and role of Healthwatch and asked the group to become involved on providing feedback regarding health provision.

The **Gentoo Community Leaf Car** is available for local groups and organisations to use within the Coalfield area to support their activities. Hetton New Dawn currently uses the vehicle to provide transport to those who find it difficult to access lunch and social clubs. If any groups want to use the vehicle they should contact Gentoo for more information.

The group discussed the two large **community events** delivered last year, the first by Gentoo at Rainton Meadows, and the second by the VCS Network and Sunderland City Council at the Hetton Centre. The group agreed that this year there should be a joint approach and one large event.

It was highlighted that a great amount of work has been delivered via the VCS Network and partner members in support of the Area priorities. The Network welcomed an opportunity to highlight some examples within the **Annual Report**.

Priorities for the coming year were discussed briefly and a number of issues were raised, including Community IT provision and support in locally accessible venues. The Network members agreed they would like to feed in to the refresh of Area Committee plans.

3.2 April 2015

An update was given on the **Community event** at Rainton Meadows Arena, organised and funded in partnership by Gentoo and Sunderland City Council. There were 35 local organisations providing information on what services and activities are available locally. Over 750 people attended and feedback was very positive. Consultation was carried out with local residents to find out what people liked and disliked about where they live. There was lots of positive feedback, with majority of people satisfied with their local area. Issues raised included a lack of activities for younger people, and issues with dog dirt. There was a lot of good feedback about the parks.

Susan Brown is no longer with ELCAP and therefore, has had to resign as **VCS Representative to Area Committee**. Nominations are sought for a new representative.

The group discussed **Area Priorities** and gave suggestions about issues which are important. Two of the VCS representatives attended the Coalfield priority setting workshop and fed in views of this group. It was felt that social isolation and mental health in young people were important, and physical wellness and green space are high on the agenda. Skills development for young people was highlighted as a priority area.

3.3 **May 2015**

The new Chair of Area Committee, and this group, Cllr Anne Lawson, updated the meeting on the **changes to Area Committee**, as a result of the recent local elections.

There was one nomination for **VCS Representative** to Area Committee**.** The candidate gave a brief speech about what they could contribute as a representative for VCS at the Area Committee. The whole group agreed that Paul Finch of Hetton New Dawn was suitable to fill the position available.

As part of the **Health and Greenspace** project, a series of outdoor events will take place during the period 21 – 24 July 2015. The events will use a local green space in each of the four wards to deliver fun, healthy activities and provide information about healthy lifestyles.

The group discussed the possibility of developing a **work plan** for the coming year, to reflect the Coalfield Area Committee priorities, once they are agreed in June 2015.

4. Recommendations

4.1 Members are requested

- To note the contents of the report
- To consider Network representation when developing projects and priorities during the coming year
- Attend the Health and Greenspace outdoor event in their respective ward

Contact: Wendy Cook, Area Network Representative
Dave McCreedy, Area Network Representative
Paul Finch, Area Network Representative

COALFIELD AREA COMMITTEE **Item 4c**

10 June 2015

REPORT OF THE TYNE AND WEAR FIRE SERVICE

1 Purpose of Report

1.1 The following report gives Performance Monitoring details in relation to the Local Indicators for Coalfield Area Committee area from 01 March 2015 to 12 May 2015 compared with the same period in 2014.

2 Background

2.1 Area Committee agreed that regular updates on Crime and Community Safety would be presented to each Committee meeting.

3. Tyne and Wear Fire Service Update

LI 2 Number of Deaths from all fires

No Deaths were recorded during the time frame of this report

LI 4 Number of injuries from accidental fires in dwellings

2 Occupiers required Medical attention as a precaution at the scene.

Date	Time	Injury severity	Street	Ward	Property level 4	Fire start location	Source of Ignition
16/04/2015	10:38	First aid at scene	Claremont Drive	Shiney Row	House - single occupancy	Bedroom	Smoking related - Smoking materials

This compares to 0 incidents in the previous year for this period.

LI 08 - Number of accidental fires in dwellings.

Date	Time	Street	Ward	Motive	Property level 4	Room of origin	Source of Ignition
16/04/2015	10:38	Claremont Drive	Shiney Row Ward	Accidental	House - single occupancy	Bedroom	Smoking materials
16/04/2015	16:17	Gregory Terrace	Houghton Ward	Accidental	House - single occupancy	Kitchen	Cooking appliance -
17/04/2015	12:47	Britannia Terrace	Houghton Ward	Accidental	House - single occupancy	Kitchen	Cooking appliance -
27/04/2015	15:39	North Road	Hetton Ward	Accidental	House - single occupancy	External Structures	Spread from secondary fire

This compares to 0 incidents in the previous year for this period.

LI 14 Number of Deliberate primary fires excluding road vehicles

Date	Time	Street	Ward	Motive	Property level 4
20/03/2015	05:14	RAILWAY TERRACE NORTH	Shiney Row Ward	Deliberate - others property	Other private non-residential building
02/04/2015	18:11	HELMSLEY CLOSE	Shiney Row Ward	Deliberate - others property	House - single occupancy
06/04/2015	18:27	SUCCESS ROAD	Copt Hill Ward	Deliberate - others property	Education/ College
11/04/2015	19:25	HIGH STREET	Hetton Ward	Deliberate - others property	Private Garden Shed
20/04/2015	04:56	COXGREEN ROAD	Shiney Row Ward	Deliberate - others property	Animal boarding/breeding/kennels (not farm)/animal shelter
21/04/2015	20:51	THE HARBOUR	Shiney Row Ward	Deliberate - others property	Bungalow - single occupancy
22/04/2015	22:23	JOHN STREET	Houghton Ward	Deliberate - others property	Animal boarding/breeding/kennels (not farm)/animal shelter
23/04/2015	18:58	EASINGTON LANE	Hetton Ward	Deliberate - others property	House - single occupancy

This compares to 6 incidents in the previous year for this period, 2 of these incidents involved live stock and are currently still under investigation by police and fire service.

LI 15 Number of Deliberate primary road vehicle fires

Date	Time	Street	Ward	Motive	Property level 2	Property level 3
31/03/2015	00:54	CORRIGHAN TERRACE	Hetton Ward	Deliberate - others property	Road Vehicle	Van

This compares to 3 incidents in the previous year for this period.

LI 16 Number of Deliberate secondary fires

Incidents by Ward and by Month:

Date	Copt Hill Ward	Hetton Ward	Houghton Ward	Shiney Row Ward	Grand Total
March	17	5	4	5	31
April	7	15	1	8	31
May upto 12th May	0	3	0	0	3
Grand Total	24	23	5	13	65

Type of items deliberately set on fire by ward area:

Property level 4	Copt Hill Ward	Hetton Ward	Houghton Ward	Shiney Row Ward	Grand Total
Loose refuse (incl in garden)	4	7	2	3	16
Grassland, pasture, grazing etc	6	2	1	3	12
Scrub land	11	4	1	3	19
Refuse/rubbish tip				1	1
Fence				1	1
Wheelie Bin	1	2			3
Education	1				1
Animal Boarding / kennels				2	2
Other outdoor items including roadside furniture	1	1			2
Tree scrub (includes single trees not in garden)		3			3
Common external bin storage area		2			2
Golf Course		1			1
Large refuse/rubbish container (eg skip)		1			1
Grand Total	24	23	4	13	65

This is a reduction from 80 incidents from the same period last year.

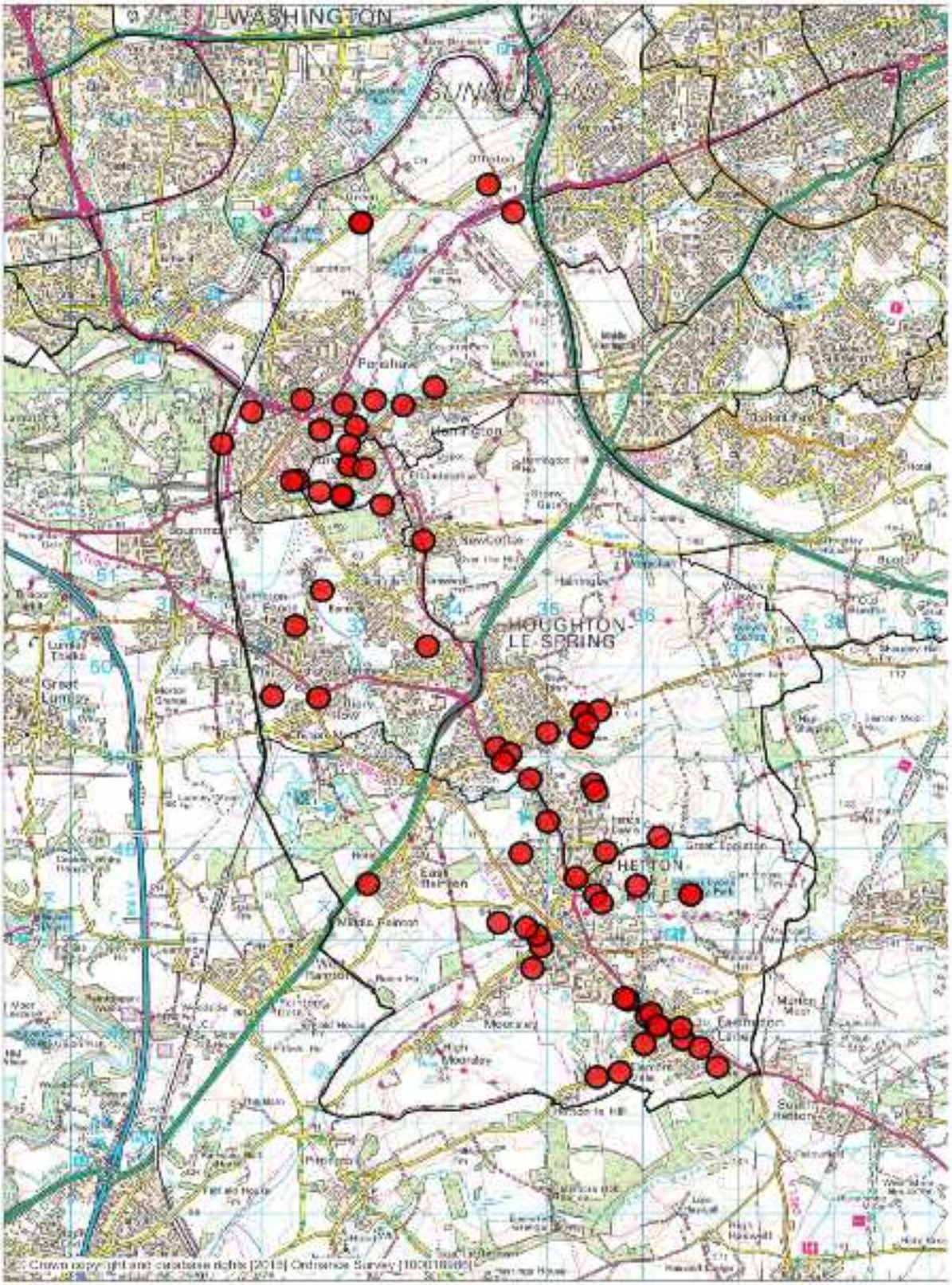
In 2014 the following ward count was:

Copt Hill 30, Hetton 35, Houghton 6 and Shiney Row 9. As can be seen Hetton & Copt Hill have seen the largest decrease in incidents, with Shiney Row having Small increase

By time of day the deliberate fire incidents follow the national trend for this type of incident, with the majority of them taking place between 16:00 – 23:00.

Below is a “Hot Spot” map which identifies which Areas Fire Crews target for Anti -Social Behaviour Reduction (ASB) which we co-ordinate with other partner agencies.

Hot spot mapping of ASB Fires in Sunderland Coalfields Area 1st March- 12 May 2015



4. Recommendations

4.1 Note the content of the report.

Contact Officer:
Station Manager Steve Burdis,
Tyne and Wear Fire and Rescue Service
Farringdon Community Fire Station and Rainton Bridge Fire Station
Tel 01914441188
Email: steve.burdis@twfire.gov.uk

Item 5

COALFIELD AREA COMMITTEE
10 June 2015
EXECUTIVE SUMMARY SHEET – PART I

Title of Report:

Area Budgets Report

Author(s):

Chief Executive

Purpose of Report:

This report requests Area Committee consideration of proposals for the allocation Strategic Initiative Budget (SIB) and note allocations awarded from the Community Chest grant.

Description of Decision:

The Area Committee is requested to:

a) Note the financial statements set out in sections 2.1 and 3.1

b) Approve the recommendations listed in set out in 2.2. and Annex 1 from previously agreed SIB/CCG budget

c) Approve two projects totalling £15,000 SIB set out in 2.3 and Annex 2

a) Agree a small Call for Projects (C4Ps) via the VCS Network for the remaining £5,680 balance from the previously approved Health and Greenspaces budget, with approvals to be made by the People Board

d) Note the 16 Community Chest approvals supported from 2014/15 & 2015/16 budgets as set out in Annex 3

Is the decision consistent with the Budget/Policy Framework? Yes

Suggested reason(s) for Decision:

The Area Committee has been allocated Strategic Initiatives Budget to promote action on key priorities identified in the relevant Local Area Work Plan and to attract other funding into the area.

Alternative options to be considered and recommended to be rejected:
The circumstances are such that there are no realistic alternatives that could be considered.

Is this a "Key Decision" as defined in the Constitution? No Is it included in the Forward Plan? No	Relevant Scrutiny Committees:

COALFIELD AREA COMMITTEE **Item 5**

10 June 2015

REPORT OF THE CHIEF EXECUTIVE

Area Budgets Report

1 Purpose of Report

Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an update position on progress in relation to allocating SIB and Community Chest and presents proposals for further funding requests.

2 Strategic Initiatives Budget (SIB)

2.1 The table below shows the financial position of SIB for 2015/2016:

Total SIB for 2015/2016 is £281,579 (£40,065 from 2014/15 budget and £241,514 for 2015/16)				
Project Name	**Committee Date**	**Allocated (not yet assessed)**	**Approvals**	**Balance**
Balance				

2.2 There are eight applications recommended for approval from the previously agreed £20,000 SIB and £20,000 CCG funding as below and attached at **Annex 1**.

Brief 1		
Social Activity Navigator	B Active & B Fit	£20,000
Brief 2		
Space 4 Blokes	Space 4	£3,398
No one should have no one	Age UK Sunderland	£3,049
Pudding Lane	Fencehouses YMCA	£3,000
Transforming Lives	Hetton New Dawn	£4,500
Summer in the Park	Groundwork Nth East	£3,183
Golden Years	Friends of Cherry Tree Gdns	£1,870
HOPE Social	Houghton Older People's Enterprise	£1,000

2.3 There are two applications for SIB funding presented to Committee for consideration as below and at **Annex 2.**

Volunteering Support Shiney Row Advice and Resource Project (ShARP)	£5,000
Houghton Feast 2015 Community Programme	£10,000

The total budget being requested is **£15,000**. Should the proposal be approved the balance of SIB funding remaining would be **£266,579**.

2.4 The development of the Health and Greenspaces programme has resulted in a number of projects and activities being delivered across the whole of the Coalfield area. The total of all projects agreed by the Steering Group, to date, is £34,320, leaving a balance of £5,680 from the previously approved allocation of £40,000. It is recommended that this sum is made available for smaller community based projects via a Call for Projects to the VCS Network, and approvals are made via the People Board.

3 Community Chest

3.1 The table below details the starting balances for 2015/2016. **Annex 3** shows the approvals for March to May 2015.

Ward	Start Balance	Approvals since March 2015	Returned Grant	Balance
Copt Hill	£15,597.50	£2,306.00		£13,291.50
Shiney Row	£13,118.35	£2,463.40		£10,654.95
Houghton	£16,799.85	£390.00		£16,409.85
Hetton	£12,210.75	£3,043.50		£9,167.25
Total	**£57,726.45**	**£8,202.90**	**£0**	**£49,523.55**

4. Recommendations

Members are requested to:

b) Note the financial statements set out in sections 2.1 and 3.1

c) Approve the recommendations in set out in 2.2. and Annex 1 from previously agreed SIB/CCG budget

d) Approve two projects totalling £15,000 SIB set out in 2.3 and Annex 2

e) Agree a small Call for Projects (C4Ps) via the VCS Network for the remaining £5,680 balance from the previously approved Health and Greenspaces budget, with approvals to be made by the People Board

f) Note the 16 Community Chest approvals supported from 2014/15 & 2015/16 budgets as set out in Annex 3

Contact Officer: Pauline Hopper, Coalfield Area Community Officer
Tel: 0191 561 7912 Email: paulinehopper@sunderland.gov.uk

Annex 1 SIB Applications from previously approved funding
Annex 2 SIB Applications for funding
Annex 3 Community Chest approvals

A sum of £20,000 (joint SIB and CCG funding) was allocated to a large Call for Projects (C4Ps) to reduce social isolation. The Area Committee agreed that **one successful project** would be selected for the full amount available. Three applications were received and assessed against the project brief using a standard scoring method. Coalfield area Elected Members, and relevant partners and officers, were consulted. Based on all information available, and in line with the project brief, the following project is recommended for approval.

Social Activity Navigator – B Active & B Fit

16 month project (August 2015 – December 2016)

The project `Social Activity Navigator' aims to reduce social isolation and increase social integration. This will be done by delivering tailored therapeutic activities, exercise packages which will include Sit N B Fit, therapeutic interventions such as laughter yoga, Reiki, energy cleansing and relaxation - using an holistic approach to the individual's needs, in their own home and in the community. The project will also communicate with individuals by telephone on a 1 to 1 basis. This will benefit those with long term conditions to improve their independence and wellbeing, and in the longer term access groups and activities available in their community.

The project will specialise in those who have long term conditions such as stroke, CVD, pulmonary and COPD and those who are isolated suffering from low mood and depression adding to their already long term condition. The organisation has a good working relationship with pulmonary nurses which will give better access to those who may need this program.

This project will complement services that already provide much needed programs of activity in the coalfield area including lunch clubs at Bramble Hollow, Shiney Row, church clubs, WRVS, Hetton Home Care and Gentoo.

This new project will employ a Social Activity Navigator who will engage with; GPs, specialist pulmonary nurses, home care services, stroke groups, and the HOPE group, giving a greater reach for those who are socially isolated. The Navigator will have the skills to engage with and understand the individual's needs. They will also have awareness of other intervention services and opportunities, to create viable pathways, as well as participation in a health & lifestyle improvement initiative, assisting the individual's engagement.

Tracking the improvement of each person's well-being, the project will impact not only directly on mental and physical health, but also indirectly through increased social contacts, improved access to services and ultimately improved social networks within communities.

Individuals with long term conditions will be supported and motivated to access local services that will help improve their well-being (evidence shows that simply giving a patient information is not enough). The project will also provide regular feedback to the referring health professionals and organisations.

The Navigator and individual will work through information together and agree a SMART action personal progress plan. The project aims to reach 220 individuals who will engage with the 1 to 1 programs reducing their isolation. Of those it is predicted around 190 will be inclined to engage socially in community group sessions creating social cohesion. All of the 220 who have participated will have an improved wellbeing, increased confidence, strength and cognitive ability. Indirect contact will be over 500 through family members and groups that have our information.

The exit strategy will be made clear to all involved, from the onset of the program, as this is a `project` that will last for 16 months. Information and support will be given to engage in alternative activities once the project ends i.e. personal budgets in some cases, access to other group activities that are in the coalfield area.

The project will be promoted in key locations such as in GP surgeries, community groups, wellness centres, the VCS area networks and newsletter, pulmonary group meetings and at the Stroke association meetings. All of the promotional material will acknowledge support from Area committee and carry the Sunderland City Council logo.

The project will drive participation by utilising social networking sites including its own Facebook page, Twitter feed and website. Free database sites such as Sun FM Radio's See It Do It Guide will also be used to further publicise what is happening in the community. The Navigator will also be responsible for marketing the project across the duration of the project.

The funding will pay for salary costs, project management, promotional items and evaluation of the project.

Recommendation: Approve.
The project meets the requirements of the project brief. It engages people in a variety of ways to ensure those most socially isolated are given the opportunity to be part of the project. The project will 'move' people into other activity as part of a pathway and will liaise with existing and new services available to the community to ensure the most appropriate activities are offered to individuals.

The organisation will be required to provide a written update each quarter, reporting on outputs, outcomes and progress of the project. Project monitoring visits will be carried out by Scrutiny and Area Arrangements to ensure the project is meeting the requirements of the agreed terms and conditions and to offer relevant support to the project in order to ensure maximum success, impact and value for money.

The People Board, Area Committee and CCG will receive updates in line with the agreed SIB performance reporting timescales.

Below is a summary of applications which were also received, but not recommended for approval based on scores allocated.

1 Up and Down Memory Lane – Fenchouses YMCA (12 month project from July 2015)
The project application was a joint project with **local agencies including 3 churches in Fencehouses** and the lead agent of **Fencehouses YMCA**. The project outlined that Fencehouses YMCA would work in partnership with local groups who currently offer a wide range of services. The project would employ a part time worker who would liaise with these groups and their staff to support individuals who are already accessing some of their services. The lead agent also has links with other community groups within the area that work with Older and Vulnerable people and would support the ***co-ordination of these services***. The project would look at establishing a core group of people to support this project. The project would start where most isolated people normally attend, GP's surgeries. Drop in sessions would be arranged where current provision across the area could be advertised and each person would have a dedicated plan that could support them from moving from isolation to integration.

Local people who may not currently access services will be engaged by working with agencies to develop " loneliness mapping " to identify e.g. recently bereaved and those who have undergone major surgery. Drop in Sessions at 7 Local GP Surgeries across the coalfields area will be developed. The worker would visit each practice manager to establish links for referrals reaching new beneficiaries.

Recommendation: Do not approve
The project description is not clear how specifically it will be delivered. There is no evidence that potential partners and referral routes have been fully explored or consulted with. The project does not demonstrate how it will reach those most at risk of loneliness and isolation and relies on existing services and the beneficiaries of those services.

2 Co-ordination of Services – ShARP (12 month project from July 2015)
ShARP proposed they would employ an Older people's services development worker for the Coalfields. The worker would work with existing groups to promote their services and to provide their users with information on activities that are going on in other areas.

ShARP would advertise the services within GP practices, care homes, sheltered accommodation, churches and community venues across the Coalfields and provide a central point of contact for older people wanting to know what services are available in the Coalfields.

People would be encouraged to telephone the service to receive individual advice on what activities are available where and when. Information will be taken from a 'community' database which will be compiled, and kept up to date by the worker keeping in regular contact with community groups.

Service users will receive an individual telephone triage interview that assesses their abilities and needs and what activities they would like to do.

Service users will receive a follow up call 2 weeks after their initial consultation to assess whether they have accessed the new activities advised upon, if there were any problems that we can help with, if they enjoyed it, if they will be returning or, if not, if there are any other activities that they might like to try. Service users will be encouraged to call back if they want further information on a wider range of services.

Recommendation: Do not approve
The project relies on individuals contacting the project, rather than the project proactively seeking out and contacting individuals as identified in the project brief. The application is not clear how (or whether) individuals will be supported in person on a one to one basis and how they will be supported to access services. There is no clear evidence that individuals will be supported on a 'pathway' or 'journey' to social interaction.

Social Isolation - Small Projects recommended for approval

A sum of £20,000 was allocated to a Call for Projects (C4Ps) to reduce social isolation. Thirteen applications totalling £48,681.26 were received. The projects were scored and consultation carried out with Coalfield area Elected Members, and relevant partners and officers. Based on all information available, and in line with the project brief, the People Board recommends that the projects listed below are approved.

1. Space4 Blokes – Space4
12 month project (July 2015 – July 2016) £3,398

Aim of the project is to develop a new provision called Space 4 Blokes as a support group for older men (+55 years) that will address feelings of loneliness and social isolation within a safe, informal and caring environment on Thursdays in the Coalfields Area. Conversation, photography, computer/internet skills, games and art will be core activities. Outcomes include:

- Provide 20 places for lonely and socially isolated men that will improve their well-being and social inclusion by attending a safe, informal and caring self-help group
  Members develop constructive relationships enabling them to lead more fulfilling and effective lives in the community
- Members find acceptance and learn strategies to identify appropriate skills to deal with the issues of social isolation often caused by bereavement, retirement and ill health (physical and mental).
- Members feel better able and more confident in coping with everyday tasks
- Members able to access other Space4 activities and the information help desk

This will be demonstrated by
- Members report feeling less lonely, isolated and develop friendships
- Members feel more able to engage with individuals and the wider community
- Members state they feel more confident and fulfilled

The organisation will work with ELCAP, ShARP, Gentoo and local GP surgeries to engage individuals in the service. Space4 has a team of experienced volunteers led by a professional mental health counsellor. The funding will be used to cover staff costs, room hire and materials
Recommendation: Approve

2. No One Should Have No One – Age UK Sunderland
7 month project (July 2015 – January 2016) £3,049

Aim of the project is to set up a new day/lunch club in the Shiney Row ward and a monthly dementia drop in coffee club type session at Hetton Centre

The day/lunch club will be operational on a Tuesday of every week and people will be provided with a hot nutritional meal as well as an opportunity to engage with their peer group and participate in social/reminiscence activities. The drop in coffee session will be operational on a monthly basis on the first Thursday of the month and will fit in with similar activities delivered by the VCS in the Coalfields to ensure an activity takes place every week.

Age UK Sunderland will publicise and promote the day/lunch clubs and will encourage attendance by holding an Open Day and promoting the service with local partners including Coalfield CCG, HOPE, ShARP, Bethany Centre and Gentoo. Transport can be arranged and there will be no duplication of existing provision. The outcomes will be -

- Engage more older people and vulnerable adults in activities and services to improve their wellbeing
- Reduce isolation and increase social interaction of older people and vulnerable adults
- Increase awareness of support available to older people and vulnerable adults

The outputs will be:

- 12 older people to attend day/lunch club
- 12 older people /carers to attend monthly coffee morning
- 4 volunteers recruited
- 50 older people to be signposted to additional support at AUKS/other partnership projects

The project will be proactive in working in partnership with other initiatives and projects funded via this Call for Projects and will refer people in need of social interactions. The funding will be used towards salary costs, volunteer expenses, resources and room hire. The project will continue to be delivered after SIB funding ends. Support will be given by Age UK Sunderland and a small charge will be made to ensure sustainability.
Recommendation: Approve with condition that the newly set up lunch club does not duplicate or compete with existing provision in Shiney Row

3. Pudding Lane – Fencehouses YMCA
12 months (July 2015 – July 2016) £3,000
The aim of the project is to provide a meeting place for older residents where they can 'talk share and eat' once a week. The participants will be asked to bring a recipe which is significant to them. They will share their memories which will be captured and shared as part of a heritage project.

A chef will work alongside 2 trainees to replicate the recipes providing a meal for the participants. Transport will be provided for those with mobility issues and a web page will capture the heritage aspect of the project. During the sessions members of staff will be on hand to provide information on what support is available in the area.

Overall outcomes:
- Promote mealtimes as pleasant and enjoyable
- Understand people's food and social likes
- Find out personal eating and nutritional issues
- Involve people in tasks linked to food and eating
- Encourage eating and social involvement

The organisation has identified a wide range of groups and organisations as potential partners and this project will complement their Postcode Community Trust project – 'Feed me Community Project'

Funding will be used for equipment, sessional workers and a contribution to running costs. The project will continue beyond the period of SIB funding which will be used to 'kick start' the initiative and purchase equipment which will be used to sustain the service.
Recommendation: Approve

4.Transforming Lives – Hetton New Dawn
12 months - July 2015 to July 2016 £4,500
The project will build on existing services providing activities and befriending for adults. Currently around 110 people a week access services. Transforming Lives aims to empower and support socially isolated, visually impaired and people with mental health issues by providing opportunities to improve their quality of life. This will be achieved by offering afternoon tea sessions which will provide opportunities for socially isolated people to develop new relationships and take part in social and therapeutic activities.

The project will target people throughout the Coalfield Area and will work in partnership with Gentoo, the Apostolic Church, Easington Lane and ELCAPs Community Transport Scheme to reach more older & vulnerable people. The aim is to engage new people into this activity and will aim to establish links through Practice Managers, Adult Services and Age UK Essence Service.

Hetton New Dawn currently has over 30 volunteers supporting their activities and they aim to attract more to support the delivery of this additional service. The funding will be used for room hire, activities, volunteer expenses, and management costs. Transport can be arranged with support from ELCAP and Gentoo.
Recommendation: Approve

5. Summer in the Park – Groundwork North East
4 months (July 2015 – October 2015) £3,370

Aim of the project is to engage 130 older people and vulnerable adults by taking them to outside spaces in groups to explore the industrial, cultural and social heritage of Elba Park. The project will encourage people to become more familiar with their local green space which has been proven to improve mental health and wellbeing. The project will encourage participants to meet new people helping to reduce social isolation. The target audience will be reached by visiting existing lunch and social clubs and promoting the opportunity with local partners including ShARP, ELCAP, Age UK and Gentoo.

Groundwork will use ELCAP's community transport to collect people and bring them to ELBA Park where they will have a conducted tour discussing the history of the site and stopping at the 5 pieces of artwork to discuss their significance. The trip will allow participants to get closer to nature as well as increasing social interaction.

The tour will end will a hot drink at the new picnic area where partners will be invited to come along to talk to the group about the services they have on offer, with the aim of encouraging people to engage in new activities already available.

The funding will be used to cover staff costs, transport, refreshments and publicity as well as project management support.

Recommendation: Approve £3,183

6. Golden Years – Friends of Cherry Tree Gardens
7 Months - June 2015 – December 2015 £1,870

Aim of project is to provide a series of 7 monthly events for older people both in the independent living scheme and in the surrounding community. The events will include food and entertainment and will be aimed at those people who have little or no opportunities for socialising and who spend long periods alone.

Information will also be provided on support services available throughout the Coalfields Area. They will work in partnership with Sunderland Action on Dementia and have strong links with Bernard Gilpin Primary School who run a Dementia Project the Living Room

The current group has a membership of 34 and the aim is to attract new members. The group will keep records of all new participants plus monitor the support given

The funding will be used to support the activities includes entertainment, food and craft resources.

Recommendation: Approve

7. Speakers, Entertainment & Trips – HOPE £1,000

Aim of the project is to build on the work already underway with over 75 men & women over the age of 70 who attend regular events and activities. The aim would be to continue to provide weekly sessions of entertainment, thought provoking speakers and occasional trips away.

The group has been operating for over 10 years and has a team of 12 volunteers.

The funds would be used for trips, speakers and entertainment over the coming year. The project will continue beyond the period of SIB funding and would work with local partners via the VCS Network to promote other activities and services their members can access.

Recommendation: Approve

The value of the projects as listed is £20,187. It is recommended that Groundwork are offered £3,183 and asked if they can reduce their staff costs by £187. This would give a total of £20,000 which is the available budget agreed by Area Committee in March 2015.

Volunteering Support – ShARP
12 months - July 2015 – July 2016 **£5,000**

Aim of project is to offer support and opportunities for older people to access volunteering. This will be achieved through the support of the Volunteer Co-ordinator who will provide induction and training on an individual level. Each volunteer will have a personal development plan and have access to a range of volunteering opportunities such as catering, shop work/management, community development and arranging community events.

All new volunteers will have access to advice & support via services offered within ShARP as well as any training opportunities available
Outcomes

- 30 new older and vulnerable volunteers supported
- 10 current older and vulnerable volunteers supported
- 40 people improving their wellbeing by undertaking community volunteering
- 40 people experience reduced isolation and increased social interaction through volunteering
- 40 people will be more aware of services and activities, through induction, training and ShARP's volunteer notice board and volunteer meetings

ShARP will work in partnership with other initiatives and projects
ShARP will undertake monitoring to show the number of people benefiting, this will be done via personal development plans and testimonials from volunteers.

Funding will be used to support the salary cost of the Volunteer Co-ordinator

Recommendation: Approve

Houghton Feast Community Programme **£10,000**

Sunderland Live has been commissioned by Sunderland City Council to deliver a number of core events across the City during 2015, Houghton Feast being one of the core events. The services provided by Sunderland Live include Infrastructure, marketing, site and event management for all aspects of the Feast, fireworks and civic arrangements.

In addition to the core programme, and in line with previous years, a community element for the Friday evening opening event, along with a Carnival parade on the Saturday is proposed. This additional element would include involvement of, and engagement with, local schools and community groups in the lead up to the Feast and performances at the Friday evening event and Saturday parade developed and managed by the Houghton Feast Steering Group.

The theme of the 2015 Houghton Feast is 'Festival of Light' and the community events and displays will be focused around the theme of light, incorporating illuminated features wherever possible.

A total of £10,000 is requested to deliver the programme. This will be utilised to engage local groups and organisation including schools to participate in all aspects of the Friday and Saturday events and provide on street entertainment such as face painting, balloon modelling, story telling, circus skills and relevant film characters. The Steering Group will agree the detail of the project spend, the budget will be managed by the Area Community Officer on behalf of Houghton Feast Steering Group and Area Committee.

Recommendation: Approve

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COMMUNITY CHEST 2014/2015 COALFIELD AREA - PROJECTS APPROVED March 2015 – May 2015

Copt Hill Ward	Project	Amount approved	Balance at February 2015	Allocation April 2015	Grants returned	Balance Remaining
	Bethany Toddlers - Purchase of new toys and equipment for Toddler Group	£933				
	Bethany Christian Centre Youth Café - Equipment for a new music practice room in the Youth Cafe	£957				
	Friends of Cherry Tree Gardens - Cost of food for a special event for 70 residents	£250				
	Lambton & Hetton Primary Schools Football Association - Contributions towards cost of trophies for girls & boys after school football clubs	£166				
	Total	**£2,306**	**£5,597.50**	**£10,000**		**£13,291.50**
Hetton Ward	**Project**	**Amount approved**	**Balance at February 2015**	**Allocation April 2015**	**Grants returned**	**Balance Remaining**
	Hetton Town Trust - Cost of new projector and screen and installation costs	£730				
	Moorsley CA - Purchase of new folding tables	£260				
	Hetton Lyons Mothers Union - Contribution towards Christmas lunch for 70 people	£700				
	Thursday Bingo Club - Contribution towards Christmas lunch for 25 people	£187.50				
	Friends of Bramble Hollow - Support for activities throughout the year includes Bingo, Sit N B Fit and gardening club	£1,000				
	Lambton & Hetton Primary Schools Football Association - Contributions towards cost of trophies for girls & boys after school football clubs	£166				
	Total	**£3,043.50**	**£2,210.75**	**£10,000**		**£9,167.25**

Houghton Ward	Project	Amount approved	Balance at February 2015	Allocation April 2015	Grants returned	Balance Remaining
	St John's Methodist Church - Contribution towards cost of damp-proofing and new equipment for toddler and youth group	£390				
	Total	**£390**	**£6,799.85**	**£10,000**		**£16,409.85**
Shiney Row Ward	**Project**	**Amount approved**	**Balance at February 2015**	**Allocation April 2015**	**Grants returned**	**Balance Remaining**
	OLQP - Cost of equipment for a gardening project includes raised beds, tools and shed	£497.60				
	Friends of West Herrington - Cost of installing a village notice board on the green to advertise village events and activities	£828.80				
	Monument View - Contribution toward costs of a project to raise and keep chicken. Includes incubator & hatching eggs	£470				
	Lambton & Hetton Primary Schools Football Association - Contributions towards cost of trophies for girls & boys after school football clubs	£167				
	New Herrington Miners Banner Partnership - Contribution towards cost of band and transport for Durham Miners Gala	£500				
	Total	**£2,463.40**	**£3,118.35**	**£10,000**		**£10,654.95**
Overall Totals		**£8,202.90**	**£17,726.45**	**£40,000**		**£49,523.55**

Current Planning Applications (Coalfields) Between 01/04/15 and 20/04/15

Reference	Address	Proposal	Date Valid	Target Date for Decision
15/00766/PRI	24 CoptleighHoughton-le-SpringDH5 8JD	Erection of a single storey rear extension. (Extends 4.8m from the original dwelling, 3.6m in height and 2.7m to the eaves)	01/04/2015	13/05/2015
15/00759/FUL	FairlawnGillas Lane WestHoughton-le-SpringDH5 8JX	Erection of garage to side/rear of property.	10/04/2015	05/06/2015
15/00507/FUL	Land AtRainton GroveHoughton-le-Spring	Erection of two storey detached dwelling.	20/04/2015	15/06/2015
15/00749/FUL	10 Redhills WayHetton-le-HoleHoughton-le-SpringDH5 0ES	Erection of single storey extension to front and two storey extension to side.	10/04/2015	05/06/2015
15/00713/ADV	Citroen QuickcoUnit ACommerce WayRainton Bridge Industrial EstateHoughton-le-SpringDH4 5PH	1no. Internally illuminated box sign.	20/04/2015	15/06/2015
15/00520/FUL	16 Saint Aidans TerraceHoughton-le-SpringDH4 4LZ	Erection of single storey extension to front of property, two storey extension with dormer windows (front and rear) to side and single storey extension and new dormer window to rear.	01/04/2015	27/05/2015

Reference	Address	Proposal	Date Valid	Target Date for Decision
15/00700/FUL	5 Burnham CloseHoughton-le-SpringDH4 7NE	Erection of a single storey extension to rear. (Amended plans received 05.05.0215)	02/04/2015	28/05/2015
15/00696/FUL	41 Baulkham HillsHoughton-le-SpringDH4 7RY	First floor extension to side.	09/04/2015	04/06/2015
15/00760/FUL	1 Oakmere CloseHoughton-le-SpringDH4 7NF	Erection of single storey extension to side of property.	10/04/2015	05/06/2015
15/00805/FUL	17 Monument ViewHoughton-le-SpringDH4 7JN	Erection of a detached garage.	17/04/2015	12/06/2015
15/00806/LBC	1-12 Joicey Aged Miners HomesHoughton-le-SpringDH4 4LA	Re-roof terraced bungalows, repoint chimney stacks where necessary and renew lead flashings, install Velux solartubes to internal bathrooms, replace rotten timbers to front canopy and replace damaged ceilings.	20/04/2015	15/06/2015