

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on Tuesday 14th January 2020 at 4.30 p.m.

Membership

Cllrs Blackburn, Blackett, M. Dixon, Fagan, Foster, Jackson, Jenkins, Marshall, Taylor, Thornton (Vice Chairman) Turner (Chairman).

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Part C – CCFA/Members Item/Petitions

No items.

E. WAUGH,
Assistant Director of Law and Governance,
Civic Centre,
SUNDERLAND.

6th January 2020.

Item 2

At a meeting of the ECONOMIC PROSPERITY SCRUTINY COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on TUESDAY 3RD DECEMBER, 2019 at 4.30 p.m.

Present:-

Councillor D. Turner in the Chair

Councillors Blackburn, Blackett, M. Dixon, Fagan, Foster, Jackson, Jenkins, Scullion and Thornton

Also in attendance:-

Mr Jim Diamond, Scrutiny Officer, Sunderland City Council

Mr Paul Wood, Principal Governance Services Officer, Sunderland City Council

Mr Jonathan Walker, Assistant Director- Policy, North East Chamber of Commerce

Mr Daniel Hattle Regeneration Manager, Sunderland City Council

The Chairman welcomed everyone to the meeting and introductions were made.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Marshall and Taylor.

Minutes of the Last Ordinary Meeting of the Scrutiny Committee held on 5th November 2019

A copy of the minutes of the last ordinary meeting of the Scrutiny Committee held on 5th November, 2019 was submitted.

(For copy report – see original minutes).

1. RESOLVED that the minutes of the last ordinary meeting of the Scrutiny Committee held on 5th November, 2019 (copy circulated), be confirmed and signed as a correct record.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

North East England Chamber of Commerce - Update

The Director of People, Communications and Partnerships submitted a report (copy circulated) to provide the Committee with an update from the North East England Chamber of Commerce on the economic opportunities and challenges facing the city in the years ahead.

(For copy report – see original minutes)

Mr Jonathan Walker, Assistant Director - Policy, North East England Chamber of Commerce presented the report and was on hand to answer Member queries.

In response to Councillor Jackson's comment that it appeared there were a number of small independent businesses opening which had been very encouraging, Mr Walker advised that this trend had been helped by those owners embracing social media/online presence and also a change in lifestyles as people don't just go to High Streets to shop. Independent retailers also want to be part of a wider network now with some being ran by younger people it was a very positive story.

In response to Councillor Blackburn's query over issues of larger companies taking longer to pay invoices, Mr Walker advised that he had seen no evidence of that but clearly there were challenges and issues involved with larger companies paying their invoices on time and was something they encouraged those businesses to accept a greater responsibility over.

With regards to Councillor Blackburn's query if it was difficult to represent businesses that had differing thoughts over Brexit, Mr Walker commented that they did not feel it was their place to advocate one way or the other so they had consulted their members to find out which outcome was most preferred and it was found that a high 80 – 90% of Members wanted a presence in a Customs Union arrangement to maintain a trading arrangement with no deal to be avoided.

Councillor M. Dixon requested clarity in relation to the Software Centre, which was losing money yet had still been mentioned as a positive story. Mr Walker advised that businesses located within the Software Centre have had several success stories.

Councillor M. Dixon enquired if there had been instances where our businesses dealing in exports have had difficulties with their European partners being reluctant to trade with us due to the uncertainty of Brexit. Mr Walker commented that the issue had been more with the delay and companies being reluctant to invest in new equipment and training whilst there was still this uncertainty and holding off until the outcome was known.

Councillor M. Dixon enquired if their Members had taken the opportunity to look beyond Europe. Mr Walker advised that this had been a positive of the uncertainty, with international trade now more in focus, the Chamber of Commerce offered advice on how to break into foreign markets and this was seen from both angles at seminars and such like.

Mr Walker advised that the distinction between the north east regions of Sunderland, Newcastle and Middlesbrough were that Sunderland was very good at digital, creative media but was also particularly exposed to the automotive industry. When they tested business confidence, the fact that Teesside has had a significant amount of attention of late it was in the national conscience which had rubbed off on the businesses out there, the reverse of this was true for Sunderland as the press generally focussed on the area when they wished to report on stories of economic decline when discussing Brexit.

Councillor Blackburn enquired if the companies within the Software Centre that had shown to be a success, would have been able to achieve this without the help of Sunderland City Council support. Mr Walker advised that whilst he could not comment on individual companies, it had been more noticeable in Sunderland due to a cluster of firms working within the same building, interacting with one another and learning lessons from each other that had been beneficial.

In response to Councillor Scullion's question on if firms had found difficulties in recruitment due to Brexit, Mr Walker commented that absolutely this had been the case in high skilled areas such as engineering and academia there were real concerns and he knew of people who had lost staff due to feeling unwelcome. The Chamber of Commerce was quite keen to work with the Home Office to highlight that the regional labour network was different to the National Network.

Mr Walker also advised that there was a particular concern in relation to major infrastructure works nationally, as these tend to entice a lot of the labour away from the region.

Having fully considered the report, the Chairman thanked Mr Walker for his attendance.

2. RESOLVED that the Committee received and noted the report.

Coastal Communities Round 5 Project

The Executive Director of City Development submitted a report (copy circulated) to provide the Committee with an update on the delivery of the Coastal Communities Round 5 Project.

(For copy report – see original minutes)

Daniel Hattle, Regeneration Manager presented the report and PowerPoint presentation and was on hand to answer Members queries.

Councillor Jackson referred to the recent Cabinet Report and the plans for capital investment in Roker Park, namely the Lodge and enquired if there were any plans for the Trust to incorporate the Park.

Mr Hattle advised that there were not any plans at this time. The Lottery commission were not supportive at the time of the bid and it was felt there wasn't enough detail or clear idea on paper. It was felt the Trust could do a number of things longer term but just not at present.

Councillor Blackburn referred to the beach huts proposed and how similar structures in the south have changed hands at costly figures and also queried what the target date for transfer to the trust would be and if they could change the condition of lease/length once transferred. Mr Hattle advised that these would be for rent only so would be accessible to all. The Council would have to include a condition on the lease as an additional control as landowner and they would not transfer over until the Council was happy with the Business Plan and set up properly to travel in the right direction that we required. The target date would ideally be 2021/2022.

Councillor M. Dixon referred to the Bungalow Café which was privately owned and queried if officers had spoken to them about their interest in taking over the refurbished toilet block. Mr Hattle advised that an officer had made contact with the owners about expanding but the tenant in the current building had no aspirations to take over the toilet block. Ultimately all assets would go out to market for interested parties to come forward, which the bungalow café tenants could do so if they wished.

Councillor M. Dixon enquired if any plans had been considered to encourage a greater use of Recreation Park or looked at the area of land. Mr Hattle informed the Committee that they had looked at upgrades to infrastructure, footpaths, power points and gates to make better space for events and are then trying to get communities to do more with that infrastructure but nothing in the timeline was coming forward.

In response to Councillor M. Dixon's query as to the Government's opinion about the make up of the trustees and if they had any concerns, Mr Hattle advised that generally the Government did not get involved with the Coastal Communities as this was a light touch that they were comfortable with what we were trying to achieve.

Councillor Fagan referred to the assets to be transferred and highlighted that the Pods were not mentioned. Mr Hattle informed that the Pods had come under the first major projects, two were leased to a charity and one leased to a private owner that was not intending to renew. Conversations have been had about transferring these over to the Trust but not in the immediate future as the Trust needed to grow.

In response to Councillor Fagan's suggestion of more promotion for camping at Seaburn Camp, Mr Hattle advised that the Council did not promote this at all as the caravan club take the space and promote to their Members, but it was something the Trust could promote more in the future once they have the opportunity to grow.

Councillor Foster commented that he found it disappointing no funding had been sourced for Roker Park and felt we were missing a trick in this regard. Mr Hattle confirmed that as a Team they were not doing anything around Roker Park at present but did think there was opportunity for the Seafront Trust to do a lot more but as they were not yet set up, we could not overload them with too much at the start and would take time.

Councillor Jackson commented that she was pleased the issue of the Pods had been raised and wished to add for Members information that the friends of Roker Park had reformed and were working closely with SEED and having discussions about how the Pods were used.

Having fully considered the report the Chairman thanked Mr Hattle for his attendance

3. RESOLVED that the Committee considered and noted the delivery of the proposals set out in the report.

Annual Work Programme 2019-20

The Director of People, Communications and Partnerships submitted a report (copy circulated), setting out the current work programme of the Committee for the 2019-20 Municipal year.

(For copy report – see original minutes).

Mr Jim Diamond, Scrutiny Officer presented the report for Members information.

In response to Councillor Blackett's enquiry, Mr Diamond advised that he would confirm as to which meeting of the Committee the International Strategy would be coming to.

3. RESOLVED that the information contained in the work programme for 2019-2020 be noted.

Notice of Key Decisions

The Director of People, Communications and Partnerships submitted a report providing Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28-day period from 11th November, 2019 (copies circulated).

(For copy report and notice – see original minutes).

Mr Jim Diamond, Scrutiny Officer reminded Members to contact him if they required further information on any of the items included in the notice.

4. RESOLVED that the Notice of Key Decisions be received and noted.

The Chairman thanked Members and Officers for their attendance and closed the meeting.

(Signed) D. TURNER,
Chairman.

Item 4

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

14 JANUARY 2020

REFERENCE FROM CABINET – 14 JANUARY 2020 - FEED AND FOOD CONTROLS SERVICE PLAN 2019/2020

Report of the Assistant Director of Law and Governance

1. Purpose of the Report

- 1.1 To seek the advice and consideration of this Committee on a report to be considered by Cabinet on 14 January 2020. The report presents the Feed and Food Controls Service Plan for 2019/2020 to be used by the Feed and Food Safety Enforcement Service across the city which has been formulated to comply with the current recommendations of the Food Standards Agency Framework Agreement and outlines the national priorities and standards for service delivery.

2. Background and Current Position

- 2.1 The Cabinet, at its meeting to be held on 14 January 2020, will give consideration to the attached report of the Executive Director of Neighbourhoods. The report seeks comments from Cabinet and to refer the report to the Economic Prosperity Scrutiny Committee for their consideration. Cabinet is further requested to give delegated authority to the Executive Director of Neighbourhoods, in consultation with the Portfolio Holder for Environment and Transport, to make any amendments to the plan that are considered appropriate in the light of comments from the Economic Prosperity Scrutiny Committee, prior to it being referred to Council for endorsement.
- 2.2 Copies of the 14 January 2020 Cabinet Agenda are available online to all Members of the Council. Recommendations from the Cabinet will be reported verbally to the meeting.

3. Conclusion

- 3.1 The report is referred to this Committee for advice and consideration. The Plan is part of the Council's policy framework set out in Article 4 of the Constitution and the views of this Committee will be reported to Council on 29 January 2020.

4. Recommendation

- 4.1 The Scrutiny Committee is invited to give advice and consideration in respect of the attached report of the Executive Director of Neighbourhoods.

5. Background Papers

5.1 Cabinet Agenda, 14 January 2020.

5.2 A copy of the Agenda is available for inspection from the Assistant Director of Law and Governance or can be viewed on-line at:-

<https://www.sunderland.gov.uk/committees/cm5/Meetings/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/9961/Committee/1953/Default.aspx>

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CABINET MEETING – 14 JANUARY 2020

EXECUTIVE SUMMARY SHEET – PART I

Title of Report:

Feed and Food Law Service Plan 2019/20

Author(s):

Executive Director of Neighbourhoods

Purpose of Report:

To inform Cabinet of the Feed and Food Law Service Plan of Public Protection and Regulatory Services for 2019/20 which will be referred to Scrutiny Committee for comment and subsequently Full Council for endorsement.

Description of Decision:

Cabinet is recommended to:

- a. Provide comment on the 2019-2020 Feed and Food Law Service Plan (Appendix 1), which has also been referred to Economic Prosperity Scrutiny Committee for their consideration.
- b. Cabinet is further requested to give delegated authority to the Executive Director of Neighbourhoods, in consultation with the Portfolio Holder for Environment and Transport, to make any amendments to the plan that are considered appropriate in the light of comments from the Economic Prosperity Scrutiny Committee, prior to it being referred to Council for endorsement.

Is the decision consistent with the Budget/Policy Framework? Yes

If not, Council approval is required to change the Budget/Policy Framework.

Suggested reason(s) for Decision:

The reason for the decision is to provide local transparency of regulation and accountability and hence facilitate compliance with the guidance of the Food Standards Agency.

The Council has a statutory duty to enforce legislation relating to food. The Food Standards Agency Food Law Code of Practice (England) March 2017 details the minimum training and qualification requirements for officers authorised by Food Authorities to undertake food enforcement work. Food Authorities that do not have regard to relevant provisions of this Code may find their decisions or actions successfully challenged, and evidence gathered during a criminal investigation being ruled inadmissible by a court.

Alternative options to be considered and recommended to be rejected:

The option of not producing Feed and Food Law Service Plan would place the Council at risk of receiving criticism in the event of an audit by the Food Standards Agency. It would also weaken the reputation of the Council and our ability to enforce regulations with regard to matters of food safety. It has been discounted on these grounds.

Impacts analysed;

Equality Privacy Sustainability Crime and Disorder

Is the Decision consistent with the Council's co-operative values? Yes

Is this a "Key Decision" as defined in the Constitution? Yes

Is it included in the 28 day Notice of Decisions? Yes

FEED AND FOOD LAW SERVICE PLAN 2019/2020**REPORT OF THE EXECUTIVE DIRECTOR OF NEIGHBOURHOODS****1. Purpose of the Report**

- 1.1 This report informs Cabinet of the Feed and Food Law Service Plan 2019/2020 (“the Plan”) which will be referred to Scrutiny Committee for comment and subsequently Full Council for endorsement.

2. Description of Decision

- a. Cabinet is recommended to provide comment on the 2019-2020 Feed and Food Law Service Plan (Appendix 1), which has also been referred to Economic Prosperity Scrutiny Committee for their consideration.
- b. Cabinet is further requested to give delegated authority to the Executive Director of Neighbourhoods, in consultation with the Portfolio Holder for Environment and Transport, to make any amendments to the plan that are considered appropriate in the light of comments from the Economic Prosperity Scrutiny Committee, prior to it being referred to Council for endorsement.

3. Introduction/Background

- 3.1 The Food Standards Agency is an independent government department responsible for food safety and hygiene across the United Kingdom. It works with businesses to help them produce safe food and with local authorities to enforce food safety regulations.
- 3.2 The Food Standards Agency has produced a Framework Agreement on Official Feed and Food Law Controls by Local Authorities. The Agreement sets out what the Food Standards Agency expects from local authorities in their delivery of feed and food law.
- 3.3 Part of the Agreement contains specific service planning guidance. It ensures that key areas of enforcement covered by the Feed and Food Law Enforcement Standard are included within local service plans, whilst allowing scope for flexibility and the inclusion of any locally defined objectives.
- 3.4 The Food Standards Agency requires a Local Authority's proposed service plans to be submitted to the relevant Member forum to recommend approval to ensure local transparency and accountability.

4. Current Position

- 4.1 The Feed and Food Law Service Plan in Sunderland is the primary document for Feed and Food Safety Enforcement across the city. It has been developed by the Council to comply with the recommendations of the Food Standards Agency's Framework Agreement.

- 4.2 Service plans developed under the Framework Agreement provide the basis on which local authorities are monitored and audited by the Agency under The Food Standards Act 1999 and Official Feed and Food Controls Regulations.
- 4.3 The plan has been refreshed in light of the new Council structure. It has also been referred to Economic Prosperity Scrutiny Committee for comments and it is recommended that the Executive Director of Neighbourhoods, in consultation with the Portfolio Holder for Environment and Transport be authorised to make any changes that are considered appropriate in the light of the Scrutiny Committee's comments, prior to referral of the Plan to Council.
- 4.4 The Plan will be benchmarked across the region to determine best practice for local accountability and future approval mechanisms.

5. Reason for Decision

- 5.1 The reason for the decision is to provide local transparency of regulation and accountability and hence facilitate compliance with the guidance of the Food Standards Agency.
- 5.2 The Council has a statutory duty to enforce legislation relating to food. The Food Standards Agency Food Law Code of Practice (England) March 2017 details the minimum training and qualification requirements for officers authorised by Food Authorities to undertake food enforcement work. Food Authorities that do not have regard to relevant provisions of this Code may find their decisions or actions successfully challenged, and evidence gathered during a criminal investigation being ruled inadmissible by a court.

6. Alternative Options

- 6.1 The option of not producing Feed and Food Law Service Plan would place the Council at risk of receiving criticism in the event of an audit by the Food Standards Agency. It would also weaken the reputation of the Council and our ability to enforce regulations with regard to matters of food safety. It has been discounted on these grounds.

7. Impact analysis

- a. **Equalities** there are no equalities implications as a result of this decision. Equalities are embedded within the national framework with which the Feed and Food Law Service Plan complies.
- b. **Financial Implications** – Financial provision for the delivery of the Plan is included within the relevant service revenue budget as part of the Council's budget for 2020/2021 and the Medium-Term Financial Plan.

8. List of Appendices

Appendix 1 – Feed and Food Law Service Plan of Public Protection and Regulatory Services for 2019/20.

9. Background Papers

[Framework Agreement on Official Feed and Food Controls by Local Authorities](#)

Appendix 1

Feed and Food Law Service Plan

2019/20

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1. Service Aims and Objectives

1.1 Aims and objectives

The aims of Public Protection and Regulatory Services (“the Service”) are to protect the health and wellbeing of all persons within the City in relation to food safety matters and, in relation to animal feed, to protect the health and welfare of livestock and prevent the outbreak of animal disease.

Our objectives are:

- To secure compliance with food safety law having regard to official codes of practice; particularly concerning the frequency of food safety interventions;
- To seek to secure the protection of consumers from the potential dangers of suspect or contaminated food; particularly those which may result in foodborne infections;
- To ensure so far as is reasonably practicable that food is fit for human consumption and free from extraneous matter;
- To increase the knowledge of food handlers, food managers and the general public about the principles and practice of food hygiene and food safety management;
- To increase the knowledge of food business operators of food safety management; thereby assisting the raising of standards and enabling improved food hygiene rating scores under the National Food Hygiene Rating Scheme;
- To assist in the control and prevention of the spread of foodborne diseases;
- To carry out food safety interventions (activities that are designed to monitor, support and increase food law compliance within a food establishment) in accordance with minimum frequencies and to standards determined by the Food Standards Agency (“the FSA”);
- To respond to and investigate Food Standards Agency ‘Food Alerts and Allergy Alerts for Action’ in accordance with published guidance where these impact upon food originating or traded within the City;
- To investigate all notified cases of foodborne disease and take effective action to control the spread of infection;
- To undertake the inspection of ships visiting the Port of Sunderland in accordance with current guidance;
- To carry out inspections at premises presenting the highest potential risk for contamination of the feed chain;
- To conduct on farm visits in order to examine primary production and animal feeding;

- To investigate complaints about feed and, where necessary, take samples;
- To give guidance to people supplying material into the feed chain and to new livestock keepers.

1.2 Links to corporate objectives and plans

The City Plan sets out the vision for the Council and outlines the strategic direction of the Council up to 2030. The City Plan highlights three key priorities; one of which is:

By 2030 we will have a dynamic, healthy and vibrant City.

The delivery of this plan will contribute positively to the aspirations set out in the City Plan by, among other means:

- ensuring the protection of public health through inspection and education activity;
- protecting the livestock of our local farms from contaminants in their feed that could harm their health and welfare; and
- proportionate enforcement which provides a fair and equitable trading environment in which businesses can develop and be protected from those who fail to comply with the law.

1.3 Performance Management – Directorate Service Plans and Reporting

Our work is closely reviewed in accordance with the Council's and Directorate performance management systems. Activities reported quarterly include:

- Number of Food Safety Service Requests received in period
- Number of Food Safety Service Requests completed in period
- Number of Food Safety Service Requests responded to in five working days
- Number of cases of foodborne diseases investigated in period (based on incoming requests)
- Number of food outlets with a SotD rating of 5* at the end of the period
- Percentage of food outlets with a SotD rating of 5* at the end of the period
- Number of food outlets with a SotD rating of 3* or more at the end of the period (compliant)
- Percentage of food outlets with a SotD rating of 3* or more at the end of the period (compliant)
- Number of food outlets with a SotD rating of 2* or less at the end of the period (non-compliant)

- Percentage of food outlets with a SotD rating of 2* or less at the end of the period (non-compliant)

2. Background

2.1 Profile of the Local Authority

Sunderland City Council serves an area of 137 square kilometres and has a population of around 283,500 people resident in some 121,000 households. The City principally comprises urban areas, the City Centre and Washington, as well as the former coalfields communities of Easington Lane, Hetton-le-Hole and Houghton-le-Spring. A small number of farms surround the urban population centres.

2.2 Organisational Structure

The Council is composed of 75 councillors within 25 wards. Governance is through the Leader and Cabinet model.

This Feed and Food Controls Service Plan is delivered by staff from Public Protection and Regulatory Services within the Neighbourhoods Directorate. The service operates within the remit of the Environment and Transport Portfolio and works closely with the Portfolio Holder and Deputy Cabinet Member.

The Environmental Health Trading Standards and Licensing Manager reports to the Executive Director of Neighbourhoods on several matters including feed and food control. Public Protection and Regulatory Services deliver the Environmental Health, Trading Standards and Licensing functions on behalf of the Council.

The Principal Environmental Health Officer, Commercial, has specialist responsibility for food hygiene and standards matters. The Principal Trading Standards Officer has specialist responsibility for feeding stuffs.

The Council uses the services of Public Health England Laboratories, a Public Analyst and an Agricultural Analyst as necessary. The Public Analyst and Agricultural Analyst appointed by the authority is Public Analyst Scientific Services Limited.

2.3 Scope of the Feed and Food Service

The activities relating to feed and food in the City are undertaken by the Trading Standards and Environmental Health teams.

The Environmental Health team undertake a programme of food hygiene and standards interventions as well as responding to requests for service and infectious disease notifications. Sampling of foodstuffs, both microbiological and compositional, is also undertaken. Officers also respond to Port Health requests and food hygiene inspections are undertaken in connection with Ship Sanitation Certificates required under international health regulations.

The City has a small agricultural sector; principally arable with a few livestock holdings. The Trading Standards team carries out the enforcement of primary production and feeding stuffs legislation and provides advice to farmers and

retailers. The Trading Standards team also have some responsibility for food standards.

2.4 Demands on the Feed and Food Service

2.4.1 Food establishments profile

There are 2072 food premises currently operating in the City, including one registered primary producer.

Types of Food Premises in the City	No.	Food Hygiene High Risk (A)	Food Hygiene Medium Risk (B)	Food Hygiene Medium Risk (C)	Food Hygiene Medium Risk (D)	Food Hygiene Low Risk (E)	Not rated
Manufacturers/packers/primary producers	78	0	6	16	15	4	1
Importers/exporters/distributors etc.	26	0	1	0	9	16	0
Retailers	543	0	3	39	224	276	1
Restaurants/other caterers	1425	2	81	355	705	274	8
Contact materials and articles	0	0	0	0	0	0	0
Total food premises	2072	2	91	410	953	606	10

Most of Sunderland's food premises are classified in the restaurant/catering outlet group (1425), whilst there are 543 food retailers. These categories feature many changes of food business operators. This creates additional demands for the Service in educating new operators.

There are 5 Approved Premises in the City including a cooked chicken processing plant, 2 kebab manufacturers, a manufacturer of meat products and a processor/distributor of natural sausage casings.

There are a significant number of outdoor events held regularly each year (e.g. the International Air Show) which are attended by up to 1.5 million visitors. Various mobile caterers and food businesses from around the region visit the City to cater at these events.

Port health inspections which require inspections of food hygiene and standards on board vessels coming into the port are undertaken. The provision of ten Ship Sanitation Certificates was requested from the Service last year in addition to five ships water samples being undertaken.

2.4.2 Feed establishments profile

There are currently 62 premises registered as Feed Business Operators.

Types of Feed Premises	Number
Arable farms	11
Livestock farms	10
Manufacturers and packers	6
Food businesses selling co-products/surplus food	25
Distributors / transporters	5
Stores	5
Total	62

The arable farms principally produce cereal for food production or for incorporation in animal feed. Inspections of these premises are on a low risk basis. Several of the farms are members of farm assurance schemes.

The livestock farmers generally grow arable crops for feeding to their own livestock along with silage. The use of supplementary feed is generally restricted to sheep and pigs. Visits to these premises are generally scheduled when the animals are housed and are undertaken in conjunction with animal health and welfare visits.

Sunderland has several pet treat manufacturers who operate from their residential properties. All have been assisted with advice on their legal obligations regarding both Feed and Animal By- Products. The premises may be visited for sampling purposes.

As supermarkets particularly find more environmentally friendly ways to dispose of their waste food, the recent upward trend in businesses sending these products into the feed chain has diminished somewhat. However, this is a relatively volatile market which could find feed being reinstated as the disposal route of choice. Following potential issues previously identified on inspection, all premises registering to supply waste food into the feed chain will be inspected.

One registered transporter removes waste food from shops for use in the manufacture of feed. The others are haulage companies who transport feed material (that can generally be used for other applications) on an occasional basis.

Increased vigilance continues to be undertaken with regard to the inland enforcement of imported feed legislation to prevent the spread of disease in food animals.

2.4.3 Service delivery points

The officers who undertake feed and food controls work are based at Jack Crawford House, Sunderland. The Council's Customer Service Centre in Fawcett Street, Sunderland is open to the public during normal working hours throughout the week, 8.30am to 5.15pm (4.45pm Friday), although officers from the Environmental Health and Trading Standards teams may be contacted by businesses directly. There is an evening and weekend service

arrangement for contacting managers for out-of-hours emergencies. Visits are conducted at events and as necessary outside normal working hours.

The Council website: www.sunderland.gov.uk encourages the public to communicate with the Service by email and makes information constantly available. Letters from the Service to customers / companies encourage the use of email. Initial contact for services to the public is through the Council's Customer Services Network.

The Council displays current food hygiene ratings on the www.sunderlandcitycouncil.com website. This website may also be accessed from the sunderland.gov.uk website (Food Hygiene). The Council also regularly updates data on the Food Standards Agency national scheme. Ratings can be found at <http://ratings.food.gov.uk>

The Food Hygiene Rating Scheme involves the publication of a food safety rating for food premises in the City. The scheme is based on standards of structure, hygiene and confidence in management scores assessed during programmed inspections. Following inspections, business owners are advised in writing that the information may be available via the website in the future and in response to third party requests as required by Freedom of Information legislation. Where improvements have been made to a business, the food business operator has the right to request a re-visit for re-inspection.

2.4.4 External factors impacting upon the Service

The Freedom of Information Act 2000 and the Data Protection Act 2018 impacts on the workload of the Service due to the administration of requests for service and time spent recovering the information. Press and other enquirers often request specific information with a view to making comparisons of businesses in various local authority areas. In the past year, the Service responded to twenty requests for information regarding food premises.

The Service's responsibilities under the Licensing Act 2003 also impact on workload. Officers consider applications for new and varied licences for food premises in pursuance of duties as responsible authorities.

There is a possibility that any large outbreak of food poisoning or illness, or a serious accident at food premises, would impact significantly on the routine activities of the Service.

There are no other likely major impacts upon the Service expected, e.g. significant food imports, seasonal variations or an increase in the number of food manufacturing businesses. However, where food alerts necessitate a significant response, this will impact upon the Service.

Food alerts are notified to local authorities by the Food Standards Agency. During 2018/19 the Service received 55 alerts of food problems occurring elsewhere in the country. Many of these alerts were product recalls where the response required from the Service was limited.

The Food Standards Agency also notifies local authorities of allergy alerts, e.g. instances of food labelling errors or contamination of specific ingredients. There were 67 such alerts received in 2018/19. Whilst not critical to general

public health, such incidents can have serious effects on persons who are allergic to specific ingredients.

2.5 Regulation Policy

Public Protection and Regulatory Services has a documented Enforcement Policy covering the Environmental Health, Trading Standards and Licensing functions of the Council. The Service works within the principles of the Regulators' Code.

<https://www.sunderland.gov.uk/media/20308/PPRS-Enforcement-Policy/pdf/pprs-enforcement-policy.pdf?m=636620724549700000>

3. Service Delivery

3.1 Interventions at Food and Feeding stuffs establishments

Food premises in the City have been found to demonstrate an annual increase in the level of compliance over the last eight years, with the percentage of all premises achieving a rating of three on the Food Hygiene Rating Scheme remaining at 87%. Within these figures the number of premises achieving a food hygiene rating of five has remained consistent, demonstrating that good premises are maintaining their high standards across the city.

The Service will use the wide range of interventions outlined in FSA guidance in order to monitor and increase business compliance in the most efficient and proportionate way.

Interventions are defined as activities that are designed to monitor, support and increase food law compliance within a food establishment and they include but are not restricted to the following “official controls”:

- Inspections and audits (full/partial inspection and audits);
- Monitoring;
- Surveillance;
- Verification; and
- Sampling and analyses where examination is carried out by an Official Laboratory.

When undertaking official controls, officers will take account of any identified risks, the food business operator’s past record and current knowledge, an examination of practices and procedures in place, a physical inspection of the premises, the reliability of an operator’s own checks, and any information that may indicate non-compliance.

Other interventions that do not constitute official controls can be undertaken in some premises in addition to the official control or at an interval between official controls. These include:

- Education;
- Advice and coaching;
- Information and intelligence gathering; and
- Sampling where examination is not carried out by an Official Laboratory.

Premises will continue to be identified in categories ranging from A to E depending on the previous level of food safety and structural compliance together with confidence in management. Factors considered include the type of food prepared and the type and number of consumers potentially at risk.

Those food premises which fall into the highest risk categories are those with the highest risk, whether as a result of the nature of the main activities undertaken on the premises or because of the relatively poor operating conditions which have prevailed previously. These premises will be subject to controls more frequently than lower risk premises.

The approach to last year's intervention programme was to target the poorest performing premises across the City. This was achieved by providing tailored support and time to business operators who have fallen below a rating of three in the Food Hygiene Rating Scheme. The service provided initial support and education, and as a last resort, undertook enforcement activity, in order to achieve sustained higher standards across the City for the benefit of all residents. There were 42 premises in total that were targeted in this way during the last financial year. At the end of the process, 30 premises were re-rated as at least broadly compliant. Of these, 15 achieved a rating of three stars, 10 achieved a rating of four stars and 5 achieved a rating of 5 stars. There were 12 premises that closed in this time. 8 food hygiene notices were served as a result of this programme and compliance followed in each case.

The service will also undertake to visit all new or currently unrated businesses.

In summary the predicted numbers of planned interventions are as follows:

- There are currently no high-risk category A rated premises;
- All high-risk category B premises will receive an inspection (93 visits);
- There are 246 compliant category C premises due an intervention this year;
- There are 485 category D premises due an intervention this year.
- There are 206 lower risk compliant category E premises due an intervention; and
- All new businesses will receive an inspection, which following that visit will be risk rated accordingly.

The total estimated number of interventions is therefore 1030 in addition to those pertaining to any new businesses established within the year.

There were also 122 outstanding interventions carried over from last year and 49 unrated new premises requiring an intervention.

In line with our commitment to carry out inspections on new businesses and revisits to check on compliance where necessary, it is estimated that the above-mentioned planned interventions will generate a further 400 visits.

This will result in an estimated 1,601 visits for 2019/20.

The Service aims generally to undertake interventions at premises within one month of the due date for inspection; the only exceptions being those businesses that operate seasonally.

Secondary inspections (including revisits and requests for revisits by operators of food businesses) will be undertaken as necessary on a risk assessed basis in order to ensure that any significant hygiene concerns are rectified. Those premises which are not broadly compliant will be visited with a view to enforcing compliance standards.

Individual businesses may be visited more frequently or the planned date for intervention may be brought forward if a problem is identified such as:

- A complaint about the food premises or notification of an issue received from another authority which requires further investigation;
- An unsatisfactory sampling result is received;
- The business is implicated in a food poisoning outbreak;
- There is a change in business operations resulting in a higher risk;
- A request for a re-rating revisit under the FSA Food Hygiene Rating Scheme is received; or
- A notification is received from the FSA regarding a food safety incident or food alert.

All requests for revisits by businesses wishing to amend their risk ratings as part of the National Food Hygiene Rating Scheme will be considered in line with FSA procedures. Whilst the published rating of the business may improve as a result of this revisit, the Service will need to examine sufficient elements of the business and be satisfied of the improvements made. Businesses are reminded that if their standards fall, their rating can go down as well as up.

The City, being principally urban in nature, has only a small number of feeding stuffs premises registered. None of the premises registered are high risk. The premises will be visited on a risk assessed basis. Last year there were eleven inspections undertaken at feed establishments.

The Service has good working relations with neighbouring authorities and the Public Analyst should any specialised process be identified. Sunderland City Council Feed Officers respond to requests for assistance received from those colleagues in neighbouring authorities with regard to queries that they receive.

3.2 Feed and Food Complaints

The Service is committed to responding to all complaints about feed or food. The extent of the investigation will depend on the merits of the complaint. This can range from re-assuring the complainant to a more formal process, including reference to home or originating authorities in accordance with the guidance and the relevant Code of Practice. Officers also liaise with any relevant primary authority in pursuance of the relevant scheme administered by the Regulatory Delivery directorate of the Department of Business, Innovation and Skills.

In 2018/19, 629 requests for service requiring a response from officers were made including enquiries relating to foodborne illnesses, miscellaneous requests for service in relation to food businesses, and general food complaints.

Due to the relatively few numbers of feeding stuffs establishments, it is not anticipated that there will be a significant number of complaints received by the Service. Any complaints will be investigated in line with Service procedures there was 1 feed complaint which resulted in a notice being served to secure compliance. Pet foods are anticipated as being the most likely subject of complaints.

3.3 Home Authority Principle and Primary Authority Scheme

The Service undertakes to comply with all the relevant legal requirements of the Primary Authority Scheme and liaises with other relevant local authorities within the context of the Home Authority Principle.

3.4 Advice to Business

The Service seeks to assist local businesses in order to encourage the success of our local economy. Last year 35 specific requests for advice were received by the Environmental Health and Trading Standards teams. Additionally, advice is given by officers informally at every visit to food premises, as appropriate.

The Service is committed to promoting the Food Standards Agency's project: "Safer Food, Better Business" which is intended to support food businesses in complying with the food safety management principles. There will continue to be great efforts to educate businesses in complying with their requirement to implement a suitable food safety management system, which some smaller food businesses seem to find difficult

In correspondence to food businesses, a standard invitation is given to them to seek advice from the Service.

An increasing number of business start-ups in manufacturing pet treats have been provided with business advice. Further advice is given on inspection and new livestock keepers are provided with guidance when registering their premises.

3.5 Feed and Food Sampling

The Service is committed to sampling foods in order to determine compliance with compositional and bacteriological standards. Sampling of imported and locally produced foods is undertaken pro-actively and the Service participates in national and regional surveys arranged by the regional food authorities' group and Public Health England Laboratory Service.

The collection of 31 samples were taken for bacteriological examination in the year 2018/19. This includes participation in the collection of samples for cross-regional surveys decided upon locally with the support of Public Health England. In addition to this, it is estimated that we will take a further 12 water samples.

The Public Health England Laboratory transports samples from the region as necessary by courier to York. The Service liaises with the management of the laboratory and neighbouring authorities in order to facilitate an effective and co-ordinated sampling programme with flexibility for local needs.

Participation with neighbouring authorities in sampling and other food-related matters ensures that the Service works in a co-ordinated and compatible way.

Sampling of feed will take place as appropriate following the receipt of requests for service, although there is no expectation of any such requests. Samples may be taken to assist in projects instituted by the Food Standards

Agency or the North East Trading Standards Association or to maintain competence levels.

3.6 Control and Investigation of Outbreaks and Food Related Infectious Disease

The Service has agreed with Public Health England a policy for considering the investigation of confirmed cases of foodborne illness. The unwell people involved in most cases, other than in the case of suspected viral infections or Campylobacter, are usually contacted by officers in order to trace the source of the infection and prevent further spread. People involved in Campylobacter cases are contacted by letter.

The local Consultant for Communicable Disease Control, employed by Public Health England, will provide the Service with advice regarding specific problems relating to infectious disease.

Medical practitioners, where suspected cases of food poisoning are confirmed following analysis of a sample, have a legal duty to inform the Council. The Service liaises closely with relevant laboratories and Public Health England in order to effectively investigate all such cases.

Regular meetings are arranged regionally with local representatives of Public Health England in order to discuss various matters relating to food poisoning cases and sampling programmes. The Public Analyst and Public Health England will be contacted in order to assist with expertise where any additional problems arise. Similar networks exist within the regionally and nationally involving the Chartered Institute of Environmental Health and the Food Hygiene Forum.

Statistics of cases notified over recent years

YEAR TO DATE 31 MARCH	CAMPYLOBACTER	SALMONELLA	CRYPTOSPORIDIUM	FOOD POISONING SUSPECTED	SHIGELLA	ECOLI	OTHER MISCELLANEOUS ORGANISMS	TOTAL
2009	306	58	26	24	5	2	2	423
2010	357	52	38	12	4	4	4	471
2011	440	28	27	11	3	2	0	511
2012	286	38	17	6	2	12	2	363
2013	329	40	48	19	2	3	3	444
2014	353	35	29	61	5	4	10	497
2015	292	28	18	38	4	4	27	411
2016	150	43	30	48	1	2	37	311
2017	152	54	39	47	3	5	57	357
2018	228	33	33	84	1	2	27	408
2019	255	40	28	31	2	3	32	391

3.7 Feed/Food Safety Incidents

The Service is committed to responding appropriately to all Feed and Food Alerts issued by the Food Standards Agency in accordance with the relevant

code of practice. The level of response is determined by the category of response required and the individual circumstances of the incident.

3.8 Liaison with other organisations

The Service seeks to co-operate in joint working with other local authorities in the North East. In relation to animal feed, information sharing and joint working is coordinated by the North East Trading Standards Association (NETSA), and via the Local Government Association Knowledge Hub. In respect of food matters, Environmental Health Officers liaise with colleagues via the North East Food Liaison Group and the North East Sampling and Public Protection Groups.

Officers of the Service meet with our six neighbouring authorities, i.e. those in Tyne and Wear, Durham and Northumberland, in the North East Food Liaison Group. This group facilitates close cooperation between the representatives. Officers are also involved with sampling sub-groups, the combined North and South of Tyne meetings involving Public Health England, Local Authorities and the Primary Care Trust. These meetings involve representatives from the relevant bacteriological laboratories and communicable disease specialists.

Officers liaise frequently with Council colleagues in connection with food matters, including catering and school meals, and with regard to building control and planning applications.

3.9 Feed and Food Safety and Standards promotional work

The very small number of feed establishments registered within the City does not make promotional work on any scale viable. Imparting information on the importance of feed control is restricted to business advice given on inspection.

Basic food hygiene information for consumers is available on the Council's website.

4. Resources

4.1 Financial Allocation

The Council allocates a budget for the delivery of Food Safety and Enforcement which includes appropriate staffing, running and equipment costs as part of the overall Council's revenue budget.

Last year there was some considerable investment in a new database system for Regulatory Services. It is envisaged that further investment will be required to extend the functionality of the system as officers become more agile working.

Any costs for legal action will be supported from other Regulatory revenue budgets as necessary with associated costs being recovered where possible.

4.2 Staffing Allocation

Environmental Health personnel specialising in food comprise:

- 1 Principal Environmental Health Officer – 0.7 Full time equivalent (FTE)
- 4 Senior Environmental Health Officers - 2.2 FTE
- 2 Technical Officers - 0.7 FTE
- 1 Senior Trading Standards Officer (part time on food standards) - (0.25 FTE)

All food-specialist Environmental Health Officers have over two years' experience in food matters and are fully competent in accordance with the Food Law Code of Practice.

Of the team working on food there are 3 Senior Environmental Health Officers and 1 Principal EHO competent to deal with Approved Premises.

4.2 Staff Development Plan

Staff appraisals are undertaken annually, and the findings are included in staff development and training plans. A competency matrix has been developed in line with the requirements of the Food Law Code of Practice and training needs have been assessed. An action plan in order to ensure that personnel are fully competent commensurate with the activities assigned will be delivered during the current year. Individuals will receive specific training where appropriate and all food-specialist Environmental Health Officers are to complete a minimum 20 hour Continuing Professional Development (10 hours of food-specific).

The Service cooperates regionally through the Food Liaison Group and with the Food Standards Agency in order to source low cost training.

Training days and training sessions on subjects are programmed as necessary.

Any inexperienced officers assigned to food work are supervised and receive training commensurate with the Code of Practice.

Officers enforcing feed work undertake training provided by the FSA and will utilise online training provided by the Chartered Trading Standards Institute.

5. Quality Assessment

A documented internal monitoring procedure in accordance with Article 8 of Regulation (EC) No. 882/2004 (Official Feed and Food Controls), the Food Law Code of Practice and centrally issued guidance will be reviewed and updated annually.

Monitored inspections are recorded on a database in addition to random file checks, case load meetings and specific premises interventions.

Visits to feed establishments are recorded and feedback on the inspection provided to the business operator. Annual returns on activities are provided to the FSA.

6. Review

6.1 Review against Service Plan

A review of the plan will be undertaken mid-year with consideration of achievements against targets. In the periods either side of the mid-year review, managers monitor progress with case work and regular meetings.

The Service carried out 87% of planned interventions of food premises in 2018/19 with 1094 food premises being inspected with 122 inspections outstanding at the year end.

6.2 Identification of any variance from the Service Plan

There were 122 programmed premises outstanding from the inspection programme at the end of the financial year 2018/19.

Heavy officer workloads from routine inspection work and an increase in revisits due to the service of notices and requests for re-inspection, have contributed to the number of overdue inspections.

A significant project to move from the previous bespoke environmental health commercial premises database to a new Idox system commenced part way through the year. This involved a significant amount of officer resource, taking the team from planned work to undertake training on the new system. Additionally, there is an ongoing demand which continues to challenge the service as new procedures and reporting methods are developed and system errors are encountered. This has significantly impacted on the service coming into in 2019/20. Once the full functionality of the system is realised, we anticipate service efficiencies and cash savings.

The method employed by the new Idox system of calculating the due inspections also differed from the previous system. This resulted in identifying a significant number of overdue programmed inspections too late in the financial year to enable any additional officer resources, placing additional demand on the existing staff.

A further challenge to the workload has been an increase in the number of unrated businesses arising from new food business registrations with an additional 225 businesses spanning the whole of the last financial year which were in addition to the planned programme. So far in this half year, there has already been an additional 200 new food business registrations requiring an inspection, adding to the workload of the team in addition to the programmed work.

This financial year has also seen the service of 4 hygiene emergency prohibition notices, and significant officer time to prepare case files for potential court proceedings for another 4 prosecutions for breaching food hygiene legislation, impacting on the routine work of the staff.

Additionally, where we have in the past used alternative interventions for category E premises, we aim to visit all these premises this financial year. This creates an additional 200 interventions, placing a further demand on the service.

A strategy continues to make every effort to recover the position through 2019/20 using a combination of an external contractor and in-house resource. We have already secured the assistance of permanent variable hours officer part-time and aim to recruit further resources to pick up the backlog of inspections.

7. Areas of Improvement

To assist in long term with the resolution of current and future Idox operating systems issues, we have recently appointed a Regulatory Delivery Officer, whose role it will be amongst other things to ensure appropriate updates in our Idox operating systems as necessary within the department. The role will also involve building and developing a document management system and developing a system of reporting and workflow tools to support internal monitoring procedures.

A new sampling budget has been included within the Council's budget and Medium Term Financial Plan for the coming financial year, and appropriate staffing resource allocated to ensure we can fulfil commitments to local and regional sampling plans.

Additional funding has also been provided for this year to recruit additional agency staff up until the end of the financial year. They will assist our current staff in completing our planned programme of interventions, up to the end of this financial year. Looking forward to next year work is being undertaken to benchmark the service with other local authorities with a view to determining the most appropriate level of resourcing for the unit.

The service will continue to develop the service to improve our delivery in response to changes brought about by the Food Standards Agency's 'Food Law Code of Practice 2017'.

On-going review and development of operating procedures, including a review of the premise's inspection pro-forma, will be undertaken in order to assist with the consistency of planned interventions.

Additionally, we will further consider innovative methods of service delivery, agile working, service redesign and an appropriate business operating model to ensure the most appropriate officers are tasked with the right work.

In line with previous years, we continue establishing and targeting workload priorities with available resources to deliver and maintain the best achievable levels of public health protection, through the development of alternative approaches to business engagement.

Item 5

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

14 JANUARY 2020

REFERENCE FROM CABINET – 14 JANUARY 2020 - ADOPTION OF CORE STRATEGY AND DEVELOPMENT PLAN 2015-2033

Report of the Assistant Director of Law and Governance

1. Purpose of the Report

- 1.1 To seek the advice and consideration of this Committee on a report to be considered by Cabinet on 14 January 2020. The report seeks Cabinet approval to recommend to Council to adopt the Core Strategy and Development Plan 2015-2033 (the Plan).

2. Background and Current Position

- 2.1 The Cabinet, at its meeting to be held on 14 January 2020, will give consideration to the attached report of the Executive Director of City Development. The report seeks comments from Cabinet and to refer the report to the Economic Prosperity Scrutiny Committee and the Planning and Highways Committee for their advice and consideration.
- 2.2 The Cabinet is requested to recommend to Council to:-
 - Note the Planning Inspector's Report on the Core Strategy and Development Plan (Appendix 1) and accept the Main Modifications; and
 - Adopt the Core Strategy and Development Plan 2015-2033 including the Policies Map (Appendix 2) to take effect from 30th January 2020.
- 2.3 Copies of the 14 January 2020 Cabinet Agenda are available online to all Members of the Council. Recommendations from the Cabinet will be reported verbally to the meeting.

3. Conclusion

- 3.1 The report is referred to this Committee for advice and consideration. The Plan is part of the Council's policy framework set out in Article 4 of the Constitution and the views of this Committee will be reported to Council on 29 January 2020.

4. Recommendation

- 4.1 The Scrutiny Committee is invited to give advice and consideration in respect of the attached report of the Executive Director of City Development.

5. Background Papers

5.1 Cabinet Agenda, 14 January 2020.

5.2 A copy of the Agenda is available for inspection from the Assistant Director of Law and Governance or can be viewed on-line at:-

<https://www.sunderland.gov.uk/committees/cm5/Meetings/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/9961/Committee/1953/Default.aspx>

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CABINET MEETING – 14 JANUARY 2020

EXECUTIVE SUMMARY SHEET – PART I

Title of Report:

Adoption of the Sunderland Core Strategy and Development Plan 2015-2033

Author(s):

Executive Director of City Development

Purpose of Report:

The purpose of this report is to seek Cabinet approval to recommend that full Council approves the adoption of the Core Strategy and Development Plan 2015-2033 (the Plan).

Description of Decision:

Cabinet is requested to recommend that Council:-

- Notes the Planning Inspector's Report on the Core Strategy and Development Plan (Appendix 1) and accepts the Main Modifications;
- Adopts the Core Strategy and Development Plan 2015-2033 including the Policies Map (Appendix 2) to take effect from 30th January 2020; and
- Cabinet is also requested to agree that the Supplementary Planning Documents set out in Appendix 3 to the report are revoked with effect from 30th January 2020 subject to Council's agreement to adopt the Core Strategy and Development Plan with effect from that date, with revised SPDs to be developed where appropriate.

Is the decision consistent with the Budget/Policy Framework? Yes

If not, council approval is required to change the Budget/Policy Framework

Suggested reason(s) for Decision:

In accordance with the applicable legislation and the Budget and Policy Framework, Council is required to approve the adoption of the Core Strategy and Development Plan as part of Sunderland's Development Plan.

Alternative options to be considered and recommended to be rejected:

The Council is required to prepare and regularly review its Local Plan. The existing Development Plan comprises of the Unitary Development Plan (1998) and Unitary Development Plan Alteration No.2 (2007) which are substantively out-of-date. The Plan will provide an updated planning policy framework which will support development within the city, whilst protecting important environmental assets.

Impacts analysed;

Equality **Privacy** **Sustainability** **Crime and Disorder**

An equalities impact assessment and sustainability appraisal has been undertaken on the Plan.

Is the Decision consistent with the council's co-operative values? Yes

Is this a "Key Decision" as defined in the Constitution? Yes

Is it included in the 28 day Notice of Decisions? Yes

ADOPTION OF THE SUNDERLAND CORE STRATEGY AND DEVELOPMENT PLAN 2015-2033

REPORT OF THE EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

1. Purpose of the Report

- 1.1 The purpose of this report is to seek Cabinet approval to recommend that Council approves the adoption of the Core Strategy and Development Plan 2015-2033 (the Plan).

2. Description of Decision (Recommendations)

- 2.1 Cabinet is requested to recommend that Council:-
- Notes the Planning Inspector's Report on the Core Strategy and Development Plan (Appendix 1) and accepts the Main Modifications;
 - Adopts the Core Strategy and Development Plan including the Policies Map (Appendix 2) to take effect from 30th January 2020; and
 - Cabinet is also requested to agree that the Supplementary Planning Documents set out in Appendix 3 to the report are revoked with effect from 30th January 2020 subject to Council's agreement to adopt the Core Strategy and Development Plan with effect from that date, with revised SPDs to be developed where appropriate.

3. Introduction/Background

- 3.1 The Sunderland Local Plan aims to establish a policy framework that guides and shapes development. It will set the parameters for this to be achieved, and to encourage and support development in coming forward. It will ensure that Sunderland is a city that is open for business and growth, providing jobs and prosperity for local people, delivering housing to meet the needs of all of our communities, and tackling deprivation within the city. The document will provide a spatial framework to assist in the delivery of the priorities identified within the City Plan.
- 3.2 Sunderland's Local Plan is being prepared in three parts;
- Part One - Core Strategy and Development Plan which will set out an overarching strategy for future change and growth in the city and includes detailed development management policies and strategic allocations and designations. This report seeks approval for the Council to formally adopt this document.
 - Part Two – Allocations and Designation Plan which will set out site-specific policies for the development, protection and conservation of land in the city.

- Part Three - International Advance Manufacturing Park (IAMP) Area Action Plan (AAP), which sets out site specific policies for the development of an employment park on land to the north of the Nissan Plant. The AAP was adopted in November 2017.

3.3 This Report relates to the preparation of the Core Strategy and Development Plan, hereafter referred to as the Plan.

Preparation of the Core Strategy and Development Plan

- 3.4 All Local Authorities are required to prepare a Local Plan. Plans must be prepared in accordance with the National Planning Policy Framework (NPPF), the Duty to Cooperate and legal and procedural requirements as set out in the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Planning) (England) Regulations 2012.
- 3.5 Local Plans must be considered to be sound following an examination in public which means that the Plan has been positively prepared and seeks to meet the objectively assessed needs for development and infrastructure requirements, is justified, is the most appropriate strategy, is effective and is consistent with national policy.
- 3.6 The Council has been preparing the Plan for some time in accordance with the legislative requirements above and has consulted on numerous iterations.
- 3.7 Following Cabinet approval on 30 May 2018, the Council undertook a six week public consultation on the Publication Draft Core Strategy and Development Plan, in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. The Regulation 19 stage is a formal stage where stakeholders and members of the public are given a final chance to make representations on whether they support the Plan or not prior to its submission.
- 3.8 Following the conclusion of this consultation, on 21 November 2018, Council approved the submission of the Plan to the Secretary of State to commence the Examination in Public into the soundness and legal compliance of the Plan.
- 3.9 The Plan and submission documents were submitted to the Secretary of State on 21st December 2018. The Secretary of State for Communities and Local Government appointed Mark Dakeyne BA(Hons) MRTPI as Planning Inspector to conduct the Examination in Public.

4. Examination in Public

- 4.1 The Inspector held examination sessions during May and June 2019. Following the hearing sessions, in July 2019, the Inspector published his post-hearing advice note which indicated that in his preliminary views the Plan was capable of being found sound subject to a number of proposed Main Modifications being made to the Plan. He then invited the Council to prepare precise wording for the modifications and organise a consultation on them.

4.2 Between 13 September and 25 October 2019, the Council undertook a six week public consultation on a Schedule of Proposed Main Modifications to the Plan, which included changes discussed during the course of the hearing sessions and to reflect the recommendations of the Inspector in his post-hearing advice note. A summary of the main changes proposed through the Main Modifications is as follows:

- Clarifying and adjusting the distribution of housing and employment land and supply figures to reflect up-to-date information;
- Articulating the exceptional circumstances for the release of Green Belt land;
- Clarifying and updating the components of housing land supply, the assumptions that will be relied upon to calculate the five-year supply and the role of a Housing Implementation Strategy;
- Ensuring that policies and proposals for gypsies and travellers are positively prepared, effective and consistent with national policy;
- Clarifying the components of employment land supply and ensuring employment policies are effective;
- Ensuring that the strategic and generic policies, including those relating to the Green Belt, valued landscapes, housing, and minerals and waste are positively prepared, justified, effective, consistent with national policy, and clear to the decision-maker;
- Deleting Green Belt Housing Growth Areas [HGA] and Safeguarded Land at East Springwell, Rickleton and North Hylton so that land release is positively prepared, justified and consistent with national policy;
- Avoiding the protection of the part of the Hendon Key Employment Area where there is no reasonable prospect of the land being used for that purpose;
- Ensuring that the extent of Settlement Breaks is positively prepared and justified;
- Modifying the development criteria for HGA and the South Sunderland Growth Area so that they are positively prepared, justified and effective; and
- Ensuring that key triggers that would lead to a review and the Implementation and Monitoring Framework are embedded in the Plan.

4.3 A full schedule of the Main Modifications which were consulted on is available on the Examination webpage (see document EX19.001 at www.sunderland.gov.uk/csdpeip).

4.4 Following the consultation, the Council summarised all of the representations received and submitted these to the Planning Inspector for his consideration.

4.5 After taking into account all of the representations received, including those made during the hearing sessions and submitted to the Council in response to the Regulation 19 consultation during the summer of 2018, the Inspector has now issued his final report (see Appendix 1), which sets out that the Plan is considered to be 'sound', subject to the Schedule of Main Modifications appended to the report.

- 4.6 Following publication of the Inspector's report, Council approval is being sought to formally adopt the Plan to take effect from the 30 January 2020.
- 4.7 Following adoption of the Local Plan, under Section 113 of the Planning and Compulsory Purchase Act 2004, a person aggrieved by the Plan may make an application to the High Court to challenge it. Such an application must be made within six weeks of adoption. In these circumstances the Plan's adoption may be delayed by an interim order of the Court pending the outcome of the legal challenge.
- 4.8 Upon adoption, the Plan will replace a number of Policies within the existing Unitary Development Plan (UDP) and Unitary Development Plan Alteration No.2. The list of policies that will be replaced is set out within Appendix 1 of the Plan.
- 4.9 It is the intention that the remainder of the UDP and UDP Alteration No.2 policies which remain 'saved', will be replaced by policies within the emerging Allocations and Designations Plan, which will complete the suite of documents which comprise the Council's Local Plan.
- 4.10 In addition, the Council will delete all Supplementary Planning Documents (SPDs) which expand upon UDP Policies which are to be deleted, as set out in Appendix 3 to this report. Where necessary, new or replacement SPDs will be developed and taken through consultation as appropriate.
- 4.11 Appendices 1-4 will be circulated once the final report has been received from the Planning Inspectorate.

5. Reasons for the Decision

- 5.1 In accordance with the applicable legislation and the Budget and Policy Framework, Council is required to approve the adoption of the Core Strategy and Development Plan as part of Sunderland's Development Plan.

6. Alternative Options

- 6.1 The Council is required to prepare and regularly review its Local Plan. The existing development plan comprises of the Unitary Development Plan (1998) and Unitary Development Plan Alteration No.2 (2007) which are substantively out-of-date. The Plan will provide an updated planning policy framework which will support development within the city, whilst protecting important environmental assets.

7. Impact Analysis

- (a) **Equalities** – As part of the preparation of the Plan an Equalities Impact Assessment was undertaken which is attached at Appendix 4.
- (b) **Sustainability** – As part of the preparation of the Plan a Sustainability Appraisal was undertaken.

- (c) **Reduction of Crime and Disorder – Community Cohesion/Social Inclusion** – The Plan contains policies that seek to promote crime reduction and social cohesion within new developments.

8. Other Relevant Considerations/Consultations

- (i) **Financial Implications** – There are no direct financial implications arising from this report.
- (ii) **Risk Analysis** – Any development plan document such as the Core Strategy and Development Plan is required to be formally examined by an independent Planning Inspector to consider whether or not it is ‘sound’ and fit-for-purpose. This requires that it has been positively prepared in accordance with all the legal requirements and statutory processes. As part of this the Council was required to demonstrate effective co-operation with others on strategic cross boundary issues (the Duty to Co-operate) and that the proposed Plan is justified, effective and consistent with national planning policy. To mitigate this risk, officers ensured that the policies set out in the Plan were justified and supported by robust evidence, the appropriate Regulations were followed precisely and a diligent approach to the Duty to Co-operate had been taken.
- (iii) **Legal Implications** – Preparation of the Plan has been progressed in accordance with the Planning & Compulsory Purchase Act 2004 (as amended) and the Town & Country Planning (Local Planning) (England) Regulations 2012.

Upon adoption of the Plan, it must be made publicly available as soon as reasonably practicable. In addition, an Adoption Statement must be made available and sent to the Secretary of State and any person who has asked to be notified of the adoption of the Plan. The Adoption Statement must state the date of adoption of the Plan, identify the modifications made and inform the public of the ability to challenge the Plan by an application to the High Court within 6 weeks from the date of adoption under Section 113 of the 2004 Act.

- (iv) **Policy Implications** – The Plan will be part of the Development Plan and as set out in Section 38(6) of the 2004 Act, if regard is to be had to the development plan for the purpose of any determination to be made under the planning Acts, the determination must be made in accordance with the Plan unless material considerations indicate otherwise
- (v) **Implications for Other Services** – The Plan’s policies reflect as appropriate other Council and partner strategies, plans and programmes.

- (vi) **The Public/External Bodies** – It is a requirement of the planning system that the public as a whole are engaged in the development plan process, with minimum statutory requirements for consultation set out by Regulations. The Duty to Co-operate as set out in the Planning and Compulsory Purchase Act 2004 (as amended) places a legal duty on local planning authorities to co-operate with neighbouring authorities and other public bodies and this is tested at examination. A report of consultation has been published alongside the Plan setting out how consultation has been undertaken at all stages.
- (vii) **Project Management Methodology** – The Plan has had the benefit of a dedicated Project Manager.
- (viii) **Procurement** – All procurement undertaken by the Council within the development of the Plan has been conducted according to the Council's procurement rules and applicable legislation.

9. Background Papers

- 9.1 A comprehensive evidence base was published alongside the Plan. All documentation can be found on the Council's website at www.sunderland.gov.uk/csdpeip.

10. List of Appendices

- Appendix 1 Planning Inspector's Report on the Core Strategy and Development Plan
- Appendix 2 Core Strategy and Development Plan
- Appendix 3 Schedule of SPDs to be deleted
- Appendix 4 Equalities Impact Assessment

Item 6

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

14 JANUARY 2019

ANNUAL WORK PROGRAMME 2019-20

REPORT OF THE REPORT OF THE DIRECTOR OF PEOPLE COMMUNICATIONS AND PARTNERSHIPS

1. Purpose of the Report

- 1.1 The report sets out the current work programme of the Committee for the 2019-20 municipal year.

2. Background

- 2.1 The work programme is designed to set out the key issues to be addressed by the Committee during the year and provide it with a timetable of work. The Committee itself is responsible for setting its own work programme, subject to the coordinating role of the Scrutiny Coordinating Committee.
- 2.2 The work programme is intended to be a working document which Committee can develop throughout the year, allowing it to maintain an overview of work planned and undertaken during the Council year.
- 2.3 In order to ensure that the Committee can undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.4 In delivering its work programme the Committee will support the Council in achieving its corporate outcomes

3. Current position

- 3.1 The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme is intended to be a flexible mechanism for managing the work of the Committee in 2019-20.

5 Recommendation

- 5.1 That Members note the information contained in the work programme.

Contact Officer: Jim Diamond, Scrutiny Officer (Tel 0191 561 1396)
James.diamond@sunderland.gov.uk

ECONOMIC PROSPERITY SCRUTINY COMMITTEE –WORK PROGRAMME 2019-20

REASON FOR INCLUSION	11 JUNE 19	9 JULY 19	10 SEPTEMBER 19	8 OCTOBER 19	5 NOVEMBER 19	3 DECEMBER 19	14 JANUARY 20	11 FEBRUARY 20	10 MARCH 20	7 APRIL 20
Policy Framework/ Cabinet Referrals and Responses						Coastal Communities Round 5 Project (Dan Hattle)	Food Law Report Local Plan – Core Strategy			
Scrutiny Business	Remit and Work Programme of Committee Sunderland Cultural Strategy (Rebecca Ball)	Private Sector Housing Enforcement Policy (Marion Dixon) Cross Border Taxi Licensing Enforcement (Marion Dixon)	Siglion Update (Jon Ritchie/Peter McIntyre)	Sunderland Business Improvement District (Sharon Appleby)	Industrial Strategy (Richard Baker/Vince Taylor)	North East England Chamber of Commerce (Jonathan Walker)		International Strategy (Catherine Auld) Business Centres (Catherine Auld) Housing Strategy - Update (Julie Wearmouth) Major Events (Victoria French)	Siglion Update (Peter McIntyre) Visit to Centre of Excellence for Sustainable Advanced Manufacturing (CESAM) Public Space Protection Orders (Michelle Coates) Recycling/Enforcement – Public Engagement (Colin Curtis)	Annual Report (Jim Diamond) International Advanced Manufacturing Park (Mark Jackson) Sunderland Strategic Transport Corridor – Update (Mark Jackson) Sunderland Rail Station – Update (Mark Jackson)
Performance / Service Improvement										
Consultation Information and Awareness Raising	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19

Tbc Habitat Regulations Assessment Interim Strategy (Dan Hattle)
Northumbria Road Safety Partnership (Paul Lewins)

Item 7

NOTICE OF KEY DECISIONS

REPORT OF THE DIRECTOR OF PEOPLE, COMMUNICATIONS AND PARTNERSHIPS

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Jim Diamond, Scrutiny Officer
0191 561 1396
James.diamond@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190906/402	To consider expansion proposals by an existing Council tenant in respect of a strategic property and the associated capital funding and revised lease term proposals.	Cabinet	Y	During the period from 14 January to 29 February 2020.	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190925/406	To recommend to Council that changes to polling districts and polling places are agreed.	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190910/405	To approve revisions to the city's Unauthorised Encampment Policy 2018.	Cabinet	Y	14 January 2020.	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191205/425	To agree changes to the Community Care Support Scheme (part of Local Welfare Provision) to provide successful applicants with more choice	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
191205/426	To approve the procurement of a direct payment employment support service	Cabinet	Y	14 January 2020	N	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191205/427	To agree to review the Council's Waste Management policy in light of recent public consultation on National Resources and Waste Strategy	Cabinet	Y	14 January 2020	Y	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
191210/430	To approve the Third Capital Review 2019-2020 (including Treasury Management).	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191210/431	To approve the Third Revenue Review 2019-2020.	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191210/432	To approve the Council Tax Base 2020-2021	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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191210/433	To recommend to full Council for approval the Local Council Tax Support Scheme for 2020-21	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191210/434	To approve a Pension Guarantee Arrangement	Cabinet	Y	During the period 14 January to 31 March 2020.	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191210/435	To note the Revenue Budget 2020/2021 to 2023/2024 – Update and Provisional Revenue Support Settlement	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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191212/436	To approve the Council's participation in a procurement exercise through the North East Procurement Organisation to establish a Regional framework arrangement for Post-Mortem Examination services.	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191212/438	To consider and recommend to Council the Feed and Food Law Service Plan to be used by the Public Protection and Regulatory Service of the Neighbourhoods Directorate	Cabinet	Y	14 January 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191216/440	To approve the adoption of Core Strategy and Development Plan	Cabinet	Y	During the period 11 to 30 January 2020	N	Not applicable.	Core Strategy and Development Plan, Planning Inspector's Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
191212/429	To consider the recommendations of the Health and Wellbeing Scrutiny Committee following a scrutiny review into oral health.	Cabinet	Y	During the period 14 January to 30 March 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191212/437	To consider the response to be made to any notification given by Durham County Council under section 88K Water Industry Act 1991 regarding a proposal for variation of an existing community water fluoridation scheme to include the City of Sunderland area.	Cabinet	Y	During the period 14 January to 30 March 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190813/380	To seek approval to develop a strategic framework and action plan to enable the development of more resilient communities, including a more vibrant Social Enterprise sector.	Cabinet	Y	During the period 11 February to 30 March 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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170927/212	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force Area.	Cabinet	Y	During the period 11 February to 30 March 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
181024/312	To receive an update report on the Regional Adoption Agency proposals and to agree the next steps	Cabinet	Y	During the period from 11 February to 31 March 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191009/412	To approve the funding for specialist and move on accommodation for people with mental health needs with Home Group.	Cabinet	Y	During the period from 11 February to 30 March 2020.	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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190823/385	To approve the proposed Governance Arrangements for the Centre of Excellence for Sustainable Advanced Manufacturing (CESAM) and related matters.	Cabinet	Y	During the period from 11 February to 30 April 2020	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191008/409	To approve the disposal of the former Gillbridge Police Station, Sunderland.	Cabinet	Y	11 February 2020	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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191024/417	To seek approval for the City Council to enter into a partnership arrangement to establish a new Voluntary Community Sector Infrastructure Support Service for Sunderland	Cabinet	Y	11 February 2020	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191105/421	To approve Sunderland's Empty Homes Strategy.	Cabinet	Y	11 February 2019	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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191105/424	To note the Core Strategy and Development Plan: update on development including authorisation of draft Supplementary Planning Documents for consultation in relation to South Sunderland Growth Area, Planning Obligations, Homes in Multiple Occupation and Biodiversity.	Cabinet	Y	11 February 2020	N	Not applicable.	Draft South Sunderland Growth Area Supplementary Planning Document; Draft Planning Obligations Supplementary Planning Document; Draft Homes in Multiple Occupation Supplementary Planning Document Scoping Report; Draft Biodiversity Supplementary Planning Document Scoping Report.	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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191205/428	To agree Sunderland's Housing Delivery and Investment Plan	Cabinet	Y	11 February 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191213/439	To approve the updated business plan for Siglion LLP and related matters.	Cabinet	Y	During the period from 11 February to 30 March 2020.	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190114/325	To procure a contractor to undertake works at Jacky Whites Market and associated properties in The Bridges Shopping Centre.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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	To approve the Five Neighbourhood Investment Plans	Cabinet	Y	24 March 2020	N	Not applicable	Cabinet report Investment Plans	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

Who will decide;

Cabinet; Councillor Graeme Miller – Leader; Councillor Michael Mordey – Deputy Leader; Councillor Paul Stewart – Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Geoffrey Walker – Health and Social Care; Councillor John Kelly – Communities and Culture; Councillor Amy Wilson – Environment and Transport; Councillor Rebecca Atkinson – Housing and Regeneration.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,
Assistant Director of Law and Governance

16 December 2019