

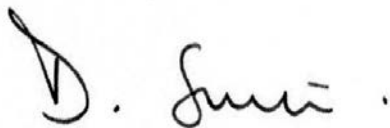
CIVIC CENTRE,
SUNDERLAND
15 June 2015

TO THE MEMBERS OF SUNDERLAND CITY COUNCIL

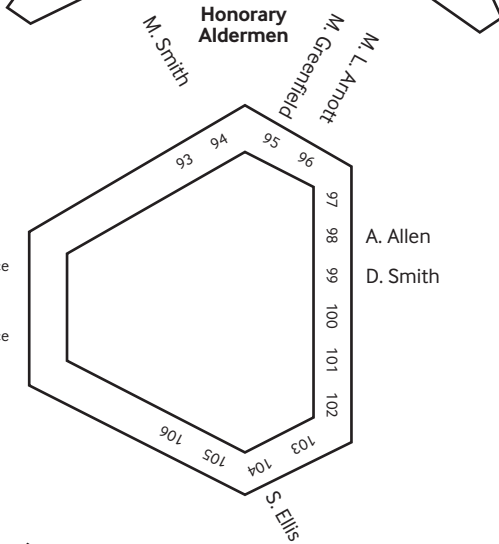
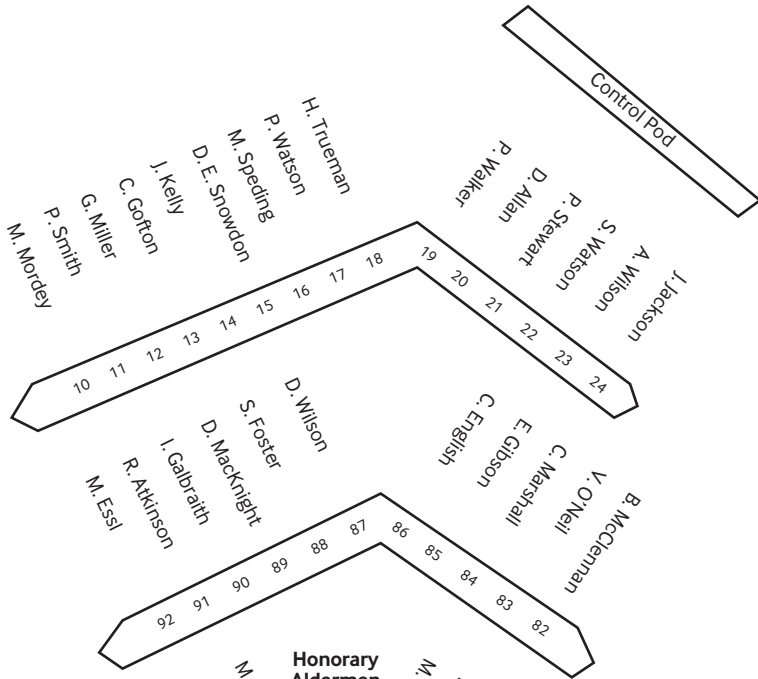
YOU ARE SUMMONED TO ATTEND A MEETING of Sunderland City Council to be held in the Council Chamber, Civic Centre, Sunderland, on **WEDNESDAY 24 JUNE 2015 at 6.00 p.m.**, at which it is proposed to consider and transact the following business:-

Item	Page
1. To read the Notice convening the meeting.	-
2. To approve the minutes of the Annual Meeting of the Council held on 20 th May 2015 (copy herewith).	1
3. Receipt of Declarations of Interest (if any).	-
4. Announcements (if any) under Rule 2(iv).	-
5. Reception of Petitions.	-
6. Apologies.	-
7. Area Committees Annual Report 2014/15 – report of the Chief Executive (copy herewith).	41
8. Scrutiny Annual Report 2014/15 – report of the Chief Executive (copy herewith).	45
9. Written Questions (if any) under Rule 8.2.	-

10.	To consider the under mentioned reports:-	49
(i)	Appointments to Committees and Outside Bodies – report of the Head of Law and Governance (copy herewith).	51
(ii)	Dismissal of Statutory Officers – Mandatory Standing Orders – joint report of the Director of Human Resources and Organisational Development and Head of Law and Governance (copy herewith).	53
(iii)	Quarterly Report on Special Urgency Decisions – report of the Leader (copy herewith).	61

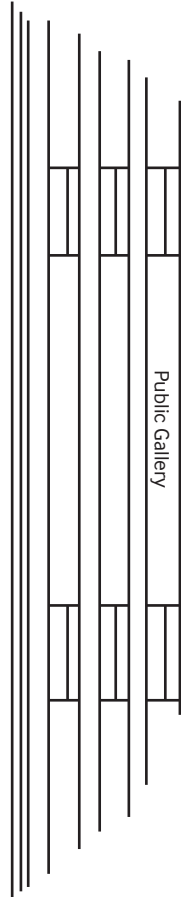


CHIEF EXECUTIVE



- 81 D. Waller
80 J. Gallagher
79 I. W. Kay
78 L. Scanlan
77 B. Price
76 R. Bell
75 R. Davison
74 A. Farr
73 E. Ball

- 29 A. Lawson
30 G. Walker
31 P. Tye
32 P. Gibson
33 D. Turner
34 J. Blackburn
35 J. Cummings
36 J. Heron
37 W. Turton
38 D. Dixon
39 G. Galbraith
40 S. Porthouse

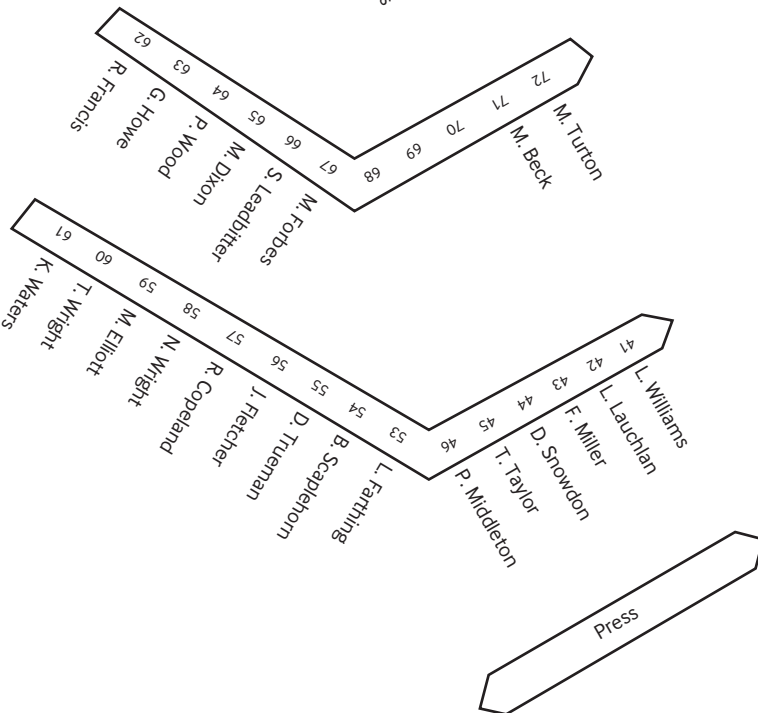
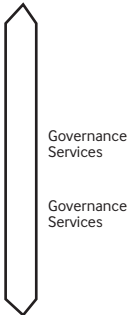


Head of Law
and Governance
E. Waugh

Mayor
B. Curran

Chief Executive
D. Smith

Deputy Mayor
A. Emerson



Minutes

Sunderland City Council

At a meeting of SUNDERLAND CITY COUNCIL held in the CIVIC CENTRE on WEDNESDAY, 20 MAY, 2015 at 6.00 p.m.

Present: The Mayor (Councillor S. Porthouse) in the Chair
The Deputy Mayor (Councillor Curran)

Councillors	Allen	Forbes	McClennan	Trueman, H.
	Atkinson	Foster	Marshall	Turton, M.
	Ball	Francis	Middleton	Turton, W.
	Beck	Galbraith, G.	Miller, F.	Miller, F.
	Bell	Galbraith, I.	Miller, G.	Tye
	Blackburn	Gibson, E.	Mordey	Waters
	Cummings	Gibson, P.	Price	Walker, P.
	Davison	Gofton	Scanlan	Walker, G.
	Dixon, D.	Heron	Scaplehorn	Watson, P.
	Dixon, M.	Howe	Smith, D.	Watson, S.
	Elliott	Jackson	Smith, P.	Williams
	Ellis	Kay	Snowdon, D.	Wilson, A.
	Emerson	Kelly	Snowdon, D.E.	Wilson, D.
	English	Lauchlan	Speding	Wood
	Essl	Lawson	Stewart	Wright, N.
	Farthing	Leadbitter	Taylor	Wright, T.
	Fletcher	MacKnight	Trueman, D.	

Also Present:-

Honorary Aldermen: - M.L. Arnott, M. Greenfield, M. Smith.

The notice convening the meeting was read.

Election of Mayor

The Council proceeded to the election of a Mayor for the ensuing year (to the next Annual Meeting of the Council) when nominations were invited. Councillor Jackson, seconded by Councillor Gofton, nominated Councillor Barry Curran to be appointed as Mayor of the City for the ensuing year.

At the invitation of the Mayor, Councillor M. Dixon also spoke in support of the new Mayor.

With no further nominations being received, it was:-

1. **RESOLVED** that Councillor Barry Curran be appointed Mayor of the City for the ensuing year.

The Mayor then read and signed the Declaration of Acceptance of Office and presentational copy and thanked the Council for the honour bestowed upon him.

Mayor's Chaplain

The Chief Executive reported that the Mayor had notified him of the appointment of Father Oliver Keyes to be Chaplain during his term of office. The Mayor's Chaplain then offered prayers.

Vote of Thanks to Retiring Mayor

On a motion by Councillor D. Dixon, duly seconded by Councillor G. Galbraith and supported by Councillors P. Watson, Wood and D. Smith, it was:-

2. **RESOLVED** that the thanks of the Council be accorded to the retiring Mayor, Councillor S. Porthouse, for the manner in which he had discharged his duties as Mayor and also to Mrs. M. Porthouse for the excellent support she had given as Mayoress.

Councillor S. Porthouse responded appropriately and was presented with a commemorative photo album of his engagements during the Mayoral Year.

Election of Deputy Mayor

The Council then proceeded to the election of Deputy Mayor for the ensuing year (to the next Annual Meeting of the Council) when nominations were invited. Councillor Ball, seconded by Councillor Mordey, nominated Councillor Alan Emerson to be appointed as Deputy Mayor of the City for the ensuing year.

At the invitation of the Mayor, Councillors Ball and Mordey, spoke in support of the new Deputy Mayor.

With no further nominations being received, it was:-

3. **RESOLVED** that Councillor Alan Emerson be appointed to the Office of Deputy Mayor for the ensuing year.

The Deputy Mayor then read and signed the Declaration of Acceptance of Office and presentational copy and thanked the Council for the honour bestowed upon him.

Presentation of Badges and Flowers

The Mayor presented badges to the retiring Mayor and Mayoress, Councillor S. Porthouse and Mrs M. Porthouse.

Bouquets of flowers were then presented to Mrs M. Porthouse, Mrs Curran, the Mayoress, and the Deputy Mayoress, Mrs Emerson.

Minutes

4. **RESOLVED** that the minutes of the Meeting of the Council held on 25th March, 2015 (copy circulated), be confirmed and signed as a correct record.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Allan, Copeland, Farr, Gallagher, O'Neil, Turner and Waller.

Mayor's Announcements

- **Mayoress "At Home"**

The Mayor announced that the Mayoress would be at "At Home" in the Civic Centre from 2.00 pm on Friday, 19th June 2015.

- **Annual Scrutiny Debate**

The Mayor announced the Annual Scrutiny Debate would be held at the Quayside Exchange on Wednesday 17th June 2015 from 5.00 pm to 7.00 pm.

- **Civic Service**

The Mayor announced that a Civic Service would be held in St Benet's Church, Monkwearmouth on Sunday 19th July 2015 at 10.00 am.

Election of the Leader of the Council

The Council then proceeded to the election of the Leader of the Council when it was:-

5. **RESOLVED**, on the motion of Councillor H. Trueman, duly seconded by Councillor Speding, that Councillor P. Watson be elected as Leader of the Council for a four year term commencing on the date of this meeting

Appointments to Cabinet and arrangements for the Delegation of Executive Functions

6. **RESOLVED** that the decision of the Leader on the number of Members to be appointed to the Cabinet and those Members appointed by the Leader to the Cabinet and their Portfolio responsibilities be noted and that the decision of the Leader in relation to the following arrangements for the delegation of executive functions be noted : -

Deputy Leader of the Council	Councillor H. Trueman
Cabinet Secretary	Councillor Speding
PORTFOLIO	EXECUTIVE MEMBER
Children's Services	Councillor P. Smith
Health, Housing and Adult Services	Councillor G. Miller
Public Health, Wellness and Culture	Councillor Kelly
City Services	Councillor Mordey
Responsive Services and Customer Care	Councillor Gofton

Executive Member

Portfolio

Leader

To provide Executive leadership to the Council on all matters and particularly all major strategic, corporate and cross-cutting, reputationally and commercially sensitive issues, strategic transport and the Budget and Capital Programme.

To provide community leadership for partners, residents and other interests in order to improve quality of life and satisfaction in the City.

To co-ordinate and apportion the roles and responsibilities of Executive Members.

To ensure that the Council's approach to economic, social and physical regeneration of the City is integrated, enabling and effective.

Deputy Leader

To deputise for the Leader and have lead responsibility for matters relating to the 'Place' theme within the Council's outcome framework, with specific strategic leadership responsibility for the following Portfolios:

- City Services
- Responsive Services and Customer Care

The Deputy Leader also has overall responsibility for the efficient, co-ordinated management and use of the Council's human and ICT resources.

Cabinet Secretary

To provide support and assistance to the Leader with responsibility for all matters relating to the 'People' theme within the Council's outcomes framework and have specific strategic leadership responsibility for the following Portfolios:

- Children and Families
- Health
- Adult Social Care and Housing

The Cabinet Secretary also has overall responsibility for the efficient, co-ordinated management and use of all of the Council's financial resources and assets

Children's Services

To provide leadership to improve the life chances of children and young people in the City as Lead Member for Children's Services.

To lead the City's response to education, skills and training issues and opportunities in order to promote economic and social regeneration.

Health, Housing and Adult Services

To provide leadership and support for the Council and its partners in securing the social and health care of all adults.

Public Health, Wellness and Culture

To lead partners to achieve improvements in public health, health awareness and wellness in the City.

To develop and promote the cultural strategy and initiatives.

City Services

To ensure that the Council and its partners succeed in making the City attractive and accessible for all.

To provide leadership for the Council and its partners to ensure that the local environment is well managed and meets customer expectations.

**Responsive Services
and Customer Care**

To champion improvements in the responsiveness of services to local needs and customer feedback.

To provide leadership for the continuing development of area arrangements as a principal means of improving the relevance of services to local communities and circumstances.

To champion the continuing improvement of customer care policy and practice.

To develop the community's capacity to engage in the shaping, delivery and review of services and their neighbourhoods

To provide leadership for the Council and its partners in order to make Sunderland a safer City.

The nominations of each Group having been circulated to all Members, it was moved by the Leader, and seconded by Council H. Trueman that items 9 to 13 inclusive be agreed.

Item 9 To appoint Project Lead Members, all Council Committees and Sub-Committees and Chairmen and Vice Chairmen thereof

Item 10 To appoint to Joint Committees, Joint Authorities, outside bodies and Working Groups and to note the Leader's appointments to Joint Committees established under joint arrangements

Item 11 To agree amendments to the Constitution including the Scheme of Delegation to Chief Officers (Executive and Council Functions)

Item 12 To fix dates and times of meetings of the Council, the Cabinet and Committees

Item 13 To authorise the Head of Law and Governance, in consultation with the respective Chairmen, to make such changes as may be deemed necessary or expedient in connect with 12 above.

7. RESOLVED that: -

- (i) the appointments in respect of Project Lead Members, all Council Committees and Sub-Committees and Chairmen and Vice-Chairmen, as detailed below, be approved and adopted for the ensuing year;

- (ii) the appointments to Joint Committees, Joint Authorities, outside bodies and Working Groups be approved and adopted and the Leader's appointments to Joint Committees established under joint arrangements be noted;
- (iii) the update to the Constitution including the scheme of delegation to Chief Officers (Executive and Council functions) be approved and that the Head of Law and Governance be authorised to amend the constitution as appropriate;
- (iv) the dates and times of meetings of the Council, the Cabinet and Committees be agreed; and
- (v) the Head of Law and Governance be authorised, in consultation with the respective Chairmen, to make such changes as may be deemed necessary or expedient in connection with (iv) above.

PROJECT LEAD MEMBERS, COMMITTEES, SUB – COMMITTEES AND CHAIRMEN AND VICE-CHAIRMEN

PROJECT LEAD MEMBERS

Councillor Stewart

Councillor Allan

Councillor P. Walker

Councillor A. Wilson

Councillor S. Watson

COUNCIL COMMITTEES AND SUB-COMMITTEES AND CHAIRMEN AND VICE-CHAIRMEN THEREOF

AUDIT AND GOVERNANCE COMMITTEE

(N.B. 5 elected Members on political balance basis (no more than one Member of Cabinet) plus 2 Co-opted Members)

5 Members

Councillor	Farthing O'Neil Speding N. Wright	Councillor	Forbes
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Independent Members Mr. G.N. Cook and Mr. M. Knowles

Chairman (Co-opted Member) Mr. G.N. Cook

HUMAN RESOURCES COMMITTEE

12 Members

Councillor	Leader of the Council Deputy Leader of the Council Cabinet Secretary English Essl Gofton Mordey D. Trueman S. Watson A. Wilson T. Wright	Councillor	Wood
	Chairman Vice-Chairman	Councillor P. Watson Councillor H. Trueman	

SUNDERLAND HEALTH AND WELLBEING BOARD

14 Members

Leader of the Council (Chair) – Councillor P. Watson
Cabinet Secretary (Vice Chair) – Councillor Speding
Health, Housing and Adult Services Portfolio Holder – Councillor G. Miller
Public Health and Wellness Portfolio Holder – Councillor Kelly
Children’s Services Portfolio Holder – Councillor P. Smith
Opposition Member – Councillor Leadbitter
Executive Director of People Services – N. Revely
Director of Public Health – **Vacancy**
Chief Officer – Clinical Commissioning Group – D. Gallagher
Chair of Clinical Commissioning Group – Dr. I. Pattison
Member of the Clinical Commissioning Group – Dr. G. McBride
Healthwatch representative – K. Morris
Chair – Sunderland Partnership – K. Bremner
Chief Executive of the NHS CB Local Area Team – C. Keen

Health and Social Care Integration Board

(Sub-Committee established under Article 12 of the Council’s Constitution)

Local Authority: Services, Operating	Cabinet Secretary, Executive Director of People Director of Finance, Assistant Chief Executive, Chief Officer of People Services, Director of Public Health
Sunderland CCG:	Chair of CCG, Chief Officer, Audit Chair, Director of Commissioning, Planning and Reform, Head of Finance and Head of Reform and Joint Commissioning

SCRUTINY COMMITTEE

8 Members

Chairman	Councillor N. Wright
Vice-Chairman	Councillor D.E. Snowdon
Scrutiny Lead Member for Health, Housing and Adult Services	Councillor Fletcher
Scrutiny Lead Member for Children's Services	Councillor D. Dixon
Scrutiny Lead Member for City Services	Councillor Scanlan
Scrutiny Lead Member for Skills, Economy, and Regeneration	Councillor D. Snowdon
Scrutiny Lead Member for Public Health, Wellness and Culture	Councillor Howe
Scrutiny Lead Member for Responsive Services and Customer Care	Councillor Davison

Co-opted Members:-

- 1 Church of England diocese representative – Mr. S Williamson
- 1 Roman Catholic diocese representative – Ms. A. Blakey
- 2 parent governor representatives – Ms. R. Elliott and Ms. H. Harper

STANDARDS COMMITTEE

8 Members

Councillor	Macknight Marshall Mordey Price Scanlan H. Trueman A. Wilson	Councillor	Forbes
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Co-Opted Members (non-voting):-

2 Members of Hetton Town Council nominated by the Town Council – to be advised (Annual Meeting 18 May 2015)

Chairman	Councillor H. Trueman
Vice-Chairman	Councillor Mordey

Independent Persons:-

Mrs S. Joseph – Appointed at Council in July 2012 for a period of two years. Appointment extended by Council on 26 March 2014 and is now due to expire on 1 July 2017.

PLANNING AND HIGHWAYS COMMITTEE

25 Members

Councillor	Ball	Councillor	Howe
	Beck		M. Dixon
	Bell		
	Copeland		
	Cummings		
	English		
	I. Galbraith		D. Smith
	Jackson		
	Lauchlan		
	Middleton		
	Mordey		
	Porthouse		
	Price		
	Scaplehorn		
	Taylor		
	M. Turton		
	W. Turton		
	Tye		
	G. Walker		
	P. Walker		
	P. Watson		
	D. Wilson		
	Chairman	Councillor Bell	
	Vice-Chairman	Councillor Jackson	

DEVELOPMENT CONTROL (NORTH SUNDERLAND) SUB-COMMITTEE

(Comprising Castle, Fulwell, Redhill, St. Peter's and Southwick Wards)

10 Members

Councillor	Bell	Councillor	Francis
	Beck		
	Copeland		
	Elliott		
	Jackson		
	Mordey		
	Porthouse		
	Scaplehorn		
	D. Wilson		
	Chairman	Councillor Jackson	
	Vice-Chairman	Councillor Bell	

DEVELOPMENT CONTROL (SOUTH SUNDERLAND) SUB-COMMITTEE

(Comprising Barnes, Doxford, Hendon, Millfield, Pallion, Ryhope, Sandhill, Silksworth, St. Anne's, St. Chad's and St. Michael's)

17 Members

Councillor	Atkinson	Councillor	M. Dixon
	Ball		
	Bell		
	D. Dixon		
	English		D. Smith
	I. Galbraith		
	Gallagher		
	Jackson		
	Mordey		
	Porthouse		
	Price		
	Scaplehorn		
	Tye		
	P. Watson		
	S. Watson		
	Chairman	Councillor Porthouse	
	Vice-Chairman	Councillor Price	

DEVELOPMENT CONTROL (HETTON, HOUGHTON AND WASHINGTON) SUB-COMMITTEE

(Comprising Hetton, Copt Hill, Houghton, Shiney Row and Washington Central, North, South, East and West Wards)

14 Members

Councillor	Bell	Councillor	M. Dixon
	Cummings		
	Jackson		
	Lauchlan		Allen
	Middleton		
	Mordey		
	Porthouse		
	Scaplehorn		
	Taylor		
	M. Turton		
	G. Walker		
	P. Walker		
	Chairman	Councillor Scaplehorn	
	Vice-Chairman	Councillor Lauchlan	

LICENSING COMMITTEE

15 Members

Councillor	Blackburn D. Dixon Elliott Farthing G. Galbraith I. Galbraith Gallagher P. Gibson Heron MacKnight Turner Waller D. Wilson	Councillor	Howe D. Smith
	Chairman Vice-Chairman	Councillor MacKnight Councillor Blackburn	

LICENSING SUB-COMMITTEES

Panels of 3 Members from Licensing Committee – Rotation system to operate

REGULATORY COMMITTEE

15 Members

Councillor	Blackburn D. Dixon Elliott Farthing G. Galbraith I. Galbraith Gallagher P. Gibson Heron MacKnight Turner Waller D. Wilson	Councillor	Howe D. Smith
	Chairman Vice-Chairman	Councillor Blackburn Councillor MacKnight	

HOMELESSNESS APPEALS PANEL

10 Members

Councillor	Ball Davison E. Gibson Gofton G. Miller Scanlan D. Snowdon Waters Williams	Councillor	Allen
	Chairman	Councillor	Ball

ADULT SERVICES COMPLAINTS PANEL

10 Members

Councillor	Bell Essl Foster F. Miller G. Miller D.E. Snowdon Taylor P. Walker N. Wright	Councillor	Howe
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N.B. Panel to consist of 1 Council Member, 1 independent Chairman and 1 independent member.

EDUCATION COMPLAINTS PANEL

10 Members

Councillor	Atkinson Bell Kelly P. Smith Stewart Tye Waters Williams D. Wilson	Councillor	Ellis
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EDUCATION (APPOINTMENT OF GOVERNORS) PANEL

10 Members

Councillor	Foster I. Galbraith Kay McClennan Middleton Scanlan G. Walker Waters Williams *M. Dent	Councillor	Francis
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N.B. * = Co-opted non-voting

Chairman	Councillor Williams
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APPEALS COMMITTEE

20 Members

Councillor	Allan Blackburn Farthing Fletcher Gallagher P. Gibson Gofton Kelly G. Miller Mordey P. Smith D.E. Snowdon Speding H. Trueman P. Watson S. Watson A. Wilson T. Wright	Councillor	M. Dixon Allen
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A Panel will comprise 3 Members, 2 majority and 1 minority

JOINT CONSULTATIVE COMMITTEE

8 Members

Councillor	Mordey Speding H. Trueman P. Watson S. Watson A. Wilson T. Wright	Councillor	Wood
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* N.B. Chairmanship alternates annually with Trade Union Side.

CORPORATE PARENTING BOARD

9 Members

Children's Services Portfolio Holder
Councillor Stewart

2 members of Scrutiny Committee:–

Councillor D. Dixon
Councillor Howe

Representatives of each of the People Boards:–

Coalfield Area People Board – Councillor W. Turton
East Sunderland Area People Board – Councillor E. Gibson
North Sunderland Area People Board – Councillor MacKnight
Washington Area People Board – Councillor Farthing
West Sunderland Area People Board – Councillor Atkinson

N.B. All other Elected Members to be invited as participant observers.

PORT BOARD

5 Members

	Leader of the Council Cabinet Secretary	Councillor	Wood
Councillor	McClennan Mordey		

plus 2 Co-opted Members

Mr. F. Nicholson
Mr. K. Wilson

Chairman	Councillor P. Watson
Vice-Chairman	Councillor Speding

COALFIELD AREA COMMITTEE

(Ward Councillors for Copt Hill, Hetton, Houghton and Shiney Row)

Councillor	Allen Blackburn Cummings Ellis Heron Lawson D. Smith Speding Turner M. Turton W. Turton G. Walker	
	Chairman Vice-Chairman (People) Alternate Vice Chairman (Place)	Councillor Lawson Councillor W. Turton Councillor Cummings

WEST SUNDERLAND AREA COMMITTEE

(Ward Councillors for Barnes, Pallion, St. Anne's, St. Chad's, Sandhill and Silksworth)

Councillor	Allan Atkinson Essl D. Dixon G. Galbraith I. Galbraith Gallagher P. Gibson Gofton Porthouse P. Smith Tye Waller Waters P. Watson S. Watson A. Wilson T. Wright	
	Chairman Vice-Chairman (Place) Alternate Vice Chairman (People)	Councillor P. Gibson Councillor Essl Councillor Atkinson

EAST SUNDERLAND AREA COMMITTEE

(Ward Councillors for Doxford, Hendon, Millfield, Ryhope and St. Michael's)

Councillor	Ball M. Dixon Emerson English Farr Forbes E. Gibson Kay Marshall McClennan Mordey O'Neil Price Scanlan Wood	
	Chairman	Councillor Ball
	Vice-Chairman (Place)	Councillor Marshall
	Alternate Vice Chairman (People)	Councillor E. Gibson

NORTH SUNDERLAND AREA COMMITTEE

(Ward Councillors for Castle, Fulwell, Redhill, St. Peter's and Southwick)

Councillor	Beck Bell Davison Copeland Curran Elliott Foster Francis Howe Jackson Leadbitter MacKnight Stewart D. Wilson N. Wright	
	Chairman	Councillor D. Wilson
	Vice-Chairman (Place)	Councillor Foster
	Alternate Vice Chairman (People)	Councillor Copeland

WASHINGTON AREA COMMITTEE

(Ward Councillors for Washington Central, Washington East, Washington North, Washington South and Washington West)

Councillor
Farthing
Fletcher
Kelly
Lauchlan
Middleton
F. Miller
G. Miller
Scaplehorn
D. Snowdon
D.E. Snowdon
Taylor
D. Trueman
H. Trueman
Walker
Williams

Chairman	Councillor Williams
Vice-Chairman (Place)	Councillor F. Miller
Alternate Vice Chairman (People)	Councillor Farthing

JOINT COMMITTEES, JOINT AUTHORITIES, OUTSIDE BODIES AND WORKING GROUPS

ACADEMY TRUSTS (BSF)

Castle View Enterprise Academy – Mr. T. Foster and Mr. T. Oughton
Hylton Red House Academy – Councillors Elliott and MacKnight
Academy 360 – 2 Vacancies

ACTIVE SUNDERLAND BOARD

Public Health, Wellness and Culture Portfolio Holder

ADMISSIONS FORUM

Children's Services Portfolio Holder

ADOPTION PANELS

Red Panel - Councillor McClennan
Green Panel – Councillor D. Trueman

ADULT PARTNERSHIP BOARD

5 Members

Deputy Leader of the Council
Cabinet Secretary
Children's Services Portfolio Holder
Health, Housing and Adult Services Portfolio Holder
Councillor Leadbitter

AGE UK

Councillor S. Watson

AGED MERCHANT SEAMEN'S HOMES AND THE SUNDERLAND DISTRESSED

MARINER'S FUND

Councillors McClennan and O'Neil

ALLIANCE (FORMERLY COALFIELD COMMUNITIES CAMPAIGN)

Councillor Speding Substitute – Councillor H. Trueman

ARTS COUNCIL ENGLAND LOCAL AUTHORITY FORUM

Public Health, Wellness and Culture Portfolio Holder and Councillor Jackson

ART STUDIO EXECUTIVE COMMITTEE

Public Health, Wellness and Culture Portfolio Holder

ASSOCIATION OF NORTH EAST COUNCILS

Councillors Bell, Gofton, Kelly, Mordey, Speding, H. Trueman and P. Watson

ASSOCIATION OF NORTH EAST COUNCILS – LEADERS' BOARD

Leader of the Council

ANEC LTD.

Leader of the Council
(appointed by ANEC)

BACK ON THE MAP

Councillor Mordey

BEAMISH MUSEUM LIMITED

Public Health, Wellness and Culture Portfolio Holder and Councillor Bell

BEDE'S WORLD

Public Health, Wellness and Culture Portfolio Holder and
the Museum, Heritage and Arts Manager

BOWES RAILWAY COMPANY LIMITED

Councillor Scaplehorn

BRITISH RESORTS ASSOCIATION - POLICY COMMITTEE

Councillor Jackson

CHANCE PROJECT

Councillor McClennan

CHILDREN'S TRUST

Cabinet Secretary
Children's Services Portfolio Holder
Health, Housing and Adults Services Portfolio Holder

CHILDREN'S CENTRES LOCAL ADVISORY PARTNERSHIP BOARDS

Coalfield – Chairman of the Coalfield Area Committee People Board, Councillor W. Turton (Substitute – Councillor Lawson)

North – Chairman of the North Sunderland Area Committee People Board, Councillor Copeland (Substitute - Councillor Davison)

South & East – Chairman of the East Sunderland Area Committee People Board, Councillor E. Gibson (Substitute - Councillor Ball)

Washington – Chairman of the Washington Area Committee People Board, Councillor Farthing (Substitute - Councillor Williams)

West – Chairman of the West Area Committee People Board, Councillor Atkinson (Substitute – Councillor Essl)

CITIZENS' ADVICE BUREAU, WASHINGTON - MANAGEMENT COMMITTEE

Councillor Taylor

CITY HOSPITALS SUNDERLAND NHS FOUNDATION TRUST

Health, Housing and Adult Services Portfolio Holder

DOMESTIC VIOLENCE PARTNERSHIP

Councillor H. Trueman

EARLY YEARS AND CHILDCARE STRATEGIC PARTNERSHIP

Councillors D. Dixon and P. Smith

ELIZABETH DONNISON EDUCATIONAL FOUNDATION

Councillors McClennan and O'Neil

ENCAMS

**(FORMERLY TIDY NORTH - REGIONAL COMMITTEE OF
KEEP BRITAIN TIDY GROUP)**

Councillors Lauchlan, Waller and Chief Operating Officer, Commercial Development

ENVIRONMENTAL PROTECTION UK

City Services Portfolio Holder
and the Health, Housing and Adult Services Portfolio Holder
Councillors Atkinson and Tye and the
Chief Operating Officer, Commercial Development – [Not on Committee]

FOSTERING PANEL

Councillor Gallagher

FRIENDS OF SUNDERLAND MUSEUMS

Public Health, Wellness and Culture Portfolio Holder
Substitute: Councillor McClennan

GENTOO GROUP LIMITED

Councillor Tye

GENTOO SUNDERLAND LIMITED

Councillors Cummings, Emerson, Farthing, MacKnight and T. Wright

GREAT EPPLETON WIND FARM PANEL

Councillor Turner

GREEN TERRACE PRIMARY SCHOOL TRUST

Councillors Essl, I. Galbraith and Price

HETTON TOWN TRUST

Councillors Blackburn and Turner

HOUGHTON FEAST STEERING COMMITTEE

Councillors Heron, Lawson, Speding, M. Turton and W. Turton

KEPIER ALMSHOUSES CHARITY HOUGHTON LE SPRING RELIEF IN NEED CHARITY

Mrs. S. Wardle

KEY CITIES BOARD

Leader of the Council and Chief Executive

LEISURE JOINT VENTURE

Portfolio Holder for Public Health, Wellness and Culture, Executive Director of People Services, and Executive Director of Enterprise Development

LIMESTONE LANDSCAPES PARTNERSHIP

Councillor D. Dixon and the Lead Policy Officer for Planning

LOCAL DEVELOPMENT FRAMEWORK MEMBERS STEERING GROUP

Cabinet Secretary and Councillor Bell

LOCAL GOVERNMENT ASSOCIATION - GENERAL ASSEMBLY

Leader of the Council, Deputy Leader of the Council,
Councillors Mordey and T. Wright
Substitutes – Councillors Ball, D.E. Snowdon, S. Watson and A. Wilson

LOCAL GOVERNMENT ASSOCIATION – CITY REGIONS BOARD

Leader of the Council (appointed by the LGA as a representative of key cities)

LOCAL GOVERNMENT ASSOCIATION – SIGOMA

Leader of the Council

MAYOR'S FUND FOR NECESSITOUS CHILDREN

The Right Worshipful the Mayor for the time being
Children's Services Portfolio Holder
Public Health, Wellness and Culture Portfolio Holder
Councillor Leadbitter

MARINE ACTIVITY CENTRE BOARD

Public Health, Wellness and Culture Portfolio Holder and
Executive Director of People Services

MILLFIELD/ST. MARK'S COMMUNITY PROGRAMME

Councillor Kay

NATIONAL ASSOCIATION OF COUNCILLORS

Councillors M. Dixon, S. Watson and A. Wilson

NHS PROVIDER FORUM

Councillor Speding

NEWCASTLE INTERNATIONAL AIRPORT LIMITED (appointed by Newcastle Airport Local Authority Holding Company)

Director – Councillor P. Watson

NEWCASTLE AIRPORT LOCAL AUTHORITY HOLDING COMPANY LIMITED

Director	Councillor P. Watson
Alternate Director	Councillor H. Trueman

NO LIMITS THEATRE COMPANY

Director – Councillor Williams

NORTH EAST AUTOMOTIVE ALLIANCE

Chief Executive

NORTH EAST CHILDREN'S SERVICES LEAD MEMBER NETWORK

Children's Services Portfolio Holder or Scrutiny Lead Member for Children's Services

NORTH EAST CHILD POVERTY COMMISSION

Children's Services Portfolio Holder (appointed by the Association of North East Councils)

NORTH EAST COMBINED AUTHORITY

North East Leadership Board

Leader of the Council
Substitute – Deputy Leader of the Council

Governance Committee

Deputy Leader of the Council
Substitute – Cabinet Secretary

Overview and Scrutiny Committee

Councillor D.E. Snowdon and N. Wright

NORTHEAST DISABILITIES RESOURCE CENTRE

Councillor Mordey

NORTH EAST JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Chair of the Scrutiny Committee or Scrutiny Lead Member for Health, Housing and Adult Services

NORTH EAST LOCAL ENTERPRISE PARTNERSHIP BOARD

Leader of the Council

NORTH EAST MIGRATION NETWORK CORE STRATEGIC GROUP

Deputy Leader of the Council (appointed by ANEC)

NORTH EAST REGIONAL ARTS COUNCIL

Tyne and Wear vacancy to be nominated by ANEC

NORTH EAST REGIONAL EMPLOYERS' ORGANISATION

Councillors Davison, Essl, P. Watson and T. Wright*

* Member of the Executive Committee

NORTH EASTERN INSHORE FISHERIES AND CONSERVATION AUTHORITY

Councillor Atkinson

NORTH REGIONAL ASSOCIATION FOR SENSORY SUPPORT

General Council – Councillors F. Miller* and G. Galbraith

* Also a Member of the Executive Committee

NORTHERN HOUSING CONSORTIUM LIMITED

Health, Housing and Adult Services Portfolio Holder and Councillor Tye

NORTHERN REGIONAL BRASS BAND TRUST

Councillor Emerson

**NORTHUMBERLAND, TYNE AND WEAR NHS FOUNDATION TRUST
COUNCIL OF GOVERNORS**

Health, Housing and Adult Services Portfolio Holder

NORTHUMBRIA CENTRE SPORTS TRUST

Public Health, Wellness and Culture Portfolio Holder,
Councillors Fletcher, Scaplehorn, D.E. Snowden and P. Walker

NORTHUMBRIA POLICE AND CRIME PANEL

Leader of the Council	Substitute – Cabinet Secretary
Deputy Leader of the Council	Substitute – Cabinet Secretary

**NORTHUMBRIA REGIONAL FLOOD AND COASTAL COMMITTEE
(Four Year Term commencing 1 June 2013 to 31 May 2017)**

City Services Portfolio Holder
Substitute – Health, Housing and Adult Services Portfolio Holder

PALLION ACTION GROUP

Councillor A. Wilson

PARKER MEMORIAL HOME - MANAGING TRUSTEES

Councillors Foster, Gofton, P. Walker, P. Watson, A. Wilson and T. Wright (for a three year term until 21 March 2017)

Councillors Ball, Gallagher, Speding, H. Trueman, S. Watson and N. Wright (for a three year term until 24 September 2017)

RAICH CARTER SPORTS CENTRE MANAGEMENT BOARD

Councillors Ball, Emerson, McClennan, Mordey and
the Public Health, Wellness and Culture Portfolio Holder

ROKER REGATTA COMBINED CLUBS COMMITTEE

Councillors Jackson and Stewart

SAMUEL DOBSON TRUST

Councillors Blackburn, Cummings, Heron, Speding, Turner and W. Turton

Chairman – Councillor Blackburn

SHERBURN HOUSE CHARITY

Councillor S. Watson (until 28 August 2016)

SIGLION LLP (FORMERLY THE LOCAL ASSET BACKED VEHICLE FOR SUNDERLAND) AND ITS SUBSIDIARIES SIGLION INVESTMENTS LLP, SIGLION DEVELOPMENTS LLP, SIGLION NOMINEE LTD

Leader of the Council, Cabinet Secretary, Executive Director of Commercial Development and Director of Finance

SOUTH TYNESIDE NHS FOUNDATION TRUST

Public Health, Wellness and Culture Portfolio Holder

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION

Councillors Leadbitter, Marshall, P. Smith, Stewart and Williams

Standing Advisory Council on Religious Education Agreed Syllabus Conference

Councillors Leadbitter, Marshall, P. Smith, Stewart and Williams

ST. LUKE'S NEIGHBOURHOOD PROJECT

Councillor A. Wilson

ST. PETER'S CHURCH BAKEHOUSE CAFÉ

Councillor Jackson

SUNDERLAND AFC FOUNDATION PARTNERSHIP BOARD

Leader of the Council, Children's Services Portfolio Holder,
Cabinet Secretary, Chief Executive, Executive Director of Commercial Development
and Executive Director of People Services

SUNDERLAND AUTISM PARTNERSHIP BOARD

Health, Housing and Adult Services Portfolio Holder

SUNDERLAND BOYS INDUSTRIAL SCHOOL FUND

Councillors Kay, McClennan and Scanlan
together with Councillor I. Galbraith

SUNDERLAND BUSINESS IMPROVEMENT DISTRICT

Deputy Leader of the Council and Cabinet Secretary

SUNDERLAND CARE AND SUPPORT (HOLDING COMPANY) LIMITED

Councillors Fletcher, Lawson and A. Wilson

SUNDERLAND CARE AND SUPPORT LIMITED

Councillors Fletcher, Lawson and A. Wilson

SUNDERLAND CLINICAL COMMISSIONING GROUP'S GOVERNING BODY

Executive Director of People Services

Primary Care Co-Commissioning Sub-Committee

Executive Director of People Services

SUNDERLAND COMMON PURPOSE

Vacancy

SUNDERLAND COMMUNITY MATTERS

Councillor Allan

SUNDERLAND EMPIRE THEATRE TRUST

Councillors Ball, Fletcher, P. Gibson, Gofton, Price, D.E. Snowdon, Stewart, D. Trueman, P. Walker, S. Watson, N. Wright and T. Wright

Nominated Co-opted Members

Mr. K. MacKnight, Mr. G. Rowley, Mr. R.D. Tate, Mrs. J. Wilson and Ms. K. Wood

SUNDERLAND AND NORTH DURHAM ROYAL SOCIETY FOR THE BLIND MANAGEMENT COMMITTEE

Councillors MacKnight and Scanlan

SUNDERLAND FUTURES PARTNERSHIP BOARD

Children's Services Portfolio Holder

SUNDERLAND HIGH SCHOOL

Councillor D. Trueman

SUNDERLAND LIVE LIMITED

Councillors P. Gibson, Scanlan and P. Walker together with the Executive Director of Enterprise Development

UK Events Live Limited

Councillors P. Gibson, Scanlan and P. Walker together with the Executive Director of Enterprise Development

SUNDERLAND ORPHANAGE AND EDUCATIONAL FOUNDATION

Councillors Copeland, M. Dixon, D. Snowdon and S. Watson

SUNDERLAND PARTNERSHIP EXECUTIVE BOARD

Chief Executive

SUNDERLAND PARTNERSHIP NON EXECUTIVE BOARD

Leader of the Council

Safer Sunderland Partnership

Leader and Deputy Leader of the Council together with the Chief Executive

Education Leadership Board

Children's Services Portfolio Holder and Cabinet Secretary

Sunderland Partnership Innovation and Improvement Group

Assistant Chief Executive

Economic Leadership Board

Leader of the Council, Cabinet Secretary, Chief Executive

SUNDERLAND SAFEGUARDING ADULTS BOARD

Health, Housing and Adult Services Portfolio Holder

SUNDERLAND SAFEGUARDING CHILDREN BOARD (SSCB)

Children's Services Portfolio Holder

SUNDERLAND SPORTS COUNCIL

Cabinet Secretary and Councillor English

TRIPLETT CHARITY

Councillors Fletcher, F. Miller and D.E. Snowdon

TYNE AND WEAR ANTI FASCIST ASSOCIATION

Councillor Allan - non-voting

TYNE & WEAR AUTISTIC SOCIETY

Executive Director of People Services

TYNE AND WEAR FIRE AND RESCUE AUTHORITY

Councillors Forbes, Lauchlan, Price, T. Wright

TYNE AND WEAR LOCAL ACCESS FORUM

Councillor F. Miller

TYNE AND WEAR PENSION FUND

Councillor Farthing

Substitute – Councillor Heron

UNIVERSITY OF SUNDERLAND: BOARD OF GOVERNORS

Councillor Gofton

WEAR WATER SPORTS CLUBS ASSOCIATION

Councillor G. Walker

WOODCOCK AND BOWES CHARITY

Councillor S. Watson and A. Wilson

**WORKERS EDUCATION ASSOCIATION
DISTRICT COMMITTEE**

Councillor D.E. Snowdon

WORLD HEALTH ORGANISATION HEALTHY CITIES NETWORK

Cabinet Secretary

Substitute - Health, Housing and Adult Services Portfolio Holder

YMCA, FENCEHOUSES

Councillor Heron

COMMUNITY ASSOCIATIONS - YOUTH ORGANISATIONS (IN RECEIPT OF GRANT AID EXCEEDING £500 P.A.), LOCAL AUTHORITY REPRESENTATIVES

(i)	Community Associations	
	Councillor(s)	
	Columbia C.A.	D.E. Snowdon
	Deptford and Millfield C.A.	Kay
	Doxford Park C.A.	Marshall
	Easington Lane Community Access Point	Blackburn
	East C.A.	Mordey
	Fulwell C.A.	Beck
	Grangetown C.A.	M. Dixon
	Grindon C.A.	Essl
	Houghton Racecourse Community Access Point	W. Turton
	Houghton Racecourse C.A.	Allen
	Pennywell Community Centre	S. Watson
		and T. Wright
	Penshaw C.A.	G. Walker
	Ryhope C.A.	Ball
	Shiney Row C.A.	Lawson
	Southwick C.A.	Copeland
	Springwell Community Venture	Scaplehorn
	St. Matthew's C.A., Newbottle	M. Turton
(ii)	Youth and Community Organisations	
	Blue Watch Project (Ryhope)	Ball
	Hendon Young People's Project	Mordey and
		O'Neil
	Jubilee Centre, Farringdon	Porthouse
	Lambton Street Fellowship Centre	A. Wilson
	Oxclose and District Young People's Project	Middleton
	Pennywell Youth Project	T. Wright
	Southwick Neighbourhood Youth Project	Elliott
	Sunderland North Community Business Centre	Stewart
	The Box Youth Project	Marshall
	Sandhill View Youth Project (A690)	Waller
	Youth Almighty Project	Atkinson

Governors of Schools

Cllr. D. Allan	Sandhill View School, Thorney Close Primary
Cllr. R. Atkinson	Richard Avenue Primary School
Cllr. E. Ball	Ryhope Junior School,
Cllr. M. Beck	Seaburn Dene Primary School
Cllr. R.A. Bell	Red House Academy, Castlegreen, Hylton Red House Nursery, Northern Saints Primary
Cllr. J. Blackburn	Hetton Primary
Cllr. J. Cummings	East Rainton Primary, Hetton School
Cllr. B. Curran	Dame Dorothy Primary
Cllr. R. Davison	Willowfields Primary
Cllr. D.O. Dixon	Farringdon Academy
Cllr. A. Emerson	St. Paul's Primary School
Cllr. M.P. Essl	Barnes Infant, Plains Farm Academy
Cllr. L. Farthing	Oxclose Nursery, Rickleton Primary
Cllr. J.E. Fletcher	Usworth Colliery Primary
Cllr. M. Forbes	St. Anthony's Girls' Catholic Academy
Cllr. R. Francis	Fulwell Junior, Monkwearmouth Academy local governing body
Cllr. J. Gallagher	Sandhill View School
Cllr. E. Gibson	Mill Hill Nursery, Mill Hill Primary
Cllr. P. Gibson	Portland Academy
Cllr J. Heron	Eppleton Primary Academy, Houghton Community Nursery
Cllr J. Jackson	St Benet's Primary
Cllr. I. Kay	Diamond Hall Junior, St. Aidan's Academy, Grange Park Primary
Cllr. L. Lauchlan	Biddick Primary
Cllr. A. Lawson	Our Lady Queen of Peace Primary

Cllr. D. MacKnight	Red House Academy
Cllr. C. Marshall	Benedict Biscop Academy
Cllr. F. Miller	Fatfield Primary, George Washington Primary
Cllr. G. Miller	Holley Park Academy, Thornhill/Washington Federation
Cllr. M. Mordey	Hudson Road Primary, Valley Road Primary
Cllr. V. O'Neil	Valley Road Primary
Cllr. S. Porthouse	Farringdon Academy
Cllr B. Price	Millfield Nursery, Southwick Primary
Cllr. B. Scaplehorn	Springwell Village Primary
Cllr. P. Smith	St Leonard's Primary
Cllr. D. Snowdon	Columbia Grange, Barmston Village Primary
Cllr. D.E. Snowdon	John F Kennedy Primary, Biddick Academy
Cllr. M. Speding	Barnwell Academy, Shiney Row Primary
Cllr. P. Stewart	Willow Fields Primary
Cllr. H. Trueman	Columbia Grange
Cllr. P.M. Tye	Venerable Bede Academy, New Silksworth Infant,
Cllr. P. Walker	Albany Village Primary, St Bede's RC Primary
Cllr. D. Waller	Grindon Infant,
Cllr. K.M. Waters	St. Anne's RC Primary
Cllr. L. Williams	Lambton Primary, Oxclose Community Academy, Wessington Primary
Cllr. A. Wilson	Highfield Primary
Cllr. P. Wood	St. Aidan's Academy
Cllr. N. Wright	Grange Park Primary
Cllr. T.H. Wright	South Hylton Primary

**REPRESENTATIVES ON JOINT COMMITTEES ESTABLISHED UNDER
JOINT ARRANGEMENTS**

**ECONOMIC DEVELOPMENT AND REGENERATION ADVISORY BOARD
TO THE NORTH EAST COMBINED AUTHORITY**

Leader of the Council
Substitute – Deputy Leader of the Council

**COLLABORATIVE PROCUREMENT SUB-COMMITTEE OF
ASSOCIATION OF NORTH EAST COUNCILS (ANEC)**

Cabinet Secretary

**SOUTH TYNE AND WEAR WASTE MANAGEMENT
PARTNERSHIP JOINT EXECUTIVE COMMITTEE**

City Services and
Health, Housing and Adult Services Portfolio Holders
Substitute – Cabinet Secretary

**PATROL (PARKING AND TRAFFIC REGULATIONS OUTSIDE
LONDON JOINT COMMITTEE) ADJUDICATION JOINT COMMITTEE**

City Services Portfolio Holder
Substitute - Councillor Bell

TRANSPORT FOR NORTH EAST COMMITTEE (TNEC)

Cabinet Secretary and City Services Portfolio Holder
Substitute - Leader of the Council

TRANSPORT NORTH EAST (TYNE AND WEAR) SUB-COMMITTEE (TWSC)

City Services Portfolio Holder
Substitute – Leader of the Council

TYNE AND WEAR TRADING STANDARDS JOINT COMMITTEE

City Services Portfolio Holder and
Councillors Blackburn, MacKnight and Scanlan
Substitutes – Councillors Beck, Farthing, D. Snowdon and Waters

UPDATE TO THE CONSTITUTION INCLUDING THE SCHEME OF DELEGATION TO CHIEF OFFICERS (EXECUTIVE AND COUNCIL FUNCTIONS)

In view of the forthcoming retirement of the Deputy Chief Executive and recent changes to the management and organisational structure of the Council, it was necessary for the Scheme of Delegation relating to Chief Officers and the Management Structure set out in the Constitution to be updated and for consequential amendments to be made to various Rules and Procedures set out in the Constitution, in order to reflect the new arrangements, which shall take effect from 1 June 2015. The Leader agreed that responsibility for relevant executive functions should be transferred to the appropriate Chief Officer in line with the revised structure and the proposals set out below.

In addition, the Head of Street Scene (now Chief Operating Officer within the Commercial Development Directorate) was currently the sole officer appointed to receive representations in accordance with the provisions of the Scrap Metal Dealers Act 2013, where the Council proposes to refuse, revoke or vary a site licence or a collector's licence. Given the wider role and responsibilities of the Chief Operating Officer, it was proposed that the Assistant Head of Street Scene (Public Protection and Regulatory Services) and the Trading Standards and Licensing Manager also be authorised to undertake this function. This will enable hearings to be arranged more expeditiously and the licensing process to be operated more efficiently.

Finally, it was proposed that an amendment be made to the Council Procedure Rules to reflect the legislative requirements regarding voting at Budget meetings and that a statement be included in the Constitution to reflect the values agreed as part of the Council resolution of July 2014 in respect of the "Cooperative Council." Accordingly it was

Recommended that: -

The Head of Law and Governance, in consultation with the Leader, be authorised to amend the Constitution where appropriate in order to reflect the matters referred to above (which, in respect of the delegation of functions to chief officers, shall take effect from 1 June 2015) and as set out below :

1. All functions currently delegated to the Deputy Chief Executive be delegated to the Executive Director of Commercial Development, other than those functions for which alternative arrangements were proposed as set out in paragraphs 2 to 4 below.
2. Functions relating to the Port of Sunderland and Business Investment be delegated to the Executive Director of Enterprise Development.
3. Housing functions be delegated to the Executive Director of Commercial Development and Executive Director of People Services as set out in 3.1 and 3.2 below.

- 3.1 The Executive Director of Commercial Development to have delegated authority to –
- 3.1.1. manage and develop the Council's statutory housing function including housing strategy, housing renewal, enforcement of housing standards, licensing of houses in multiple occupation and other residential accommodation,
 - 3.1.2. issue certificates, licences, notices, consents, orders, authorise registration and undertake enforcement in connection with the following:-
 - a) Housing Act 1985 Part X (Overcrowding) and Part XVIII (Miscellaneous and General Provisions)
 - b) Housing Act 2004
 - c) Protection from Eviction Act 1977,
 - 3.1.3. determine applications for financial assistance in accordance with the Council's housing renewal and financial assistance policy, made under the provisions of the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 in relation to empty properties and area based themes,
 - 3.1.4 exercise the functions of the Council under the Building Act 1984, the Public Health Acts 1936 and 1961, Caravan Sites and Control of Development Act 1960, Environmental Protection Act 1990, Health and Safety at Work etc. Act 1974, Local Government (Miscellaneous Provisions) Acts 1976 and 1982 and Prevention of Damage by Pests Act 1949, in so far as they relate to housing conditions and to the management of housing.
- 3.2 The Executive Director of People Services to have delegated authority to –
- 3.2.1 manage and develop the Council's statutory housing function in respect of allocation of housing accommodation, homelessness and relations with registered social landlords,
 - 3.2.2 authorise officers to determine and review applications in relation to homelessness and allocation of housing,
 - 3.2.3 issue certificates, licences, notices, consents, orders, authorise registration and undertake enforcement in connection with the Housing Grants, Construction and Regeneration Act 1996 Part I,

3.2.4 determine applications for financial assistance in accordance with the Council's housing renewal and financial assistance policy, made under the provisions of the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 in relation to disability facility grants and decent home standards.

- 4 Where the approval of the Chief Executive or Deputy Chief Executive was required under the current Procurement Procedure Rules in respect of the engagement of consultants, such approval shall in future be required from the Chief Executive, Assistant Chief Executive or Director of Human Resources and Organisational Development.
- 5 All functions previously delegated to the former Executive Director of Commercial and Corporate Services, other than the professional and managerial overview of ICT and those functions for which alternative arrangements were proposed as set out in paragraphs 6 and 7 below, to be undertaken by the Director of Finance, who, in addition to the Chief Executive, will also have authority to authorise officers to sign contracts with a value exceeding £50,000 and, in addition to the Chief Executive and Head of Law and Governance, will have authority to attest the affixing of the Council's seal (Articles 14.04 and 14.05 of the Constitution).
- 6 The administration and operation of matters relating to Housing and Council Tax Benefits and the Council Tax Support Scheme to be undertaken by the Director of Human Resources and Organisational Development, other than appeals, the conduct and determination of which be delegated to the Executive Director of People Services. The Director of Finance, in consultation with the Executive Director of People Services and Director of Human Resources and Organisational Development will be responsible for formulating recommendations on the Council Tax Support Scheme for the consideration of Cabinet which will in turn deal with any proposals in respect of the Scheme in accordance with the relevant Functions and Responsibilities Regulations in force at the time.
- 7 The grant of Discretionary Housing Payments and the administration and determination of applications under the Local Welfare Provision Schemes (Crisis Support Scheme and Community Care Support Scheme) be delegated to the Executive Director of People Services.
- 8 All references in the Constitution to the Head of Street Scene be replaced by references to the Chief Operating Officer (Commercial Development). The Assistant Head of Street Scene (Public Protection and Regulatory Services) and the Trading Standards and Licensing Manager be appointed as additional persons to whom oral representations may be made under paragraph 7(8) of Schedule 1 to the Scrap Metal Dealers Act 2013.

- 9 An additional rule be inserted in the Council Procedure Rules as follows:

“Voting in relation to setting the Budget

At a budget decision meeting of the Council:

- (a) Immediately after any vote is taken there must be recorded in the minutes of the proceedings of that meeting the names of the members who cast a vote for or against the decision or who abstained from voting.
 - (b) Reference to a “budget decision making” for the purposes of this Rule means a meeting of the Council at which it makes a calculation (whether originally or by way of substitute) in accordance with any of Sections 31A, 31B, 34 to 36A, or 52 ZJ of the Local Government Finance Act 1992 and includes a meeting where making the calculation was included as an item of business on the agenda for that meeting.
 - (c) Reference to a “vote” for the purposes of this Rule are references to a vote on any decision related to the meeting or the calculation as the case may be including a vote on any amendment to a proposal.”
- 10 A statement be included in Part 1 of the Constitution “Summary and Explanation” that “Sunderland City Council is a cooperative council and in being so will act ethically in all its actions while adhering to and actively promoting its cooperative values of self-help, self-responsibility, democracy, equality, equity and solidarity. These values will underpin its decision making and actions.”

(Signed) B. CURRAN,
Mayor.

Area Committees Annual Report

REPORT OF THE CHIEF EXECUTIVE

AREA COMMITTEES ANNUAL REPORT 2014/15

1. Purpose of the Report

- 1.1 To present the Combined Area Committee Annual Report which summarises the work of the five Area Committees during 2014/15.

2. Background Information

- 2.1 This will be the fourth year that all Area Committee reports have been brought together in one combined report and presented to Full Council.
- 2.2 Area Committees are appointed by the Council to ensure improved service delivery at a local level in the context of best value and more efficient, transparent and accountable decision making. They deliver this role through:
- Monitoring the quality and effectiveness of services delivered by the Council and other main providers in the area
 - Working in partnership to develop efficient and effective solutions to city-wide issues as well as supporting local area priorities
- 2.3 2014-15 has been a busy year during which Sunderland honoured our World War one heroes and held a number of events that commemorated local experiences and achievements. The Annual Report for 2014/15 showcases some of the key achievements delivered this year, through the dedicated work of the five Area Committees and their supporting Place and People Boards. It also highlights how we translate the principles of a community leadership council in practice and the central role of local councillors in this with the positive impact it is having on the lives of people in our communities by creating stronger, more resilient communities.

3. Operation of the Area Committees

- 3.1 The Area Committees are appointed by the Council to ensure improved service delivery at a local level in the context of value for money and more efficient, transparent and accountable decision making. They deliver this role through:-
- (a) Identifying the main priorities for the improvement of an area;
 - (b) Monitoring the quality and effectiveness of services delivered by the council and other main providers in the area, and

- (c) Actively encouraging local residents to become involved in decision making on matters that affect them.

4. Conclusion

- 4.1 During 2014/15 the Area Committees have been involved in shaping and delivering a wide range of activities against key priorities in order to meet the needs of local communities. 2015/16 will see their role strengthen further and Area Committees will continue to have direct local influence over the design, delivery and review of a number of place and people based services.
- 4.2 It is important that the Annual Report is viewed as a collaborative achievement and the Area Committees would like to thank everyone who has contributed towards the outcomes achieved through the work of the Area Committees and the supporting Place and People Boards.

5. Recommendation

- 5.1 Members are asked to consider the achievements and impact of the work of the Area Committees during 2014/15 as outlined in the Annual Report.

6. Background Papers

- 6.1 All 5 Area Committee Annual Reports for 2014/15.

Contact Officer: Charlotte Burnham, Head of Scrutiny and Area Arrangements
0191 561 1147
Charlotte.Burnham@sunderland.gov.uk

Annual Scrutiny Report

REPORT OF THE CHIEF EXECUTIVE

SCRUTINY ANNUAL SCRUTINY REPORT 2014/15

1. Purpose of the Report

- 1.1 To present the Annual Scrutiny Report which summaries the work of the Scrutiny Committee and panels during 2014/15.

2. Background Information

- 2.1 The Annual Report provides an overview of the positive outcomes achieved to help drive improvements to public services in Sunderland as a direct result of the key areas of work undertaken by the Scrutiny Committee and its supporting panels during the last 12 months. It also outlines the way of working with the Scrutiny Committee, Lead Scrutiny Members and six supporting panels.

3. Operation of the Scrutiny Committee

- 3.1 In June 2014, the Scrutiny Committee agreed its annual work programme for the municipal year 2014/15. The year has been a very busy year for the Scrutiny Committee and its supporting panels. Each of the panels has undertaken at least one review as well as working on individual commissioned items which collectively form a comprehensive review of issues and policies over the year.

4. Conclusion

- 4.1 The Scrutiny Committee has delivered a demanding and varied work programme in 2014/15 with 2015/16 promising to be another challenging and fulfilling year.

5. Recommendation

- 5.1 Members are asked to consider the operation, achievements and impact of the Scrutiny Committee during 2014/15 as outlined in the Annual Report.

6. Background Papers

- 6.1 No background papers were used in the preparation of this report.

Contact Officer : Charlotte Burnham, Head of Scrutiny and Area Arrangements
0191 561 1147
charlotte.burnham@sunderland.gov.uk

Reports

COUNCIL

24 JUNE 2015

APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES

Report of the Head of Law and Governance

1.0 Introduction

- 1.1 The purpose of this report is to consider the appointments of Vice Chairman of the East Sunderland Area Committee and Chairman of the East Sunderland Area Place Board, Alternate Vice Chairman of the East Sunderland Area Committee and Chairman of the East Sunderland Area People Board, Representation on the Corporate Parenting Board from the East Sunderland Area People Board, Representation on the South and East Children's Centre Local Advisory Partnership Board and representation on Oxclose and District Young People's Project.

2.0 Appointments as Vice/Alternate Vice Chairman of the East Sunderland Area Committee, Chairs of the East Sunderland Area Place and People Boards and Associated Appointments

- 2.1 At the Annual Meeting of the Council held on 20th May, 2015, Councillor Christine Marshall was appointed as Vice Chairman of the East Sunderland Area Committee and Chair of the East Sunderland Area Place Board. Councillor Elizabeth Gibson was appointed Alternate Vice Chairman of the East Sunderland Area Committee and Chairman of the East Sunderland Area People Board.
- 2.2 By virtue of her appointment as Chair of the East Sunderland Area People Board, Councillor Gibson was also appointed as the East Sunderland Area People Board representative on the Corporate Parenting Board and to serve on the South and East Children's Centre Local Advisory Partnership Board.
- 2.3 A request has subsequently been received to consider exchanging the appointments to the East Sunderland Area Place and People Boards and to appointing Councillor Elizabeth Gibson as Chair of the East Sunderland Area Place Board and Councillor Christine Marshall as Chair of the East Sunderland Area People Board and her appointment to the above Boards by virtue of her appointment as Chair of the People Board.

3.0 Oxclose and District Young People's Project

- 3.1 At the Annual Meeting of the Council held on 20th May, 2015, Councillor Paul Middleton was appointed as the Council's representative on the Management Committee of the Oxclose and District Young People's Project.
- 3.2 A request has now been received to consider appointing Councillor Bernard Scaplehorn in place of Councillor Middleton on the Management Committee of the Project.

4.0 Recommendations

- 4.1 The Council is accordingly recommended to:-
- (i) consider appointing Councillor Elizabeth Gibson as the Vice Chairman of the East Sunderland Area Committee and Chair of the East Sunderland Area Place Board for the remainder of the Municipal Year;
 - (ii) consider appointing Councillor Christine Marshall as the Alternate Vice Chairman of the East Sunderland Area Committee and Chair of the East Sunderland Area People Board, as the East Sunderland Area People Board representative on the Corporate Parenting Board and to serve on the South and East Children's Centre Local Advisory Partnership Board; and
 - (iii) consider appointing Councillor Bernard Scaplehorn in place of Councillor Middleton on the Management Committee of the Oxclose and District Young People's Project.

Council

24 June 2015

**Report of the Director of Human Resources and Organisational Development
and Head of Law and Governance**

Dismissal of Statutory Officers - Mandatory Standing Orders

1. Introduction

- 1.1 The purpose of this report is to inform members of the introduction of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 (the Regulations) which require amendments to be made to the Council's Constitution in order to reflect new provisions in respect of the dismissal of certain statutory officers, namely the Head of Paid Service, Chief Finance Officer and Monitoring Officer and to recommend appropriate amendments to implement these requirements. The Regulations require the changes to the Constitution to be agreed no later than the first ordinary Council meeting after the Annual Meeting.
- 1.2 The Regulations replace the existing Designated Independent Person (DIP) procedures which the Government considered to be bureaucratic and time consuming and to lead some authorities to make excessive severance payments to senior officers rather than take the costly DIP route. Although there had been consultation in respect of amending the DIP procedures, the particular form of the legislation that has been introduced was laid before Parliament without notice or further consultation. There is little detail in the Regulations as to how the new process will work in practice and it is understood that the Local Government Association (LGA) has sought further clarification from the Department for Communities and Local Government (DCLG) on the operation of the revised procedures. A further report will be presented to members if it is necessary to revise the arrangements in the light of any additional guidance received.

2. The Existing Requirements

- 2.1 The current provisions in the Constitution reflect the requirements of the Local Authorities (Standing Orders) (England) Regulations 2001, before they were amended by the more recent Regulations. These required that the final decision to dismiss the Head of Paid Service had to be by full Council and the Council could only take disciplinary action in respect of any of the three statutory officers in accordance with a report and recommendations of a DIP. The DIP had to be agreed between the Council and the officer concerned or in default, appointed by the Secretary of State. They would often be a barrister with experience of employment law, who was usually appointed early in the procedure.
- 2.2 The rationale for the current provisions is that the officers work in a political environment and may be required to give unpopular advice or make statutory reports in respect of actions which the Council has taken or proposes to take. In these circumstances, it is desirable for there to be

additional statutory protection against disciplinary action to ensure that these officers can discharge their duties without fear of being dismissed without good reason.

3. The New Requirements

3.1 The Regulations remove the requirement to appoint, or to act in accordance with, the report and recommendations of a DIP and require that:

3.1.1 the final decision to dismiss any of the statutory officers must be by resolution of full Council;

3.1.2 the Council must appoint a Committee (referred to in the Regulations as “the Panel”) which must include at least two “Independent Persons”;

3.1.3 before taking a vote on whether to approve the dismissal of a statutory officer, Council must take into account, in particular:

- any advice, views or recommendations of the Panel;
- the conclusions of any investigation into the proposed dismissal; and
- any representations from the statutory officer who is the subject of the proposed dismissal

3.2 Although the Regulations do not set out how an investigation should be conducted; in order to demonstrate that a fair and objective process has been carried out it will be necessary for the Council to carry out a full and fair investigation. It will most likely be necessary to appoint an external investigator, who should be appropriately qualified and experienced.

3.3 The Independent Persons to be invited to join the Panel are such persons as have been appointed as Independent Persons under the Localism Act 2011 for the purposes of the Members’ ethical standards / code of conduct regime. Members will recall that the Council currently has appointed one Independent Person in connection with the code of conduct regime. It will therefore be necessary for an invitation to join any Panel to be extended to an Independent Person from another authority.

The invitation to take part in a Panel must be sent in the following priority order:

3.3.1 an Independent Person who has been appointed by the Council and who is a local government elector;

3.3.2 any other Independent Person who has been appointed by the Council;

3.3.3 an Independent Person who has been appointed by another Council or Councils.

The Panel must be in place by no later than 20 working days before the full Council meeting at which the decision whether or not to approve a proposal to dismiss a statutory officer will be taken.

3.4 The Regulations limit the remuneration that may be paid to the Independent Persons to the level they would normally receive as Independent Persons

under the Members' Code of Conduct regime. It is likely that the payment of any remuneration to the Independent Persons for participating in the process will be on a sessional / hourly rate basis but discussions are ongoing with regional colleagues to achieve a consensus in relation to this. It is therefore recommended that Council grants delegated authority to the Head of Law and Governance, in consultation with the Leader, to determine the level of remuneration to be paid to the Independent Persons when they are involved in disciplinary proceedings involving a statutory officer.

- 3.5 DCLG has confirmed that the Panel should be comprised of only Independent Persons and it is therefore proposed that the Panel be established as a new committee to be called the Dismissal Advisory Committee, with the Terms of Reference set out in Appendix 1.
- 3.6 The Human Resources Committee will remain responsible for undertaking the disciplinary hearing in relation to allegations made against a statutory officer however, where the Committee considers it appropriate to dismiss such an officer, it will now make a recommendation to full Council. Where the Committee considers that disciplinary action short of dismissal is appropriate (for example a final written warning) there is no requirement to refer the matter to full Council.
- 3.7 As the Dismissal Advisory Committee is to provide advice to the full Council meeting that will consider a recommendation to dismiss a statutory officer, it will be necessary for the Independent Persons to observe the disciplinary hearing undertaken by the Human Resources Committee and to have access to all the papers provided to that Committee.
- 3.8 The Executive Objection procedure in respect of Chief Officer dismissals will continue to apply. This means that where the Human Resources Committee resolves to recommend to full Council that a statutory officer be dismissed, notice will still have to be given to all members of the Executive, who will have a prescribed period within which to submit any objections or representations, which must be considered by the full Council meeting when it considers the recommendations of the Human Resources Committee and the advice of the Dismissal Advisory Committee.
- 3.9 In some cases, the DIP procedures will be incorporated into the terms and conditions of statutory officers' contracts and the statutory changes will not, of themselves, remove that contractual entitlement. Further clarification is awaited from the LGA in respect of this.

4 Amendments to the Constitution

- 4.1 Article 12.07 of the Constitution provides that the recruitment, selection and dismissal of employees will comply with the Employment Procedure Rules (EPRs) set out in Part 4 of the Constitution. Rules 7 (b) and (c) and 9 (d) and (e) of the EPRs set out the current provision in respect of suspension and discipline of Chief Officers, including the DIP procedure.

It is proposed that these Rules be amended as set out in Appendix 2 to this report, together with other consequential amendments to the Constitution, as set out in the Recommendations, in order to reflect the new requirements.

5 Recommendations

5.1 That Council establishes a Dismissal Advisory Committee with the Terms of Reference set out in Appendix 1.

5.2 That Council authorises the Head of Law and Governance, in consultation with the Leader, to:

5.2.1 Amend Article 4 of the Constitution to provide that the dismissal of the Head of Paid Service, Chief Finance Officer and Monitoring Officer is a function of full Council.

5.2.2 Amend the Employment Procedure Rules as set out in Appendix 2.

5.2.3 Amend Part 3 of the Constitution - "Responsibility for Functions" to include the Dismissal Advisory Committee

5.2.3 Make such other minor or consequential amendments to the Constitution as are considered appropriate in order to comply with the requirements of the Regulations and to reflect the proposals set out in this report.

5.2.4 Determine the level of remuneration, allowances or fees to be paid to an Independent Person who is appointed to the Dismissal Advisory Committee, such remuneration, allowances or fees not to exceed the level payable to the Independent Person in respect of that person's role as Independent Person under the Localism Act 2011.

Background Papers

Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015

Dismissal Advisory Committee

Membership – Two Independent Persons appointed in accordance with the Local Authorities (Standing Orders) (England) Regulations 2001 (as amended).

Terms of Reference

To provide advice to Full Council on matters relating to a proposal to dismiss the Head of Paid Service, the Monitoring Officer or Chief Finance Officer on the grounds of conduct, capability or some other substantial reason.

Delete Rule 7 (b) and (c) and Rule 9 (d) and (e) of the Employment Procedure Rules, insert the following paragraphs in Rule 7 and renumber the remainder of that Rule accordingly:

- (b) Suspension – Chief Officers may be suspended on full pay whilst an investigation takes place into alleged misconduct. The Head of Paid Service may be suspended by the Human Resources Committee. Other Chief Officers (including the Chief Finance Officer and the Monitoring Officer) may be suspended by the Head of Paid Service.
- (c) In the following paragraphs -
 - “Independent Person” means a person appointed under section 28(7) of the Localism Act 2011;
 - “Statutory Officer” means the “Head of Paid Service”, “Chief Finance Officer” or “Monitoring Officer” as the case may be.
- (d) The Head of Paid Service may take disciplinary action (except for dismissal) against any Chief Officer and Deputy Chief Officer.
- (e) Subject to the provisions below, the Human Resources Committee may take disciplinary action (except for dismissal) against a Statutory Officer and may take disciplinary action (including dismissal) in respect of any other Chief Officer and Deputy Chief Officer.
- (f) A Statutory Officer shall only be dismissed by a resolution of Council and Council must approve that dismissal before notice of dismissal is given to the officer concerned.
- (g) A Statutory Officer may not be dismissed unless the following procedure is complied with.
 - i. The Director of Human Resources and Organisational Development must invite relevant Independent Persons to be considered for appointment by the Council to the Dismissal Advisory Committee, with a view to appointing two such persons to the Committee.
 - ii. The Council must appoint to the Dismissal Advisory Committee such relevant Independent Persons who have accepted an invitation issued in accordance with this paragraph in the following priority order-
 - a relevant Independent Person who has been appointed by the Council and who is a local government elector;
 - any other relevant Independent Person who has been appointed by the Council;

- a relevant Independent Person who has been appointed by another authority or authorities.
- iii The Council will normally appoint two Independent Persons to the Dismissal Advisory Committee but may appoint more if it so determines.
 - iv. The Dismissal Advisory Committee must be appointed at least 20 working days before a meeting of the full Council to consider whether or not to approve a recommendation of the Human Resources Committee to dismiss a Statutory Officer.
 - v. Where the Human Resources Committee is dealing with disciplinary action against a Statutory Officer, the Independent Persons who are to sit on the Dismissal Advisory Committee will be invited to attend and observe the proceedings of the Human Resources Committee.
 - vi. Before the taking of a vote at a meeting of the full Council on whether or not to approve such a dismissal, the Council must take into account, in particular-
 - any advice, views or recommendations of the Dismissal Advisory Committee;
 - the conclusions of any investigation into the proposed dismissal; and
 - any representations from the Statutory Officer.
- (h) Any remuneration, allowances or fees paid by the Council to an Independent Person appointed to the Dismissal Advisory Committee must not exceed the level of remuneration, allowances or fees payable to that Independent Person in respect of that person's role as Independent Person under the Localism Act 2011.

Quarterly Report on Special Urgency Decisions**Report of the Leader**

The Council's Constitution requires that a quarterly report be submitted to Council on executive decisions which have been taken as a matter of special urgency. The relevant provisions are now contained in Regulations 11 and 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

These are the special urgency provisions under which key decisions may be taken by the executive, although not contained in the 28 day Notice of Key decisions (whether proposed to be taken in public or private), where compliance with Regulation 10 (the general exception) was also impracticable.

There have been no such instances since the last report.

Recommendation

That the Council notes the content of this report.

