

**Forward Plan -  
Key Decisions for  
the period  
01/Oct/2011 to  
31/Jan/2012**



**E Waugh,  
Head of Law and Governance,  
Commercial and Corporate Services,  
Sunderland City Council.**

**14<sup>th</sup> September 2011**

## Forward Plan: Key Decisions from - 01/Oct/2011 to 31/Jan/2012

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01400	To agree the Access to Housing Project - Allocations Policy	Cabinet	05/Oct/2011	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff and Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by 19 September - Sustainable Communities Scrutiny Committee	Report and supporting papers	Alan Caddick	5662690
01543	To agree best consideration and terms for the disposal of St Mark's Garage, St Mark's Road, Millfield, Sunderland, to the Pakistani Islamic Community Centre	Deputy Chief Executive	05/Oct/2011	Head of Law & Governance and Executive Director of Commercial & Corporate Services	By Email	To contact Officer by 20 September 2011 - Management Scrutiny Committee	Cabinet report	Nick Wood	5612631
01518	Acquisition of site, Sheepfolds Industrial Estate, Sunderland.	Cabinet	05/Oct/2011	Head of Law and Governance, Head of Financial Resources, Head of Planning and Environment	Email and Report	In writing to contact officer by 19 September - Management Scrutiny.	Cabinet Report	Nick Wood	5612631

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01438	To agree the Social Care Contributions Policy for Personalisation	Cabinet	05/Oct/2011	Cabinet, Service Users and Ward Members, Portfolio Holders	Briefings and/or meetings with interested parties	via the Contact Officer by 19 September - Health and Wellbeing Scrutiny Committee	Report	Neil Revely	5661880
01487	To approve and adopt the Internal Waste Plan	Cabinet	05/Oct/2011	All Council Directorates	Circulation of draft cabinet paper and the draft Internal Waste Plan document.	To the contact officer by 19 September 2011 - Sustainable Communities Scrutiny Committee.	Internal Waste Plan and accompanying Cabinet Report	David Henry	5612434
01511	To consider any key decisions arising from the Capital Programme and Treasury Management Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September Management Scrutiny Committee	None	Sonia Tognarelli	5611851

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01521	To agree the Empty Homes Area Action Plans.	Cabinet	05/Oct/2011	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by 20 September 2011 - Sustainable Communities Scrutiny Committee	Report	Alan Caddick	5662690
01541	To approve submission of a bid to the Department for Education for schools capital investment proposals	Cabinet	05/Oct/2011	Schools, Elected Members, Commercial and Corporate Services	Meetings	To the contact officer by 27 September 2011 - Children, Young People and Learning Scrutiny	DfE Guidance	Beverley Scanlon	5611965
01510	To consider any key decisions arising from the Revenue Budget Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September - Management Scrutiny Committee	None	Sonia Tognarelli	5611851

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No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01542	To recommend Council to approve the annual report on the delivery of the Children and Young People's Plan (10/11	Cabinet	05/Oct/2011	Children's Trust, Scrutiny Committee, Cabinet	Meetings and circulation of draft report	To the contact officer by 27 September 2011 - Children, Young People and Learning Scrutiny Committee	CYPP Delivery Plan 2010-2013	John Markall	5661836
01515	To agree Procurement for First Tier Welfare Rights Service and to award contract from April 2012.	Cabinet	05/Oct/2011	Cabinet, Service Users and Ward Members, Portfolio Holders.	Briefings and/or meetings with interested parties	Via the Contact Officer by 20 September 2011 - Health and Wellbeing Scrutiny Committee.	Report and supporting papers	Graham King	5661894
01529	To approve the 2011 Employment Land Update (ELU)	Cabinet	05/Oct/2011	Head of Law and Governance. Director of Financial Services	Circulation of draft cabinet paper	To contact officer by end of September - Environment and Attractive City Scrutiny Committee	Draft ELU	Gary Clasper	5611537

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01530	To approve the 2011 Strategic Housing Land Availability Assessment (SHLAA)	Cabinet	05/Oct/2011	Head of Law and Governance. Director of Financial Services	Circulation of draft cabinet paper	To the contact officer by the end of September - Environment and Attractive City Scrutiny Committee	Draft SHLAA	Neil Cole	5611574
01544	To agree to allocate capital contingencies to fund building refurbishment works for the Smarter Working Project	Cabinet	05/Oct/2011	Executive Director of Commercial and Corporate Services	By E mail	To contact officer by 20th September 2011 - Management Scrutiny Committee	Cabinet Report	Colin Clark	5611502
01531	To approve the draft revised Preferred Options Core Strategy.	Cabinet	02/Nov/2011	Head of Law and Governance, Director of Financial Services	Circulation of draft cabinet paper	To contact officer by end of October - Environment and Attractive Scrutiny Committee	Circulation of draft cabinet paper	Neil Cole	5611574

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01532	To approve the Sunderland Green Infrastructure Strategy SPD Draft for Consultation	Cabinet	02/Nov/2011	Head of Law and Governance, Director of Financial Services, Sunderland Partnership, Director of City Services	circulation of draft cabinet paper	To contact officer by end of October - Environment and Attractive City Scrutiny Committee	Sunderland Green Infrastructure Strategy SPD Draft for Consultation	Barry Luccock	5611577
01524	To consider any key decisions arising from the Revenue Budget Third Quarterly Review	Cabinet	11/Jan/2012	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	Via the Contact Officer by 18 November 2011 - Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01525	To consider any key decisions arising from the Capital Programme and Treasury Management Third Quarterly Review	Cabinet	11/Jan/2012	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	Via the Contact Officer by 16 December 2011 - Management Scrutiny Committee	None	Sonia Tognarelli	5611851

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01527	To recommend to Council the level of Council Tax Base to be included in the 2012/2013 Budget	Cabinet	11/Jan/2012	None	N/A	Via the Contact Officer by 18 November 2011 - Management Scrutiny Committee	Cabinet Report	Fiona Brown	5611811
01526	To consider budget proposals for the 2012/2013 Revenue Budget for the Council	Cabinet	11/Jan/2012	Directors, Relevant Portfolio Holders, EMT, Chamber of Commerce, Trade Unions, Citizens Panel and Education Stakeholders	Briefings, Meetings, Presentations	To Contact Officer by 19 December 2011 - Management Scrutiny Committee	Report and Supporting Papers	Sonia Tognarelli	5611851
01534	To consider any key decisions arising from the Capital Programme and Treasury Management Third Quarterly Review	Cabinet	11/Jan/2012	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and emailed to Directors	Via the Contact Officer by 16 December 2011 - Management Scrutiny Committee	None	Sonia Tognarelli	5611851



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01536	To recommend to Council the level of Council Tax Base to be included in the 2012/2013 Budget	Cabinet	11/Jan/2012	None	N/A	Via the Contact Officer by 18 November 2011 - Management Scrutiny Committee	Cabinet Report	Fiona Brown	5611811