



This matter is being dealt
with by: Kate Cuthbert
Ext: 561 7881
Direct Line: 0191 561 7881
Your Ref:
Our Ref: KLC
Date: 4 December 2013

Dear Councillor

You are summoned to attend the Meeting of the Authority to be held in the Main Authority Room, Fire and Rescue Headquarters, Barmston Mere on Monday 16 December, 2013 at **11.00 a.m.** when it is proposed to transact the business set out below.

Please note the change in time of the meeting.

Yours sincerely

Dave Smith
Clerk to the Authority

Contact: Kate Cuthbert, Principal Governance Services Officer
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A G E N D A

PART I

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1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes	
	(i) Minutes of the Meeting of the Authority held on 21 November, 2013, Part I (copy herewith) for confirmation;	1
	(ii) Minutes of the Meeting of the Governance Committee held on 23 September, 2013, Part I for information; and	7
	(iii) Minutes of the Meeting of the Policy and Performance Committee held on 11 November, 2013, Part I for information.	13
4.	Meritorious Conduct Award	23
	Report of the Chief Fire Officer (copy herewith)	
5.	Annual Audit Letter 2012/2013	25
	Report of the Finance Officer (copy herewith)	
6.	Prosecution Update – Fire Safety	35
	Joint report of the Chief Fire Officer and the Clerk to the Authority (copy herewith).	
7.	Fireworks and Bonfire Incidents 1st – 6th November 2013	43
	Report of the Chief Fire Officer (copy herewith).	
8.	Joint Emergency Services Interoperability Programme (JESIP)	53
	Joint report of the Chief Fire Officer and the Clerk to the Authority (copy herewith).	

Local Government (Access to Information) (Variation) Order 2006

The reports contained in Part II of the Agenda are not for publication as the Authority is considered likely to exclude the public during consideration thereof as they contain information relating to any individual, which is likely to reveal the identity of an individual, the financial or business affairs of any particular person (including the Authority holding that information) or to consultations or negotiations in connection with labour relations matters arising between the Authority and employees of the Authority (Local Government Act 1972, Schedule 12A, Part I, Paragraphs 1, 2, 3 and 4).

PART II

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| 9. | Minutes | 57 |
| | Minutes of the Meeting of the Authority held on 21 November, 2013, Part II (copy herewith) for confirmation. | |
| 10. | Service Reviews – Severance Option to Back Office Review – Project Team | 61 |
| | Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor to the Authority (copy herewith). | |

