

WASHINGTON AREA COMMITTEE

AGENDA

Thursday 20th October, 2016 at 6.00pm

VENUE – Washington Leisure Centre, Washington, NE38 7SS

Membership

Cllrs Williams (Chair), F. Miller (Vice Chair - Place), Lauchlan (Vice Chair – People), Farthing, Fletcher, Kelly, Middleton, G Miller, Scaplehorn, David Snowdon, Dianne Snowdon, T. Taylor, D Trueman, H Trueman. P. Walker,

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1. (a) Chairman’s Welcome; (b) Apologies for Absence; (c) Declarations of Interest; and (d) Minutes of the extraordinary meeting held on 26 th May, 2016 and the last meeting held on 9 th June 2016 – (Copies attached)	1
2. Partner Agency Reports	
a) Washington Area Community Voluntary Sector Network – (Copy attached)	11
3. People Board – Progress Report (Copy attached)	13
4. Place Board – Progress Report (Copy attached)	17

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5.* **Financial Statement and Proposals for further allocation
of Resources**

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(Copy attached)

* Denotes an item relating to an executive function

ELAINE WAUGH
Head of Law and Governance

11th October, 2016

Item 1d

At an extraordinary meeting of the WASHINGTON AREA COMMITTEE held at WASHINGTON BUSINESS CENTRE on THURSDAY 26TH MAY, 2016 at 6.00 p.m.

Present:-

Councillor Williams in the Chair

Councillors Farthing, Fletcher, Kelly, Lauchlan, Middleton, F. Miller, G. Miller, Scaplehorn, D. Snowdon, D. E. Snowdon, Taylor, D. Trueman, H. Trueman and P. Walker.

Louise Butler	-	Chief Executives
Paul Wood	-	Commercial and Corporate Services
David Hardy	-	Community Services
Ian Richardson	-	Community Services
Mark Speed	-	Community Services
Colin McCartney	-	Gentoo
Albert Copus	-	Gentoo

Apologies for Absence

Apologies for absence were submitted on behalf of Karon Purvis, Jane Eland, John Rostron and Steve Graham.

Declarations of Interest

There were no declarations of interest.

Chairman's Welcome

The Chairman wished to place on record her thanks to Councillor Farthing as the former chairman of the Washington Area People Board and the work she carried out in the role

Responsive Local Services Report

The Head of Place Management submitted a report (copy circulated) to review and approve the Responsive Local Services (RLS) Area Delivery Plan for Washington for 2016/2017 as recommended by the Washington Area Place Board

(For copy report – see original minutes)

Mark Speed, Head of Place Management presented the report and advised the Committee that Members had raised concerns at the Place Board meeting and that he acknowledged these issues.

In relation to Cleansing, Councillor H. Trueman enquired if there was an opportunity to increase fines for perpetrators of litter/dog fouling.

Mr Speed advised that this polarised opinion and that it was a policy decision. With fly tipping and such like it was all about resources and we needed to get the balance right.

Councillor D Snowdon advised that the current council policy points towards an educational role rather than that of an enforcement/punishment stance.

With regards to grass cutting, Councillor Farthing commented that she was disappointed in the provision for landscaping to prominent places and felt that this needed to be looked at in the Place Boards.

Mr Speed advised that he was due to visit the areas with the Chief Executive and they would be re-evaluating all sites.

Councillor Scaplehorn raised concerns that many of the high speed roads central reservations and roundabouts in Washington had their views to the right blocked due to overgrowing grass and requested special arrangements be made to tackle this.

Mr Speed advised that he would monitor the situation.

Councillor Kelly commented that Washington had a great deal of strategic roads and links and that he was frustrated to see these take priority, taking up a large part of the Washington budget and he queried if these roads should not be financed out of the city centre budgets.

Mr Speed advised that this way of working had been agreed at the Area Chairs meeting.

Councillor G. Miller commented that we did need to look at the roundabouts across Washington as this was a growing concern. Mr Speed informed the Committee that he would speak with his colleagues in Transport on the matter.

In relation to the service standards for fixed play, Councillor G. Miller commented that this part of the report he was least happy with. Councillor Miller accepted the report and it was something that had to be done but requested that should any spare money be identified, that it be allocated towards Fixed play.

Councillor Kelly agreed, however raised the concern that Area Committee budgets were not supposed to be used to backfill Council resource and suggested that a conversation be had on how this could be achieved via a different way forward.

Mr Speed advised that he would seek clarity as to how SIB budgets could be used in the future. Councillor Kelly commented that a bigger conversation was needed at the Place and People Boards.

The Chairman proposed that this be brought forward as a priority.

With regards to the service standards for Shrub Beds, Councillor Kelly enquired if these were taken out, what would they be replaced with, and if it was to be grass, what would be the frequency of cuts.

Mr Speed advised that he would take local intelligence on board with this issue.

Councillor Farthing and Kelly raised concerns over the dealing of trees in the area and that SNCBC's work was potentially coming to an end, which needed to be looked at.

Mr Speed advised that Senior Officers were having discussions on the issue.

1. RESOLVED that Members:-

- a) Noted the contents of the report
- b) Approved the Washington Area Place Boards Responsive Local Services Area Delivery Plan for 2016/2017
- c) Delegate the responsibility to oversee the development and delivery of the 2016/2017 Responsive Local Services Area Delivery Plan to the Place Board
- d) Concerns in relation to distribution of resource are noted and revisited via the Delivery Plan at Place Board

The Chairman thanked everyone for their attendance and closed the meeting

(Signed) L. WILLIAMS,
Chairman.

**At a meeting of the WASHINGTON AREA COMMITTEE held at FIRE
AUTHORITY MAIN HEADQUARTERS, BARMSTON MERE on THURSDAY 9th
JUNE, 2016 at 6.00 p.m.**

Present:-

Councillor Williams in the Chair

Councillors Fletcher, Kelly, Middleton, F. Miller, G. Miller, D. Snowdon, D.E. Snowdon, D. Trueman, H. Trueman and Walker.

Louise Butler	-	Chief Executives
Matthew Jackson	-	Commercial and Corporate Services
David Hardy	-	Community Services
Jacqui Reeves	-	VCS Representative
Bryan Beverley	-	Washington Trust
Colin McCartney	-	Gentoo
Inspector Vicky Quinn	-	Northumbria Police
Steve Graham	-	TWFRA

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Farthing, Lauchlan, Scaplehorn and Taylor together with Karon Purvis and John Rostron.

Declarations of Interest

Item 5 – Financial Statement and Proposals for further allocation of Resources

Councillor D. Snowdon declared a disclosable pecuniary interest in Annex 1 – Application for the Time to Care Partnership as he occasionally delivered courses on a self-employed basis for Washington Mind.

Councillor D.E. Snowdon declared a disclosable pecuniary interest in Annex 1 – Application for the Time to Care Partnership as a trustee at Washington Mind.

They both withdrew from the meeting during consideration of this matter.

Minutes of the Last Meeting of the Committee held on 3rd March, 2016

1. RESOLVED that the minutes of the last meeting of the Committee held on 3rd March, 2016 (copy circulated) be confirmed and signed as a correct record.

Partner Agency Reports

(a) Report of the Washington Area Community Voluntary Sector Network

The Washington Area Community Voluntary Sector Network submitted a report (copy circulated) to inform the Committee of activity, progress, issues and concerns of the sector.

(For copy report – see original minutes)

Bryan Beverley and Jacqui Reeves presented the report and advised that the Network was continuing on its work in developing and supporting the VCS. The report included, at annex 1, the Annual Report of the Washington Area VCS Network which contained case studies and demonstrated the diversity of the VCS Organisations in Washington and the range of services and support the provided.

Councillor Kelly expressed concerns over the sustainability of VCS organisations as support which had previously been provided by the Council wouldn't be available anymore; there was a need for organisations to share information to identify appropriate funding sources for each organisation. He asked that the People board look into this. Councillor P. Walker added that it was possible that VCS organisations would need to merge with other similar groups.

The Chairman commented that the VCS organisations did very good work in supporting the Area Committee.

2. RESOLVED that Members noted the contents of the report.

(b) Tyne and Wear Fire and Rescue Authority Report

The Tyne and Wear Fire and Rescue Authority submitted a report (copy circulated) which informed the Committee of the fire statistics for the period 1st March to 31st May 2016.

(For copy report – see original minutes)

Steve Graham, Station Manager, presented the report.

Councillor Fletcher referred to the figures for Washington East which had seen a reduction in incidents from 41 to 4; she queried what had happened to result in this reduction. Mr Graham advised that there had been litter picks undertaken so that there was less rubbish left lying around; there had also been assistance from the Keep Washington Tidy group.

Councillor F. Miller expressed concerns over rubbish being left outside of premises on the industrial estates. Mr Graham advised that he had been to look at the known problem sites and it appeared that the issues had reduced. He asked that any dumped rubbish be reported to him and to Responsive Local Services. He advised that his staff were tasked with reporting any dumped rubbish they saw.

Councillor H. Trueman advised that there were problems with litter in the tree belts between estates. Councillor Kelly referred to grass fires in the area. Mr Graham advised that these issues were linked as young people would make dens in the wooded areas where they were out of sight; they would then drink and leave the rubbish behind and on cooler nights would set fires to keep warm. Councillor G. Miller commented that there used to be an issue on the land between Barmston and Teal Farm however there had been new houses built in the area and also the land had been fenced off which had helped to tackle the problem.

Councillor Walker referred to the car fires which had occurred recently and queried whether there were any trends for where the fires were occurring and whether the cars were stolen vehicles. Mr Graham advised that the fires were not all occurring in the same place and there had not been any trends identified. The number was smaller than in some areas of the city.

3. RESOLVED that the update from Tyne and Wear Fire and Rescue Authority be received and noted.

Northumbria Police

Inspector Vicky Quinn provided the Committee with a verbal update. She advised that she had 18 years' service with the Police and had recently been promoted to Inspector and she was new to policing the Washington area. She welcomed any questions from Members.

Councillor Kelly commented that there had been a lot of different Inspectors for Washington recently; he felt that there was a need for stability in the role and he stated that he wanted the police to be able to work closely with Members. Previously there had been a good reputation for the partnership working. He also praised the PCSOs for the work they did. Inspector Quinn stated that she was happy to be working in Washington and she had no intention of moving on. She agreed that groups needed to work together to tackle issues.

Councillor Fletcher stated that there was a need for meetings with Councillors and Neighbourhood Police. Inspector Quinn agreed and advised that she would circulate her contact details to Members.

Councillor H. Trueman stated that there had been assurances that there would not be any reductions in front line staffing levels. Inspector Quinn advised that she was not aware of what the historic staffing levels for the area were however the front line had been protected as much as possible. She also advised that officers had been provided with new technology including tablets which allowed incidents to be updated more easily and information was able to be accessed on the roadside.

Councillor Kelly commented that there had been a noticeable reduction in numbers and that there were very few PCSOs now. He also asked that the antisocial behaviour in Concord on Friday and Saturday nights be made a priority for the police as this had been a problem for a long time. The likely reductions in youth services were likely to lead to an increase in antisocial behaviour issues.

The Chairman asked Inspector Quinn what her priorities were. Inspector Quinn advised that safeguarding was a main priority for all areas; she also considered antisocial behaviour to be a priority as people needed to be able to feel safe.

4. RESOLVED that the update from Northumbria Police be received and noted.

People Board Progress Report

The Chair of the People Board submitted a report (copy circulated) which provided an update on the 2015/16 work plan, sought approval of the priorities for the 2016/17 work plan and provided an update on the People Board governance arrangement for 2016/17.

(For copy report – see original minutes)

The Chairman introduced the report and drew Members attention to the work plan for 2016/17 and the update on the priorities from 2015/16. In response to a query from Councillor Kelly she advised that the board had set the priorities and that it was intended that the board would recommend priorities to the Area Committee but also that the Area Committee would recommend priorities to the board.

The Chairman then referred to the Health and Wellbeing priority which was the subject of an SIB application which was to be considered under item 5 on the agenda.

Councillor Kelly expressed his support for the project but stated that he was concerned over whether the project would be sustainable after the 12 month project ended. He did not want people to lose the support they had when the project ended. Ms Butler advised that she had been in contact with Jeanette Sherratt who worked for the Clinical Commissioning Group; the project would provide funding for a co-ordinator who would bring together all of the resources to ensure that people were able to access all of the services; it was not intended for the co-ordinator to provide any counselling. Parental support would be developed as this would help parents to understand self-harm before their children were in a crisis situation. Ms Reeves added that people did not understand the system and this would help to make sure that people understood what resources were available. There was a need to look at the reasons for self-harm and reduce the fear that surrounded the issue.

Councillor Kelly then queried whether the schools would be involved. The Chairman advised that Oxclose provided support including doing 1 to 1 mentoring and providing referrals to other organisations. This project was in addition to the work that was already done by schools.

Councillor H. Trueman commented that young people were underprepared for how to pass job interviews. He also advised that he had been speaking with a young lady who wanted to work in mental health; this person had friends who suffered from mental health issues however they were unable to get help from teachers who dismissed problems as being just exam stress. Mental health had never been discussed at any of the governors meetings he attended and governors had not received any training in mental health issues. Ms Reeves advised that the youth parliament were looking at mental health and that it was still a taboo subject to talk about.

Councillor G. Miller commented that he was happy to see this project being brought forward. He asked how success would be measured. Ms Reeves advised that there would be partnership working and there would be an increase in the use of technology in order to help reach young people. Support would be given to parents; parents were scared of self-harm and just wanted it to stop but often did not understand the reasons behind the self-harm, this then led to young people hiding the self-harm which was much more dangerous. Hospital admissions for Sunderland compared favourably the rest of the country however it was important to realise that young people often did not go to hospital following self-harm.

Councillor Fletcher commented that Facebook groups could be used to communicate with young people.

The Chairman then referred to the Can Do fund and advised that there was an event being held in Biddick on 16th June. She asked that if any Members wished to attend that they contact Ms Butler.

Councillor Kelly then referred to the Washington Skills and Enterprise Project; he stated that there had been a number of similar projects in the past and that he felt that there was a need for assessments of the work that was done by the projects.

5. RESOLVED that:-

- a. Consideration be given to the Performance Update with regard to the Washington Area People Board's Work Plan for 2015/16
- b. The People Board's recommendation that support be given to the proposals for the Time to Care Partnership be supported
- c. Support be given to the People Board's recommendation for a call for projects for the Skills and Enterprise for Young People and approval be given to the project brief.
- d. The Washington Area People Board Work Plan Priorities for 2016/17 be agreed.
- e. The Area Governance Arrangements be noted.

Place Board Progress Report

The Chair of the Place Board submitted a report (copy circulated) which provided an update on the 2015/16 Work Plan including an update on the projects funded through SIB. The report also sought approval of the Work Plan for 2016/17 and provided an update on the Place Board Governance Arrangements for 2016/17.

(For copy report – see original minutes)

The Chair of the Place Board, Councillor F. Miller, introduced the report and invited discussions from Members.

Councillor Kelly referred to the Neighbourhood Improvement Project; the budget reductions and difficulty in attracting match funding had meant that some of the work had not been done; he asked that the project be referred back to the Place Board. He also asked for an update on how much was available to spend in each ward. Mr Hardy advised that there had been a further £31,000 claimed and that the quotation for the lights at Helmedon was still outstanding; the PFI for this was able to be committed to once the quote had been received. Mr Hardy also advised that the expenditure for the wards was:-

Washington Central – £2,000 spent

Washington North - £6,000 spent

Washington East - £120 spent

Washington South - £8,000 spent

Washington West - £5,000 spent

Councillor F. Miller added that there were still projects being developed.

Councillor G. Miller expressed concerns that there were three Members who were not on any board. He felt that everyone should be a member of one of the boards to ensure that everyone had the opportunity to have a vote at board meetings; he asked that this be looked at for next year.

6. RESOLVED that:-

- a. Consideration be given to the Performance update with regard to the Washington Area Place Board's Work Plan for 2015/16
- b. Support be given to the Place Board's recommendation that SIB funds be aligned from the Washington Way project to deliver future health and wellbeing and greenspaces projects and promote the Washington Way
- c. Support be given to the Place Board's recommendation that SIB funds aligned to the Industrial Estates project be returned to the budget
- d. Support be given to the Place Board's recommendation for a Call for Projects for Washington Heritage and Culture project and approval be given to the project brief including giving approval to the Place Board agreeing the award of grants on behalf of the Area Committee.
- e. The Washington Area Place Board Work Plan Priorities 2016/17 be agreed.
- f. The Area Governance Arrangements for 2016/17 be noted.

Strategic Initiatives Budget (SIB) Community Chest – Financial Statement and Proposals for Further Allocation of Resources

The Head of Area Arrangements, Scrutiny and Member Support Service submitted a report (copy circulated) which provided Members with the financial statements as an

update on the progress in allocating SIB and Community Chest and which presented proposals for further funding requests.

(For copy report – see original minutes)

Ms Butler introduced the report and advised Members that there was £365,039 available SIB funding for the area for 2016/17; this included the unallocated funds from last year plus underspends which had been returned to the budget and the new allocation of £287,261 which had been allocated to the area for 2016/17. There were two proposals for support for People Board priorities; there was £50,000 of SIB requested for the Time to Care project and it was proposed that the returned underspend of £30,563 from the Washington Way project be aligned to the health and green spaces projects.

There had been 9 Community Chest applications approved between March and April 2016 totalling £3,660 which left a total remaining budget for the area of £76,924.03.

7. RESOLVED that:-

- a. The financial statement be noted
- b. Approval be given to the return of £30,563 SIB from the Washington Way project and to the alignment of these funds to future projects to support health and green spaces projects
- c. Approval be given to the return of £35,000 SIB aligned for Industrial Estates work
- d. Approval be given to the award of £50,000 SIB funding for the Time To Care project
- e. The 9 Community Chest approvals be noted.

Planning Applications – For Information Only

Current Planning Applications relating to the Washington Area for the period 1st May, 2016 to 23rd May, 2016 were submitted for Members information only (copy circulated).

(For copy report – see original minutes)

8. RESOLVED that the report be received and noted.

The Chairman thanked everyone for their attendance and closed the meeting

(Signed) L. WILLIAMS,
Chairman.

WASHINGTON AREA COMMITTEE
20th October 2016

REPORT OF WASHINGTON AREA COMMUNITY VOLUNTARY SECTOR NETWORK

1. Purpose of the Report

- 1.1 The report provides an update with regard to the Washington Area Community and Voluntary Sector Network

2. Background

- 2.1 To develop the capacity and influence of the Voluntary and Community Sector (VCS) across the City, Area Networks have been established and delegates represent each Area Network at Area Committee taking forward issues on behalf of the whole VCS in the area and reporting back, providing a two-way flow of communication.
- 2.2 Washington Area Network delegates will present a report to each Area Committee meeting informing Members of activity, progress, issues and concerns of the sector.

3. Washington Network

- 3.1 In Washington the VCS is made up of a wide range of organisations ranging from independent local branches of national charities through to small, totally voluntary, community groups. Collectively these organisations provide Washington residents with a wide range of local services, activities and opportunities and have a significant role within community life here.
- 3.2 At the last meeting the Area Committee supported the Network in encouraging collaboration with Area Committee to deliver shared priorities. A Washington Community Plan is being developed and a workshop was held in August with the following priorities identified:
- Priority 1: The support and development of a Community Hub. This to include a one stop shop approach - bank of resources to share/loan (e.g. printing, display boards, ICT), meeting spaces, funding advice, information share, signposting.
 - Priority 2: A Volunteer Plan for Washington – co-ordinating, supporting, matching offers and opportunities, communication.
 - Priority 3: Washington Partnership – committed to working together and sharing, structured approach to funding opportunities. Set up working group/target key organisations to develop partnership bids. Specific niche/sectors. Those groups committed to providing the evidence of need and data relevant to Washington.
 - Priority 4: Communication – use Wellbeing.info as a platform. Develop a 'Network' resource. Promote self-management of directory. Regular e mails and bulletins to inform members when something of interest goes on. Information Officer key to keeping everything up to date and co-ordinating site/pages. Better use of social media, websites and newsletters. Promote our message.

- 3.3 Members are requested to support the Network's priorities and to note the Washington Area VCS Network members will gather evidence of need and keep the Area Committee informed of progress

4. Recommendations

- 4.1 Members are requested
- To note the contents of the report and consider the opportunities and issues raised by the Washington ACVSN

Contact: 1. John Rostron, Area Network Representative. Tel: 0191 2193884
2. Jacqui Reeves, Area Network Representative.
Email Jacqui@washingtonmind.org.uk Tel: 0191 4178043
3. Bryan Beverly, Area Network Representative
Email: bryan.beverley@washingtontrust.co.uk Tel: 0191 2193884

20th October 2016

REPORT OF THE CHAIR OF THE PEOPLE BOARD

People Board Progress Report

1 Purpose of Report

1.1 This report provides an update of the 2016/17 Work Plan.

2. Background

2.1 At the beginning of each financial/municipal year Washington Area Committee agrees its Local Area Plan priorities associated with People and refers the priorities to the Washington People Board to action on behalf of the Area Committee.

2.2 The People Board has presented interim reports to each Area Committee meeting to update on action taken on those priorities and highlighted key areas of influence/ achievements during that period.

2.3 This report provides an update to the work plan for the year 2016/17.

3. Update of 2016/17 People Board Work Plan

3.1 The 2016/17 Work Plan is attached as **Item 3 Annex 1**

3.2 Outlined below is a summary of the key areas of influence / achievements of the Washington People Board up to 30th September 2016.

Action Taken	Outcome
Local priority: Health and Well Being	
Develop a strategic approach to health and well-being through a partnership approach	The People Board <ul style="list-style-type: none"> • Supports the Place Board recommendation to use GO Washington and Health and Green Spaces funding as part of proposals for ‘Washington Clean and Green’ as detailed in Item 5 Financial Decisions and Proposals. • Noted the appointment of the Time 2 Care Co-ordinators. • Noted the review of some of the Home from Hospital strategic outcomes – further information will be presented to a future board. • Noted the proposed Washington Way Re- launch on the 25th October. Planning meetings underway re a day of activities. A detailed update report was presented to Board re the Bike Project. Some concerns were raised by the Board with regards to provision/delivery and outputs achieved. Board was assured that SIB monitoring has already picked up these concerns and is working with the overall project lead for Washington Way To Wellbeing to look at expanding provision and partners involved.
Local priority: Community Inclusion and support for VCS	
VCS Network	<ul style="list-style-type: none"> • The Network held a workshop in August to consider developing the agreed Washington Community Plan. Key priorities identified are: <ul style="list-style-type: none"> ▪ The support and development of a Community Hub – to include one stop shop approach, resources to share, meeting spaces, funding advice. ▪ A Volunteer Plan for Washington ▪ Commitment to working together, structured approach to develop partnership bids

<p>CVDO</p> <p>Young People</p>	<ul style="list-style-type: none"> ▪ Development of a communication platform for the Network and its partners – building on good practice utilising wellbeing.info • The Community & Volunteer Development Officer (Washington Trust) has worked with a number of organisations and partners and a detailed update report has been presented to the People Board. Exit strategy and sustainability planning underway. The project continues to seek external funding to support all aspects of volunteering across Washington. • The Board agreed the Can Do application for Washington School Activities Club, requesting the group attends the November Board to provide progress. £13,730 remains unallocated. • The Board recommends all successful Can do applicants be invited to ‘showcase’ their projects at the December Area Committee. • The Board supported proposals to target Round 5 on a specific outcome such as helping older people and encouraging inter-generational work.
<p>Local priority: Employment, enterprise and lifelong learning</p>	
<p>Employability & Enterprise</p>	<ul style="list-style-type: none"> • Following formal assessment and consultation of the applications for the Skills and Enterprise Project the officer recommendation to award the SIB grant will be considered under Item 5 Financial Decisions and Proposals

3.2 Additionally the People Board continue to influence the design, delivery and review of People Based Services devolved to Area Committee. The Board received a presentation from the Everyone Active Leisure Partnership which highlighted card statistics, uptake and use of swimming lessons and the 3G pitches, and the effectiveness of Social Media – Washington Leisure Centre Face book page has 3224 likes.

4. People Based Priorities

- 4.1 The People Board requests Area Committee to agree the following as new areas of work
- Social Care Priority – Support and service for over 50s
 - Health and Wellbeing Priority– Using Heritage to tackle Health Inequalities
 - Health and Well Being Priority – VCS partners have identified an opportunity to carry out joint working to address health needs of the aging population through exercise, healthier lifestyles to encourage mobility and also to support them to remain living at home. In addition to target carers where links can be made to mental health wellbeing – especially for young carers.
- 4.2 If Area Committee agrees these areas of work, People Board will look to gather evidence of need to develop proposals to deliver a targeted approach

5. Recommendations

Members are requested to:-

- a. Consider the Washington Area People Board’s Work Plan for 2016/17 and update detailed in Paragraph 3.2 and attached as **Item 3 Annex 1**.
- b. Support the People Board’s recommendation to support Place Board proposals to utilise GO Washington and Health and Green Spaces funding as part of the ‘Washington Clean and Green’ proposals as detailed in **Item 5**.
- c. Agree the new areas of work as detailed in paragraph 4.1 be included in the People Board Work Plan 2016/17.

Contact Officer: Karon Purvis. Area Community Development Lead Tel: 0191 561 2449
 Email: karon.purvis@sunderland.gov.uk

Annex 1: People Board work plan 2016/17

PEOPLE

Area Priority	ACTIONS	Progress Report
Health and Wellbeing	1. Strategic Health Group (CCG, Public Health, SCC, VCS) to identify opportunities for partnership working and shared priorities.	Shared ownership approach to continue. Time to Care project approved at June Area Committee. Home to Hospital project monitored via normal SIB procedures. Further detail re progress presented in the Board's Project Update Report
	2. Improve participation in activity through ensuring Ensure use of Community Health and Green spaces Project is utilised to deliver initiatives to address health inequalities	Ensure links and co-ordination with corporate initiatives such as development of Walking forums, new walking trails (2 per area), way marking, Active Sunderland events and activities and joint working with sport and leisure re activity programmes in place. New Walking Network and Cycling Network being established via Sports and Leisure. Works continue to be aligned with strategic developments. Underspend from developing the Washington Way aligned for future work re health and green spaces. PR and launch of updated map and leaflet to be organised for October 2016. Detailed update in September Board Project Update Report together with up to date targets and outputs for the Infomation Hub and the Bike Project.
	3. Identify gaps in Mental Health Services. Focus on self harm and suicide in young people.	Time to Care Partnership Project approved at June Area Committee. The partnership led by Washington MIND will deliver a number of initiatives to help and support young people who self harm, and their parents and carers. This will include the establishment of the Washington Mental Health Alliance to bring together relevant partners, the development of a training programme, the development of on line resources and a young person friendly mobile app, support for a parents groups, and a peer support pilot.The Time to Care Co-ordinator now recruited. First steering Group meeting scheduled 19th October.
	4. Drugs and alochol/substance misuse	Wider strategic issue - to monitor.
Adult Social Care	1. Determine best practice and added value that AC funded projects have brought to the ASC Framework.	Adult Social Care and social isolation remains a priority. Home from Hospital Project agreed in March is now delivering. Marketing and publicity is in place and info on the wellbeing.org site to provide additional info re partner delivery and what's on in Washington and wider areas to support recovery. A coordinated activity programme that follows the weekly lunch this includes armchair yoga and Health and wellbeing activity. Posters will be in each of the GP Surgeries and the practice managers will receive further promotion materials. Info cards to be distributed around hospitals. Two Key workers are in place to coordinate the project. Good links with Live Life Well Team. Information Officer will promote at VCS Networks and wider meetings. Good range of information re Gentoo and Age UK to support our service users. Following monitoring an SIB review is underway with regards to changes in project delivery re better co-ordination with strategic delivery.
Community Inclusion and support for the VCS	1. VCS Network to continue to be the mechanism for collaboration and partnership working with the VCS re delivering shared priorities. Area Chair to continue role as Co Chair of Network. ACO continue to provide support and co-ordination re Area Network	VCS Network meets every 6 weeks. June AC supported the development of a Washington Community Plan and agreed to utilise SIB to encourage collaboration across the local VCS, where appropriate. The Washington Network held a work shop meeting to identify key priorities for collaborative working to to develop the Washington Community Plan.
	2. Co-ordinate and maximise volunteering in Washington.	Washington Community Development and Volunteer Project supported for a further 1 year - agreed March Area Committee. Further progress included in Septembers Project Update Report
	3. Influence and support the delivery of youth activity in the Washington. Consider continued support for young people to take forward initiatives develop capacity and engagement and encourage partnership working and participation, and to support the delivery of area priorities - links to health and well being initiatives and environmental/physical improvements and neighbourhood enhancements.	Continued support for local young people via the Washington Youth Council, Youth Operational Group and the 'Can Do' fund for young people. People board proposes a show case of successful projects at December Area committee.

Employment, enterprise and lifelong learning	1. Continue to monitor Youth Opportunities Project and School Opportunities Project.	On target with regular updates to Board. Project already implementing Exit Strategy re alternative funding and support to continue delivering project outcomes in line with strategic targets and outcomes (Employability and Skills). This model considered as good practice.
	2. Determine support for financial inclusion projects to increase family resilience	Proposals to deliver a Washington based Skills & Enterprise Programme. Call for Projects released. 2 applications. Recommendation to October Area Committee.
Safer Washington	1. Maintain key partnerships and collaborative working re LMAPs, links with Safer Sunderland Partnership priorities re reducing crime and disorder. Establish collaboration and partnership working re shared priorities for a Safer Washington.	Joint Police and Cllr meetings to be scheduled. Ensure Sulgrave and Concord Neighbourhood Management Model links with other initiatives to add value to the approach and assist with sustainability. Details of PACT Review to future Board.
Influence the design, delivery and review of People based services devolved to Area Committee		

REPORT OF THE CHAIR OF THE PLACE BOARD
Place Board Progress Report

1 Purpose of Report

1.1 This report provides an update of the 2016/17 Work Plan.

2. Background

2.1 At the beginning of each financial/municipal year Washington Area Committee agrees its Local Area Plan priorities associated with Place and refers the priorities to the Washington Place Board to action on behalf of the Area Committee.

2.2 The Place Board has presented interim reports to each Area Committee meeting to update on action taken on those priorities and highlighted key achievements during that period.

2.3 This report provides the update to the work plan

3. Update of 2016/17 Place Board Work Plan

3.1 The 2016/17 Work Plan is attached as **Item 4 Annex 1**

3.2 Outlined below is a summary of the key areas of influence / achievements of the Washington Place Board up to 30th September 2016.

Area Priority: Environment and Green Space	
Action	Outcome
Neighbourhood Improvement Project	<ul style="list-style-type: none"> A number of ward based projects are under development as part of the Neighbourhood Improvement Project (NIP). Area Place Manager continues to meet with Ward Members to discuss potential proposals, to identify partners and to aid development and delivery. Detailed reports are presented to each Place Board Area Committee is requested to note the NIP criteria for delivering local action and proposals which encourages partnership working and in kind or match contribution. It does not require proposals to be matched with cash. If proposals are unable to identify partnership working and/or in kind contributions then as long as local community benefits are evident and the project does not back fill SCC cuts then they can proceed without an identified partner. Each proposal will be considered on its individual merits.
The Washington Way Network (CHGS Project)	<ul style="list-style-type: none"> A mini launch event is planned for 25th October. Planning meetings are underway. A detailed update report was presented to People Board re the Bike Project. Some concerns were raised by the Board with regards to provision/delivery and outputs achieved. Board was assured that SIB monitoring has already picked up these concerns and is working with the overall project lead for Washington Way To Wellbeing to look at expanding provision and partners involved.
Washington Clean and Green	<ul style="list-style-type: none"> The Place Board requested officers to meet with relevant partners re how to deliver a co-ordinated approach to neighbourhood management and environmental improvements to respond to local

	concerns across the area. Draft Project Briefs and proposed budgets are presented under Item 5 Financial Decisions and Proposals
Area priority: Member and Community Engagement	
Encourage partnerships with the local community and VCS, link Ward Members to activities and events	<ul style="list-style-type: none"> • Walk and talk programmes to identify community partnerships • Members engage residents re AC role at key Washington events and involved in steering an events and culture programme
Area priority: Heritage and Culture	
Events	<ul style="list-style-type: none"> • Place Board has recommended that future event planning remains a key priority in the new work plan. Draft Project Brief and proposed budgets for the Washington Events Programme 2017/18 are presented under Item 5 Finance Decisions and Proposals • Washington Carnival 2016 was held 17th September in Albany Park: <ul style="list-style-type: none"> • Estimated attendance 4700 • Extensive programme of local performers and acts kept the crowds entertained all day • Lots of exhibitors and stalls and well attended family activities throughout the whole day • Sun FM hosted the day • Loads of positive feedback from the local community and participants via Social Media <p>A detailed report and evaluation of good practice and lessons learnt will be presented to the next Place Board.</p>
Washington's heritage and culture offer	<ul style="list-style-type: none"> • WAC agreed £30,000 for the Washington Heritage and Culture Project to the Washington Trust. Work is underway to co-ordinate activity and determine how the Washington offer will contribute to the City of culture bid. Progress report to next Board.
Influencing role: Place Management	<ul style="list-style-type: none"> • Following the presentation of the Responsive Local Services Area Delivery Plan to the extraordinary Area Committee in May, as agreed, Place Board continues to oversee the development and delivery of the 2016/2017 Delivery Plan. Members reviewed the performance data presented by the Place Management Service and discussed opportunities to engage further with communities.

Place Based Priorities

- 4.1 The Place Board requests Area Committee to agree to support the following as new areas of work :
- To work alongside and compliment the development and delivery of the Place Management plan, with particular focus on environment, outdoor and green spaces, having regard to adding value to the proposed Washington Clean and Green Project

5. Recommendations

- 5.1 Members are requested to:-
- a. Consider the Performance Update with regard to the Washington Area Place Board's Work Plan for 2016/17 attached as **Item 4 Annex 1**
 - b. Note the updates as presented in paragraph 3.2

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Annex 1: Place Board work plan 2016/17

PLACE

	Area Priority	ACTIONS	Progress Report
1	<p>Environment and Greenspace</p>	<p>1. Proposed activity, initiatives and partnership working to deliver a co-ordinated approach to neighbourhood management and improvements to the area: Working with RLS and Ward Members to lead on delivering the Neighbourhood Improvement Project, with key partners, schools and local community and groups(inc youth groups). The programme will enhance local neighbourhoods, working flexibly at a Ward level using evidence of need, gaps and issues and will reinforce key messages and communicate and engage with the local community.</p> <p>2. Continue to manage the development and delivery of the Washington Way Project and look for further opportunities for future funding to develop new phases and co-ordinate with wider strategic programmes.</p> <p>3. Improved use of green/open space linked to People/Health Priorities and Public Health Greenspace Funding.</p> <p>4. Identify opportunities to enhance and add value in relation to on-going works and improvements to Washington parks</p>	<p>Neighbourhood Improvement Project underway. Work to continue to develop neighbourhood focused projects ongoing. Detailed update included in Project Update Report re project completions (ward level), costs and proposals under development. To date work completed or nearing completion includes Mount Pleasant riverbank works, Roseberry Ct lighting, tree screening at Crowther, tree works at Mitford close, benches in Ayton and Rickleton parks, and works in Donwell Village. Additional lighting projects at Saddleback, Ayton and Helmsdon will also complete, together tarmac works at NELSAM. Projects under consideration at the moment include removal of wall and railings at Glebe Pitstop, improvements at Columbia CA, and a Feasibility study for Albany Park - linked to a wider Heritage and Culture bid for F Pit. Place board is also considering a Project Brief for an Area wide Environmental Project - to be presented to October Committee.</p> <p>Spend complete re Washington Way. Links and co-ordination with corporate initiatives such as development of Walking forums, new walking trails (2 per area), way marking, Active Sunderland events and activities and joint working with sport and leisure re activity programmes in place. Works continue to be aligned with strategic developments. Anticipate further spend re new map/leaflet, promotion and relaunch of the Washington Way - provisional date of 25th October. Network to encourage additional community participation. Ongoing. Expected completion by September 2016.</p> <p>Shared ownership approach developed - the Washington Way to Well Being Charter Mark, a local 'Hub' now developed to deliver health initiatives including walking and cycling initiatives. Physical Hub timescales extended due to late start - new plan 2016 to be submitted which will outline plans to further sustain the Hub post SIB funding. Following SIB monitoring review, Hub will continue to be operational post SIB funding with additional partners coming forward to develop and expand provision. Washington MIND indicates will continue to deliver Information Hub and Charter Mark Scheme post SIB funding. Area Committee approved the alignment of a further £28,563 to deliver future health and open spaces initiatives at the June Area Committee (identified underspend from Washington Way) - proposals for programmes re community health programmes to be considered as part of the Washington Clean and Green initiative being considered at the October Area Committee.</p> <p>Usworth Park awarded Green Flag Status again this year. Strategy for Washington Parks and Open Spaces to be determined following confirmation of new Place Management Operating Model. Environmental Project to consider how to support Friends of Groups (for Parks).</p>

2	Ward Member Community Engagement (links to People)	1. Encourage partnerships with the local community and the VCS re physical and environmental improvements - for example through Neighbourhood Improvements Project	Walk and talk programmes to identify community partnerships. Links to local Volunteers. Board also considering a collaborative approach to develop and deliver an area wide 'Environmental Project'. Anticipate Project Brief detailing co-ordinated programme of activity to be agreed at October AC.
		2. Link Ward Members to activities and events being delivered. Support Members in their community engagement and leadership role	Members to utilise key events re promoting community leadership role.
3	Heritage & Culture	1. Consider wider cross cutting actions and themes in relation to Washington's heritage and culture offer - delivering other outcomes and strands re health, employment and community inclusion	Ensure all opportunities are shared via the Washington Area VCS Network.
		2. Planning and strategy for delivering key events	Washington Events 2016 was awarded to SNCBC at the March Area Committee. The organisation provides updates to each Place Board. WASHINGTON 2016 Carnival update included in Place Board report. Place Board has also recommended that future event planning remains a key priority in the new work plan. To be discussed at September Board re methodology/project brief for 2017/18 programme - presented to October Area Committee for decision.
		3. Identify how Washington can contribute to and influence the city wide approach to heritage and culture	As part of the Project Brief for a new Heritage Plan for Washington proposals will need to ensure Washington's offer contributes to and is considered as part of, the city's approach to heritage and culture, in particular with regards to contributing to proposals for the City of Culture bid.
	Influencing role	1. IAMP	Members to receive regular updates and information regarding the proposed IAMP and ensure issues regarding lorry parking and lack of specific facilities is highlighted and addressed.
		2. To influence Highways Maintenance Programme at an area level for inclusion in the Capital Programme	Remain on 2016/17 workplan to determine influence re Highways Capital Maintenance Programmes. Anticipate first report re 2017/18 to November Board
		3. To influence Place Management Services 2017/18 - February 2017 Board to recommend to March 2017 Area Committee.	Regular Quarterly Reviews September and January. January Board to discuss proposals for 2017/18 services and make recommendation to March 2017 AC.

Item 5

WASHINGTON AREA COMMITTEE OCTOBER 2016 EXECUTIVE SUMMARY SHEET – PART I	
Title of Report: Strategic Initiative Budget (SIB) and Community Chest - Financial Statement and proposals for further allocation of resources	
Author(s): Head of Area Arrangements, Scrutiny and Member Support.	
Purpose of Report: Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an updated position on progress in relation to allocating SIB, and Community Chest and presents proposals for further funding requests.	
Description of Decision: The Area Committee is requested to:- <ul style="list-style-type: none"> (a) Note the financial statement set out in the report (b) Consider and approve £15,000 from the 2016/17 SIB budget for the Skills and Enterprise Project (c) Consider and approve the Project Brief and approve £100,000 from the 2016/17 SIB budget to the Washington Clean and Green Projects (d) Consider and approve £2000 SIB funding (previously aligned at June Area Committee) to be utilised as part of the GO Washington Small Grants Scheme (e) Consider and approve the Project Brief and approve £28,563 SIB (previously aligned) to Healthy Communities Healthy Spaces Project (f) Consider and approve the return of £25,000 SIB, previously aligned to the Volunteers Equipment Bank (g) Consider and approve the Project Brief and approve £60,000 from the 2016/17 SIB budget for the Washington Events Programme 2017/18 (h) Note the approvals of Community Chest detailed within. 	
Is the decision consistent with the Budget/Policy Framework? Yes	
Suggested reason(s) for Decision:	
Alternative options to be considered and recommended to be rejected:	
Is this a “Key Decision” as defined in the Constitution? No Is it included in the Forward Plan?	Relevant Scrutiny Committees:

20th October 2016

REPORT OF THE HEAD OF AREA ARRANGEMENTS, SCRUTINY AND MEMBER SUPPORT SERVICE - Strategic Initiative Budget (SIB), Community Chest – Financial Statement and proposals for further allocation of resources

1. Purpose of Report

1.1 Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an update position on progress in relation to allocating SIB and Community Chest and presents proposals for further funding requests.

2 Strategic Initiatives Budget (SIB)

2.1 The table below shows the financial position of SIB for 2016/2017:

	Committee Date	Aligned	Approved	Balance
Total SIB available at the beginning of municipal year 2016/2017 is £299,476. This includes new allocation of £287,261 plus unallocated funds £12,214. A further £195,000 is aligned from 2015/16 budget but not approved.				
Project Name				
Opening balance 2016/17				£299,476
Time to Care (June 2016) (previously aligned)			50,000	£299,476
RETURN Washington Way			30,563	£330,039
RETURN Industrial Estates			35,000	£365,039
GO Washington		2,000		£363,039
Health & Green spaces		28,563		£334,476
Balance				£334,476

2.2 Area Committee is requested to note that in addition to the balance above, funds totalling £140,563 are aligned to priorities identified in both People and Place Work Plans but have yet to be approved. Funds have been aligned to allow evidence to be gathered with regards of need for Financial Inclusion, Volunteers Equipment Bank, Skills and Enterprise, and Health and Green Spaces, and Heritage and culture.

2.3 Members are asked to note the available balance as detailed in the table above and in paragraphs 2.2.

3. People based priorities

3.1 Following a Call for Projects for the Skills and Enterprise Project, 2 applications were received. **Annex 1** provides the executive summary of the applications and the officer recommendation, based on SIB consultation and assessments procedures.

Within that context, Members are asked to consider the information and comments as presented in **Annex 1**, and agree and approve the award of SIB funding (previously aligned) of **£15,000** to the Washington Skills and Enterprise application as proposed by Sunderland North Community Business Centre.

Should Area Committee agree the above grant, a balance of **£334,476** remains available (SIB 2016/17) although a further £125,563 remains aligned to Area Committee priorities.

4. Place based priorities

4.1 **Washington Clean and Green:** Following the July Place Board, officers were requested to discuss with partners options to deliver a collaborative and co-ordinated approach to neighbourhood management and environmental improvements, responding to local concerns across the area. Proposals should enhance local neighbourhoods, encourage community partnerships and volunteering, and improve the use of green and open spaces.

Partners were invited to meetings in August and were supportive of working in partnership to deliver a co-ordinated programme to address Area Committee requirements. Detailed information was presented to the Board in September together with proposed Project Briefs for a Call For Projects. That information is presented as follows

- Proposed Project Brief and request for approval of funds as detailed in **Annex 2 as 2a** for the Washington Clean and Green Project
- Proposed Project Brief and request for approval of funds as detailed in **Annex 2 as 2b** for the Washington Healthy Communities Healthy Spaces Project
- Proposals to approve £10,000 to Sunderland City Council (Place Management) via an internal application for funding to support Friend's Groups in Washington. This will be in line with SIB processes and protocols for internal application for SIB. Expected outcomes and outputs are detailed in **Annex 2 as 2c**
- Proposals to approve £5,000 to Sunderland City Council (Scrutiny and Area Arrangements) via an internal application for funding to co-ordinate a detailed education campaign, awareness raising, communications and PR which will support all proposals for the Washington Clean and Green programmes. Expected outcomes and outputs are detailed in **Annex 2 as 2d**
- Request Area Committee to agree the utilisation of the remainder of the GO Washington Small Grants Scheme (£9,500) to encourage grass roots organisations and the local community to play an active role in the Washington Clean and Green programme.

Members are requested to agree the Project Briefs for the Washington Clean and Green Programme as presented as Annex 2a and 2b, agree 2 internal SIB applications as detailed in Annex 2c and 2d, and agree that GO Washington Small Grants Scheme be utilised to encourage grass roots organisations to play an active role. Both the internal applications and the GO Washington small grants scheme can be implemented immediately. The two Calls for Projects will be required to follow the SIB protocols and procedures with applications submitted November and December Area Committee approving and agreeing the successful applications.

Members are therefore requested to approve the Project Brief and SIB funding of **£100,000** to deliver proposals as detailed in **Annex 2a, 2c and 2d**. Members are also requested to approve aligned SIB funds of **£28,563** (previously aligned to health and green spaces projects) as detailed in **Annex 2b**.

Should the Area Committee agree the above grant, a balance of **£234,476** remains available (SIB 2016/17) although a further £97,000 remains aligned to Area Committee priorities.

4.2 Members are also requested to formally approve **£2,000 SIB** funding (previously aligned at June Area Committee) to be utilised as part of the GO Washington Small Grants Scheme for planned PR activities and events and re-launch of the Washington Way Map and leaflet.

4.3 Members are also requested to approve the return of aligned funds of £25,000, previously considered to deliver a Volunteers Equipment Bank. The proposed project outcomes for a Volunteers Equipment Bank are now included in proposals for the Washington Clean and Green Programme.

Should Area Committee agree the return to budget as detailed above, a balance of **£259,476** remains available with a further £70,000 remaining aligned to Area Committee priorities.

- 4.4 Members are also requested to note the award of £30,000 SIB (previously aligned) to the Washington Trust for the Washington Heritage and Culture Project as agreed at the June 2016 Area Committee meeting. A further £40,000 remains aligned to Area Committee priorities.
- 4.5 **Washington Events 2017/18:** Following the July Place Board, Area Committee is requested to approve the Project Brief for Washington Events Programme 2017/18 as presented in **Annex 3** and SIB funding of **£60,000** to allow a Call for Projects to be released and applications considered at the next Area Committee in December.

Should Area Committee agree the above grant, a balance of **£199,476** remains available (SIB 2016/17) although a further £40,000 remains aligned to Area Committee priorities.

5. Community Chest

The table below details the Community Chest Ward starting balances for 2016/2017. **Annex 4** shows the approvals supported between June to September 2016.

Ward	Starting Balance 2016/2017	Project Approvals to date	Grant Returned	Balance
Washington Central	£16,963	£5,360	£0	£11,603
Washington East	£14,178	£1,721	£0	£12,457
Washington North	£12,881	£4,285	£0	£8,596
Washington South	£19,773	£303	£0	£19,470
Washington West	£16,664	£0	£0	£16,664
Total	£80,459	£11,669	£0	£68,790

6. **Recommendations:** Members are requested to:
- 6.1 Note the financial statement set out in the report.
- 6.2 Consider and approve **£15,000** from the 2016/17 SIB budget for the Skills and Enterprise as detailed in **Annex 1**
- 6.3 Consider and approve the Project Brief and approve **£100,000** from the 2016/17 SIB budget to the Washington Clean and Green Project as detailed in **Annex 2a, 2c and 2d**
- 6.4 Consider and approve **£2000** SIB funding (previously aligned at June Area Committee) to be utilised as part of the GO Washington Small Grants Scheme as detailed in **paragraph 4.2**
- 6.5 Consider and approve the Project Brief and approve **£28,563** SIB (previously aligned) to Healthy Communities Healthy Spaces Project as detailed in **Annex 2b**
- 6.6 Consider and approve the return of **£25,000** SIB, previously aligned to the Volunteers Equipment Bank as detailed in **paragraph 4.3**
- 6.7 Note the award of £30,000 to the Washington Trust for the Washington Heritage and Culture Project
- 6.8 Consider and approve the Project Brief and approve **£60,000** from the 2016/17 SIB budget for the Washington Events Programme 2017/18 as detailed in **Annex 3**
- 6.9 Note the community chest approvals as detailed in **Annex 4**

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Annex 1: Skills and Enterprise Executive Summary.

Annex 2: Washington Clean and Green Programme

2a: Washington Clean and Green

2b: Washington Healthy Communities Healthy Spaces

2c: Support for Friends Groups

2d: Education and Awareness

Annex 3: Washington Events 2017/18

Annex 4: Washington Community Chest awards – for information only.

Washington Area Committee Call for Projects

Applications for Washington Skills and Enterprise Project

The Project Outcomes expected from proposals for this Call for Projects are:

- Across Schools (Secondary) Enterprise Competition/Enterprise Challenge
- Employer engagement to include assembly talks and co-ordinated employer visits
- Local labour market ‘tours’ – where the jobs and training opportunities are
- Promotion of professional career opportunities in each school

All proposals should

- Targets children and young people of all abilities with enterprise challenge groups representing a mix of ability
- Enhance and compliment current school provision and resources and not replace previous school provision
- Compliment and add value to other initiatives being delivered across the area
- Show how proposed actions can facilitate and support local organisations to help deliver and engage for the benefit of the local community
- Encourage a co-ordinated approach to delivering local benefit

Application No.1

Name of Project	Washington Skills and Enterprise Project
Lead Organisation	Sunderland North Community Business Centre

Total cost of Project	Total Match Funding	Total SIB requested
£21,720	£6,720	£15,000
Project Duration	Start Date	End Date
9 months	November 2016	July 2017

This application has been submitted through Area Committee’s Call for Project and using the formal SIB governance protocols and guidance, the application has been assessed and has scored 87 out of 100 for the technical assessment element of the process.

This application:

1. Evidences a good track record of successful delivery and experience.
2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan.

3. This proposal meets most of the project outcomes as detailed in the published Project Brief:-

- **Across Schools (Secondary) Enterprise Competition/Enterprise Challenge:** extensive details of a staged approach to deliver the proposed competition across Years 10 & 11 in all Washington Secondary Schools. Well thought out methodology to facilitate each school to develop a business idea/prototype. Celebration Event to promote skills, recognise success and reward innovation.
- **Employer engagement to include assembly talks and co-ordinated employer visits:** Monthly assembly talks in each school co-ordinated via current resources bringing good cost savings to the project.
- **Local labour market 'tours':** Monthly employer visits working with 50 young people per visit. Already identified some key organisations where opportunities exist.
- **Promotion of professional career opportunities in each school:** Exit strategy utilises profit and grant to sustain employment and enterprise education in schools.
- **Targets young people of all abilities:** Engages with wider school audiences. Commitment to work with each school to ensure a good range of young people and abilities are engaged.
- **Enhance and compliment school provision:** This proposal compliments rather than duplicates provision already established. Aim to engage with at least 60 young people from each school re enterprise activities and to work closely with each school teaching team to ensure the project fits with each pupil's curriculum.
- **Adds value to other initiatives:** Match resource of Youth Participation and Employment Coach (YOP2) to work collaboratively with schools, local employers, enterprise partners, Connexions and SCC Business Investment Team – to strengthen the overall Skills and Enterprise offer in Washington. Aligned proposals to current work of YOP2 making good use of resources re staffing and employability team. (No cost to budget).
- **Co-ordinated and partnership approach:** Teams will be encouraged to develop ideas that have community benefit or engage with the local community projects – to provide a greater understanding of how enterprising ideas can support the area they live in. Established partnership arrangements with 3 out of 4 schools and Connexions. Schools already endorsed proposals via discussions at the YOP Steering Group. 3 x schools committed. Further work required to engage St Roberts – proposal is to specifically target St Roberts re Inter School Enterprise competition.
- **Realistic budget breakdown** – 83% of budget allocated to activity. All staffing costs met through in kind contribution.
- **Milestones and outputs** – Realistic milestones re planning and delivery. Realistic outputs.
- **Monitoring and performance management** – evidence of good monitoring and performance engagement methods and procedures. Exit strategy included.

RECOMMENDATION TO APPROVE – subject to the following conditions:

The Lead Agent will ensure partnership working and co-ordination with local partners, organisations, and businesses which are currently delivering in this sector

Application No.2

Name of Project	SAFC: Fit for Future
Lead Organisation	Foundation of Light

Total cost of Project	Total Match Funding	Total SIB requested
£22,916	£8,250	£14,666
Project Duration	Start Date	End Date
6 months	January 2017	June 2017

This application has been submitted through Area Committee’s Call for Project and using the formal SIB governance protocols and guidance, the application has been assessed and has scored 50 out of 100 for the technical assessment element of the process.

This application:

1. Evidences successful delivery and experience of similar projects.
2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan.
3. This proposal meets the following project outcomes as detailed in the published Project Brief:-

- **Across Schools (Secondary) Enterprise Competition/Enterprise Challenge:** This proposal does not include an ‘Across Schools’ enterprise competition or challenge. The proposal includes a series of activities to promote and develop learners understanding of business. There would be a 10 week programme/course and all 4 x schools will be invited to take part. Successful participants will receive ‘Enterprise Academy Certificate in Business and Enterprise’ (Level 3). Final part of course to include **Caterpillar Challenge: CAT Fit for Future**. The Managing Director of CAT to set groups a challenge to use the skills and knowledge they have gained to tackle a real life business challenge. School Staff will support and assist together with SAFC & Caterpillar UK.
- **Employer engagement to include assembly talks and co-ordinated employer visits:** No assembly talks proposed. Visits to SAFC and Caterpillar UK - but only as part of the challenge. However the Foundation does propose establishing ways of engaging local major business in the programme – to provide real life experiences for young people and greater engagement with business.
- **Local labour market ‘tours’:** The aim is to use SAFC as a model, whilst introducing other examples to highlight the NE Local Enterprise Partnership skills gaps and growth industry areas (Automotive, Sub Sea, Software). This will include ‘mini challenge’ type activities to enhance the programme through real life business exploration.
- **Promotion of professional career opportunities in each school:** No information
- **Targets young people of all abilities:** No detail with regards to how/who will be recruited, size of ‘challenge’ groups etc.

- **Enhance and compliment school provision:** No information
- **Adds value to other initiatives:** No information. This initiative/course already being delivered via Premier League Enterprise provision (Academy and Challenges) – within NE schools (15 from Sunderland)
- **Co-ordinated and partnership approach:** Only partners named are SAFC and Caterpillar UK plus plans to engage re NE Local Enterprise Partnership. 4 x schools targeted but not as yet confirmed
- **Realistic budget breakdown** –54% staffing costs. Booklets, certification, accreditation, and Challenge Event @ Caterpillar remainder of budget breakdown. In kind contribution – Match tickets £8250 (1 match day per term (3 in total) **with 50%** of pupils who take part attending.
- **Milestones and outputs** – Realistic milestone dates with commencement proposed January 2017. Sign up of schools anticipated October. 120 beneficiaries proposed – presumption is 30 per school (1 x challenge per term) therefore 10 per group per school?
- **Monitoring and performance management** – Good systems in place re project monitoring. Good evaluation procedures. Strategic traffic light systems. Premier League Enterprise is an on-going programme. 15 Sunderland schools already taking part.

RECOMMENDATION: Reject on the basis that the proposal meets some of the outcomes but the programme appears to be a standard format already designed and not specific to the needs of the area. The proposed competition is quite specific and could be restrictive. Sectors identified may not be relevant to all pupils.

Washington Area Committee
20th October 2016

Washington Clean and Green Programme
DRAFT Project Brief

CALL FOR PROJECTS

Washington Area Committee would like to invite Washington based Voluntary and Community Sector (VCS) groups, and public and statutory providers to submit a full application that will deliver a series of environmental projects which will clean up local neighbourhoods and communities.

Washington Area Committee wish to see proposals which address the following:

The delivery of a co-ordinated approach to neighbourhood management and environmental improvements, responding to local concerns across the area. Project proposals will enhance local neighbourhoods, encourage community partnerships and volunteering, and improve the use of green spaces. Projects should also identify opportunities to enhance and add value to works in Washington Parks and Open Spaces.

Applications will be considered from VCS groups who have a management committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act. **Partnerships and collaboration is encouraged.**

Introduction and Background

- The Area Committee want an attractive, clean and cared for environment where people choose to invest, live, work and spend their leisure time.
- The project should provide organisations with the opportunity to get involved in a variety of environmental improvements, based on local needs and address local concerns.
- Area Committee is keen to see a collaborative approach from key organisations which are committed to carrying out physical improvements , deliver educational messages and raise awareness and facilitate community 'ownership' to help look after the local environment.

Expected Outcomes

- Work in partnership with existing services and initiatives to deliver environmental improvements and involve the local community facilitating community ownership with regards to the local environment

- Working with communities and partners to understand local issues and help to identify their own solutions and take more responsibility for their local community and sites.
- Improve the visual appearance of neighbourhoods across the Washington area and address issues which are contributing to the decline of local amenities
- Proposals could include and co-ordinate the following activities:
 - Community clean ups
 - Reduce littering and fly tipping
 - Manage Washington plantations
 - Support for friends groups and volunteering which brings environmental improvement, co-ordinated neighbourhood improvement schemes.
 - Consider how to facilitate local groups to carry out a range of activities and develop additional skills by providing a well co-ordinated Equipment Bank Loan Scheme
 - Education programme and awareness raising campaign with regards to local environmental issues

Budget:

The total budget available for this Call for Projects is **£85,000**. All applications will be subject to formal assessment and scoring. A collaborative proposal would be preferred which delivers a range of activities. However, all applications will be assessed and weighted accordingly with regards to partnership working, co-ordination with other services and initiatives, and the range of activities delivered.

Assessment

Each project application will be assessed against set criteria. The results of that assessment and a recommendation will be presented to the next available Area Committee.

Proposed Timescale

Project brief and methodology approved (Area Committee)	October 20 th 2016
Deadline for applications	November 10 th 2016
Assessment and consultation by	November 21 st 2016
Award of grant (next available Area Committee)	December 15 th 2016

Return Date

SIB Application form, guidance notes and scoring matrix are available from 0191 561 2449 or by emailing karon.purvis@sunderland.gov.uk

The deadline date to return the completed application (in two formats), along with necessary documents is **10th November 2016**

Two formats will need to be submitted.

Format One: (Hard Copy): A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Scrutiny and Area

Arrangements, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

Format Two: (Electronic Copy): An electronic copy of the application should be emailed to scrutinyandareaarrangements@sunderland.gov.uk.

- Only Voluntary and Community Sector (VCS) groups or non-profit making organisations see guidance notes for further information.
- After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to Washington Area Committee to agree and endorse the recommendations outlined.

Queries

If you have any questions regarding the application process or you require any advice on the development of the project please do not hesitate to contact Karon Purvis on 0191 561 2449 or on karon.purvis@sunderland.gov.uk

Washington Area Committee
20th October 2016

Washington Healthy Communities Healthy Spaces
DRAFT Project Brief

CALL FOR PROJECTS

Washington Area Committee would like to invite Washington based Voluntary and Community Sector (VCS) groups, and public and statutory providers to submit a full application that will deliver a series of environmental projects which will clean up local neighbourhoods and communities and will develop an integrated approach to support residents to improve their health and wellbeing.

Washington Area Committee wishes to see proposals which address the following:

The delivery of a co-ordinated approach to neighbourhood management and environmental improvements, responding to local concerns across the area. Project proposals will enhance local neighbourhoods, encourage community partnerships and volunteering, and improve resident's health and well-being through access to open spaces.

Applications will be considered from VCS groups who have a management committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act. **Partnerships and collaboration is encouraged.**

Introduction and Background

- The Area Committee want an attractive, clean and cared for environment where people choose to invest, live, work and spend their leisure time.
- The project should provide organisations with the opportunity to get involved in a variety of initiatives based on local needs and address local concerns.
- Area Committee is keen to see a collaborative approach from key organisations which are committed to carrying out physical improvements , deliver educational messages and raise awareness, facilitate community 'ownership' to help look after the local environment, and which help local people to become more active using and accessing our open spaces.

Expected Outcomes

- Work in partnership with existing services and initiatives to deliver environmental improvements and involve the local community facilitating community ownership with regards to the local environment

- Working with communities and partners to understand local issues and help to identify their own solutions and take more responsibility for their local community and sites.
- Improve the visual appearance of neighbourhoods across the Washington area, address issues which are contributing to the decline of local amenities, and improve the health and well-being of local residents
- Proposals could include and co-ordinate the following activities:
 - Support for friends groups and volunteering which brings environmental improvement and improvements in health and well being
 - Consider how to facilitate local groups to carry out a range of activities which help improve the health and well-being of local people
 - Improve and develop areas and sites in Washington with an emphasis on improving health, e.g. tackling untidy or neglected land, or developing community gardens, green routes, growing zones
 - Education programme and awareness raising campaigns

Budget:

The total budget available for this Call for Projects is **£28,563**. All applications will be subject to formal assessment and scoring. A collaborative proposal would be preferred which delivers a range of activities. However, all applications will be assessed and weighted accordingly with regards to partnership working, co-ordination with other services and initiatives, and the range of activities delivered.

Assessment

Each project application will be assessed against set criteria. The results of that assessment and a recommendation will be presented to the next available Area Committee.

Proposed Timescale

Project brief and methodology approved (Area Committee)	October 20 th 2016
Deadline for applications	November 10 th 2016
Assessment and consultation by	November 21 st 2016
Award of grant (next available Area Committee)	December 15 th 2016

Return Date

SIB Application form, guidance notes and scoring matrix are available from 0191 561 2449 or by emailing karon.purvis@sunderland.gov.uk

The deadline date to return the completed application (in two formats), along with necessary documents is **10th November 2016**

Two formats will need to be submitted.

Format One: (Hard Copy): A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Scrutiny and Area

Arrangements, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

Format Two: (Electronic Copy): An electronic copy of the application should be emailed to scrutinyandareaarrangements@sunderland.gov.uk.

- Only Voluntary and Community Sector (VCS) groups or non-profit making organisations see guidance notes for further information.
- After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to Washington Area Committee to agree and endorse the recommendations outlined.

Queries

If you have any questions regarding the application process or you require any advice on the development of the project please do not hesitate to contact Karon Purvis on 0191 561 2449 or on karon.purvis@sunderland.gov.uk

Washington Area Committee
20th October 2016

Washington Clean and Green Programme
DRAFT Project Outline: Support for Friends Groups

Background

Washington Area Committee is inviting Washington based Voluntary and Community Sector (VCS) groups, and public and statutory providers to submit applications that will deliver a series of environmental projects which will clean up local neighbourhoods and communities and improve health and well-being of local residents.

Washington Area Committee wish to see proposals which address the following:

The delivery of a co-ordinated approach to neighbourhood management and environmental improvements, responding to local concerns across the area. Project proposals will enhance local neighbourhoods, encourage community partnerships and volunteering, and improve the use of green spaces. Projects should also identify opportunities to enhance and add value to works in Washington Parks and Open Spaces.

Proposal

As part of developing a partnership approach to delivering the above priority, it has been identified that SCC Local Services will have a key role in supporting Friends Groups with regards to shared responsibilities, training and skills to take on additional tasks within specific sites, e.g. parks, and managing a programme of small capital works to determine additional work programmes, leases, licenses etc. It is also envisaged that developing Friends Groups will require dedicated support to understand longer term issues such as revenue, capacity, risk assessments and planning.

It is proposed that SCC Local Services holds a budget of **£10,000** to assist with providing the required training and support to Friends Groups of Parks, and to manage a small capital works scheme to facilitate improvements at those sites where the supported Friends Groups are active.

Washington Area Committee
20th October 2016

Washington Clean and Green Programme
DRAFT Project Outline: Education and Awareness

Background

Washington Area Committee is inviting Washington based Voluntary and Community Sector (VCS) groups, and public and statutory providers to submit applications that will deliver a series of environmental projects which will clean up local neighbourhoods and communities and improve health and well-being of local residents.

Washington Area Committee wish to see proposals which address the following:

The delivery of a co-ordinated approach to neighbourhood management and environmental improvements, responding to local concerns across the area. Project proposals will enhance local neighbourhoods, encourage community partnerships and volunteering, and improve the use of green spaces. Projects should also identify opportunities to enhance and add value to works in Washington Parks and Open Spaces.

Proposal

As part of developing a partnership approach to delivering the above priority, it is considered essential that an education and awareness campaign be centrally managed to ensure a co-ordinated and structured approach. It is anticipated that the following project outcomes will support the delivery of the proposed Washington Clean and Green Initiatives:

- PR/Awareness Campaign of the WAC Clean and Green programme
- Raise awareness with the aim of achieving wider sponsorship for the approach via sponsored competitions
- Signage and leaflets to support all the individual initiatives within the programme
- Development of Washington Environmental Champions Scheme
- Education programme and lesson plans – delivered in local schools
- Washington Clean and Green Communications Plan

It is proposed that SCC Scrutiny and Area Arrangements holds a budget of **£5,000** to ensure a co-ordinated approach to raising awareness and delivering an education programme with regards to the Washington Clean and Green Programme and activities

WASHINGTON AREA COMMITTEE

Draft Project Brief for Washington Events Programme 2017

Washington Events Programme 2017

Introduction and background

Washington Area Committee would like to invite interested groups and organisations to submit proposals to deliver the Washington Events Programme for 2017.

As part of area priorities for community support and inclusion and for developing a cultural identity, the Washington Area Committee would like to invite project proposals which complement and work in partnership with existing support in the Washington area. Local events have traditionally always been key to enhancing community inclusion and involvement in Washington and in supporting a cultural identity for the area and over the last 8 years a number of community led events have taken place and been very successful.

Legal Status of the organisation

Your organisation must have all of the relevant governance and statutory requirements in place. This includes a written constitution, a management committee or other governing body, insurance, financial accounting systems and any other legislative requirements relevant to your area of work (such as Employment legislation, Disclosure and Barring Service (DBS) and Safeguarding arrangements). You must sign a declaration to indicate your project is able to demonstrate all requirements are in place.

The successful applicant will also be required to submit Annual Management Accounts and the organisation's Business Plan should they be awarded the grant. This will only be required AFTER the award of the grant has been confirmed.

There is an opportunity for local groups and organisations with a proven track record in delivering grant funded projects to deliver projects on behalf of the Washington Area Committee and applications demonstrating strong partnership working are encouraged.

Project proposals

Local events have been key to enhancing community inclusion and involvement in the Washington area and in supporting a cultural identity for the area. Washington Area Committee would like to invite project proposals to deliver the 2016 Washington Events Programme. Washington Area Committee requires an organisation or consortium/partnership to co-ordinate and deliver the programme of events for the year. This programme is made up of a number of elements (as a minimum):

Event	Proposed Date	Activities/outcomes required	Further commentary
Summer Carnival	September	Family Fun Day, Vintage/Heritage Miner's Banner Parade	Venue – Albany Park
Washington Illuminations	November	Switch On, Stage and Activities, Fireworks, Christmas Tree	Concord
Washington Christmas Festival	December	Christmas themed festival	Washington Village
Remembrance Parades	November	Support for 2 x Washington parades – road closure costs and PA	Washington Village, Fatfield/Harraton
Durham Miner's Gala	July	Road closures and transport costs for Banner Groups	TBC

Project outcomes

1. The successful applicant will be required to co-ordinate and manage the events, ensure an events safety plan and all infrastructure is in place for each event where appropriate, develop opportunities for additional resources for the programme, co-ordinate any community programmes or community contributions or activity, and liaise and consult directly with the Washington Area Committee Place Board with regards to progress.
2. The project proposal for the Events Programme must identify and include the following
 - a. Proposed dates and venues for each event
 - b. All infrastructure required – The successful applicant will be expected to supply all necessary infra-structure that will be required to deliver the events.
 - c. The successful applicant will be expected to develop all the events and work in partnership with the Area Committee's Place Board and the local VCS where relevant. In particular, the successful applicant will also be required to manage and co-ordinate specific steering groups and organisations for individual events where appropriate e.g. for the Remembrance Parades and Durham Miners Gala. All Steering Groups will be required to work with the appointed lead to help develop and deliver the activities and entertainment, including the heritage elements which have historically been a main feature of one of the previous events. They will also be required to liaise with the successful applicant to ensure infrastructure such as road closures are arranged according to local requirements.
 - d. The successful applicant will also be required to work through the WAC Place Board who will be responsible for providing any advice and guidance with regards to new sources of funding and that any match, agreement or contribution will be in line with general principles of the council having regard to reputation, procurement policy and procedures, corporate identity and appropriate advertising content and any other relevant City of Sunderland strategies, policies and procedures.
3. The proposal must include how it will develop
 - All relevant Event Management Plans for individual event – including health and safety, access, permissions, licensing etc.
 - Communications Plans
 - Promotional and Marketing plans
 - Community participation and a partnership approach – utilising local community resources where appropriate

Budget

There is a total of **£60,000** SIB identified for this proposal. As a minimum the applicant will need to evidence how it intends to deliver those events identified above on behalf of the Washington Area Committee. Area Committee will be pleased to receive any additional proposals the applicant feels they can deliver as part of the programme for 2017 – as long as the original list of events are confirmed as deliverable. However, no further funding will be available from the Washington Area Committee for additional events. This fund could be considered as 'seed' funding and the successful applicant will be free to raise any additional resources for their proposed programme and pilot a more business approach model to delivering local community events.

Where external funding or resources are identified the applicant will need ensure any new source or opportunity is agreed via the Place Board and that any match, agreement or contribution will be in line with general principles of the council having regard to reputation, procurement policy and procedures, corporate identity and appropriate advertising content and any other relevant City of Sunderland strategies, policies and procedures. The Place Board will have the responsibility to provide guidance and advice as required.

Timescale

Project Brief approved	20 th October 2016
Call for Projects : Deadline for completed applications	17 th November 2016
Consultation and assessment completed by	1 st December 2016
Award of grant (Area committee)	15 th December 2016

Next Steps

Any interested group or organisation should request an application pack. These are available by contacting:

Karon Purvis. Area Community Development Lead

Email: karon.purvis@sunderland.gov.uk or telephone 0191 561 2449, who will be happy to answer any questions groups or organisations may have about the project

COMMUNITY CHEST 2016/2017 WASHINGTON AREA - PROJECTS APPROVED June 2016 – September 2016

Ward	Project	Allocation 2016/2017	Project Proposals	Previous Approvals	Grants Returned since April 2016	Balance Remaining
Washington Central	Usworth and Glebe Banner (Joint with North) - Hire of brass band to march with banners for Durham Miners Gala.		£750			
	St Joseph's PTA – Purchase of equipment for outdoor garden.		£750			
	1st Washington Rainbows (joint with North) – Purchase of a mini oven and hob.		£200			
		£16,963	£1,700	£3,660	£0	£11,603
Washington North	Usworth and Glebe Banner (Joint with Central) -Hire of brass band to march with banners for Durham Miners.		£750			
	St Bedes Ladies Friendship Club – Contribution towards a social meal for 50 members of the group.		£500			
	Marlborough Primary School - Contribution towards a visit to see Jack and the Beanstalk pantomime visit for 175 school children.		£500			
	North East Land Air and Sea Museum - Purchase of WW1 School's box for school visits		£500			
	Washington Support Group for Men - Delivery of a 6 week copper foil course with MBC Ceramics for members of the group.		£500			
	St Bedes Primary School - Purchase of tickets and transport costs for 245 school children to see Sleeping Beauty pantomime.		£500			

	Sulgrave Detachment Army Cadet Force - Flyers and Gazebo to assist in the recruitment of new members.		£500			
	1st Washington Guides - Purchase of computer equipment including projector, laptop, printer, Microsoft licences and screen.		£500			
	1st Washington Rainbows (joint with Central) – Purchase of a mini oven and hob.		£35			
		£12,881	£4,285	£0	£0	£8,596
Washington East	St Georges Church Fatfield – Contribution towards a Queens Royal garden party on the 12 th June 2016.		£341			
	Barmston Family Community Group – Contribution towards a Family Fun day on 21 st August for the local community.		£1,380			
		£14,178	£1,721	£0	£0	£12,458
Washington South	Ayton Allotment Association – Purchase of Security cylinders and casings on 3 gates to improve security		£303			
	Total	£19,773	£303	£0	£0	£19,470
Washington West	No applications submitted for approval between July to September 2016					
	Total	£16,664	£0	£0	£0	£16,664
	Overall Total	£80,459	£8,009	£3,660	£0	£68,790