



This matter is being dealt  
with by: Kate Kirton  
Ext: 561 7881  
Direct Line: 0191 561 7881  
Your Ref:  
Our Ref:  
Date: 3 October 2018

**PLEASE NOTE THE CHANGE IN TIME OF THE MEETING**

Dear Councillor

**Meeting of the Tyne and Wear Fire and Rescue Authority**

You are summoned to attend the Meeting of the Authority to be held in the Main Authority Room, Fire and Rescue Headquarters, Barmston Mere on **Monday 15 October 2018** at **1.00pm** when it is proposed to transact the business set out below.

**Please note that an IRMP briefing session will be held at the conclusion of the meeting. This is an essential discussion between Authority Members and Officers.**

Yours sincerely

Chris Lowther  
Chief Fire Officer and Chief Executive  
Clerk to the Authority

Service Headquarters Nissan Way Barmston Mere Sunderland SR5 3QY  
Telephone 0191 444 1500 Fax 0191 444 1512

# **A G E N D A**

## **PART I**

<u>ITEM</u>		<u>PAGE</u>
1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>	
3.	<b>Minutes</b>	
	(i) Minutes of the Meeting of the Authority held on 10 September 2018, Part I (copy attached) for confirmation;	1
	(ii) Minutes of the Meeting of the Policy and Performance Committee held on 9 July 2018 (copy attached) for information; and	9
	(iii) Minutes of the Meeting of the Human Resources Committee held on 23 July 2018, Part I (copy attached) for information.	15
	<b>GOVERNANCE REPORTS</b>	
4.	<b>Annual Audit Letter 2017/2018</b>	25
	Joint report of the Chief Fire Officer/Chief Executive (Clerk to the Authority) and the Strategic Finance Manager (copy attached).	

### **Local Government (Access to Information) (Variation) Order 2006**

The reports contained in Part II of the Agenda are not for publication as the Authority is considered likely to exclude the public during consideration thereof as they contain information relating to any individual or which is likely to reveal the identity of an individual or relating to the financial or business affairs of any particular person (including the Authority holding that information) (Local Government Act 1972, Schedule 12A, Part I, Paragraphs 1, 2 and 3). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.

## **PART II**

### **5. Minutes**

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|------|--|----|
| (i)  | Minutes of the Meeting of the Authority held on 10 September 2018, Part II (copy attached) for confirmation; and       | 41 |
| (ii) | Minutes of the Meeting of the Human Resources Committee held on 23 July 2018, Part II (copy attached) for information. | 43 |

