







## Appendix I

Children, Young People and Learning Scrutiny Committee: As Soon as Possible: Early Intervention and Locality Services in Sunderland, Policy Review recommendations 2011/12

Review Progress Summary				
 not on schedule	 on schedule	 undeliverable	 achieved	Total
0	0	0	19	19

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
<b>A</b>	That the CAF assessment form is reviewed with particular consideration given to a shorter streamlined form which is less onerous to complete	<ul style="list-style-type: none"> <li>A shorter CAF form is developed that can be jointly used with social care teams to assess risk</li> <li>Re-designed CAF form to be put out for consultation with key stakeholders</li> </ul>	Marie Roberts  Lynne Goldsmith	September 2012		Draft CAF form developed (June 2012)  Newly designed CAF form out for consultation with stakeholders (D/L Aug 2012)  Implementation of new CAF Form (September 2012)
<b>B</b>	That the option of a dedicated single point of contact for any CAF assessor to contact for support and advice around thresholds prior to completing a full CAF assessment is explored	<ul style="list-style-type: none"> <li>Service redesign with social care to develop a single point of contact</li> <li>Interface between Early Intervention and Child in Need cases</li> </ul>	Simone Common  Hilary Bagley	December 2012  December 2013  Action Complete		Proposals for service redesign are being prepared with an estimated implementation date December 2012. This date to be reviewed on an ongoing basis.  Integration with Family Focus is also being developed  This action is consistently linked with other changes to be implemented. The proposed changes to first point of contact for both Social Care and CAF linked to the CSN review have not yet been implemented. This action may also be affected by the current

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						<p>developments regarding a multi-agency safeguarding hub (MASH) Integration with Family Focus is complete The MASH is now in place and is a multi-agency single point of contact for Safeguarding referrals. It will provide assistance to professionals on appropriate thresholds.</p> <p>A change in procedure means that CAF is now part of the wider Strengthening Families agenda</p> <p>There are clear guidelines for step up, step down cases CIN/CAF with the C&amp;F team manager being the liaison point</p>
<b>C</b>	That the CAF assessment process and threshold are considered for a comprehensive re-launch within Sunderland, following any CAF form redesign, and this is communicated to all stakeholders	<ul style="list-style-type: none"> <li>Re-designed form out for consultation with stakeholders</li> <li>Introduction and implementation to follow in September 2012 including publicity and promotion</li> </ul>	Simone Common	End September 2012	●	Action Complete
<b>D</b>	That an effective communication strategy is put in place to ensure that future changes to the early intervention offer, CAF assessment process or CAF	<ul style="list-style-type: none"> <li>Strategy to be developed to coincide with the introduction of the new CAF form</li> <li>The Strategy's main purpose</li> </ul>	Tim Hakim	End September 2012  Complete December	●	<p>Meeting has taken place with corporate communications to progress this</p> <p>Work is ongoing to deliver web</p>

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	thresholds can be effectively communicated to all stakeholders including elected Members	will be to ensure that everyone is clear about the role of the CAF and how it is to be implemented		2013		based information to stakeholders.  Information and Forms are available on line CAF has now become part of the Strengthening Families framework. There have been numerous workshops and briefings in relation to the new process.
<b>E</b>	That further comprehensive training is made available to key stakeholders to provide a clear understanding of the differentials in thresholds between early intervention support and safeguarding;	<ul style="list-style-type: none"> <li>• Launch Event to be undertaken including workshops around thresholds</li> <li>• Ensure that key stakeholders and partners are invited to launch event and workshops</li> </ul>	Simone Common	June 2012	●	Action Complete
<b>F</b>	That the initial CAF assessor is routinely invited to attend the relevant CAF panel meeting in relation to their initial assessment	<ul style="list-style-type: none"> <li>• To ensure that where appropriate and practicable an opportunity is offered for assessors to attend TAF/C meetings</li> </ul>	Simone Common	June 2012	●	Action Complete
<b>G</b>	That locality based teams look to increase their engagement with local partners through the development of more integrated working practices and approaches that promote locality services and the early intervention core offer with local partners and the community	<ul style="list-style-type: none"> <li>• To develop closer links with Adult Services</li> <li>• That locality team members look to attend locality based events</li> <li>• That all head teachers within a locality are visited to promote the core intervention offer</li> </ul>	Sandra Mitchell	December 2012	●	Action Complete and further enhanced by the move from CAF Panels to Strengthening Families Panels which has increased the range of partners attending and being informed of the service offer  Visits to Head teachers have been made by Locality managers and CAF/CC leads

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<b>H</b>	That the development of a specific data set of outcome measures for locality based working and early intervention be undertaken by the Directorate with a particular focus on measuring outcomes	<ul style="list-style-type: none"> <li>• That a draft data set is developed and shared with locality managers</li> <li>• That data sets are populated on a monthly basis</li> <li>• Data sets are used to inform service delivery</li> </ul>	Sandra Mitchell	July 2012 December 2013		Action complete in terms of CAF dataset and measuring outcomes from TAF however there is a wider piece of work to look at broader measurement of impact  Locality staff submit weekly impact statements to reflect the softer outcomes for the work undertaken
<b>I</b>	That the Children, Young People and Learning Scrutiny Committee write to the DfE requesting that they look to undertake research into the CAF process across the country	The Scrutiny Committee will draft a letter to the Department for Education. The letter will be afforded final approval at a formal meeting of the Committee. Any correspondence and subsequent actions will be communicated through the Committee.	N Cummings	October 2012		Action Complete
<b>J</b>	That the actions arising from the recent independent reviews and Ofsted inspections relating to this agenda are combined into a single Action Plan which is monitored by the Children, Young People and Learning Scrutiny Committee	The Scrutiny Committee will receive appropriate reports relating to the independent reviews and Ofsted inspection to facilitate a monitoring role in relation to identified actions.	N Cummings	September 2012		Action Complete