

CABINET MEETING – 13 MARCH 2013

EXECUTIVE SUMMARY SHEET – PART I

Title of Report:

Sunderland Community Equipment Service (CES) – Procurement of a contractor to carry out alterations to Leechmere Training Centre

Author(s):

Executive Director of Health, Housing and Adult Services

Purpose of Report:

The purpose of the report is to:

- 1) To seek Cabinet's approval to procure a contractor to undertake alterations works to Leechmere Training Centre

Description of Decision:

Cabinet is asked to approve:

- 1) The procurement of a contractor to undertake alterations works to Leechmere Training Centre to adapt the building for use by Sunderland Community Equipment Service

In accordance with the Constitution, Cabinet approval is required in relation to procurements exceeding £250,000 in value.

Is the decision consistent with the Budget/Policy Framework ***Yes**

If not, Council approval is required to change the Budget/Policy Framework

Suggested reason(s) for Decision:

Sunderland Community Equipment Service currently operates from a privately leased warehouse on Carrmere Road, Leechmere Industrial Estate.

The relocation of the Community Equipment Store onto the Council owned Leechmere site will place the store in closer proximity to the equipment refurbishment centre and enable a leaner flow of activity through the lifetime of the equipment cycle i.e. from purchase through to loan, collection, refurbishment and re-use. The alteration work to Leechmere Training Centre will also create efficiencies as the current lease arrangement will be terminated.

Alternative options to be considered and recommended to be considered

The alternative option is to remain on the current site but this would not improve the service, address the current health and safety issues or take advantage of the funding available from the PCT.

Impacts analysed:

Equality Privacy Sustainability Crime and Disorder

<p>Is this a “Key Decision” as defined in the Constitution? Yes</p> <p>Is it included in the 28 day Notice of Decisions? Yes</p>	<p>Scrutiny Committee:</p>
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REPORT OF EXECUTIVE DIRECTOR OF HEALTH, HOUSING AND ADULT SERVICES

Sunderland Community Equipment Service (CES) – Procurement of a contractor to carry out alterations to Leechmere Training Centre

1.0 Purpose of the Report

- 1.1 The purpose of the report is to seek Cabinet's approval to procure a contractor to undertake alterations works to Leechmere Training Centre

2.0 Description of the Decision

- 2.1 Cabinet is asked to approve the procurement of a contractor to undertake alterations works to Leechmere training Centre to adapt the building for use by Sunderland Community Equipment Service.

3.0 Introduction/Background

- 3.1 CES is a jointly funded partnership between Sunderland City Council and Sunderland Teaching Primary Care Trust (STPCT). CES is delivered by Sunderland City Council and provides community equipment and simple aids for daily living to meet the clinical and social needs of the residents of Sunderland, following assessment by a health or social care professional. The equipment loaned is designed to promote personal independence, safety and mobility and is also supplied to social and health care practitioners to help in their course of work in the community. Sunderland CES provides a procurement, storage, delivery, installation, demonstration, collection, cleaning, refurbishment and recycling service.

4.0 Current Position

- 4.1 The current CES building is not fit for purpose. It is not big enough to store the full range of community equipment that is supplied resulting in storage containers being sited in various locations on Leechmere Industrial Estate. Health and Safety issues with the current site have been raised.
- 4.2 Funding has been made available from STPCT to facilitate the relocation costs of the Community Equipment Service.

5.0 Reasons for the Decision

- 5.1 The relocation of the Community Equipment Store onto the Council owned Leechmere site will place the store in closer proximity to the equipment refurbishment centre and enable a leaner flow of activity through the lifetime of the equipment cycle i.e. from purchase through to loan, collection, refurbishment and re-use. The alteration work to Leechmere Training Centre will also create efficiencies as the current lease arrangement will be terminated.

6.0 Alternative Options

- 6.1 The alternative option is to remain on the current site but this would not improve the service, address the current health and safety issues or take advantage of the funding available from the PCT..

7.0 Relevant Considerations/Consultations

- 7.1 The views of the Executive Director of Commercial and Corporate Services have been incorporated in this report.

Financial – Funding has already been made available from the PCT and Council's Capital Programme

Equality – The impact on equality was analysed using an equality risk matrix and this has determined that this is a low risk area.

Procurement - The Head of Corporate Procurement has been consulted in respect of the procurement procedure. The contract will be procured in accordance with the Council's Procurement Procedure Rules.

8.0 Background Papers

- 8.1 No background papers were relied upon in the preparation of this report.