

## CABINET MEETING –17 NOVEMBER 2020

### EXECUTIVE SUMMARY SHEET – PART I

**Title of Report:**

Ancillary contracts for the development of a Household Waste and Recycling Centre at Pallion Industrial Estate

**Author(s):**

Executive Director of Neighbourhoods

**Purpose of Report:**

To seek Cabinet approval to procure and award contracts for the development of a Household Waste and Recycling Centre (HWRC) at Pallion Industrial Estate.

**Description of Decision:**

Cabinet is recommended to authorise the Executive Director of Neighbourhoods in consultation with the Portfolio Holder for a Dynamic City to procure and award ancillary contracts for the construction of a new HWRC at Pallion Industrial Estate.

**Is the decision consistent with the Budget/Policy Framework?** \*Yes

**If not, Council approval is required to change the Budget/Policy Framework**

**Reason(s) for Decision:**

The new HWRC development at Pallion Industrial Estate consists of several packages of construction and associated works, the majority of which shall be undertaken in-house by the Council's Highways Operations team. Additional works, such as buildings and canopies require competitive procurements to be undertaken in order to provide the facilities and the value of these contracts shall exceed £250,000.

**Alternative options to be considered and recommended to be rejected:**

To not procure the ancillary contracts would jeopardise the proposed construction and operation of the HWRC.

**Impacts analysed;**

Equality  Privacy  Sustainability  Crime and Disorder

**Is the Decision consistent with the Council's co-operative values?** Yes

**Is this a "Key Decision" as defined in the Constitution?** Yes

**Is it included in the 28 day Notice of Decisions?** Yes



**ANCILLARY CONTRACTS FOR DEVELOPMENT OF A HOUSEHOLD WASTE AND RECYCLING CENTRE AT PALLION INDUSTRIAL ESTATE**

**REPORT OF EXECUTIVE DIRECTOR OF NEIGHBOURHOODS**

**1. Purpose of the Report**

- 1.1 To seek Cabinet approval to procure and award contracts for the development of a Household Waste and Recycling Centre (HWRC) at Pallion Industrial Estate.

**2. Description of Decision (Recommendations)**

- 2.1 Cabinet is recommended to authorise the Executive Director of Neighbourhoods in consultation with the Portfolio Holder for a Dynamic City to procure and award ancillary contracts for the construction of a new HWRC at Pallion Industrial Estate.

**3. Introduction/Background**

- 3.1 Council approved a cabinet report on 17<sup>th</sup> September 2019; Commissioning intentions for the development of a Household Waste and Recycling Centre, which resulted in the Council developing detailed plans for the construction of a new Household Waste and Recycling Centre at Pallion Industrial Estate to improve the quality of service provision and the amount of household waste recycled.
- 3.2 The report also approved the commissioning of a contract to construct the new facility and commence the process of applying for planning permission.
- 3.3 Full planning approval for the Pallion HWRC was granted at the development control committee on 2<sup>nd</sup> October 2020.
- 3.4 The development consists of several packages of construction and associated works, the majority of which shall be undertaken in-house by the Council's Highways Operations team.
- 3.5 A re-use centre and operations unit are the built facilities on site, the former to accommodate recycling and resale of reclaimed goods, the latter to house the operational and staff facilities for the HWRC. Canopies will provide weather protection to both skip contents and members of the public and staff within the facility.
- 3.6 The buildings and canopies are both integral elements of the approved scheme, and form part of the planning application for the development.
- 3.7 The main construction contract for the project is to be awarded in-house to the Council's Highways Operation team and the building and canopies are sub-projects of the main works, which need to be competitively procured and progressed in order to meet the overall project programme.

#### **4. Current Position**

- 4.1 Ancillary contracts are required for the following:
- i) the construction of buildings to accommodate a waste re-use shop and site operations unit; and
  - ii) Steelwork for walkways and weather protection canopies.

The costs of both contracts are each estimated to be in excess of £250,000.

- 4.2 Detailed design drawings and specifications are currently in preparation, alongside other tender documents. Invitations to tender need to be issued over the coming months to ensure that the suppliers and contractors for the packages are procured and appointed in order to meet the main programme of works, which is anticipated to commence in November 2020.

#### **5. Reasons for the Decision**

- 5.1 The new HWRC development at Pallion Industrial Estate consists of several packages of construction and associated works, the majority of which shall be undertaken in-house by the Council's Highways Operations team. Additional works, such as buildings and canopies require competitive procurements to be undertaken in order to provide the facilities and the value of these contracts shall exceed £250,000.

#### **6. Alternative Options**

- 6.1 To not procure the ancillary contracts would jeopardise the proposed construction and operation of the HWRC.

#### **7. Impact Analysis**

- 7.1 The Equalities Impact Assessment and Sustainability Impact Assessment applicable to the HWRC development were previously addressed by the 17<sup>th</sup> September 2019 Cabinet report.

#### **8. Other Relevant Considerations / Consultations**

- 8.1 **Financial Implications** – The costs associated with the ancillary contracts detailed within the report will be funded from the provision for the replacement HWRC within the approved capital programme.
- 8.2 **Legal Implications** – The procurement and award of the contracts shall be undertaken in compliance with the Public Contracts Regulations 2015 and the Council's Procurement Procedure Rules.
- 8.3 **Project Management Methodology** - the Council's standard project management methodology or alternative project management methodologies commensurate with the contractual requirements under which the facilities are being procured will be followed, governed by the Project Board.
- 8.4 **Procurement** – The procurement of the ancillary contracts will be undertaken in accordance with the Council's Procurement Procedure Rules.

## **9. Background Papers**

[Cabinet Report of 17<sup>th</sup> September 2019, item 10, "Commissioning intentions for the development of a Household Waste and Recycling Centre".](#)

