

EAST SUNDERLAND AREA COMMITTEE

AGENDA

Monday, 13th June, 2016 at 5.30pm

VENUE – Committee Room No. 1, Civic Centre

Membership

Cllrs E. Ball (Chair), C. Marshall (Vice Chair – People), E. Gibson (Vice Chair – Place), C. English, M. Mordey, V. O’Neil, B. McClennan, L. Scanlan, I. Kay, N. Hodson, A. Emerson, P. Hunt, P. Wood, M. Dixon and R. Oliver.

| | | PAGE |
|----|--|-------------|
| 1. | (a) Chairman’s Welcome; (b) Apologies for Absence; (c) Declarations of Interest; and (d) Minutes of the last meeting held on 14th March 2016 | 1 |
| 2. | Partner Agency Reports (a) VCS Area Network Progress Report (b) Northumbria Police Update (c) Gentoo Update | - - - |
| 3. | East Sunderland Area Place Board Proposed Priorities and Governance Arrangements for 2016/17 (copy attached) | 9 |
| 4. | East Sunderland Area People Board Proposed Priorities and Governance Arrangements for 2016/17 (copy attached) | 14 |

For further information and assistance please contact:-

| | |
|---|---------------|
| Matthew Jackson, Governance Services Officer | Tel: 561 1055 |
| Email: matthew.jackson@sunderland.gov.uk | |
| Nicol Trueman, East Area Officer | Tel: 561 1162 |
| Email: nicol.trueman@sunderland.gov.uk | |

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|-----|----------------------------|----|
| 5.* | Area Budgets Report | 21 |
| | (copy attached) | |

| | | |
|--|--|----|
| | For Information Only and Not Discussion Current Planning Applications (East) Attached | 27 |
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* Denotes an item relating to an executive function

ELAINE WAUGH
Head of Law and Governance

3rd June 2016

At a meeting of the EAST SUNDERLAND AREA COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on MONDAY, 14th MARCH, 2016 at 5.30p.m.

Present:-

Councillor Ball in the Chair

Councillors M. Dixon, Emerson, English, Forbes, E. Gibson, Marshall, McClennan, Mordey, O'Neil, Price and Scanlan

Also Present:-

| | |
|------------------|--|
| Hazel Clark | - VCS Representative |
| Alan Duffy | - Head of Operations, Gentoo |
| Paula Hunt | - VCS Representative |
| Matthew Jackson | - Governance Services Officer, Sunderland City Council |
| Sarah Reed | - Assistant Chief Executive & Area Lead Executive, Sunderland City Council |
| Gillian Robinson | - Area Co-ordinator, Sunderland City Council |
| Jamie Southwell | - Neighbourhood Inspector, Northumbria Police |

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

Apologies for Absence

Apologies for Absence were received on behalf of Councillors Farr, Kay and Wood together with Jeff Boath, Jen McKevitt and Nicol Trueman.

Declarations of Interest

Item 6 – Area Budgets Report

Councillor Marshall declared that she was a Council appointed Member of the Box Youth Project.

Councillor McClennan declared that she was a Council appointed Member of CHANCE

Councillor Mordey declared that he was a Member of the board of the East Community Association

Councillor Price declared that he was a governor of Millfield Nursery.

Minutes of the Last Meeting of the Committee held on 7th December, 2015

1. RESOLVED that the minutes of the previous meeting held on 7th December, 2015 be confirmed and signed as a correct record.

VCS Area Network Progress Report

Hazel Clark delivered a verbal update on the work of the VCS Network. There had been two meetings of the network and a number of presentations had been received including a presentation from Councillor H. Trueman on Devolution; and presentations from the CAB; Maritime Heritage; Sonora Trust and Connecting Coastal Communities.

The Chairman thanked Ms Clark for her report and it was:-

2. RESOLVED that the VCS Network progress report be noted.

Northumbria Police Update

Inspector Jamie Southwell presented the update from Northumbria Police; he advised that on Sunday there was the Tyne-Wear derby football match which was a significant operation for Northumbria Police. Each year there were changes made to the policing methods to ensure that while the policing method appeared to be relaxed there were sufficient resources in place. This year rather than having a convoy of coaches being escorted to St. James' Park there would instead be coaches leaving Sunderland as soon as they were full and no escort would be provided. Additional resources would be in place in Sunderland City Centre until the early hours of the morning to ensure the safety of supporters following the match.

There had been an incident where a window had been shot at; this had been part of a dispute between two organised criminal groups and an operation was underway to tackle this. There had been 21 arrests made in connection with this so far. It was important to note that incidents like this were very rare in Sunderland and it was not believed that there would be any risk to the general public.

Operation Impact was tackling burglaries of dwellings; there had been additional resources put into the area and at the weekend there had not been any burglaries.

Awards had been given including a national award for the shopwatch scheme being the best in England and also an award given to Paul Thomas in recognition of his work with the Bangladeshi community.

Inspector Southwell then introduced the crime figures for the central area. He advised that total crime had increased by 20 percent; this increase was much less than the increase in other sectors and was mainly due to changes in the reporting standards which saw many incidents being recorded as crimes which previously would not have been recorded.

Burglary of dwellings had reduced by 5 percent which was a reduction of 4 offences. Over the last 28 days there had only been 9 offences and on Friday there had been an offender imprisoned. Burglaries of properties other than dwellings had reduced by 10 percent which was 19 fewer crimes; there had been some offenders had been prosecuted however these were now back on the streets; they were being watched closely and were adhering to their bail conditions.

Shoplifting had reduced by 10 percent which was 76 fewer offences. There had also been a reduction in antisocial behaviour incidents with there being a 13 percent reduction which was 400 fewer offences; there had also been 115 fewer incidents of youth antisocial behaviour.

Inspector Southwell also informed Members of a disturbing incident which had occurred outside of the Fire Station where the police team were currently based. When two female officers had been returning to their cars after their shift late at night they had been threatened by a man with a large knife. There had not been any injuries and the man had been charged with the offence; he was not considered to be a threat to the general public.

Inspector Southwell then introduced the crime figures for the Hendon, Ryhope and Doxford area. He advised that as with other areas due to the changes in reporting standards there had been an increase in crime. This had also been due to violent crimes being reported at Hopewood Park Hospital; these violent crimes had not necessarily been actual violent crimes but could be incidents such as patients threatening to break windows.

Theft from motor vehicles had reduced by 28 percent however there was still a problem with smash and grab thefts where people had left valuables on display in parked cars.

Burglary of dwellings had reduced by 5 percent which was 4 fewer crimes. There had been no change in the number of burglaries of premises other than dwellings.

Shoplifting had increased by 7 offences; this was partly due to people stealing alcohol from petrol stations which did not have much CCTV coverage within the shop.

Antisocial behaviour had reduced by 5 percent which was 57 fewer incidents; youth antisocial behaviour had reduced by 25 percent which was 64 fewer incidents. This was in part due to the closure of the 'Hippydrome' store which had been supplying legal highs; there were now no stores in Sunderland which sold legal highs and this had helped to reduce antisocial behaviour

levels. Another store in the city centre had agreed not to sell legal highs and had been warned that if they did then it was likely they would be served with a closure order.

There had been work done to tackle the problem of bin-raking in the city centre and there had been prosecutions. There had also been work to tackle the beggars in the city centre; these were often the same people who were bin-raking and they were not homeless people but criminals with long and varied records. There had been 8 arrests for persistent begging and there had been large fines issued.

Councillor Mordey commented that he had heard from residents that the new police shop on Waterloo Place looked uninviting as the window was completely opaque. Inspector Southwell agreed and advised that it would be changed.

Councillor Emerson advised that he had been informed by residents that there were unusual activities taking place at Ryhope Dene. Inspector Southwell agreed to investigate.

Councillor Mordey referred to the historic antisocial behaviour issues in Sunnyside; as there was to be further investment in the area he asked whether there was still a problem with antisocial behaviour. Inspector Southwell advised that there were still some reports of problems which were mostly linked to tenants of certain bed and breakfast premises and their visitors.

The Chairman thanked Inspector Southwell for his presentation and it was:-

3. RESOLVED that the update from Northumbria Police be noted.

Tyne and Wear Fire and Rescue Service Update

There was no update from Tyne and Wear Fire and Rescue Service.

Gentoo Update

Mr Alan Duffy advised that he had nothing to report and welcomed any questions from Members.

Councillor Mordey queried how the work on the high rise properties in Hendon was progressing. He was informed that work was still ongoing to the schedule. There would be a report brought to the next meeting of the Area Committee.

4. RESOLVED that the information from Gentoo be noted.

East Sunderland Area Committee Annual Report 2015/16

The Chair of the East Sunderland Area Committee submitted a report (copy circulated) which sought Members approval of the annual report which would be included in the Area Committee Annual Report 2015/16 which would be presented to Full Council at its meeting in June.

(For copy report – see original minutes)

Gillian Robinson introduced the report and advised the Committee of the work that had been done and the spending associated with it for the last year.

Councillor Mordey commented that it was pleasing to see the one page summary of the work done by the Committee and the Boards; the summary showed how hard they had been working over the last year.

Councillor M. Dixon referred to the camping exchange scheme and queried how well received the project was as the take-up had been limited in St Michael's Ward. Ms Robinson advised that the project was still in its early days and that it had been difficult to get schools on board in some wards. There had been a reasonable take-up within some of the wards.

5. RESOLVED that approval be given to the inclusion of the East Sunderland Area Committee Annual Report in the Combined Area Committee Annual Report 2015/16.

East Sunderland Area Place Board Progress Report

The Chair of the East Sunderland Area Place Board submitted a report (copy circulated) which provided an update on the work of the Place Board against the priorities set out in the work plan for 2015/16.

(For copy report – see original minutes)

Councillor E. Gibson introduced the report and advised the Committee of the work the board had done over the last year which was set out in the table at paragraph 2.1 of the report and also in the attached work plan.

Councillor Scanlan queried when Members would be receiving the list of Highways works to be carried out by the authority which was normally received before Members were asked to agree the additional works. Councillor Mordey advised that the list had not yet been signed off; it would be provided to Members once it was finalised.

Councillor Mordey advised that the rear lane of St Bede's Terrace would be removed from the Highways programme as he felt that there were front streets which were a higher priority. On the improving cycle ways priority he referred to enforcement action against vehicles parked obstructing cycle ways and advised that the Chief Constable had delegated powers to PCSOs to

issue tickets to vehicles which were parked obstructing cycle ways. Councillor McClennan asked that the police provide figures for the number of tickets issued for obstructing cycle ways in 6 months.

The Chairman then put the recommendations to the Committee and with all Members being in agreement it was:-

6. RESOLVED that:-

- a. The East Sunderland Area Place Board Work Plan as set out at Annex 1 be noted
- b. The additional resource secured by the heritage coast to connect coastal communities to their coastline be noted
- c. The progress made against the development of an East Sunderland Cycle Way Strategic Network Plan be noted and a future report be received.
- d. The list of streets for inclusion in the capital works under the Highways Maintenance Programme 2016/17 as set out in annex 2 be approved subject to the removal of the rear lane of St Bede's Terrace from the list.
- e. A report on the new RLS operating model be received at a future meeting of the Committee
- f. The Area Board support for the SIB pipeline projects as set out in Item 6 be noted
- g. It be noted that the development of the new Area Work Plan 2016/17 would commence in April 2016.

East Sunderland Area People Board Progress Report

The Chairman of the East Sunderland Area People Board submitted a report (copy circulated) which provided the Committee with an update on the work of the People Board against the priorities set out in the work plan for 2015/16.

(For copy report – see original minutes)

Councillor Marshall introduced the report and informed the Committee of the work done by the board which was set out in the table at paragraph 2.1 and in the work plan attached at annex 1.

Councillor Mordey referred to the Holiday Hunger priority and asked whether officers were confident that £15,000 would be sufficient for the project. Ms Robinson advised that it was expected to be but if it was not sufficient it would be possible to come back to the area committee for additional funding. Councillor Mordey then queried how much of this money would be spent on administration costs for the scheme. Ms Robinson advised that there would be minimal administration. When the project had last run the Children's Services department had provided some funding; there would be a call for projects and it would be necessary to see who responded to the call for projects.

Councillor Mordey then stated that some children who attended schools in the East area lived in the West area; he queried whether the scheme would be based on home address or which school the child attended. Ms Robinson advised that it was likely that the child's home address would be used to determine eligibility however the various options would be put to Members. Councillor M. Dixon stated that he thought that it would be better to base eligibility on which school the child attended; Councillor English added that including letters with school reports would be a good way of promoting the scheme to those who were eligible.

The recommendations were then put to the Committee and it was:-

7. RESOLVED that:-

- a. The East Sunderland Area People Board work plan as set out at annex1 be noted
- b. The recommendation to approve £15,000 of SIB funding towards the Holiday Hunger Scheme 2016 and £10,000 of SIB towards promoting alternative access to urgent care services across the East be noted
- c. The progress made against the community e-learning lounge and integrated health teams be noted
- d. The board's support for the SIN pipeline projects set out in the area budget report at item 6 be noted
- e. It be noted that the development of the new Area Work Plan for 2016/17 would commence in April 2016.

Area Budgets Report

The Head of Scrutiny and Area Arrangements submitted a report (copy circulated) which provided Members with the financial statement which detailed the current position on progress in relation to allocations of SIB and Community Chest funding and which sought Members approval of proposals for funding.

(For copy report – see original minutes)

Ms Robinson introduced the report and advised Members of the financial statements which were set out at paragraphs 2.1 and 3.1. Following the last meeting of the Committee there had been £203,577 SIB remaining to be allocated. There were proposals for approval totalling £202,000 which would leave £1,577 of SIB funding remaining at the end of the financial year 2015/16. These proposals were set out in paragraph 2.6 and in annex 1 to the report.

Since the last meeting of the Area Committee there had been 15 community chest applications approved which were detailed in annex 2. There was a balance of £12,458.59 remaining in the budget for the area to be allocated across the five wards.

8. RESOLVED that:-

- a. The financial statements set out in sections 2 and 3 be noted
- b. £10,000 be aligned to the 'reducing demand on A&E services' priority
- c. Funding of £9,661 be approved to fund five Community Leaders projects.
- d. £50,000 be aligned to the delivery of a series of environmental projects which would clean up communities
- e. £10,000 be aligned to provide a community assets transfer programme which would provide impartial guidance, support and advice on the management of community assets
- f. £50,000 be aligned to develop a 'Re-use Network' which would provide an alternative to the council's bulky waste collection service
- g. Approval be given to £2,000 being provided to the Council's Business Investment Team to carry out surveys and workshops with independent traders across the East Area
- h. £55,000 be aligned to establish an employment and enterprise programme for people with learning disabilities and/or autism
- i. £20,000 be aligned to enable the co-ordination of a social action and volunteering programme in Doxford, Millfield and St. Michael's complementing the Fourteen programme work being delivered in Hendon and Ryhope
- j. £15,000 be approved to support the rollout of a programme which would contribute towards reducing holiday hunger during the summer school holidays
- k. The 15 Community Chest approvals from the 2015/16 budget be noted.

Planning Applications – For Information Only

Current Planning Applications relating to the East Sunderland Area for the period 1st January to 16th February 2016 were submitted for Members information only (copy circulated).

(For copy report – see original minutes)

9. RESOLVED that the report be received and noted.

The Chairman thanked everyone for their attendance and closed the Meeting.

(Signed) E. BALL,
Chairman.

13 JUNE 2016

REPORT OF THE CHAIR OF THE AREA PLACE BOARD

Place Board Proposed Priorities and Governance Arrangements for 2016 / 2017

1 Purpose of Report

1.1 This report:-

- a. Seeks Area Committee approval for priorities to be taken forward as part of the Work Plan for 2016 / 2017.
- b. Provides an update on Area Place Board governance arrangements for 2016 / 2017.

2. Background

- 2.1 At the beginning of each municipal year, East Sunderland Area Committee agrees its Local Area Plan priorities associated with Place and refers the priorities to the East Sunderland Area Place Board to action on behalf of the Area Committee.
- 2.2 The Area Place Board have presented interim reports to each Area Committee meeting to update on action taken on those priorities and highlighted key areas of influence and achievements during that period.
- 2.3 This report provides proposed priorities and governance arrangements for the year 2016 / 2017.

3. Proposed Work Plan for 2016 / 2017

- 3.1 The East Sunderland Area Place Board and East Voluntary and Community Sector Area Network (V.C.S.) were requested to consider future priorities for Area Committee. This information was collated and shared with all East Area Councillors to consider and agree. Area Committee are request to consider and agree the following list which will inform the work plan for the Area Place Board during 2016 / 2017, these are:-
 - i) Develop stronger sustainable and well used community assets and facilities.
 - ii) Influence the design, delivery and review of Place based services devolved to Area Committee.
 - iii) Support the delivery of innovative ideas which reduce demands on Place based services.
 - iv) Attract external funding into the East.
- 3.2 The proposed detailed work plan for 2016 / 2017 is attached as **Annex 1**.

4. Area Governance Arrangements

- 4.1 The Area Committees are part of the Council's Executive Function and have two key roles:-
- (a) Influencing decisions on services delivered at a local level, and
 - (b) Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensuring maximum impact where necessary through utilising its own resources.
- 4.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities. Terms of Reference attached as **Annex 2**.
- 4.3 Each ward has one Elected Member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Area Board meetings. Members will work alongside key officers and partners in what will be practical action orientated groups. It should be noted that the Area Board is not a decision making body and the work / recommendations of the Area Board will be presented to the Area Committees for final endorsement. Elected Member representation on the Area Place Board for East Sunderland Area Committee is as follows:-

| Ward | East Sunderland Area Place Board Membership |
|--------------|---|
| Chair | Cllr Elizabeth Gibson |
| Doxford | Cllr Colin English |
| Hendon | Cllr Michael Mordey |
| Millfield | Cllr Lynda Scanlan |
| Ryhope | Cllr Ellen Ball |
| St Michael's | Cllr Peter Wood |

4. Recommendations

- 5.1 Members are requested to:-
- (a) Approve the East Sunderland Area Place Board Work Plan Priorities for 2016 / 2017, as set out in **Section 3 and Annex 1**.
 - (b) Approve the Area governance arrangements for 2016 / 2017 outlined in **Section 4 and Annex 2**.

Annex 1 East Sunderland Area Place Board Work Plan 2016 / 2017

Annex 2 Area Place Board Terms of Reference

Contact Officer: Nicol Trueman, Area Community Development Lead Tel: 0191 561 1162
Email: Nicol.trueman@sunderland.gov.uk

| NO. | PRESENTED TO PLACE BOARD | AREA PRIORITY | ACTIONS | LEAD AGENT | PROGRESS REPORT |
|-----|--------------------------|--|---|---------------------------|--|
| 1 | TBC | Develop stronger sustainable and well used community assets and facilities. | 1) Community Assets Register: when assets become available and there is a community need for a service to be delivered from the asset, provide support to the VCS to lease/own the asset. | Area Arrangements | £10,000 SIB aligned to support the project. |
| | | | 2a) Better Cycle Ways: Develop a future strategic cycle network plan for the East area. | Highways Team | Hold a workshop to develop the cycle network plan. |
| | | | 2b) Celebrating the East Area's heritage and historical assets. | Sunderland Heritage Forum | |
| 2 | TBC | Influence the design, delivery and review of Place based services devolved to Area Committee. | 1) Responsive Local Services: Streetscene. | Streetscene: RLS | New operational model approved, agreed to provide 1/4 performance updates to the Area Board. |
| | | | 2) Highways Maintenance Programme. | Highways Team | Copy of maintenance programme to be circulated to members, once approved. |
| | | | 3) Public Protection and Regulatory Services | Streetscene: PPR | |
| | | | 4) Local Development Framework and Core Strategy | Planning | Training workshops ongoing. |
| 3 | Jul-16 | Support the delivery of innovative ideas which reduce demands on Place based services. | 1) Community Connectors: Environmental Projects which support our communities to protect their environment. (remit TBC) | TBC | £50,000 SIB aligned to support the project. |
| | | | 2) Establish a Re-Use Network across the East. | TBC | Workshop organised 28 June between the Place Board and partners to discuss the Re-Use Network further. £50,000 SIB aligned to support the project. |
| 4 | TBC | Attract external funding into the East | 1) Promote funding opportunities across the East area and deliver grant funding searches via Grantfinder. | Area Arrangements. | |

13 JUNE 2016

PLACE BOARD: TERMS OF REFERENCE

The Place Board is a working Board of the Area Committee for the:

- (a) Design, delivery and review of services designated to deliver at an area level, and to
- (b) Take action against the local area priorities associated with Place, which have been referred to the Board from Area Committee, by presenting recommendations and interim reports to each Area Committee meeting throughout the year.

Membership and Role

Chair

- The Chair of the Place Board is agreed at the Annual Council meeting.
- The content and order of items on the agenda and the amount of time allocated to each one will be set in consultation with the Place Board Chair, who will ensure that the activities of the Board are contributing to the delivery of Area priorities.
- The Chair will progress matters and make recommendations to the Area Committee where necessary together with regular progress reports on the work of the Place Board.
- The Chair will highlight issues and opportunities to the Place Board, Area Committee and relevant Portfolio Holder.

Elected Members

- Core membership of the Place Board will be nominated and agreed at the first Area Committee meeting of the municipal year and will consist of representation of one Member per ward area.
- Attendance of the Board is open to all Ward Members; however, core membership may be changed throughout the municipal year in consultation with the Chair of the Area Committee and the subsequent approval of the Area Committee.
- As the Member representative for their Ward; core Members will consult ward colleagues on issues and items discussed at the Place Board then feedback appropriately.
- Members will adopt a fair and equitable overview of the Area and ensure that Place Board activity is based upon evidence of need and opportunity.

Support Officers

- **Designated Area Co-ordinator** – is the Lead Council Officer for cross-directorate support provided to the Board, and also supports the Chair and Board in determining and delivering Area Priorities in line with the Corporate Outcome Framework and Community Strategy.
- **Designated Area Community Development Lead** – supports the Area Co-ordinator and Chair of the Place Board in delivering place board priorities; ensuring links are made to the Area VCS Network where relevant.
- **Governance Officers** - will provide governance advice and administrative support for all meetings of the Board, which will include arranging meeting times / and venues and action points, loading reports on to Sharepoint.
- **Relevant Council Officers** - will attend the Board as the link between their service and the business of the Board as and when required.

Frequency

Place Board meetings will be held every 4 to 5 weeks excluding months when Area Committees are held.

Reporting Arrangements

The Place Board will report quarterly to the Area Committee through both oral and written reports presented by the Chair of the Place Board, assisted by the designated Area Co-ordinator and Area Community Development Lead.

Remit of the Place Board

The remit of the Place Board is to:

- Respond to all Place priorities in the Local Area Plan as agreed by the Area Committee.
- Agree to the development / implementation plans for each priority and make recommendations to the Area Committee based on information and research.
- Improve the identification of services that could benefit the area by being more responsive to local issues and priorities.
- Ensure that the delivery of devolved Council services and the use of its resources reflect the priorities of the Area Committee and supports the delivery of the Corporate Outcome Framework at a local level.
- Make recommendations on any plans and proposals for potential service delivery to the Area Committee.
- Ensure that devolved Council services, partner agencies and the local community work together to implement the Council's policies and to respond to local issues more effectively.
- Work with partner agencies to promote the aims, principles and actions relating to a specific priority.
- Receive monitoring information in relation to expenditure from agreed funds e.g. Community Chest and Strategic Initiatives Budget.
- Recommend applications for funding from the Council's Strategic Initiative Budget to the Area Committee for approval.

The Board has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Committee. Where necessary, a majority vote of core membership will be required to carry forward any recommendation(s) to the Area Committee.

13 JUNE 2016

REPORT OF THE CHAIR OF THE AREA PEOPLE BOARD

People Board Proposed Priorities and Governance Arrangements for 2016 / 2017

1 Purpose of Report

1.1 This report:-

- a. Seeks Area Committee approval for priorities to be taken forward as part of the Work Plan for 2016 / 2017.
- b. Provides an update on Area People Board governance arrangements for 2016 / 2017.

2. Background

- 2.1 At the beginning of each municipal year, East Sunderland Area Committee agrees its Local Area Plan priorities associated with People and refers the priorities to the East Sunderland Area People Board to action on behalf of the Area Committee.
- 2.2 The Area People Board have presented interim reports to each Area Committee meeting to update on action taken on those priorities and highlighted key areas of influence and achievements during that period.
- 2.3 This report provides proposed priorities and governance arrangements for the year 2016 / 2017.

3. Proposed Work Plan for 2016 / 2017

- 3.1 The East Sunderland Area People Board and East Voluntary and Community Sector Area Network were requested to consider future priorities for Area Committee. This information was collated and shared with all East Area Councillors to consider and agree. Area Committee are request to consider and agree the following list which will inform the work plan for the Area People Board during 2016 / 2017, these are:
 - i) Deliver a partnership approach to improve health and wellbeing.
 - ii) Influence the design, delivery and review of People based services devolved to Area Committee.
 - iii) Build the capacity of the VCS to deliver services.
 - iv) Attract external funding into the East.
- 3.2 The proposed detailed work plan for 2016 / 2017 is attached as **Annex 1**.

4. Area Governance Arrangements

- 4.1 The Area Committees are part of the Council's Executive Function and have two key roles:-
- (a) Influencing decisions on services delivered at a local level; and
 - (b) Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensuring maximum impact where necessary through utilising its own resources.
- 4.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities. Terms of Reference attached as **Annex 2**.
- 4.3 Each ward has one Elected Member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Area Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Area Board is not a decision making body and the work / recommendations of the Area Board will be presented to the Area Committees for final endorsement. Elected Member representation on the Area People Board for this Area Committee is as follows:-

| Ward | East Sunderland Area People Board Membership |
|--------------|--|
| Chair | Cllr Christine Marshall |
| Doxford | Cllr Colin English |
| Hendon | Cllr Victoria O'Neill |
| Millfield | Cllr Iain Kay |
| Ryhope | Cllr Paula Hunt |
| St Michael's | Cllr Michael Dixon |

- 4.4 Other local groups / boards where East Sunderland Area Committee has Elected Member representation are outlined below:-

| Group | Vacancies | Elected Member Representatives |
|--|--|--|
| East Sunderland Local Multi Agency Problem Solving (L.M.A.P.S) | 1 seat for Central (covering Millfield and St Michael's wards) | Central: Cllr Michael Dixon |
| | 1 seat for East (covering Hendon, Ryhope and Doxford wards) | East: Cllr Christine Marshall and Cllr Barbara McClennan (Vote required) |
| Children Centre's Local Area Board (C.L.A.B.) | 2 seats | Cllr Christine Marshall, Chair of People. Cllr Ellen Ball, Area Chair |

5 Recommendations

5.1 Members are requested to:-

- (a) Approve the East Sunderland Area People Board Work Plan Priorities for 2016 / 2017, as set out in **Section 3 and Annex 1**.
- (b) Approve the Area governance arrangements for 2016 / 2017 outlined in **Section 4 and Annex 2**.

Annex 1 Area People Board Work Plan 2016 / 2017

Annex 2 Area People Board Terms of Reference

Contact Officer: Nicol Trueman, Area Community Development Lead Tel: 0191 561 1162
Email: Nicol.trueman@sunderland.gov.uk

| NO. | Presented to People Board | AREA PRIORITY | ACTIONS | LEAD AGENT | PROGRESS REPORT |
|-----|---------------------------|---|--|--|---|
| 1 | TBC | Deliver a partnership approach to improve health and wellbeing. | 1) Understanding the impact of self-harming in the East | Public Health | Self harm is amongst the top five causes of hospital admissions in the UK. There is a strong association between self-harm and completed suicide. The right, skilled support at the time of the first episode of self-harming is vital. Data presented outlines that four wards are worse than England's average, with Hendon been significantly worse. It was agreed that a more detailed needs assessment relating to self-harming would be carried out and presented to a future Area Board. Rolled over from 2015 / 2016. |
| | | | 2) Reducing demand on A&E services, targeting BME communities and substance misusers. | Area People Board and CCG East | £59,333 SIB aligned to support this action, with a further £10,000 aligned for publicity materials. Rolled over from 2015 / 2016. |
| | | | 3) Deliver a 'Day Out not a Hand Out' Programme (aka Holiday Hunger) during Summer 2016. | Area Arrangements | £15,000 SIB approved to support this action. Rolled over from 2015 / 2016. |
| | | | 4) Improve housing and health standards for vulnerable people living in and around the hostels in Sunnyside. | Housing and Neighbourhood Renewal Team | £64,000 SIB approved to support this action. Rolled over from 2015 / 2016. |
| | | | 4) Deliver the Pinhole camera project, to support people with mental illness. | The Art Studio | £5,000 SIB approved to support this action. Rolled over from 2015 / 2016. |
| 2 | TBC | Influence the design, delivery and review of People based services devolved to Area Committee. | 1) Children Centres and Children Local Area Board | TBC | |
| | | | 2) Libraries and Family, Adult and Community Learning (FACL) | Education and Attainment Team | |
| | | | 3) Public Health commissioned services. | Public Health | |
| | | | 4) Anti Social Behaviour and East LMAPs | TBC | |

| | | | | | |
|---|-----|---|--|---------------------------------|--|
| 3 | TBC | Build the capacity of the VCS to deliver services. | 1) Community Connectors: i) Deliver grass route networking meetings, ii) reduce social isolation and support people with disabilities and support carers, iii) provide 'free' room hire space to enable door step services, or support new groups to be established. | People Cllrs and Connector Hubs | £50,000 SIB approved to support this action. Partners involved are The Box Youth Centre (Doxford), CHANCE (Hendon), St Marks Community Centre (Millfield), Ryhope Community Centre (Ryhope) and St Nicholas Church (St Michaels). Regular updates are provided at bi-monthly lead hub meetings and the Area Board. |
| | | | 2) Launch the e-learning lounge to enable East volunteers to be up skilled. | FACL and Human Resources | £11,000 SIB approved to support this action. |
| | | | 3) Deliver an employment and enterprise scheme that will support people who have a learning disability or autism into employment. | TBC | £55,000 SIB is aligned against this action. |
| | | | 4) Encourage outdoor education and support the establishment of a camping exchange. | Area Arrangements | £15,000 SIB was approved to support this project (rolled over from 2015 / 2016) |
| | | | 5) Deliver a Social Action and Volunteering Programme. | VCS Area Network Groups | £20,000 SIB was aligned against this action. |
| 4 | TBC | Attract external funding into the East | 1) Promote funding opportunities across the East area and deliver grant funding searches via Grantfinder. | Area Arrangements | |

8 JUNE 2015

PEOPLE BOARD: TERMS OF REFERENCE

The People Board is a working Board of the Area Committee for the:

- (a) Design, delivery and review of services designated to deliver at an area level, and
- (b) Take action against the local area priorities associated with Place, which have been referred to the Board from Area Committee, by presenting recommendations and interim reports to each Area Committee meeting throughout the year.

Membership and Role

Chair

- The Chair of the People Board is agreed at the Annual Council meeting.
- The content and order of items on the agenda and the amount of time allocated to each one will be set in consultation with the People Board Chair, who will ensure that the activities of the Board are contributing to the delivery of Area priorities.
- The Chair will progress matters and make recommendations to the Area Committee where necessary together with regular progress reports on the work of the People Board.
- The Chair will highlight issues and opportunities to the People Board, Area Committee and relevant Portfolio Holder.

Elected Members

- Core membership of the People Board will be nominated and agreed at the first Area Committee meeting of the municipal year and will consist of representation of one Member per ward area.
- Attendance of the Board is open to all Ward Members; however, core membership may be changed throughout the municipal year in consultation with the Chair of the Area Committee and the subsequent approval of the Area Committee.
- As the Member representative for their Ward; core Members will consult ward colleagues on issues and items discussed at the People Board then feedback appropriately.
- Members will adopt a fair and equitable overview of the Area and ensure that People Board activity is based upon evidence of need and opportunity.

Support Officers

- **Relevant Council Officers** - will attend the Board as the link between their service and the business of the Board as and when required.
- **Designated Area Co-ordinator** – is the Lead Council Officer for cross-directorate support provided to the Board, and also supports the Chair and Board in determining and delivering Area Priorities in line with the Corporate Outcome Framework and Community Strategy.
- **Designated Area Community Officer** – supports the Area Co-ordinator and Chair of the People Board in delivering People board priorities; ensuring links are made to the Area VCS Network where relevant.
- **Governance Officers** - will provide governance advice and administrative support for all meetings of the Board, which will include arranging meeting times / and venues and action points, loading reports on to Sharepoint.

Frequency

People Board meetings will be held every 4-5 weeks excluding months when Area Committees are held.

Reporting Arrangements

The People Board will report quarterly to the Area Committee through both oral and written reports presented by the Chair of the People Board, assisted by the designated Area Co-ordinator and Area Community Officer.

Remit of the People Board

The remit of the People Board is to:

1. Respond to all People priorities in the Local Area Plan as agreed by the Area Committee
2. Agree to the development / implementation plans for each priority and make recommendations to the Area Committee based on information and research.
3. Identify services that can bring benefit to the area and be responsive to local issues and priorities.
4. Support the delivery of devolved Council services and the use of its resources to reflect the priorities of the Area Committee and the delivery of the Corporate Outcome Framework at a local level.
5. Make recommendations on any plans and proposals for potential service delivery to the Area Committee.
6. Strive to maximise the level of cohesion between devolved Council services, partner agencies and the local community to implement the Council's policies and to respond to local issues.
7. Work with partner agencies to promote the principles, aims and actions relating to specific priorities.
8. Receive monitoring information in relation to expenditure from agreed funds e.g. Community Chest and Strategic Initiatives Budget.
9. Recommend applications for funding from the Council's Strategic Initiative Budget to the Area Committee for approval.

The Board has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Committee. Where necessary, a majority vote of core membership will be required to carry forward any recommendation(s) to the Area Committee.

| | |
|--|-------------------------------|
| EAST SUNDERLAND AREA COMMITTEE 13 JUNE 2016 EXECUTIVE SUMMARY SHEET – PART I | |
| Title of Report: Area Budgets Report | |
| Author(s): Head of Area Arrangements, Scrutiny and Member Support | |
| Purpose of Report: This report requests Area Committee to note the area funding for 2016 / 2017 for Strategic Initiative Budget (SIB) and Community Chest. | |
| Description of Decision: The Area Committee is requested to note the following: (a) Note the financial statement set out in section 2 and 3. | |
| Is the decision consistent with the Budget/Policy Framework? | Yes |
| Suggested reason(s) for Decision: The Area Committee has been allocated Strategic Initiatives Budget to promote action on key priorities identified in the relevant Local Area Work Plan and to attract other funding into the area. | |
| Alternative options to be considered and recommended to be rejected: The circumstances are such that there are no realistic alternatives that could be considered. | |
| Is this a “Key Decision” as defined in the Constitution? No | Relevant Scrutiny Committees: |
| Is it included in the Forward Plan? No | |

13 JUNE 2016

HEAD OF AREA ARRANGEMENTS, SCRUTINY AND MEMBER SUPPORT

Area Budgets Report

1 Purpose of Report

- 1.1 Area Committee has delegated budgets to allocate to specific strategic priorities identified in the local work plans, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an update position on progress in relation to allocating SIB and Community Chest.

2 Strategic Initiatives Budget (SIB)

- 2.1 The financial statement below includes the nine SIB projects rolled over from 2015 / 2016, as set out in Annex 1, and the new municipal year balance for Area Committee. Area Committee are requested to note the financial statement, as set out in Table 1.

| SIB Financial Breakdown for 2016 / 2017 | | | | | |
|--|----------------|-------------|---------------|--------------|-----------------------|
| Project Name | Committee Date | SIB Aligned | Match Funding | SIB Approved | SIB Balance Remaining |
| Rolled over from 2015 / 2016 Budget: Restricted | | | | | |
| 1. Community Leaders | 07.12.15 | £86,000 | £0 | £71,388 | £14,612 |
| 2. Health Publicity | 14.03.16 | £10,000 | £0 | £0 | £10,000 |
| 3. Environmental Projects | 14.03.16 | £50,000 | £0 | £0 | £50,000 |
| 4. Partnership in Practice | 16.03.16 | £40,000 | £40,000 | £20,667 | £59,333 |
| 5. CATs | 16.03.16 | £10,000 | £0 | £0 | £10,000 |
| 6. Reuse Network | 16.03.16 | £50,000 | £0 | £0 | £50,000 |
| 7. E&E for SEN | 16.03.16 | £55,000 | £0 | £0 | £55,000 |
| 8. Social Action Programme | 16.03.16 | £20,000 | £0 | £0 | £20,000 |
| 9. Holiday Hunger | 16.03.16 | £15,000 | £0 | £0 | £15,000 |
| Totals | | £336,000 | £40,000 | £92,055 | £283,945 |
| 2016 / 2017 Budget | | | | | |
| Starting Balance | | | | | £279,033 |

Table 1: Financial Statement SIB 2016 / 2017

- 2.2 Full council approved the new SIB budget allocation for 2016 / 2017. The starting position for East SIB is £279,033.

3. Community Chest

- 3.1 The table below details the starting balances for 2016 / 2017.

| Ward | Starting Balance |
|--------------|-------------------------|
| Doxford | £12,710 |
| Hendon | £10,053 |
| Millfield | £12,677 |
| Ryhope | £12,398 |
| St Michael's | £9,367 |

Table 2: Financial Statement Community Chest 2016 / 2017

4. Recommendations

- 4.1 Members are requested to:
- (a) Note the financial statements set out in sections 2 and 3.

Contact Officer:

Nicol Trueman, Area Community Officer (East)
Tel: 0191 561 1162 Email: Nicol.trueman@sunderland.gov.uk

13 June 2016

Rolled Over Project Descriptions from 2015 / 2016:**1. Project Title: Community Leaders****Ends: June 2016**

Funding was awarded to support the Area Place Board representatives work with communities and partners to understand local issues and help to identify their own solutions and take more responsibility for their local community.

Budget remaining is:

| | | | |
|-------------------|--------|-------------|---------|
| Doxford Ward | £0 | Hendon Ward | £834 |
| Millfield Ward | £3,800 | Ryhope Ward | £7,330 |
| St Michael's Ward | £2,642 | Total | £14,606 |

2. Project Title: Health Publicity**Ends: TBC**

Funding was aligned to contribute towards the development of publicity materials which could advertise alternatives to urgent care in the East area to reduce demand of A&E services.

Budget £10,000

3. Project Title: Environmental Projects**Ends: March 2017**

Following on from 2015 community cleans up which involved over 300 people cleaning up their streets, Sunderland East Area Committee are keen to support similar projects. The Area Committee want an attractive, clean and cared for environment where people choose to invest, live, work and spend their leisure time.

Funding was aligned to support projects which provide neighbourhoods with the opportunity to get involved in a variety of environmental improvements, based on their needs.

Budget: £50,000

4. Project Title: Partnership in Practice**Ends: TBC**

Working in partnership with the East Clinic Commissioning Group funding has been awarded to contribute towards reducing the demands of A&E services by targeting frequent flyers, specifically members from the BME community and substance misusers.

Budget: £59,333

5. Project Title: Community Asset Transfers (C.A.T.s) End: March 2017

The Area Committee recognise the growing need for the V.C.S. organisation to receive impartial guidance, support and advice on the management of community assets (buildings, land and other assets) which Sunderland City Council have identified as surplus to requirements which fall within the geographical boundaries of East Sunderland.

The funding will be used to assist interested parties recognise their accountability, maximise safeguards and raise awareness of the liabilities for taking on assets, but also promote the opportunities and benefits available by supporting the development of a five year business plan.

Budget: £10,000

6. Project Title: Re-Use Network

Ends: TBC

The funding will be used to develop a Re-Use Network made up of East VCS organisations that can work together to collect, sort, reuse and up or down cycle unwanted household items. The Area Committee want to see local people getting involved in its delivery, providing opportunities and access in developing traditional skills i.e. carpentry via up-cycling courses. Once goods have been up-cycled they can be donated to either the individual who made the up-cycled furniture, low income families, or people in crisis i.e. fleeing domestic violence, or alternatively sold to enable the Network to re-invest funds into the project to make it sustainable.

Budget: £50,000

7. Project Title: Employment and Enterprise

Ends: TBC

Funding was aligned and a call for projects was advertised in April 2016 asking for interested parties to submit applications which could increase employment and / or self-employment opportunities for a minimum of thirty beneficiaries who reside in the East area who have learning disabilities or Autism.

Budget: £55,000

8. Project Title: Social Action and Volunteering

Ends: April 2017

Funding will be used to add value to existing or new one off activities or events which will encourage social action and volunteering opportunities across the East Area.

Budget: £20,000

**9. Project Title: Holiday Hunger aka Day Out Not A Hand Out
Ends: Summer 2016**

Funding will support children and young people who are eligible for free school meals during the Summer School holidays by providing activities which are fun, has an element of learning and which provide a meal. The programme will be evaluated by Northumbria University with a report presented back to Area People Board for information and consideration.

Budget: £15,000

Current Planning Applications(East)

Between 01/05/2016 and 23/05/2016

| Reference | Address | Proposal | Date Valid | Target Date for Decision |
|--------------|---|---|------------|--------------------------|
| 16/00422/FUL | 4 BristleconeSunderlandSR3 2NS | Erection of a sun room to the rear | 03/05/2016 | 28/06/2016 |
| 16/00785/FUL | 27 Silksworth Hall DriveSilksworthSunderlandSR3 2PG | Erection of dormer window to front with julliette balcony to rear and installation of velux windows | 05/05/2016 | 30/06/2016 |
| 16/00812/FUL | 85 Stratford AvenueSunderlandSR2 8RZ | Erection of a first floor extension to side above existing garage | 06/05/2016 | 01/07/2016 |
| 16/00883/LB3 | 4 Saint Thomas StreetSunderlandSR1 1NW | Erection of blue plaque to Western elevation. | 17/05/2016 | 12/07/2016 |
| 15/02465/FUL | 2 Dwyer CrescentRyhopeSunderlandSR2 0HS | Erection of 1.5m high boundary fence atop existing 0.8m wall to front and side of property. (Retrsopective) | 06/05/2016 | 01/07/2016 |
| 16/00859/ADV | LiDLRyhope RoadSunderlandSR2 9TB | Replacement of 1no. internally illuminated free-standing pylon sign | 12/05/2016 | 07/07/2016 |

| Reference | Address | Proposal | Date Valid | Target Date for Decision |
|--------------|--|---|------------|--------------------------|
| 16/00720/FUL | Lower Flat 1 Belle Vue ParkSunderlandSR2 7SA | Brick up window and creation of new door opening in rear offshoot wall. | 05/05/2016 | 30/06/2016 |
| 16/00440/FUL | Land Adjacent To16 Queen Alexandra RoadSunderland | Erection of 1no. dwelling house with attached garage to include new access and boundary treatment. | 05/05/2016 | 30/06/2016 |