

HEALTH AND WELLBEING SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on Wednesday 5th June, 2019 at 5.30 pm

Membership

Cllrs Butler, Cunningham, Davison, D. Dixon, Essl, Heron, Leadbitter, N. MacKnight, Mann, McClennan, McDonough and O'Brien.

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	Part A – Cabinet Referrals and Responses	
	No Items	
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	Report of the Executive Director of People Services (copy attached).	
5.	Annual Work Programme 2019/2020	17
	Report of the Director of People, Communications and Partnerships (copy attached).	

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Information contained in this agenda can be made available in other languages and formats on request

6. **Notice of Key Decisions** 22

Report of the Director of People, Communications and Partnerships (copy attached).

Part C – Health Substantial Variations to Service -

No Items

Part D – CCFA/Members Items/Petitions -

No Items

E. WAUGH,
Assistant Director of Law and Governance,
Civic Centre,
SUNDERLAND.

28th May, 2019

At a meeting of the HEALTH AND WELLBEING SCRUTINY COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on WEDNESDAY 10th APRIL, 2019 at 5.30 p.m.

Present:-

Councillor D. Dixon in the Chair

Councillors Beck, Cunningham, Davison, Fletcher, Heron, Johnston, and McClennan.

Also in attendance:-

Ms Deborah Cornell – Head of Corporate Affairs, Sunderland Clinical Commissioning Group

Mr Mark Cotton – Assistant Director of Communications, North East Ambulance Service

Mr Nigel Cummings – Scrutiny Officer, Sunderland City Council

Mr David Gallagher – Chief Officer, Sunderland Clinical Commissioning Group

Mr David Noon – Principal Governance Services Officer, Sunderland City Council

The Chairman opened the meeting and introductions were made.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Leadbitter and N. MacKnight.

Minutes of the last meeting of the Committee

1. RESOLVED that the minutes of the last meeting of the Health and Wellbeing Scrutiny Committee held on 14th March, 2019 (copy circulated) be confirmed and signed as a correct record.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Ambulance Response Standards

The Chairman welcomed and introduced Mr Mark Cotton, Assistant Director of Communications, North East Ambulance Service (NEAS) who provided the Committee with a detailed presentation covering a wide range of issues including:

- New response performance standards;
- Capacity and Demand Review; and

- Ambulance future resourcing.

Mr Cotton also drew members attention to their agenda packs which included a comprehensive report to show performance data in more detail across the whole Trust service area and more specifically in relation to the Sunderland CCG area.

(for copy report and presentation – see original minutes)

The Chair referred to the proposals to create additional capacity to bridge the perceived gap in resources required to deliver the new performance targets and questioned if the figure regarding the reduction in abstractions was realistic. Mr Cotton replied that this would be depended upon getting the correct relief rates built into the rotas, harmonising processes and making relief consistent across all stations. There was also a need to tackle sickness rates and find a reduction to 5% from the current 6%.

In response to an enquiry from the Chair, Mr Cotton outlined the following targets in relation to response times:-

Category one (for calls about people with life-threatening injuries and illnesses). These will be responded to in an average time of seven minutes.

Category two (for emergency calls). These will be responded to in an average time of 18 minutes.

Category three (for urgent calls). These types of calls will be responded to at least 9 out of 10 times within 120 minutes.

Category four (for less urgent calls eg where you may be given advice over the telephone or referred to another service such as a GP or pharmacist). These calls will be responded to at least 9 out of 10 times within 180 minutes.

In response to an enquiry from the Chair regarding when the clock started ticking in relation to the measurement of the response, Mr Cotton advised that in respect of Cat. 1 calls this was 30 seconds after the call was connected for the other three categories this was 4 minutes from the point of call.

Councillor Davison expressed concern about the 111 system regarding the time taken to answer calls and she was curious as to the number of calls being abandoned, she queried the 30 minute turn round time for ambulance crews especially if they had been responding to a traumatic case and questioned whether the service would have the necessary number of vehicles to cover the proposed changes to staff rotas. Mr Cotton replied that with regard to traumatic cases if standby time was required for staff counselling etc this was provided and the clock would be stopped. The vehicle / staffing requirements had been modelled and sufficient vehicles were available. Consultations on the new rotas had been on going since January. NEAS had been very proud to win the 111 contract in 2018 and Mr Cotton contended that 97-98% of calls were answered in time which was above the performance target of 95%. He was aware of the criticism of the service as being assessment via telephone however the service now had clinicians such as GPs and Consultants in the call centre to assist with triage and there was no evidence that

that anyone had ever been referred into the wrong service. The presence of clinicians in many cases had prevented the unnecessary dispatch of ambulances.

Councillor McClennan referred to the presence of clinicians in the 111 call centre and questioned whether it took them away from their day jobs. She also asked if they were paid agency rates for this work or whether it was part of their normal salary. Mr Cotton advised that the presence of the clinicians in the room assisted in the 'day job' because if they weren't there, hospital admissions would increase thereby increasing the clinicians' work load. Mr Cotton believed that the clinicians salaries covered this work rather than them receiving agency rates however he would check if this was the case and report back to the Committee.

In response to an enquiry from Councillor McClennan regarding major incident planning in respect of the Port, Mr Cotton advised that coincidentally an assessment had just been carried that very day. NEAS had specific emergency planning and business continuity teams and processes were tested regularly.

The Chairman referred to the move away from the dispatch of Rapid Response Vehicles towards an increased use of Double Crewed Ambulances across the region and asked Mr Cotton if he could explain the reasoning and rationale behind this. Mr Cotton explained that for the purpose of performance measurement, under the old system a Rapid Response Vehicle could be dispatched and the clock would stop at the point it arrived at the scene. This was irrespective of whether it was the right vehicle to respond or not. For example it would be fine if the patient had suffered a heart attack however it would be inappropriate if the victim had suffered a stroke where a Double Crewed Ambulance would be needed.

In response to an enquiry from Councillor McClennan, Mr Cotton advised that the additional investment from the CCG to assist in funding the changes required to achieve the new standards amounted to £10.4m over a period of 4 years. In response to a further enquiry from Councillor McClennan, Mr Gallagher stated that for the purposes of clarity, the funding was secured and signed into the contract.

There being no further questions or comments the Chairman thanked Mr Cotton for his report and presentation and it was:-

2. RESOLVED that the report and presentation be received and noted

Sunderland Urgent Care Strategy Mobilisation Update

The Executive Director of Nursing, Quality and Safety, Sunderland Clinical Commissioning Group which provided the Committee with an update on the delivery of the new Urgent Care Model for Sunderland.

(For copy report – see original minutes)

Mr Gallagher, Chief Officer, presented the report which hoped members had found self-explanatory. He stated that as members would be aware following the period of public consultation, the CCG had agreed to make a number of changes to its plans in response to comments from patients, including offering minor injuries services by

appointment at the extended access services in Houghton and Washington as well as the Urgent Treatment Centre in Pallion as originally proposed.

The CCG was also taking a closer look at concerns about parking and reception facilities at Pallion and as a result, had now arranged to delay the changes to urgent care services in Sunderland so that the local NHS can take extra steps to address these issues. This had been discussed and agreed by all partners involved in the urgent care system. This extension would ensure mobilisation of the new model is undertaken safely and communicated effectively to the public and all stakeholders within a reasonable timeframe. As a result, the changes to urgent care services would now take place on 1 August 2019 instead of 1 April as planned. Urgent care services would therefore continue in their current form until 31 July 2019.

Mr Gallagher advised that key to this was the planned detailed communications campaign taking place across all services and media that was ongoing and would continue throughout implementation to hopefully minimise confusion ensure everyone from service users to staff knew what would be happening come 1st August.

Councillor Heron stated that this was important as a previously published echo article had appeared to confuse the public regarding the provision of services in Houghton and Washington. Mr Gallagher thanked Councillor Heron for the information which stated was very useful. He would ensure that the communications regarding the local aspects of the service changes were ramped up.

In response to an enquiry from Councillor Davison regarding what provision would be made for patients who were unable to self-medicate via the 111 service, Mr Gallagher advised that he would investigate and report back.

In response to an enquiry from the Chair, Mr Gallagher confirmed that the membership of the Urgent Care Mobilisation Group was as detailed in paragraph 2.3 of the report.

Councillor Cunningham thanked, Mr Gallagher and the CCG for their decision in deferring the implementation of the urgent care strategy until August and asked if there were details available regarding the parking works at Pallion. Mr Gallagher replied that he was unable to go into specifics at the present time but he would bring back details to the Committee as the scheme was developed.

The Chair referred to the availability of appointments and access to GPs at the health centres and asked if there were any issues. Mr Gallagher replied that hopefully there weren't any current issues. He was confident that the likelihood of any issues would lessen as the system ramped up. The system would be tested and closely monitored to ensure this.

Councillor Johnston referred to the 'perfect system project' and asked that investigations were made in respect of people calling from Washington and Houghton were unable to access the service. Councillor Heron also asked that 111 call handlers were made aware of the availability of the service at Houghton as in some cases callers were being told that there was no service there and they would have to attend Pallion.

The Chairman referred to dialogue with bus companies over the urgent care proposals. He asked that if there was a transport and travel group, would it be possible to have Scrutiny Committee involvement through elected member representation on the group. Mr Gallagher confirmed that there was and that representation from an elected member would be very welcome.

The Chairman having thanked Mr Gallagher for his attendance, it was:-

3. RESOLVED that

Annual Work Programme 2018/19

The Director of People, Communications and Partnerships submitted a report (copy circulated) attaching for Members' information, the final work programme for the Committee's work to be undertaken during the 2018-19 Council year.

(for copy report – see original minutes)

4. RESOLVED that the work programme for the Committee's work undertaken during the 2018-19 Council year be noted.

Notice of Key Decisions

The Head of Member Support and Community Partnerships submitted a report (copy circulated) providing Members with an opportunity to consider those items on the Executive's Notice of Key Decisions for the 28 day period from 26 March, 2019.

(for copy report – see original minutes)

5. RESOLVED that the Notice of Key Decisions be received and noted

The Chairman then closed the meeting having thanked Members and Officers for their attendance and contributions over the course of the last municipal year.

(Signed) D. DIXON,
Chairman.

MANAGING THE MARKET**REPORT OF THE EXECUTIVE DIRECTOR PEOPLE SERVICES****1. Purpose of the Report**

- 1.1 This report provides information relating to the care and support provider market in Sunderland, including the on-going work undertaken by the Commissioning Team with regards to working with and developing a diverse care and support market, and an update on quality and adult safeguarding matters. The report is one of a series of regular updates to Scrutiny Committee.

2. Current Position

- 2.1 The Council currently operates a range of commissioning arrangements for the provision of adult care and support services. The Council's preferred method of securing services is via a formal procurement process whereby the Council enters into a contractual arrangement with care and support providers. There are services that are commissioned that sit outside of a formal contracted arrangement whereby services have been arranged on an individual basis. Individuals are also able to commission services directly with providers via Direct Payment arrangements.
- 2.2 The Commissioning Team is responsible for facilitating market development, management of demand and supply, and ensuring the quality of services provided by the market are of a high standard, appropriate and flexible to the needs of the individuals being supported.
- 2.3 Within Sunderland there are different provider markets which support the health and social care agenda. These can be broken down into the following:
- I. **Accommodation based services for older people** – Residential and Nursing Care; Extra Care Accommodation
 - II. **Accommodation based services for people with disabilities** – Residential Care; Independent Supported Schemes; Core and Cluster Schemes.
 - III. **Accommodation based services for people with mental health needs** – Residential Care; Independent Supported Living Schemes; Core and Cluster Schemes.
 - IV. **Community services** – Care and Support into people's homes; Day Care/Opportunities; Preventative Services.

3. Market Facilitation and Development

3.1 As outlined in previous updates, there are a number of ways in which the Commissioning Team engages with the provider markets and looks at patterns of demand, to determine how the markets need to develop to respond to future need and commissioning intentions. These include the following activities, which are the core business of the Commissioning Team:

- Contract Management Processes
- Provider Forums
- Individual Provider Meetings
- Quality assurance and service improvement processes
- Monitoring capacity within older persons care homes
- Regional collaborations and networks
- Customer engagement
- Fee Negotiations
- Publications and guidance, benchmarking and identifying best practice
- The use of performance and intelligence data
- Individual social care team meetings to input on the needs of users

4. Current Position

4.1 OP Care homes

4.1.1 There are now 47 older person's care homes in the city that deliver a mixture of general and dementia residential care, general and dementia nursing care, support for younger people with dementia and people with enduring mental health needs. In terms of beds, based on information gathered from the care homes, there are 2,023 beds available across all homes with an average occupancy of 90% (1,831 beds occupied). Ten homes are operating 100% occupancy. The overall occupancy level of 89% represents the ideal balance in terms of viability of homes and placements being available to support new demand and customer choice.

4.1.2 Care Homes Based on Locality

Locality	Total number of homes	Total number of beds	Residential Care Only	Nursing Care Only	Dual Registered Residential and Nursing
Coalfields	11	449	6	0	5
Sunderland East	8	247	4	1	3
Sunderland North	11	498	3	1	7
Sunderland West	12	569	6	0	6
Washington	5	260	3	0	2

4.1.3 CQC Ratings and Inspections

Of the 47 homes currently operating in Sunderland, there are 37 (79%) homes with an overall rating of Good; 9 (19%) rated as Requires Improvement (RI); and 1 (2%) home which has a rating of Outstanding.

Since the last update report, 3 homes were inspected (and reports have been published) by the Care Quality Commission (CQC). 2 homes were rated Good and 1 Outstanding.

The home that was rating as Outstanding received an outstanding rating in the two domains Caring and Well-led. The report highlighted:

Caring:

- People and relatives were extremely complimentary about the exceptionally compassionate nature of staff and cited their influence for the positive outcomes for their family members.
- Care was personalised and there was a strong focus on ensuring people's needs were met so positive outcomes were achieved.
- Staff respected people's rights to privacy and treated them with dignity. People were supported and encouraged to remain as independent as possible.

Well-led:

- The service was led by an exceptional registered manager who provided strong leadership and led by example. They relentlessly reflected on their own performance and used information from a range of research sources to support people to have the best outcomes.
- The provider and the registered manager demonstrated a passion for delivering high quality care.
- Staff spoke positively about the registered manager and developments within the service, which staff felt they contributed to. All staff we spoke with were proud to work at the service.

4.1.4 Current or ongoing points to note:

Scrutiny Members may have seen media coverage recently noting concerns regarding the care operator Four Seasons Health Care (FSHC). The Council has been advised that there does not appear to be a current risk as the concerns do not relate to the operation of the Care Homes.

The Care Quality Commission (CQC) who have a market oversight function has not raised any issues about FSHC.

Business continuity notifications have not been issued by ADASS, the Local Government Association (LGA) or the Department of Health and Social Care (DHSC).

ADASS are carrying out preparatory work as part of due diligence processes.

4.2 Care and Support at Home

The Council currently has a framework contract in place with 14 care providers who are commissioned to provide care and support at home to all service user groups including adults with complex needs. There are a further 3 non-contracted providers who are frequently utilised as a back-up to the contracted providers.

4.2.1 CQC Ratings/Inspections

Of the 17 providers, 15 (88%) providers are rated as Good, 2 (12%) are rated as Requires Improvement. Since the last update report, 2 services have been inspected and have had a report published by CQC. One service received a rating of Good and the other rated as Requires Improvement due to:

- Effective: The service did not always work within the principles of the Mental Capacity Act 2005 (MCA). Regulations may or may not have been met.
- Well-led: Quality audits were not always effective in identifying issues. Regulations may or may not have been met.

The Strategic Commissioning Team will be working with the Service Provider to ensure that any remedial actions are taken.

Please see Appendix 1 for details of the services that have been inspected and a breakdown of the ratings.

4.3 Extra Care

There are currently 12 Extra Care schemes in the city providing 851 apartments, of which 844 (99%) are currently occupied.

4.3.1 Extra Care Schemes based on Locality

Locality	Total number of schemes	Total number of apartments
Coalfields	2	95

Sunderland East	3	165
Sunderland North	2	183
Sunderland West	3	290
Washington	2	118
Total	12	851

4.3.2 CQC Ratings/Inspections

Overall, 9 Schemes (83%) in the Extra Care market have been rated as Good and 2 (17%) rated as Requires Improvement (RI).

Since the last update report, there has been 1 scheme inspected (and the report has been published) by the Care Quality Commission (CQC) which received an overall rating of Good.

Please see Appendix 1 for details of the services that have been inspected and a breakdown of the ratings.

4.3.3 Current or ongoing points to note

Housing & Care21 has changed its name and are now known as Housing21.

There will be a change of care provider in Seafarers Way Extra Care scheme in which Housing 21 will cease being the provider on Tuesday 27th May 2019.

Care at Home were the successful bidder and will take over as the new care provider on the 28th May 2019 ensuring that continuity of care is maintained. The new care Provider has experience of providing care into extracare schemes in other local authority areas and are also an approved Provider.

4.4 Independent Advocacy

The Independent Advocacy Service, Total Voice Sunderland (TVS) is provided by Voiceability in partnership with Mental Health Matters.

For the period October 2018 to December 2018, there were 263 new referrals to the service, which is the same as in previous period July – September 2018.

There was a total of 730 active cases at the end of December 2019 compared to 709 from the previous period ending September 2018.

The total number of clients on the advocacy waiting list covering all 5 categories of advocacy at the end of the period from October to December was 42 which are broken down as follows:

- Relevant Person's Representative (RPR) - 28
- Independent Mental Capacity Act Advocacy (IMCAs) - 8
- Independent Mental Health Advocacy (IMHA) - 3
- Care Act Advocacy – 3

The average length of time people spent on the waiting list covering all 5 categories is as follows:

- Relevant Person's Representative (RPR) – 16 days which is an increase from the previous period (July – September).
- Independent Mental Capacity Act Advocacy (IMCAs) – 9 days
- Independent Mental Health Advocacy (IMHA) – 8 days an increase from 4 from in the previous period (July – September).
- Care Act Advocacy – 14 days an increase from w0 from in the previous period (July – September).

The length of time individuals spend on the waiting list can fluctuate due to the complexity of active cases and the length of time needed to support individuals. TVS continue to monitor the waiting list and look to find solutions to further reduce the list. The Commissioning Team and Adult Social Care meet with TVS Management team formally on a quarterly basis to look at how the advocacy service is delivered and to review waiting times.

Informal meetings can also take place across the quarter to look at TVS referral activity.

4.5 Accommodation for families with multiple and complex needs

The Council commissions a wraparound service to families with multiple and complex needs and is delivered from a building with 8 core self-contained units. There are a further 6 satellite properties within this service that provides a pathway for families moving from the Core services into these satellite properties, where staff maintain an outreach support function and support families to move through the pathway and into their own tenancy.

The Service is working with families to achieve positive outcomes and is supporting a number of families to move onto general accommodation. The support provided includes;

- Guidance with managing finances, such as budgeting, debt and rent management.

- Support with tenancy sustainment
- Supporting families with children to attend school
- Working closely with other involved agencies that currently work with the families i.e. together For Children

The Service is currently supporting 14 families, including 41 children.

4.6 Care and Support Services (Sunderland Care and Support Ltd)

The Services Agreement with Sunderland Care and Support (SCAS) is in place up until 30 November 2020.

The Council has now taken over management oversight of SCAS following the departure of the Chief Operating Officer.

There are no reported quality concerns with the services provided by SCAS.

4.7 Accommodation for People with Learning Disabilities/Mental Health Needs

The Council has arrangements in place with providers for the provision of care and support and accommodation for people with learning disabilities and mental health needs, known as Supported Living and Registered Services. Sunderland Care and Support Ltd is the largest provider of this type of support in Sunderland, however there are also a number of other providers that are commissioned on an individual level to provide this type of support.

The demand for accommodation care and support for individuals continues to be monitored via the Council's internal Supported Accommodation Partnership, which includes the Commissioning Team and Adult Social Care working together to monitor demand and determine future need for accommodation based services.

A scoping exercise continues to be taken forward across all learning disability and mental health service areas involving the Commissioning Team and Adult Social Care to explore alternative models of care and support that are cost effective and that supports individuals to maximise independence. This will be supported by the use of up to date assistive technology solutions where appropriate.

4.8 Short Break Services

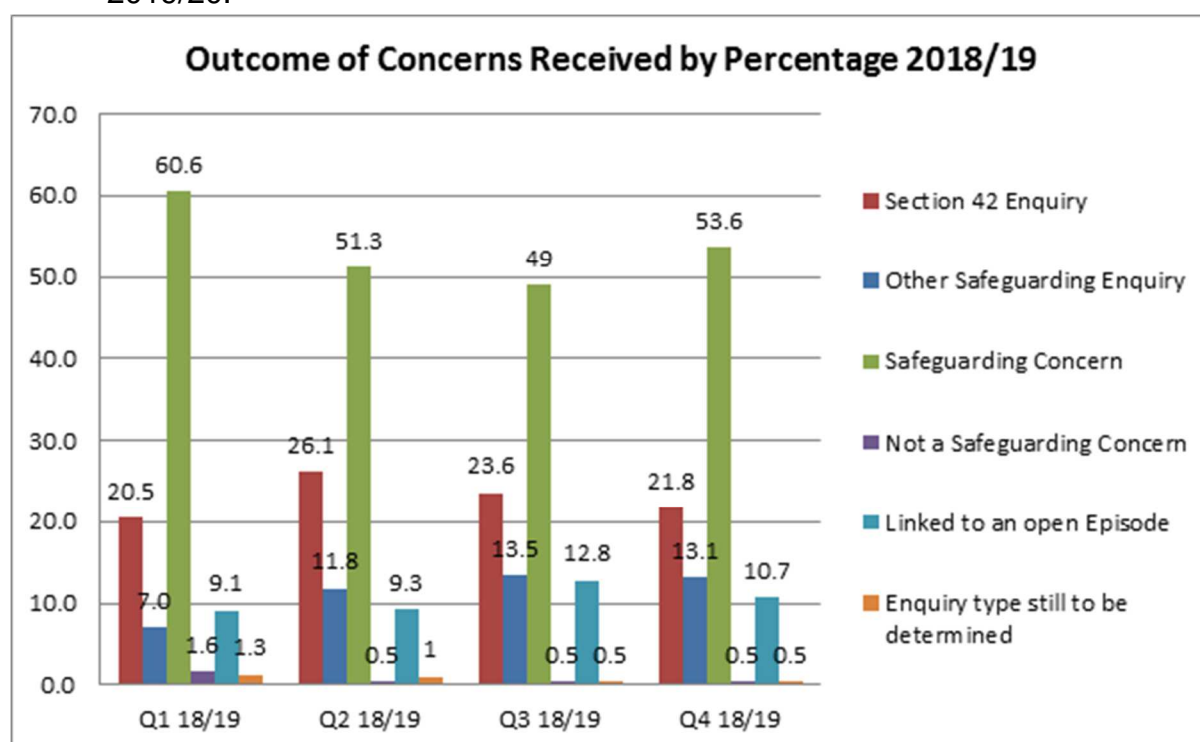
4.9.1 From January to December 2018 there were:

- 653 weeks of short breaks were provided by 16 providers to 171 people aged 18-64 years
- 609 weeks of short breaks provided by 46 providers to 216 people who were aged 65 years and over

There have been no quality concerns reported to the Council about any of the short break providers.

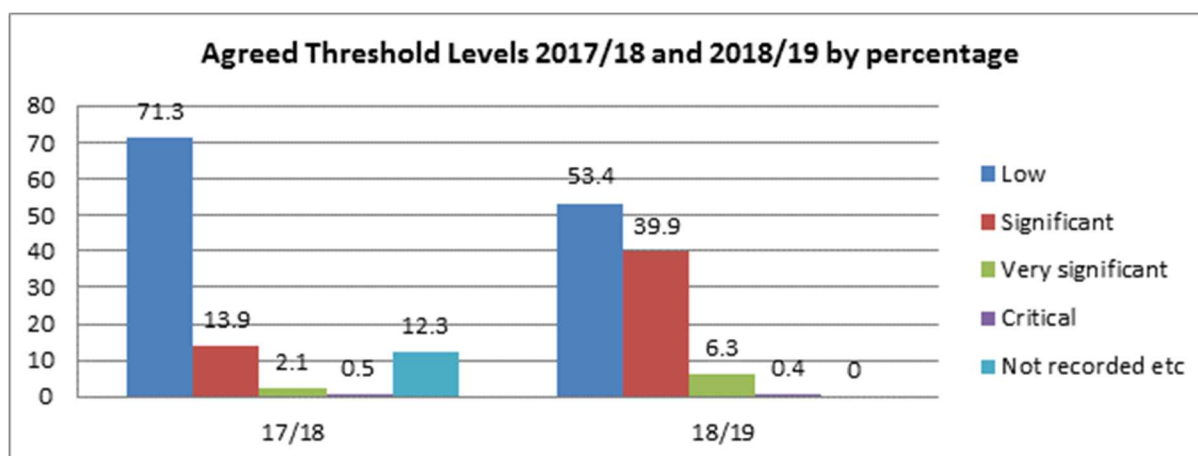
5. Safeguarding Activity

- 5.1 The volume of Safeguarding Concerns continues to increase year on year. In 2017/18 the regional average of safeguarding concerns received was 2,816 compared to 2,525 received in Sunderland. The number of concerns received in 2018/19 is 2,655 with 703 being received in Quarter 4. The numbers in Sunderland are impacted by the Police concern notifications going into Adult Social Care who then review and refer onto Safeguarding as appropriate.
- 5.2 Processes have been agreed and systems configured accordingly to allow performance information from the Multi Agency Safeguarding Hub (MASH) activity to be generated and included in reporting through the Safeguarding Adults Board. The first reporting will commence at the end of Quarter 1 2019/20.

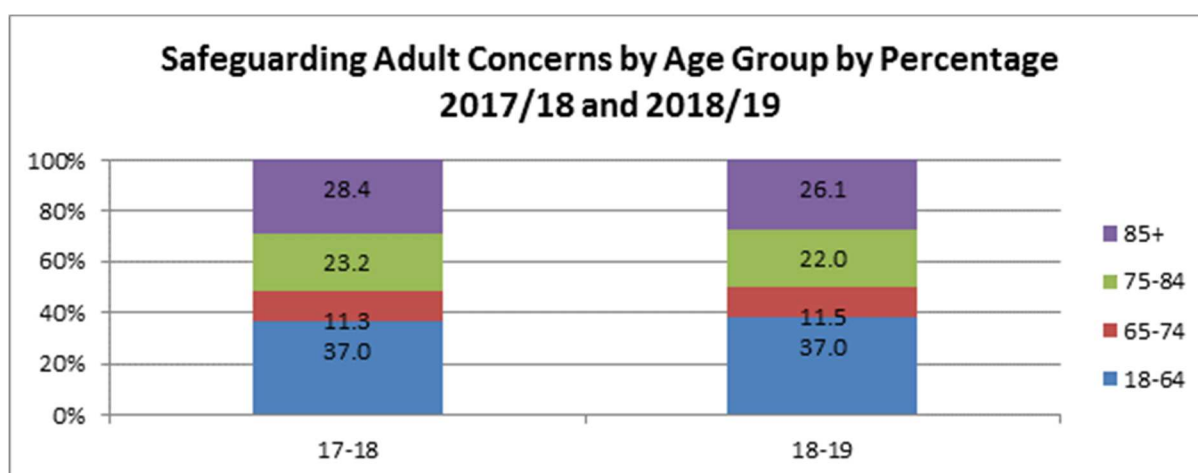


- 5.3 Thresholds identified by the person raising the concern following action taken are now positively closer in line with those agreed with Operational Safeguarding. A higher proportion of concerns received in 2018/19 continue to be agreed as being significant and very significant and a further

investigation into these confirmed this change is process and assurance driven rather than being an issue within the city of concerns being of a greater concern.



- 5.4 Concerns relating to females over the age of 75 continue to account for the highest volume of concerns raised. There is no comparator information available in this area.



- 5.5 In 2018/19, 45.2% (933) of completed cases the client was identified to be lacking capacity and 100% of those identified as lacking capacity were supported. Nationally and regionally the % of completed cases lacking capacity was much lower at 31% and 34.1% respectively, however there are greater levels of cases where capacity was unknown with 18.2% nationally and 15% regionally compared to 1.7% in Sunderland in 2018/19.
- 5.6 In 2018/19 95.3% of completed cases had the risk reduced or removed an improvement against the rate of 92.6% in 2017/18 and better than the 2017/18 rates nationally at 90% and regionally at 88%.
- 5.7 In 2018/19 84.3% 83.9% of completed cases clients were asked their desired outcomes an increase against the 83.9% seen at the end of quarter 3. In

2017/18 nationally 74.8% of completed cases were asked their desired outcomes and regionally 73.7% were asked.

- 5.8 In 2018/19 of those asked their desired outcomes 97% were achieved or partially achieved an increase against the 96.9% seen at the end of quarter 3.

6. Recommendations

- 6.1 Scrutiny Committee is requested to receive this report for information.
- 6.2 Scrutiny Committee to agree to receive regular updates from the Commissioning Team in relation to the market position.

Appendix 1

CQC Inspection and Ratings

Services where inspection reports have been published January 2019 and April 2019

Older Persons Care Homes

Service	Report published	Location of Service	Overall Rating	Safe	Effective	Caring	Responsive	Well-led
Grangewood Care Centre	Feb 2019	Coalfields	Good	Good	Good	Good	Good	Good
Marigold Nursing Home	Feb 2019	East	Outstanding	Good	Good	Outstanding	Good	Outstanding
Washington Grange	Feb 2019	Washington	Good	Good	Good	Good	Good	Good

Care and Support at Home Services

Provider	Reported publication date	Overall rating	Safe	Effective	Caring	Responsive	Well-led
Westhome Care Services	Feb 2019	Good	Good	Good	Good	Good	Requires Improvement
Sunderland Care and Support Ltd: Community Support Service	April 2019	Requires Improvement	Good	Requires Improvement	Good	Good	Requires Improvement

Care and Support in Extra Care Accommodation

Provider	Reported publication date	Overall rating	Safe	Effective	Caring	Responsive	Well-led
Housing 21: Springtide Cove	April 2019	Good	Good	Good	Good	Good	Good

Care and Support in Accommodation for people with Learning Disabilities/Mental Health needs

No reports published.

ANNUAL WORK PROGRAMME 2019/20**REPORT OF THE DIRECTOR OF PEOPLE,
COMMUNICATIONS AND PARTNERSHIPS****1. Purpose of the Report**

- 1.1 The purpose of the report is to consider and agree a work programme for the Committee for the municipal year 2019/20.

2. Background

- 2.1 The work programme is designed to set out the key issues to be addressed by the Committee during the year and provide it with a timetable of work. The Committee itself is responsible for setting its own work programme, subject to the coordinating role of the Scrutiny Coordinating Committee.
- 2.2 To be most effective, the work programme should provide a basis and framework for the work of the Committee, while retaining sufficient flexibility to respond to any important issues that emerge during the course of the year. The work programme is therefore intended to be a working document that the Committee can develop and refer to throughout the year.
- 2.3 In order to ensure that the Committee is able to undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.4 The remit of the Health and Wellbeing Scrutiny Committee covers the following:-
- Any matter relating to the service performance, service provision and the commissioning of health services for adults and children including adult social care, mental health services, public health, wellness, decent homes. To act as the designated scrutiny committee for statutory purposes for health.*
- 2.5 The work programme should reflect the remit of the Committee and the need to balance its responsibility for undertaking scrutiny, performance management and policy review (where necessary). In accordance with the review of the scrutiny function there will be an increasing emphasis on accountability and performance management in the composition of the work programme for the year ahead.
- 2.6 The work programme should also reflect and be aligned to the key priorities of the Council as set out in documents such as the Sunderland Strategy, Joint Sunderland Needs Assessment and the Corporate Plan, reflect issues highlighted following external assessments and issues raised during the Health and Wellbeing development session held on 22 May 2019.

3. DETERMINING THE SCRUTINY WORK PROGRAMME

- 3.1 Topics for inclusion in the Scrutiny Work Programme will vary from single issue items for consideration such as policy and performance reports through to regular updates on issues that the committee have adopted a more focused monitoring role.
- 3.2 The table below summarises the relevant single item issues which are likely to be a regular feature of the work programme for 2019/20. The table also summaries a number of issues and topics that members of the committee have discussed at its recent development session. These items will be programmed into the work programme at relevant dates in discussion with the appropriate officers.

Regular Work Programme Items	
Managing the Market (Quarterly)	To provide information relating to the care and support provider market in Sunderland, including the on-going work undertaken by the Commissioning Team in developing a diverse care and support market, and an update on quality and adult safeguarding matters.
Health and Wellbeing Scrutiny Committee Work Programme (Monthly)	To receive the committee's work programme outlining future meetings of the committee and the items scheduled for those meetings.
28 Day Notice of Key Decisions (Monthly)	To consider the Council's 28 Day Notice of Key Decisions which contains matters which are likely to be the subject of a key decision to be taken by the executive, a committee of the executive, individual members of the executive, officers, area committees or under joint arrangements in the course of the discharge of an executive function during the period covered by the plan.
Urgent Care Mobilisation Updates (Quarterly)	To provide the HWB Scrutiny Committee with updates on the progress of the new Urgent Care Service in Sunderland following the outcome of the consultation and resulting decision. This provides an opportunity for Members to monitor mobilisation and development.
Single Item (Items to be scheduled when dates known)	
Substance Misuse Service (Public Health)	To consider and provide comment on the re-procurement of Substance Misuse Services in Sunderland, including extending the service to include alcohol misuse. Also to provide information to the committee on drug related deaths in the City.

Sexual Health Services in Sunderland (<i>Public Health/City Hospitals</i>)	To provide an update on further development in relation to the provision of sexual health services in Sunderland including progress with provision at City Hospitals site.
Technology in Social Care (<i>Integrated Commissioning Team</i>)	Provide an update to the committee on advancements in this emerging market area including the benefits to users, their families and providers.
North East Ambulance Service (NEAS)	An annual update on the work and performance of the North East Ambulance Service in the region and Sunderland.
Intermediate Care (<i>Integrated Commissioning Team</i>)	An update on the Councils services that provides support for older people through short-term recovery and respite care.
NHS Performance (<i>Sunderland CCG</i>)	To consider NHS performance across Sunderland on an annual basis to include any issues on cancer waiting times in Sunderland and the potential effect of any issues across the region.
GP Strategy (<i>Sunderland CCG</i>)	Sunderland CCG are to refresh their GP Strategy, and this will provide the committee with an opportunity to look at the strategy.
Joint Engagement Strategy (<i>Sunderland CCG</i>)	To look at the development and benefits of Sunderland CCG's Joint Engagement Strategy.
All Together Better Alliance (<i>Sunderland CCG</i>)	A further update on the progress of the All Together Better Alliance within Sunderland.
Integrated Care Systems/Partnerships (<i>Sunderland CCG</i>)	An overview and update on progress of the integrated care system/partnership for the North East.
Substantial Variations to Health Services	Substantial variations to health services will be presented to the Committee as such issues emerge.
Potential Issues for In-depth Review	
Water Fluoridation	A look at the evidence for and against the fluoridation of the local authority water supply.
Timely Access to Mental Health Services	A look at the Mental Health and out of hospital pathways.
Transitions	A look at how young people transition from the care system.

- 3.3 A draft Scrutiny Work Programme for 2019/20 is attached as **Appendix 1**, which incorporates, where relevant the items above.
- 3.4 It should be noted that the work programme is a 'living' document and can be amended throughout the course of the municipal year. Any Elected Member can add an item of business to an agenda for consideration (Protocol 1 within the Overview and Scrutiny Handbook outlines this process).
- 3.5 It should also be noted that in terms of in-depth policy reviews there will only be the capacity to look at one topic during the year and it may be that Members look to receive one-off reports on the other issues and possibly re-visit these issues in more detail during a future work programme.

4. Recommendations

- 4.1 That the Health and Wellbeing Scrutiny Committee consider and agrees the draft work programme for 2019/20 and incorporates emerging issues as and when they arise throughout the forthcoming year;

5. Background Papers

- 5.1 Scrutiny Agendas and Minutes

Contact Officer: Nigel Cummings

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HEALTH AND WELLBEING SCRUTINY COMMITTEE – WORK PROGRAMME 2019-20

REASON FOR INCLUSION	5 JUNE 19 D/L:28 May 19	3 JULY 19 D/L:21 June 19	4 SEPTEMBER 19 D/L:23 August 19	2 OCTOBER 19 D/L:20 Sept 19	30 OCTOBER 19 D/L:18 Oct 19	27 NOVEMBER 19 D/L:15 Nov 19	8 JANUARY 20 D/L:23 Dec 20	5 FEBRUARY 20 D/L:24 Jan 20	11 MARCH 20 D/L:28 Feb 20	8 APRIL 20 D/L:27 March 20
Policy Framework / Cabinet Referrals and Responses										
Scrutiny Business	Managing the Market (G King) Annual Work Programme 19/20 (N Cummings)	Healthwatch Annual Report 18/19 (Margaret Curtis – Healthwatch) CQC GP Inspection Annual Report (Sunderland CCG) CCG Operational Plan 19/20 (Sunderland CCG)	Refresh of GP Strategy (Sunderland CCG)	Managing the Market (G King)	Care and Support Annual Report (Sunderland Care and Support) All Together Better Alliance (Sunderland CCG) Urgent Care Mobilisation Update (Sunderland CCG)	Adult Safeguarding Board Annual Report (G King) Joint Engagement Strategy (Sunderland CCG)	Managing the Market (G King) Integrated Care System/Partnership Update (Sunderland CCG)	North East Ambulance Service (M Cotton)	Annual Report (N Cummings) Urgent Care Mobilisation Update (Sunderland CCG)	Managing the Market (G King)
Performance / Service Improvement										
Consultation/ Information & Awareness Raising	Notice of Key Decisions	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19

Items to be scheduled

NOTICE OF KEY DECISIONS

REPORT OF THE DIRECTOR OF PEOPLE, COMMUNICATIONS AND PARTNERSHIPS

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28-day period from 20 May 2019.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions for the 28-day period from 20 May 2019 is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions for the 28-day period from 20 May 2019 at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Nigel Cummings, Scrutiny Officer
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The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions (including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
181024/312	To approve the Final Business Case in relation to the development of a Regional Adoption Agency and agree next steps leading up to the establishment of the Regional Adoption Agency.	Cabinet	Y	During the period from 24 April until 30 September 2019.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190304/344	To consider investment partner proposals for the funding of office developments on the Vaux site.	Cabinet	Y	During the period from 24 April until 18 June 2019.	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190114/325	To procure a contractor to undertake works at Jacky Whites Market.	Cabinet	Y	During the period from 18 June to 31 July 2019.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190408/348	To seek Cabinet approval to procure Care and Support at Home Services for adults aged 18 years and over who have care and support needs that have been assessed as being eligible for support from the Council.	Cabinet	Y	During the period 1 May to 30 June 2019.	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190513/350	To approve the Capital Programme Outturn (including Treasury Management) 2018-2019.	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190513/351	To approve the First Capital Review 2019-2020 (including Treasury Management).	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190513/352	To approve the Revenue Budget Outturn 2018-2019.	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190513/353	To approve the First Revenue Review 2019-2020.	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190510/354	To authorise an agreement with the other local authorities in the region to facilitate cross border licensing enforcement with regard to hackney carriages and private hire vehicles being operated outside of the area of the local authority from which the relevant licences were obtained.	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190510/355	To authorise the appointment of a contractor to demolish the current Parsons depot and, separately, to design and construct a new depot including vehicle workshops and salt barn on the site. To approve the proposed funding agreement for the project.	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190520/356	To approve the extension of a contract for Sunderland Integrated Substance Misuse Treatment and Harm Reduction Service	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190520/357	To approve the adoption of the Private Sector Housing Enforcement Policy.	Cabinet	Y	18 June 2019	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
170927/212	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force Area.	Cabinet	Y	During the period 1 September to 30 November 2019.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

Who will decide;

Cabinet; Councillor Graeme Miller – Leader; Councillor Michael Mordey – Deputy Leader; Councillor Paul Stewart – Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Geoffrey Walker – Health and Social Care; Councillor John Kelly – Communities and Culture; Councillor Amy Wilson – Environment and Transport; Councillor Rebecca Atkinson – Housing and Regeneration.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,
Assistant Director of Law and Governance

20 May 2019