

**AUDIT AND GOVERNANCE COMMITTEE**

**5 May 2017**

**Proposed Forward Plan of Reports for 2017/18**

**Report of the Executive Director of Corporate Services**

**1. Purpose of Report**

- 1.1 To enable the Committee to consider and comment on the proposed Forward Plan of reports for 2017/18.
- 1.2 During the year there will be 4 quarterly meetings – at which the Committee will consider the Risk and Assurance Map alongside other reports. An additional meeting is scheduled for February in order to consider the Treasury Management Policy and Strategy for the following financial year so that it can be agreed by Cabinet in February and then by Council in March of each year in line with the regulations and best practice.

**2. Recommendations**

- 2.1 Members are asked to consider and agree to the attached proposed Forward Plan of reports.



**Forward Plan of Reports  
Audit and Governance Committee 2017/18**

<b>Month</b>	<b>Brief Description</b>	<b>Report of</b>
21 <sup>st</sup> July 2017	Annual Review of Governance Arrangements / Annual Governance Statement 2016/17 (including Annual Report covering work of Internal Audit and Risk and Assurance teams)	Executive Director of Corporate Services
	Risk and Assurance Map – Update 2017/18	Head of Assurance, Procurement and Performance Management
	Annual Report on the Work of the Committee	Executive Director of Corporate Services
	Audited Statement of Accounts 2016/17	Executive Director of Corporate Services
	Treasury Management Annual Review 2016/17	Executive Director of Corporate Services
	Treasury Management 2017/18 - First Quarterly Review	Executive Director of Corporate Services
	Audit Completion Report 2016/17	External Auditor
29 <sup>th</sup> September 2017	Risk and Assurance Map – Update 2017/18	Head of Assurance, Procurement and Performance Management
	Treasury Management 2017/18 – Second Quarterly Review	Executive Director of Corporate Services
	Annual Audit Letter 2016/17	External Auditor
	Audit Progress Report	External Auditor
15 <sup>th</sup> December 2017	Treasury Management 2017/18 – Third Quarterly Review	Executive Director of Corporate Services
	Risk and Assurance Map – Update 2017/18	Head of Assurance, Procurement and Performance Management
	Corporate Assurance Map Consultation 2017/18	Head of Assurance, Procurement and Performance Management
	Audit Progress Report	External Auditor
2 <sup>nd</sup> February 2018	Treasury Management Strategy and Policy for 2017/18 including Treasury Management Prudential Indicators for 2018/2019 to 2020/2021	Executive Director of Corporate Services
	Audit Progress Report	External Auditor
23 <sup>rd</sup> March 2018	Risk and Assurance Map – Update 2017/18	Head of Assurance, Procurement and Performance Management
	Risk and Assurance Map – 2018/19 (including Internal Audit Plan, and Risk and Assurance team plan)	Head of Assurance, Procurement and Performance Management

**Forward Plan of Reports  
Audit and Governance Committee 2017/18**

<b>Month</b>	<b>Brief Description</b>	<b>Report of</b>
	Proposed Forward Plan of Reports 2018/19	Executive Director of Corporate Services
	Member Training and Development	Executive Director of Corporate Services
	Audit Strategy Memorandum 2017/18	External Auditor
	Audit Progress Report	External Auditor

Note: Other ad-hoc reports/items shall be added to the Agenda where considered necessary