

HEALTH AND WELLBEING BOARD				
ACTION LOG				
Board Meeting ID	Action	Responsible	Timescale	Completed/Action Taken
<b>21/09/18</b>				
HW26.	Implement all of the recommendations from the Membership and Governance Review and include these within the Action Log and Forward Plan (see Appendix)	All	Fully implemented by December 2019	Ongoing
<b>18/01/19</b>				
HW54/3.	Review of Health and Wellbeing Strategy	JH	December 2019  Revised dates on forward plan:  March 2020  June 2020	Draft Healthy City Plan for consultation (agenda item) Healthy City Plan for approval
<b>20/09/19</b>				
HW21.	Update on the Path to Excellence scenario development process to be presented to be presented to the Board.	Peter Sutton (Patrick Garner and Liz Davies)	December 2019	Agenda item.

<b>13/12/19</b>				
HW28.	Fresh media release on e-cigarettes and safety to be circulated to Board Members	Julie Parker-Walton	December 2019	Complete
HW30.	Letter to be sent to Government on behalf of the Health and Wellbeing Board urging the introduction of MUP in England.	Dave Gallagher	December 2019	Complete

## GOVERNANCE REVIEW IMPLEMENTATION PLAN

Recommendations		Board Lead	Officer Lead (s)	Timescale	Completed/ Action Taken
1.1	Health and Wellbeing partner organisations share their proposed and agreed commissioning intentions for the next two years on an ongoing basis.	All partner organisations	Graham King	Three Board development sessions a year	Development sessions scheduled on forward plan.
1.4	Publish the JSNA in a more user-friendly manner on both the Council's and Sunderland's Partnership's websites	Gillian Gibson	Kath Bailey Louise Darby	May 2019	Complete – December 2019
1.8	Partners engage in a new annual Sunderland Partnership conference, sharing key strategic partnership priorities, exploring inter-dependencies and opportunity for collaboration.	Ken Bremner	Jessica May	June 2019	Deferred.
2.2	Further consideration is given to extending the membership of the Board once the priorities of the partnership are determined for 2019-2024 and beyond.	Leader of the Council	Sarah Reed and Jane Hibberd	September 2019	Development session to be held in October 2019  University of Sunderland joined the Board from September 2019  Chair of the Sunderland Workplace Health Alliance to join the Board from March 2020.

				<p>HWBB Development session</p> <p>HWBB public meeting</p>	<p>Membership review incorporated into the forward plan, aligned with the development of the Healthy City Plan.</p> <p>Deferred from February 2020 to a future development session.</p> <p>To be rescheduled from March 2020 to align with the Healthy City Plan approval.</p>
3.1	<p>Establish working groups for the Board's current priorities of tobacco, alcohol and healthy economy.</p> <ul style="list-style-type: none"> <li>• The HWBB agrees a Board lead for each priority</li> <li>• Each priority has named lead officers</li> <li>• The Board sets out clarity on the broad objectives of the working groups based on local/national targets as well as key outcomes to achieve</li> <li>• All Board member organisations provide high level representation to the working groups that will also draw upon a wider pool of</li> </ul>	<p>Gillian Gibson (Tobacco)</p> <p>Dave Gallagher (Alcohol)</p> <p>Ken Bremner (Healthy Economy)</p>	<p>Julie Parker-Walton and Trading Standards (Tobacco)</p> <p>Julie Parker-Walton and trading Standards (Alcohol)</p>	<p>Working Groups established by December 2018</p> <p>Proposed focus brought to the Board in January 2019</p> <p>Working Groups develop action plans within the first six months of their operation.</p>	<p>Working groups have been established and are providing updates to the HWBB.</p> <p>The four additional priorities that have been agreed by the Board in June 2019 have named Board leads and named Public Health Officer support.</p> <p>Work on each of the priorities is being led by</p>

	<p>key contributing organisations and patient/resident input</p> <ul style="list-style-type: none"> <li>• The working groups set out their proposed focus, for discussion and agreement with the Board</li> <li>• The working groups develop action plans over the course of the first six months of their operation</li> <li>• The working groups report back to the Board with action plans, progress reports and performance information and outcomes.</li> </ul>		<p>Jessica May, Andrew Perkin and Yusuf Meah (Healthy Economy)</p>		<p>the relevant Board lead. Reports are being brought to the Board for discussion and approval.</p> <p>Close this action and incorporate priority updates into the HWBB forward plan.</p>
<b>3.4</b>	<p>Review the Health and Social Care Integration Board status and purpose and report back to the November 2018 Health and Wellbeing Board with recommendations moving forward</p>	<p>Fiona Brown and Dave Gallagher</p>	<p>Graham King and Ian Holliday</p>	<p>November 2018 (Revised date March 2020)</p>	<p>The future of the Integration Board will be reviewed in conjunction with the governance arrangements for the Better Care Fund.</p> <p>Close this action - a review of governance arrangements for integrated health and social care has been added to the forward plan: HWBB Development session (Feb 2020) and Board meeting (March 2020).</p>

