

# **MANAGEMENT SCRUTINY COMMITTEE**

## **SCRUTINY COMMITTEES WORK PROGRAMMES FOR 2009-10**

### **REPORT OF THE CHIEF EXECUTIVE**

**18 February 2010**

**Strategic Priority: ALL**

**Corporate Improvement Objective : ALL**

#### **1. Purpose of the Report**

- 1.1 The report attaches, for Members' information, the variations to the Scrutiny Committees work programmes for 2009/10 and provides an opportunity to review the Committee's own work programme for the remainder of this Municipal Year.

#### **2. Background**

- 2.1 The role of the Management Scrutiny Committee is two-fold, firstly it has a role in co-ordinating efficient business across the seven Scrutiny Committees and manage the overall Scrutiny Work Programme and secondly to consider the Council's corporate policies, performance and financial issues.
- 2.2 The aim of its co-ordinating role is to avoid duplication, make best use of resources and to provide a corporate overview of the Overview and Scrutiny Function. As such the remainder of this report outlines the current work programmes of the Scrutiny Committees.

#### **3. Scrutiny Committees Work Programmes**

- 3.1 **Appendix 1** sets out the changes this month to the Scrutiny Committee work programmes from those endorsed at the start of the municipal year. Each Scrutiny Committee receives its own work programme in full each month in order to review progress.

#### **4. Management Scrutiny Committee's Work Programme**

- 4.1 **Appendix 2** outlines this Committee's full work programme for the year, updated to reflect new additions and amendments requested by Committee as the year has progressed.

#### **5. Recommendation**

- 5.1 That the Committee notes the variations to the Scrutiny Committees Work Programmes for 2009-10 and to its own work programme.

## **6. Background Papers**

Scrutiny Committee Agendas – February 2010 cycle of meetings.

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## CHILDREN, YOUNG PEOPLE &amp; LEARNING SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

|                                     | <b>JUNE<br/>18.6.09</b>  | <b>JULY<br/>9.7.09</b>  | <b>SEPTEMBER<br/>17.9.09</b>   | <b>OCTOBER<br/>15.10.09</b>                                    | <b>NOVEMBER<br/>12.11.09</b>                 | <b>DECEMBER<br/>10.12.09</b>   | <b>DECEMBER<br/>18.12.09</b>               | <b>JANUARY<br/>14.1.10</b>     | <b>FEBRUARY<br/>11.2.10</b>  | <b>MARCH<br/>11.3.10</b>   | <b>APRIL<br/>22.4.10</b>   |
|-------------------------------------|--|---|--|--|--|--|--|--------------------------------|--|--|--|
| <b>Policy Review</b>                | Proposals for policy reviews (KB)  | Scope of review – Commissioning 16-19 learning<br><br>Looked After Children – Progress on recommendations |  |  | 16-19 Learning – Setting the Scene (LB)      | Achieving Educational Inclusion (MF)   | Evidence Gathering Meeting – 16-19 Changes | Youth Work Commissioning (AN)  | YOS Improvement Plan (JH)  | Apprenticeships (SS)   | Final Report   |
| <b>Scrutiny</b>                     | Workforce Innovation & Reform Strategy consultation (PC/PT)<br><br>Health Notice : Measles Outbreak (KM) | Laming Report Action Plan (KM)<br><br>Health Notice : Swine Flu / Measles Outbreak (NC)                   | Library Plan (JH)<br><br>HRH Primary – Improvement Plan (SM/MF)            | Ofsted Inspection Framework / Schools Performance 2008/09 (LB) | Young Persons Supported Housing Project (PB) | Library Services Pricing Review (JH)<br><br>Behaviour & Attendance Strategy (PH) |  | Schools Concerns Policy (LB)   | Corporate Parenting Annual Report (MB)<br><br>Library Services Pricing Review (JH)<br><br>HRH Monitoring Visit | Social Worker Roles & Responsibilities (MB)<br><br>BSF Wave 2 (BS) | Annual Report (KB)<br><br>Schools Performance (LB)<br><br>Phoenix Project  |
| <b>Scrutiny (Performance)</b>       | HRH Primary – Improvement Plan (SM/MF)<br><br>Ofsted 12 months progress<br><br>Plains Farm Primary       | Castle View Monitoring Visit (MF)   | Provisional KS Results (MF/AB)<br><br>Performance & ViM Annual Report (SM) | Complaints Annual Report 08/09 (SM)<br><br>LDD Strategy (SF)   | Audit Commission School Survey 2009 (SM)     | HRH Primary Improvement Plan (MF/SM)   |  | Performance Q2 April – Sept 09 | Attainment of C&YP inc Gender (LB)   | Tellus4survey (SM)   | Performance Framework Q3<br><br>Final Behaviour & Attendance Strategy (PH) |
| <b>Cabinet</b>                      | Article 4: Youth Justice Plan 09/10 (JH/GK)  |   |  |  |  |  |  | Strategic Planning Process     | Article 4: CYPP 2009-11<br><br>LSP Delivery Report   |  |  |
| <b>Committee Business</b>           | Work Programme 2009/10 (KB)<br><br>Children's Homes Inspections<br><br>Parenting Strategy                | Libraries Conference  | Ofsted Safeguarding Inspections<br><br>Final Draft Work Programme          | Co-opted Review (KB)   | Libraries Conference Feedback (GH/TM)        |  |  | CCfA revisions                 |  |  |  |
| <b>CCFA/Members items/Petitions</b> |  |   |  |  |  |  |  |                                |  |  |  |

To be scheduled: Academy Schools Vision & Future  
Children's Trust  
Teaching & Take up of MFL  
Children's Centres / Sure Start  
Sandhill Scores

At every meeting:

Forward Plan items within the remit of this committee  
Work Programme update

## COMMUNITY AND SAFER CITY SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

[illegible]

## ENVIRONMENT AND ATTRACTIVE CITY WORK PROGRAMME 2009 -10

[illegible]

## HEALTH AND WELLBEING SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

|                               | <b>JUNE</b><br><b>17.06.09</b>  | <b>JULY</b><br><b>08.07.09</b>  | <b>SEPTEMBER</b><br><b>16.09.09</b>  | <b>OCTOBER</b><br><b>14.10.09</b>  | <b>NOVEMBER</b><br><b>11.11.09</b>   | <b>DECEMBER</b><br><b>9.12.09</b>  | <b>JANUARY</b><br><b>13.01.10</b>  | <b>FEBRUARY</b><br><b>10.02.10</b>  | <b>MARCH</b><br><b>10.03.10</b>   | <b>APRIL</b><br><b>21.04.10</b>   |
|-------------------------------|---|---|--|--|--|--|--|---|---|---|
| <b>Policy Review</b>          | Proposals for policy review (Review Coord)  | Scope of review (Review Coord)  | Approach to Review (Review Coord)  | Progress on Review (Review Coord)  | Progress on Review (Review Coord)  | Progress on Review (Review Coord)  | Progress on Review (Review Coord)  | Progress on Review (Review Coord)   | Draft report (Review Coord)   | Final Report  |
| <b>Scrutiny</b>               | <p>Proposed Restructuring of Community Nurse Teams in Sunderland (TQ)</p> <p>Workforce Development in the Independent Care Sector (TWCA)</p> <p>Health and Wellbeing Inequalities (NCx)</p> <p>Food Law Enforcement Safety Plan. (NJ)</p> | <p>Position Statement on Autism (SL)</p> <p>Pandemic Influenza &amp; Measles – Update (NCx)</p> | <p>Beacon Award – Reducing Health Inequalities</p>   | <p>NTW Crisis Resolution Team (RP)</p> <p>Intensive Rehabilitation &amp; Recovery Services for Men &amp; Women (CW/MW)</p> <p>Washington MPC (GK)</p> <p>Integrated Care Pilot Scheme (SL)</p> | <p>Annual Home Care Report including Home Care Services Progress Report (SL)</p> <p>Shop Mobility Scheme (PB)</p> <p>Barmston Medical Practice (LA)</p> <p>Ocular Oncology</p> | <p>Quality Standards for Residential and Nursing Homes for Older People (GK)</p> <p>Total Place (LC)</p> <p>Redesign of Drug and Alcohol Programmes (BS)</p> <p>District Nursing Review (CB)</p> | <p>Electronic Prescriptions (LA)</p> <p>NHS Constitution (LA)</p>  | <p>Provision of Public Services to People with Learning Disabilities (GK/JF)</p> <p>Response to Out of Hours Care Query (GK)</p> <p>WHO Healthy City (NM)</p> |   | Annual Report (Review Coord)  |
| <b>Scrutiny (Performance)</b> |   |   | <p>Performance &amp; VfM Assessment (Paul Allen)</p> <p>Dementia Care in Sunderland Policy Review 08/09 – Progress (SL)</p> <p>Quality Commissioning Progress Monitor 07/08 Policy review SL</p> |  | Day Opportunities Update   |  | <p>Dementia Care in Sunderland Policy Review 08/09 – Progress (SL)</p> <p>Performance Framework Q2 (GR)</p> <p>Strategic Planning Process 2010/11 (JB)</p> | Annual Delivery Plan  | <p>Quality Commissioning Progress Monitor 07/08 Policy review SL</p> <p>Annual Health Check</p> | <p>Performance Framework Q3 (Paul Allen)</p> <p>Home Care Services Progress Report (SL)</p> |
| <b>Ref Cabinet</b>            | Work Programme 2009/10 (Review Coord)   | Work Programme 2009/10 (Review Coord)   | Work Programme 2009/10 (Review Coord)  | <p>Work Programme 2009/10 (Review Coord)</p> <p>Cooption Report</p>  | Work Programme 2009/10 (Review Coord)  | Work Programme 2009/10 (Review Coord)  | Work Programme 2009/10 (Review Coord)  | Work Programme 2009/10 (Review Coord)   | Work Programme 2009/10 (Review Coord)   | Work Programme 2009/10 (Review Coord)   |
| <b>Committee business</b>     |   |   |  |  |  |  | Review of CCfA   |   |   |   |

|  |   |   |  |  |   |   |   |   |   |  |
|--|---|---|--|--|---|---|---|---|---|--|
| <b>CCFA/<br/>Members<br/>Items/Petitions</b> |   |   | Conference<br>Attendance<br><br>CfPS Bid<br><br>Forward Plan | Forward Plan   | Forward Plan                                | Forward Plan<br><br>Joint Scrutiny<br>Proposals | Forward Plan                                | Forward Plan                                | Forward Plan                                | Forward Plan                                   |
| <b>Information</b>                           | Work Programme<br>2009/10 (Review<br>Coord) | Work Programme<br>2009/10 (Review<br>Coord) | Work Programme<br>2009/10 (Review<br>Coord)                  | Work Programme<br>2009/10 (Review<br>Coord)<br><br>Cooption Report | Work Programme<br>2009/10 (Review<br>Coord) | Work Programme<br>2009/10 (Review<br>Coord)     | Work Programme<br>2009/10 (Review<br>Coord) | Work Programme<br>2009/10 (Review<br>Coord) | Work Programme<br>2009/10 (Review<br>Coord) | Work<br>Programme<br>2009/10 (Review<br>Coord) |

Scrutiny Items – Carried Forward

Crisis Resolution Team Update – A further update to come back to committee (Sept 10)

Intensive Rehabilitation & Recovery Services for Men & Women (Sept 10)

# PROSPERITY & ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

| PROSPERITY & ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009-10 |   |   |  |   |   |   |   |                                     |   |  |
|---|---|---|--|---|---|---|---|-------------------------------------|---|--|
| REASON FOR INCLUSION  | JUNE<br>17.6.09   | JULY<br>15 .7.09                                | SEPTEMBER<br>23.9.09   | OCTOBER<br>21.10.09   | NOVEMBER<br>18.11.09                                  | DECEMBER<br>16.12.09  | JANUARY<br>20.1.10  | FEBRUARY<br>17.2.10                 | MARCH<br>17.3.10  | APRIL<br>28.4.10   |
| <b>Policy Review</b>  | Proposals for reviews (KJB)                                 | Scope review ( Cabinet Member Attendance) (KJB) |  |   | Major Projects Overview (JJ)<br><br>WNS Use of Budget |   |   | City Centre Developments (LH)       | University City<br><br>Major Projects Overview (JJ)   | Final Report (KJB)   |
| <b>Scrutiny</b>   | Overview of the Working Neighbourhood Strategy (Cllr BC/VT) | Overview of Tourism & Marketing (KM)            | Economic Masterplan (VT/CR)<br><br>Tourism Submission to Select Committee (KM) | Sunderland Retail Needs Assessment (NC/GC)<br><br>Industrial Property Review (CC)                   | Connexions – NEETs (AC)<br><br>Future Jobs Fund (GB)  | Arc strategy (DW)<br><br>Economic Masterplan Aims & Values (VT) | Seafront Regeneration Strategy & Marine Walk Masterplan (CJ)<br><br>Sunnside Partnership (BH) | Lambton Cokeworks Development (HCA) | Destination Management Plan (KM)<br><br>Delivering and Resourcing Projects and Programmes<br><br>Port Development | Future Jobs Fund (GB)<br><br>Draft Final Economic Masterplan<br><br>NECC |
| <b>Scrutiny (Performance)</b>   |   |   | Performance Q1 & VfM (GR)  |   |   |   | Performance Q2  |                                     | SCVS Survey Results (GM)  | Performance Q3   |
| <b>Ref Cabinet</b>  |   |   |  |   |   |   | Strategic Planning Process  | Partnership Delivery Report         |   |  |
| <b>Committee business</b>   | Draft Work Programme 09/10 (KJB)                            |   | Work Programme (KB)  | Grand Committee Feedback (KR)<br><br>High Streets Feedback (KR)<br><br>Coopted Member Protocol (KB) | WNS – Use of Scrutiny Budget                          | Working Groups – Progress report                                | CCfA Guidance   | WNS – Use of Scrutiny Budget        |   |  |
| <b>CCFA/Members items/Petitions</b>   |   |   |  |   |   |   |   |                                     |   |  |
| <b>Information</b>  |   | Forward Plan Pilot                              |  |   |   |   |   |                                     |   |  |

At every meeting Forward Plan items with the remit of this Scrutiny Committee and Work Programme Update



## SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

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## MANAGEMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009/10

| REASON FOR INCLUSION          | JUNE<br>23.6.09  | JULY<br>16.7.09   | SEPTEMBER<br>24.9.09   | OCTOBER<br>22.10.09   | NOVEMBER<br>20.11.09  | DECEMBER<br>17.12.09   | JANUARY<br>21.1.10  | FEBRUARY<br>18.2.10  | MARCH<br>18.3.010  | APRIL<br>29.4.10   |
|-------------------------------|--|---|--|---|---|--|---|--|--|--|
| <b>Scrutiny</b>               |  | Absence Management (SS)<br><br>Asset Management Review (CC)   | Absence Management – Additional Information (SS)   |   | Gentoo – Request to Extend Borrowing Powers (KB)<br><br>Strategy for Surplus Assets (CC)  | Health & Safety Annual Report (SS)   |   |  |  |  |
| <b>Scrutiny (Performance)</b> |  |   | Performance & VfM Assessment (SR)  |   |   | Service Planning Arrangements for 2010/11  | Performance Management Q2 (SR)  |  | Annual Audit Letter (moved from February due to budget focus of meeting) | Performance Management (Q3) (SR)   |
| <b>Ref Cabinet</b>            |  |   | Proposal for Budget Consultation 2010/11 (KB)<br><br>Budget Variations 1 <sup>st</sup> Q (KB)  | Budget Variations 2 <sup>nd</sup> Q (KB)<br><br>Budget Planning Framework (KB)  |   |  | Council Tax 2010/11 (KB)<br><br>Budget Variations 3 <sup>rd</sup> Q (KB)<br><br>CAA Formal Feedback (SR)  | Budget & Service Reports<br>- RSG 09/10<br>- Council Tax<br>- CIP        | Article 4: Sunderland Strategy<br><br>LAA                                | Ongoing CAA  |
| <b>Committee business</b>     | Annual Work Programme & Policy Review 2009/10 (CB)<br><br>Scrutiny Committee Work Programme 2009/10 (CB) | Feedback from conference (CB)<br><br>Refresh of Scrutiny Handbook (CB)<br><br>Relationship Building / INLOGOV (CB)<br><br>Forward Plan Pilot (CB) | Draft Protocol – Scrutiny and External Partners (CB)<br><br>Draft Protocol – Appointment of Co-opted Members to the Council's Scrutiny Committees (CB) | Tony Bovaird Workshops (CB)<br><br>Draft Role Descriptors for Scrutiny Chair, Vice Chair and Scrutiny Member (CB)<br><br>Finalised Protocol – appointment of Co-opted Members to the Council's Scrutiny Committees (CB)<br><br>Review of CCfA Mechanism & Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB) | Chairs Six Month Progress Reports Pilot (CB)<br><br>Forward Plan (CB)<br><br>Work Programmes of all Scrutiny Committees (CB)<br><br>Feedback from Seminar: NEREO Seminar on Performance Management (Cllrs Tate and Wright) (CB) | Future Monitoring of Scrutiny Recommendations Pilot (CB)<br><br>Forward Plan (CB)<br><br>Work Programmes of all Scrutiny Committees (CB)<br><br>Feedback from Parliamentary Seminar of 1 Dec 09 from Cllr Wright (CB)<br><br>Further Revisions to the CCfA Mechanism / Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB) | Forward Plan (CB)<br><br>Work Programmes of all Scrutiny Committees (CB)<br><br>IDeA Peer Review of Scrutiny Health Check 15+16 February 2010 (CB) – Finalised Timetable. | Forward Plan (CB)<br><br>Work Programmes of all Scrutiny Committees (CB) | Forward Plan (CB)<br><br>Work Programmes of all Scrutiny Committees (CB) | Draft Annual Report (CB)<br><br>Forward Plan (CB)<br><br>Work Programmes of all Scrutiny Committees (CB)<br><br>Annual Scrutiny Conference 2010 – Draft Programme Outline (CB) |